



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD MEETING 8/21/2023 MEETING MONDAY, AUGUST 21, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, and Steven Russell

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Clerk Tina Kolls, Public Works Director Wayne Edwards, Village Engineer Doug Snyder

Excused: Trustee Adam Jaramillo

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of August 7, 2023

The motion to approve the Village Board Meeting Minutes of August 7, 2023 was initiated by Trustee Vlach and seconded by Trustee D'Alessandro. Trustee Umans Abstained, Motion carries.

V. Consent Agenda

The motion to remove this item from the Consent Agenda and place it under the Finance & Personnel Committee section to ensure there is a two-thirds vote was initiated by Trustee Wright. Unanimously carried.

A. Resolution Amending the 2023 General Fund Operating Budget

The motion to approve the Resolution Amending the 2023 General Fund Operating Budget was initiated by Trustee Wright and a Roll Call Vote was taken. Unanimously carried.

Votes:

Yes: Jim D'Alessandro, Lowell Wright, Steven Russell, Bill Duncan, George Vlach, Robert Umans

No: None

Abstain: None

Result: Passed

VI. Presentation of accounts and petitions

A. Payroll ending 08-11-2023 in the amount of \$48,724.08

The motion to approve the Payroll ending 08-11-2023 in the amount of \$48,724.08 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpays dated 08-18-2023 in the amount of \$175,772.34

The motion to approve the Accounts Payable Unpays dated 08-18-2023 in the amount of \$175,772.34 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Monthly Electronic Fund Transfer Payments in the amount of \$62,363.52

The motion to approve the Monthly Electronic Fund Transfer Payments in the amount of \$62,363.52 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 08-16-2023 in the amount of \$2,869.35

The motion to approve the Library Accounts Payable dated 08-16-2023 in the amount of \$2,869.35 was initiated by Trustee and seconded by Trustee Umans. Unanimously carried.

VII. Plan Commission

A. APPLICANT: Yerkes Future Foundation (Owner)

TAX KEY: WAS 00001

STREET ADDRESS: 373 W. Geneva St, Williams Bay, WI 53191

Applicant is requesting approval of a name sign per Section 390.1006. A Private institutional and park name signs when approved by the Village Board following recommendation of the Village Plan Commission to erect a 5'2" high by 10'10" monument sign.

The motion to approve the request for approval of a name sign per Section 390.1006. A Private institutional and park name signs when approved by the Village Board following recommendation of the Village Plan Commission to erect a 5'2" high by 10'10" monument sign was initiated by Trustee Wright and seconded by Trustee Vlach. Unanimously carried.

B. Ordinance #2023-08 Regarding existing non-conforming signs

The motion to approve the first reading of Ordinance #2023-08 Regarding existing non-conforming signs was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

VIII. PUBLIC COMMENTS

IX. President's Remarks

A. Recognition of the Williams Bay Lions Club for a successful Corn & Brat

President Duncan spoke in recognition of the Williams Bay Lions Club for a successful Corn & Brat fest.

X. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

1. Resolution Authorizing a Quote for Engine Repairs to 2006 International Village Truck by Lakeside Intl. LLC.

The motion to approve the Resolution Authorizing a Quote for Engine Repairs to 2006 International Village Truck by Lakeside Intl. LLC. with the funding to come from contingencies was made by Committee, no second required. Unanimously carried.

2. Pre-Authorization For The Director of Public Works to Enter Into An Agreement for Sanitary Sewer Lining Project(s) In An Amount Not To Exceed \$100,000

The motion to approve the Pre-Authorization For The Director of Public Works to Enter Into An Agreement for Sanitary Sewer Lining Project(s) In An Amount Not To Exceed \$100,000 with the funding to come from borrowed funds was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee

Vlach and seconded by Trustee Umans. Unanimously carried.

C. Parks & Lakefront, Chair - Trustee Russell

1. Resolution #R-52-23 Renewing the Municipal Business Lease with TLS Windsled Inc. for the 2023 Season
The motion to recommend to Finance & Personnel Committee for final approval was initiated by Trustee Russell and seconded by Trustee D'Alessandro. Unanimously carried.

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Ordinance 2023-06 Amending Village Code Re: Engine Break Mufflers Required

Motion to Adopt Ordinance 2023-06 Amending Village Code RE: Engine Break Mufflers Required was made by Committee, no second required. Unanimously carried.

2. Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA)

The motion to approve the first reading of Ordinance #2023-12 Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA) was made by Committee, no second required. Unanimously carried.

3. Ordinance #2023-10 Amending Section 110-5 of the Code of Ordinances of the Village of Williams Bay Concerning Village Board Bylaws

The motion to approve the first reading of Ordinance #2023-10 Amending Section 110-5 of the Code of Ordinances of the Village of Williams Bay Concerning Village Board Bylaws was made by Committee, no second required. Unanimously carried.

The motion to waive the second reading of Ordinance #2023-10 Amending Section 110-5 of the Code of Ordinances of the Village of Williams Bay Concerning Village Board Bylaws was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

The motion to adopt Ordinance #2023-10 Amending Section 110-5 of the Code of Ordinances of the Village of Williams Bay Concerning Village Board Bylaws was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

E. Water & Sewer, Chair - Trustee Umans

1. Placeholder

F. Streets & Highways, Chair - Trustee D'Alessandro

1. Resolution #R-53-23 Approving the request for the Bailey Estates Annual Block Party to be held on September 9, 2023

The motion to approve Resolution #R-53-23 Approving the request for the Bailey Estates Annual Block Party to be held on September 9, 2023 was made by Committee, no second required. Unanimously carried.

XI. Public Comments

XII. Other Items for Discussion, Consideration, or Action

A. Committee Appointment - Appointment of Colin Doerge to the Law Enforcement Committee

The motion to approve the Committee Appointment to Appoint Colin Doerge to the Law Enforcement Committee was initiated by Trustee D'Alessandro and seconded by Trustee Russell. Unanimously carried.

B. Discussion of possible dates for Joint Village Board and School Board Meeting

The Board discussed possible dates for a Joint Village Board and School Board Meeting and decided that either September 13th or September 27th would work best.

C. Pier Permit for 154 Wood Street

The motion to approve the Pier Permit for 154 Wood Street with the condition that once it is completed they must

submit the as built survey was initiated by Trustee Umans and seconded by Trustee Vlach.

The motion was amended to required the as built survey be provided within sixty days. The amended motion was initiated by Trustee D'Alessandro and seconded by Trustee Umans
Unanimously carried.

D. Interim Village Treasurer and Full-time Village Treasurer Recruitment Updates and Possible Consideration of Agreement for Interim Treasurer services and Recruitment Proposal(s)

The motion to approve the Proposal for outsourced services from Bauman Associates with the work assignments to be specified by the Administrator was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

The motion to approve the Proposal for the Professional Outreach Option for Village Treasurer Recruitment and Selection from GovHR USA was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Trustee Wright, No, Motion Carries.

XIII. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 07:25pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.