

OFFICIAL MINUTES
VILLAGE BOARD OF TRUSTEES
MONDAY, MAY 3, 2021 AT 7:00 P.M.
VIA ZOOM WEBINAR

Call to Order

Meeting was called to order by President Duncan at 7:00pm.

Roll Call

Present: President Duncan, Trustees D'Alessandro, Parker, Stanek, Vlach, Wright and Umans,

Also present: Administrator Tobin, Treasurer Peternell, Police Chief Timm, Public Works Director Edwards, and Recreation Director Rowland.

Pledge of Allegiance

Minutes

Umans/Wright motion to approve the Village Board Meeting minutes of April 19, 2021. Vlach abstained; motion carried.

Wright/Umans motion to approve the Village Board Meeting minutes of April 21, 2021. Unanimously carried.

Consent Agenda

A. Edgewater Park Rental Request for June 23, 2021

B. Window Decals for Village Hall and Police Department

Wright/Vlach motion to approve the consent agenda. Unanimously carried.

Presentation of accounts and petitions

Parker/Umans motion to approve Payroll period 04-10-2021 thru 04-23-2021; check date 04-30-2021 in the amount of \$41,434.82. Unanimously carried.

Parker/Umans motion to approve Prepaid Accounts Payable dated 04-30-2021 in the amount of \$950.28. Unanimously carried.

Parker/Umans motion to approve Accounts Payable unpaid dated 05-01-2021 in the amount of \$71,391.29. Unanimously carried.

Plan Commission

None

Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

No Hearing

Public Comments

Sandy Carlson asked if there were any additional questions regarding the Edgewater Park Rental request for 06-23-2021. No further questions were asked as it was approved on the consent agenda.

President's Remarks

- Appointments

President Duncan will be making recommendations during the Other Items for Discussion, Consideration, or Action portion of the meeting.

- U of C Lakefront rezone request next meeting and steps

President Duncan stated that there will be a Joint Plan Commission and Village Board meeting to be held in person at the Village Hall on May 25th.



VILLAGE OF WILLIAMS BAY

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- COVID Update
President Duncan stated that the Village Hall has reopened after the COVID exposure in April
- Arbor Day Activities
The Arbor Day was another successful event and thanked everyone involved in their contributions to the continued success of this day.
- Memorial Day Parade and Events

President Duncan stated that the Trustees have been asked to participate in the parade this year.

- Day in the Bay Activities
Day in the Bay is scheduled for Saturday, May 8th and one of the activities planned is the dedication of the Rex Dog Park and encouraged everyone to attend.
- Follow-up Board Strategic Planning Meeting

President Duncan stated that now that the new Administrator has started, he will begin scheduling meetings to work on the Strategic Plan.

- Setting Goals for New Administrator
President Duncan requested that all Trustees compile a list of goals for the Administrator and F&P will have a meeting to organize and prioritize all submissions.

Ordinances and Resolutions

None

Committee Reports

Finance & Personnel, Trustee Parker- Chair

It was the consensus of the Committee to not convene in closed session pursuant to the exemption contained in section 19.85(1)(e) of the Wisconsin Statutes for the purpose of conducting other specified public business whenever competitive or bargaining reasons require a closed session.

a. Building Inspector Contract

Parker/Wright motion to approve the Building Inspection Services contract with Professional Building Inspections, LLC. Vlach-NAY, motion carried.

Protective Services, Trustee Vlach – Chair

Original/ Renewal	Name	Address	Establishment	Record Check
O	Roni Frances Durbin	9410 Ransford Dr, Huntley, IL	Pier 290	PASS
R	Christopher Cummings	5449 Town Hall Rd, Delavan, WI	Pier 290	PASS

Vlach/Umans motion to approve the operator licenses for Roni Frances Durbin and Christopher Cummings. Unanimously carried.

Parks & Lakefront, Trustee D'Alessandro – Chair

Trustee D'Alessandro stated that opening the outside water fountains was discussed at the Parks & Lakefront Committee meeting on April 27th and it was the consensus of the Committee to open the water fountains and people can determine on their own if they are comfortable using them. Motion made by Committee/no 2nd required to approve opening the outside water fountains. Unanimously carried.

Building, Zoning & Ordinance, Trustee Wright – Chair

No Report

Water & Sewer, Trustee Umans - Chair

No Report

Streets & Highways, Trustee McMannamy – Chair

No Report

Public Comments

None

Other Items for Discussion, Consideration, or Action

1. Committee Appointments

2021 Standing Committees

Building, Zoning & Ordinance Committee

Lowell Wright, Chair

Don Parker

George Vlach

Finance & Personnel Committee

Don Parker, Chair

Lowell Wright

Jim D'Alessandro

Parks & Lakefront Committee

Jim D'Alessandro, Chair

Lowell Wright

Matthew Stanek

Protective Services Committee

George Vlach, Chair

Rob Umans

Jim D'Alessandro

Water & Sewer Committee

Rob Umans, Chair

Don Parker

Matthew Stanek

Streets & Highways Committee

Matthew Stanek, Chair

Rob Umans

George Vlach

Duncan/D'Alessandro motion to approve the 2021 Standing Committees. Unanimously carried.

2021 Appointments to Committees, Commissions and Boards

Civil Defense Commission

Duncan/D'Alessandro motion to reappoint David H. Burrough as a citizen member for an annual term to the Civil Defense Commission. Unanimously carried.

EMS Task Force Ad Hoc Committee

Village President

Village Administrator

Finance & Personnel Chairman

Protective Services Chairman

Rescue Squad Captain

Rescue Squad Lieutenant

Fire Department Chief

Fire Department Lieutenant

Duncan/D'Alessandro motion to approve the appointment of the EMS Task Force Ad Hoc Committee. Unanimously carried. Duncan stated the appointments are by title instead of by name in the event any position changes as there aren't terms for the Ad Hoc Committee.

Ethics Board

Duncan/Umans motion to approve the appointment of Roberta Killian as an alternate member for a 3-year term to the Ethics Board. Unanimously carried.

Harbor Commission

Duncan/Umans motion to reappoint Lowell Wright as the Village Trustee representative for an annual term and appoint Marsha Enquist as a member for an annual term to the Harbor Commission. Unanimously carried.

Law Enforcement Committee

Duncan/Vlach motion to reappoint Jeanne Hannula to a 3-year term to the Law Enforcement Committee. Unanimously carried.

Parks and Memorial Advisory Committee

Duncan/Umans motion to appoint Connie Gluth as a citizen member for a 3-year term to the Parks and Memorial Advisory Committee. Unanimously carried. Duncan noted that one of the members whose term expires in 2022 requested to be taken off the Committee and he is working on finding a replacement.

Plan Commission

Duncan/Wright to approve the reappointment of the Village President to a 2-year term, Don Parker as the Village Board Representative and Pat Watts as the Parks & Member Advisory Committee representative to an annual term and Maggie Gage as a citizen member for a 3-year term to the Plan Commission. Unanimously carried.

Library Board

Duncan/Parker motion to reappoint Bryan Esarco as the Village appointed member to a 3-year term and Matthew Stanek as the Village Trustee representative to an annual term to the Library Board. Unanimously carried.

Zoning Board of Appeals

Duncan/D'Alessandro motion to reappoint George Vlach to Chairperson as a Village Trustee and Contractor representative and Rob Umans as a Trustee representative to an annual term and reappoint Dennis Costello and Tom Lothian as members to a 3-year term to the Zoning Board of Appeals. Unanimously carried.

Enhancement Committee

Duncan/Umans motion to reappoint Halina Marra as President, Julie Ann Poplar as Vice President, Rita Pilarski, Connie Gluth, Lynne Landgraf and Mary Jo Petullo as members to an annual term to the Enhancement Committee. Unanimously carried.

Joint Extraterritorial Zoning Committee

Duncan/Stanek motion to approve Jess Haak as member for a 3-year term to the Joint Extraterritorial Zoning Committee. Unanimously carried.

Extraterritorial Zoning Board of Appeals

Duncan/Wright motion to reappoint Vernon Choyce as a member to a 3-year term to the Extraterritorial Zoning Board of Appeals. Unanimously carried.

2. Pier Permit for 249 Constance Boulevard

The Board reviewed the pier permit application and noted that the drawing that was submitted with the application. Discussion was held that the 12-1/2-foot minimum setback is not included on the drawing and further discussed that final approval is contingent upon receiving as built surveys. It was the consensus of the Board to request applicant submit an architect rendering that includes the required setbacks. No action taken.

Adjournment

Umans/Vlach motion to adjourn at 7:50pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.