



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, NOVEMBER 20, 2023 AT 6:30 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Minutes**
 - A. Village Board Meeting Minutes of November 6, 2023**
- V. Consent Agenda**
 - A. Consideration of a request by a Kishwaukee Nature Conservancy full-time employee for up to one week of unpaid time-off on an ongoing annual basis**
- VI. Presentation of accounts and petitions**
 - A. Accounts Payable Prepaids**
 - 1. 11/10/2023 in the amount of \$41.47**
 - 2. 11/13/2023 in the amount of \$1,108.00**
 - B. Payroll ending 11/03/2023 in the amount of \$46,504.63**
 - C. Accounts Payable Unpaids dated 11/17/2023 in the amount of \$206,194.19**
 - D. Library Accounts Payable dated 11/16/2023 in the amount of \$2,272.00**
- VII. Plan Commission**
 - A. APPLICANT: Mike Condrón and John Dwyer (Applicants)**
TAX KEY: WOP 00008 and WWUP 00088
STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Williams Bay, Wisconsin 53191
Applicant is requesting a Temporary Use Permit per Section 390.208 "Temporary Use Permit" and Section 390.0316.B Temporary Outdoor Sales for a food vending cart.
 - B. APPLICANT: Constance Woods, LLC (Owner)**
TAX KEY: WA499800001
STREET ADDRESS: 327 W. Constance Blvd, Village of Williams Bay
Applicant requests a conditional use permit per zoning code section 390-0223.C (5) *P & I Public and Institutional District – Indoor Institutional – Intensive* and Section 390-0821 *Group Development and*

Large Development Standards to construct a Women's Leadership Center consisting of three structures with a total combined conditioned space of 24,894 square feet and a small storage accessory structure.

- C. APPLICANT: Constance Woods, LLC (Owner) TAX KEY: WA499800001
STREET ADDRESS: 327 W. Constance Blvd, Village of Williams Bay
The applicant is requesting approval of a site plan for development in the P & I Public and Institutional
District per Section 390-1206 Site Plan.

VIII. PUBLIC COMMENTS

IX. President's Remarks

X. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

1. Recommendation for approval of the draft 2024 budgets. For public hearing and adoption on 12/4/2023 Village Board Agenda
2. Recommendation for approval of using \$105,000 of the \$276,000 Village American Rescue Plan Act (ARPA) funds by the following five (5) projects:
 - a. Southwick Creek at Geneva Lake Pedestrian Bridge Replacement: \$20,000
 - b. Removal and replacement of Lakefront railroad tie: \$15,000
 - c. Tax Increment Finance (TIF) District Study: \$30,000
 - d. Downtown Master Plan Study: \$20,000
 - e. Fire Department Study: \$15,000
3. R-79-23 Resolution approving renewal with current insurers
4. R-73-23 Resolution approving a Proposal for Arbitrage Rebate Services from Bingham Arbitrage Rebate Services, Inc.
5. R-64-23 Resolution Approving Lifeguard Services Agreement for the 2024 Summer Season
6. R-74-23 Resolution Approving 2024 Clean Boats Clean Waters (CBCW) Grant Collaboration
7. R-76-23 Resolution Authorizing Village Utility Rate Study Engagement Letter from Baker Tilly
8. R-78-23 Resolution Approving Baxter & Woodman Engineering Services Work Order for Clover Street and Williams Street Water Main Loop Design

B. Protective Services, Chair - Trustee Vlach

1. Consideration of a Liquor License for Ganesh Food, Inc. d/b/a Bayside Mart
2. Consideration of a Tobacco License for Ganesh Food, Inc. d/b/a Bayside Mart
3. R-77-23 Resolution Authorizing the Purchase of Village Radios Through Walworth County
4. R-70-23 Resolution Approving Mack Glass Community d/b/a Worlds Tallest Glass Tree Temporary Class "B" and "Class B" Retailer's License Application for December 1st - 3rd
5. R-71-23 Resolution Approving Mack Glass Community d/b/a Worlds Tallest Glass Tree Temporary Class "B" and "Class B" Retailer's License Application for December 8th - 10th
6. R-72-23 Resolution Approving Williams Bay Civic League Temporary Class "B"/"Class B" Retailer's License Application for Worlds Tallest Glass Tree December 15th - 17th

C. Parks & Lakefront, Chair - Trustee Russell

1. R-67-23 Resolution Approving the Edgewater Park Use and Policy Contract for 2024 Farmers Market

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Ordinance #2023-13 Amending The Village Code Increasing The Village Treasurer Position From The Current One (1) Year Term to A Three (3) Year Term (Second Reading)
2. R-75-23 Resolution Approving the Annual update of the Child Safety Zone Map as required by Ordinance 299
- E. **Water & Sewer, Chair - Trustee Umans**
 1. No Report
- F. **Streets & Highways, Chair - Trustee D'Alessandro**
 1. R-65-23 Resolution Approving North Walworth St Use and Policy Contract for Cinco De Mayo Event May 4, 2024

XI. Public Comments

XII. Other Items for Discussion, Consideration, or Action

- A. R-80-23 Resolution Authorizing A Proposal from Public Administration Associates (PAA) for a Shared Public Safety Facility with the Village of Fontana

XIII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 11/17/2023 5:00 PM