



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, NOVEMBER 6, 2023 AT 6:00 PM

Village Hall Council Room

250 Williams Street

Williams Bay, WI 53191

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Appointment and Oath of Office**
 - A. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
-Consideration of Treasurer Candidate
 - B. Motion to reconvene into open session
 - C. Possible discussion of/action for those items discussed in closed session
 - D. Confirmation of the Village President's appointment of Village Treasurer
 - E. Oath of Office of Village Treasurer
- V. **Minutes**
 - A. Village Board Meeting Minutes of October 16, 2023
- VI. **Presentation of accounts and petitions**
 - A. Payroll ending 10-20-2023 in the amount of \$43,092.92
 - B. Accounts Payable Prepays dated 11/03/2023 in the amount of \$726.78
 - C. Accounts Payable Unpays dated 10-31-2023 in the amount of \$303,820.49
 - D. Monthly Electronic Fund Transfer Payments in the amount of \$232,119.19
- VII. **PUBLIC COMMENTS**
- VIII. **President's Remarks**
 - A. Recognition of Williams Bay Fire Department Retirement – Paul Nicholson 45 Years (14 years as Assistant Fire Chief and 15 years as Fire Chief)

B. Veterans Day Observance

IX. Committee Reports

A. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

X. Public Comments

XI. Other Items for Discussion, Consideration, or Action

A. Select Authorized signers for Cetera Investment Account

B. Resolution Authorizing A Proposal from Public Administration Associates (PAA) for a Shared Public Safety Facility with the Village of Fontana

XII. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 11/03/2023 5:00 PM

Appointed Staff Ord. § 80		Term	Expires	
Village Treasurer (§ 80-1D)	Jennifer Wiese	Annually	4/30/2024	



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UNOFFICIAL MINUTES VILLAGE BOARD 10/16/2023 MEETING MONDAY, OCTOBER 16, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees George Vlach, Jim D'Alessandro, Robert Umans, and Adam Jaramillo

Also Present: Administrator David Lothspeich, Police Chief Justin Timm, Public Works Director Wayne Edwards, Village Engineer Doug Snyder, Clerk Tina Kolls

Excused: Trustee Lowell Wright

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of October 2, 2023

The motion to approve the Village Board Meeting Minutes of October 2, 2023 was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

V. Consent Agenda

The motion to approve the Consent Agenda items was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

A. Geneva Lake Water Safety Patrol Request for a Defibrillator (AED) at the Williams Bay Public Beach

VI. Presentation of accounts and petitions

A. Payroll ending 10-06-2023 in the amount of \$46,395.12

The motion to approve the Payroll ending 10-06-2023 in the amount of \$46,395.12 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Prepays dated 10/10/2023 in the amount of \$5,464.26

The motion to approve the Accounts Payable Prepays dated 10/10/2023 in the amount of \$5,464.26 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

C. Accounts Payable Unpays dated 10-13-2023 in the amount of \$322,112.75

The motion to approve the Accounts Payable Unpays dated 10-13-2023 in the amount of \$322,112.75 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

D. Library Accounts Payable dated 10/12/2023 in the amount of \$2,838.23

The motion to approve the Library Accounts Payable dated 10/12/2023 in the amount of \$2,838.23 was initiated by Trustee D'Alessandro and seconded by Trustee Umans. Unanimously carried.

VII. Plan Commission

A. Recommendation and Possible Action for Site Plan and Architectural Design Review

APPLICANT: Dancing Dudes, LLC (Owner)

TAX KEY: WOP 00088

STREET ADDRESS: 1 E. Geneva St, Village of Williams Bay

The applicant is requesting approval of a site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District. Plan Commission is recommending approval with the condition that the site plan must meet all items listed on the Engineer's Memo dated August 23, 2023.

The motion to approve a site plan for commercial development in the Village Center District per Section 390-1206 Site Plan and Section 390-0705 VCO Village Center Design Overlay District was initiated by Trustee Umans and seconded by Trustee D'Alessandro. Unanimously carried.

VIII. PUBLIC COMMENTS

There were no public comments.

IX. President's Remarks

A. 32nd District First Responder of the Year – Officer Erickson

President Duncan spoke in recognition of Officer Erickson, congratulating him on being selected as 32nd District First Responder of the Year.

The motion to congratulate the 32nd District First Responder of the Year – Officer Erickson, was initiated by President Duncan and seconded by Trustee Jaramillo. Unanimously carried.

X. Committee Reports

A. Finance & Personnel, Chair - Trustee Wright

1. Clover Street and Williams Street Development Agreement - Public Water Main Extension/Loop

The motion to approve the Clover Street and Williams Street Development Agreement - Public Water Main Extension/Loop was made by Committee, no second required. Unanimously carried.

2. Public Works Department Replacement of Water Leak/Loss Detection Tool

The motion to approve the Public Works Department Replacement of Water Leak/Loss Detection Tool was made by Committee, no second required. Unanimously carried.

B. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Jaramillo. Unanimously carried.

C. Parks & Lakefront, Chair - Trustee Russell

1. Placeholder

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath (Second Reading)

The motion to approve the second reading of Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath was initiated by Trustee Jaramillo and seconded by Trustee Umans. Unanimously carried.

The motion to adopt the Ordinance #2023-09 Amending Village Code Section 22-1 Re: Municipal Judge Re: Oath was initiated by Trustee Jaramillo and seconded by Trustee Umans. Unanimously carried.

2. Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation (First Reading)

The motion to table the first reading of Ordinance #2023-11 Amending Village Code Sections 331-2 & 331-4 Re: Tree Preservation and send it back to Committee was initiated by Trustee Jaramillo and seconded by Trustee D'Alessandro. Unanimously carried.

3. Ordinance #2023-13 Amending The Village Code Increasing The Village Treasurer Position From The Current One (1) Year Term to A Three (3) Year Term (First Reading)

The motion to approve the first reading of Ordinance #2023-13 Amending The Village Code Increasing The Village Treasurer Position From The Current One (1) Year Term to A Three (3) Year Term was initiated by Trustee Jaramillo and seconded by Trustee Vlach. Trustee D'Alessandro, No. Motion carries.

E. Water & Sewer, Chair - Trustee Umans

1. Placeholder

F. Streets & Highways, Chair - Trustee D'Alessandro

1. Placeholder

XI. Public Comments

There were no public comments.

XII. Adjournment

The motion to adjourn was initiated by Trustee Umans and seconded by Trustee D'Alessandro at 06:52pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

			PAYROLL SUMMARY						
			Pay Period 10/7/2023 to 10/20/2023		Pay Date 10/27/2023				
# of ees paid	Department	Regular \$	Hours	OT \$	OT Hrs	< EE Deductions & Taxes >	Employee Net Wages	Employer Tax & Benefits	Employer Payroll Expense
2	Crossing Guard	832.52	40.75			(70.06)	762.46	63.68	896.20
3	General Admin	8,019.62	240.00			(3,686.61)	4,333.01	2,516.85	10,536.47
2	KNC	2,126.00	86.00			(681.61)	1,444.39	569.09	2,695.09
3	Lakefront/Beach	3,515.32	175.25	120.12	3.50	(1,189.15)	2,446.29	278.11	3,913.55
8	Library	7,168.30	350.00			(2,290.49)	4,877.81	1,815.07	8,983.37
2	Municipal Court	1,259.42	-			(166.38)	1,093.04	96.34	1,355.76
3	Parks	1,730.40	122.50			(208.16)	1,522.24	132.39	1,862.79
10	Police	24,443.23	659.00	2,189.53	40.00	(8,918.36)	17,714.40	9,441.36	36,074.12
	Protective Svcs (Fire & Rescue)					-			-
4	Public Works (incl W & S)	9,644.26	320.00	484.88	11.00	(3,755.77)	6,373.37	3,362.73	13,491.87
3	Recreation	3,403.70	148.50			(877.79)	2,525.91	685.93	4,089.63
0	Trustees	-				-	-	-	-
40		\$ 62,142.77	2,142.00	\$ 2,794.53	54.50	\$ (21,844.38)	\$ 43,092.92	\$ 18,961.55	\$ 83,898.85
NOTEWORTHY THIS PAYROLL: - This is the 2nd of 2 paydates in October - Information above does not report with allocations, rather reports all data within the employees' home departments. - Not paid & not scheduled to be paid-Protective Services & Trustees - Seasonal employees paid-Crossing Guards - Municipal Court (2) employees paid (Recurring pay w/o timesheet approval) - No new or rehires for this payroll ^Total Wages + Employer Tax & Benefits									

GL Account and Title	Description	Amount	Date Paid	GL Period
DELTA DENTAL				
100-54310-123 STREETS HEALTH INSURANCE	EE144-DENTAL SUPP SE	9.76	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE9-DENTAL-SUPP+ Fam	64.28	10/30/2023	1123
100-54100-123 DPW ADMIN HEALTH INSURANCE	EE24-Dental-SUPP+ 50%	32.14	10/30/2023	1123
200-57920-123 WATER ADMIN - HEALTH INS	EE24-Dental-SUPP+ 50%	16.07	10/30/2023	1123
300-58965-123 SEWER ADMIN - HEALTH INS	EE24-Dental-SUPP+ 50%	16.07	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE26-DENTAL-SUPP+ EE	41.96	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE49-DENTAL-SUPP+ EE	41.96	10/30/2023	1123
100-51410-123 GEN ADMIN HEALTH INSURANCE	EE220-DENTAL-SUPP+ F	64.28	10/30/2023	1123
400-58100-123 LIBRARY HEALTH INSURANCE	EE54-DENTAL-SUPP+ ee	20.98	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE212-DENTAL-SUPP+ e	20.98	10/30/2023	1123
400-58100-123 LIBRARY HEALTH INSURANCE	EE77-DENTAL-SUPP+ ee	20.98	10/30/2023	1123
100-54310-123 STREETS HEALTH INSURANCE	EE130-DENTAL-SUPP+-1/	7.00	10/30/2023	1123
200-57630-123 WATER TREATMENT - HEALTH INS	EE130-DENTAL-SUPP+-1/	6.99	10/30/2023	1123
200-57640-123 WATER DISTRIBUTION - HLTH INS	EE130-DENTAL-SUPP+-1/	6.99	10/30/2023	1123
400-58100-123 LIBRARY HEALTH INSURANCE	EE81-DENTAL-SUPP+ Fa	64.28	10/30/2023	1123
100-54310-123 STREETS HEALTH INSURANCE	EE88-DENTAL-SUPP+-50	32.14	10/30/2023	1123
100-55410-123 PARKS HEALTH INSURANCE	EE88-DENTAL-SUPP+-50	32.14	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE117-DENTAL-SUPP+ Fa	64.28	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE9-VISION-Family	20.58	10/30/2023	1123
100-54100-123 DPW ADMIN HEALTH INSURANCE	EE24-VISION-50%PW-25	10.26	10/30/2023	1123
200-57920-123 WATER ADMIN - HEALTH INS	EE24-VISION-50%PW-25	5.16	10/30/2023	1123
300-58965-123 SEWER ADMIN - HEALTH INS	EE24-VISION-50%PW-25	5.16	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE49-VISION-EE + Spous	11.42	10/30/2023	1123
100-51410-123 GEN ADMIN HEALTH INSURANCE	EE220-VISION-Family	20.58	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE212-VISION-EE Only	5.72	10/30/2023	1123
100-54310-123 STREETS HEALTH INSURANCE	EE144-VISION-EE Only	5.72	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE201-VISION-EE Only	5.72	10/30/2023	1123
400-58100-123 LIBRARY HEALTH INSURANCE	EE77-VISION-EE Only	5.72	10/30/2023	1123
100-54310-123 STREETS HEALTH INSURANCE	EE130-VISION-EE Only	5.72	10/30/2023	1123
100-54310-123 STREETS HEALTH INSURANCE	EE88-VISION-50% Streets	10.29	10/30/2023	1123
100-55410-123 PARKS HEALTH INSURANCE	EE88-VISION-50% Streets	10.29	10/30/2023	1123
100-51410-127 GEN ADMIN HSA FUNDING	EE194-VISION-25% GA,37	5.14	10/30/2023	1123
200-57902-123 WATER ACCOUNTING - HEALTH INS	EE194-VISION-25% GA,37	7.72	10/30/2023	1123
300-58964-123 SEWER ACCOUNTING - HEALTH INS	EE194-VISION-25% GA,37	7.72	10/30/2023	1123
100-52120-123 POLICE HEALTH INSURANCE	EE117-VISION-Family	20.58	10/30/2023	1123
Total DELTA DENTAL:		726.78		
Grand Totals:		726.78		

Village Board Approval Date: _____

GL Account and Title	Description	Amount	GL Period
923			
BANDT COMMUNICATIONS INC.			
100-52360-160 RESCUE DEPT SUPPLIES	RESCUE SUPPLIES	3,716.38	923
Total BANDT COMMUNICATIONS INC.:		3,716.38	
GORDON FLESCH			
100-51410-162 GEN ADMIN COPIER EXPENSE	VH COPIER CHARGES	81.52	923
100-55210-200 REC DEPT TELEPHONE	REC DEPT COPIER CHARGES	10.53	923
Total GORDON FLESCH:		92.05	
LAKESIDE INTERNATIONAL TRUCKS			
100-51560-000 CONTINGENCY	EQUIPMENT REPAIR	21,501.36	923
Total LAKESIDE INTERNATIONAL TRUCKS:		21,501.36	
POMASL FIRE EQUIPMENT INC			
100-52360-160 RESCUE DEPT SUPPLIES	FACEPLATE	45.44	923
Total POMASL FIRE EQUIPMENT INC:		45.44	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	26.80	923
Total WISCONN VALLEY MEDIA GROUP:		26.80	
Total 923:		25,382.03	
1023			
ABSOLUTE MOBILE TESTING LLC			
200-57930-130 WATER DRUG TESTING EXPENSE	RANDOM - DRUG TESTING	80.50	1023
Total ABSOLUTE MOBILE TESTING LLC:		80.50	
AFLAC			
100-21259 AFLAC PAYABLE	EMPLOYEE PREMIUM	327.63	1023
Total AFLAC:		327.63	
ASSOCIATED BANK			
100-51610-000 LEGAL SERVICES	ANNUALFEE - GO REFUNDING	158.33	1023
200-57945-000 WATER DEBT SERVICE MISC EXP	ANNUAL FEE - GO REFUNDING	158.33	1023
300-58965-000 SEWER DEBT SERVICE MISC EXP	ANNUAL FEE- GO REFUNDING	158.33	1023
Total ASSOCIATED BANK:		474.99	
AT&T MOBILITY			
100-52320-200 FIRE DEPT TELEPHONE	FIRE DEPT WIRELESS PHONE	38.58	1023
Total AT&T MOBILITY:		38.58	
BAXTER WOODMAN			
100-51405-000 BILLABLE SERVICES	WILLABAY MEADOWS	1,200.00	1023
Total BAXTER WOODMAN:		1,200.00	

GL Account and Title	Description	Amount	GL Period
BAY LOCK SERVICE			
100-55410-150 PARKS REPAIRS/MAINT	KEYS	60.00	1023
Total BAY LOCK SERVICE:		60.00	
CHARTER COMMUNICATIONS dba SPECTRUM ENTE			
100-51410-130 GEN ADMIN IT EXPENSE	VILLAGE HALL INTERNET	79.99	1023
100-52120-130 POLICE IT EXPENSE	POLICE DEPT INTERNET	79.99	1023
Total CHARTER COMMUNICATIONS dba SPECTRUM ENTE:		159.98	
CORE & MAIN			
200-57641-160 WATER DISTRIBUTION SUPPLIES	VAC BREAKER	193.15	1023
Total CORE & MAIN:		193.15	
DEIS, DAVID			
100-44623 HORVATH DRY STORAGE REVENUE	HORVATH ELECTRIC KEY REFU	50.00	1023
Total DEIS, DAVID:		50.00	
EAGLE EYE TREE SERVICE			
100-56130-000 TREE ENHANCEMENT	TREE WORK	425.00	1023
Total EAGLE EYE TREE SERVICE:		425.00	
EDWARDS, WAYNE			
100-54310-125 STREETS UNIFORMS	REIMBURSEMENT FOR WORK	200.00	1023
100-54310-125 STREETS UNIFORMS	REIMBURSEMENT FOR UNIFOR	113.81	1023
100-54310-190 STREETS TRAINING	REIMBURSEMENT FOR PARKIN	25.00	1023
Total EDWARDS, WAYNE:		338.81	
ERICKSON, MARK			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	21.12	1023
Total ERICKSON, MARK:		21.12	
FREEDOM MAILING			
200-57921-160 WATER OFFICE SUPPLIES	DELINQUENT NOTICE PROCES	108.25	1023
300-58969-160 SEWER OFFICE SUPPLIES	DELINQUENT NOTICE PROCES	108.25	1023
Total FREEDOM MAILING:		216.50	
GORDON FLESCHE			
100-51410-162 GEN ADMIN COPIER EXPENSE	VH COPIER CHARGES	58.43	1023
100-55210-200 REC DEPT TELEPHONE	REC DEPT COPIER CHARGES	4.78	1023
Total GORDON FLESCHE:		63.21	
GOV TEMPS USA LLC			
100-51400-000 RECRUITING FEES	INTERIM TREASURER	6,545.00	1023
Total GOV TEMPS USA LLC:		6,545.00	
GRANICUS			
100-51970-000 SHORT TERM RENTAL ADMIN	2024 SHORT TERM RENTA ADM	7,024.14	1023

GL Account and Title	Description	Amount	GL Period
Total GRANICUS:		7,024.14	
HALVERSON DOOR LLC			
100-56420-190 HORVATH PROPERTY EXPENSE	COMMERCIAL SERVICE CALL	977.20	1023
Total HALVERSON DOOR LLC:		977.20	
JANESVILLE INDUSTRIAL SUPPLY			
400-58100-175 JANITORIAL SERVICES	CLEANING SERVICES-LIBRARY	675.00	1023
100-51720-175 JANITORIAL SERVICES	CLEANING SERVICES-LIONS FI	435.74	1023
100-51730-175 JANITORIAL SERVICES	CLEANING SERVICES-VILLAGE	675.00	1023
Total JANESVILLE INDUSTRIAL SUPPLY:		1,785.74	
JEFFERSON FIRE & SAFETY			
100-52320-150 FIRE DEPT REPAIRS/MAINT	FIRE DEPT SUPPLIES	913.00	1023
Total JEFFERSON FIRE & SAFETY:		913.00	
KUNES COUNTRY CHEVROLET			
100-52120-150 POLICE REPAIRS/MAINT	REPAIRS/MAINTENANCE	3,187.15	1023
Total KUNES COUNTRY CHEVROLET:		3,187.15	
LAKESIDE INTERNATIONAL TRUCKS			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STREETS EQUIP REPAIRS/MAI	1,293.80	1023
Total LAKESIDE INTERNATIONAL TRUCKS:		1,293.80	
MARRA, HALINA			
100-55415-000 ENHANCEMENT COMMITTEE	ENHANCEMENT COMMITTEE R	34.78	1023
Total MARRA, HALINA:		34.78	
NORTHERN BALANCE & SCALE INC			
200-57935-150 WATER PLANT REPAIRS/MAINT	SCALE BALANCE	176.00	1023
Total NORTHERN BALANCE & SCALE INC:		176.00	
NORTHERN LAKE SERVICE INC.			
200-57623-170 WATER TESTING	HALOACETIC ACID	170.37	1023
Total NORTHERN LAKE SERVICE INC.:		170.37	
PITNEY BOWES RESERVE ACCOUNT			
100-51410-161 GEN ADMIN POSTAGE	GEN ADMIN METER SUPPLIES	104.28	1023
Total PITNEY BOWES RESERVE ACCOUNT:		104.28	
REYNOLDS, JIM			
200-57903-125 WATER METER READING - UNIFORMS	REIMBURSEMENT FOR WORK	105.50	1023
200-57903-125 WATER METER READING - UNIFORMS	REIMBURSEMENT FOR UNIFOR	147.97	1023
Total REYNOLDS, JIM:		253.47	
ROTE OIL CO.			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	STEETS EQUIP REPAIR/MAIN	935.00	1023

GL Account and Title	Description	Amount	GL Period
Total ROTE OIL CO.:		935.00	
SCHAEFFER MUNICIPAL SERVICES LLC			
100-53100-210 ZONING INSPECTION CONTRACT	ZONING ADMINISTRATION FEES	2,206.40	1023
Total SCHAEFFER MUNICIPAL SERVICES LLC:		2,206.40	
SCURTO, JOE			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	165.66	1023
Total SCURTO, JOE:		165.66	
SHI INTERNATIONAL CORP			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	2 ADOBE PRO LICENSE	381.02	1023
Total SHI INTERNATIONAL CORP:		381.02	
TACTICAL SOLUTIONS			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	123.00	1023
Total TACTICAL SOLUTIONS:		123.00	
TOP PACK DEFENSE LLC			
100-52120-125 POLICE UNIFORMS	POLICE UNIFORM	163.98	1023
Total TOP PACK DEFENSE LLC:		163.98	
TRANSCENDENT TECHNOLOGIES			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	TAX LICENSING ANNUAL SUPP	691.00	1023
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	PET LICENSING ANNUAL SUPP	197.00	1023
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	TAX RECEIPTING CREDIT CAR	477.00	1023
Total TRANSCENDENT TECHNOLOGIES:		1,365.00	
UPPER CASE PRINTING			
300-58969-160 SEWER OFFICE SUPPLIES	PRINTING OF XPRESS BILL PAY	392.45	1023
200-57921-160 WATER OFFICE SUPPLIES	PRINTING OF XPRESS BILL PAY	392.45	1023
300-58969-160 SEWER OFFICE SUPPLIES	LEAK DETECTION NOTICE	392.45	1023
200-57921-160 WATER OFFICE SUPPLIES	LEAK DETECTION NOTICE	392.45	1023
Total UPPER CASE PRINTING:		1,569.80	
VILLAGE OF FONTANA			
120-52320-165 EMS IGA EXPENDITURES	SEPTEMBER 2023 EMS SERVIC	80,753.46	1023
120-52320-165 EMS IGA EXPENDITURES	50% OF UNIFORMS & ONBOAR	397.89	1023
120-52320-165 EMS IGA EXPENDITURES	JULY 2023 EMS SERVICES	54,616.13	1023
120-52320-165 EMS IGA EXPENDITURES	50% OF UNIFORMS & ONBOAR	635.68	1023
Total VILLAGE OF FONTANA:		136,403.16	
WALWORTH COUNTY SHERIFFS OFFICE			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	150.00	1023
Total WALWORTH COUNTY SHERIFFS OFFICE:		150.00	
WI DEPT OF JUSTICE - TIME			
100-52120-130 POLICE IT EXPENSE	IT/MISC	307.50	1023

GL Account and Title	Description	Amount	GL Period
Total WI DEPT OF JUSTICE - TIME:		307.50	
WIL-KIL PEST CONTROL			
100-55411-150 LAKEFRONT REPAIRS/MAINT	BATH HOUSE/MARINA SHACK	63.30	1023
100-51730-150 VH BLDG REPAIRS/MAINT	VILLAGE HALL	67.81	1023
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	LIONS FIELD HOUSE	61.98	1023
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	BARRETT MEMORIAL LIBRARY	61.98	1023
Total WIL-KIL PEST CONTROL:		255.07	
WILLIAMS BAY AUTOMOTIVE			
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINTENANCE	98.47	1023
100-52120-150 POLICE REPAIRS/MAINT	VEHICLE REPAIRS AND MAINTENANCE	98.47	1023
100-54310-150 STREETS EQUIP REPAIRS/MAINT	VILLAGE VEHICLE REPAIR	28.84	1023
Total WILLIAMS BAY AUTOMOTIVE:		225.78	
WILLIAMS BAY BUSINESS ASSN			
100-51965-000 WMS BAY BUSINESS ASSOC	3RD QTR 2023 ROOM TAX PAY	31,314.94	1023
Total WILLIAMS BAY BUSINESS ASSN:		31,314.94	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	57.67	1023
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	58.64	1023
Total WISCONN VALLEY MEDIA GROUP:		116.31	
WISCONSIN DEPT OF REVENUE			
100-21253 SITW PAYABLE	STATE WITHHOLDING STATE	2,453.94	1023
Total WISCONSIN DEPT OF REVENUE:		2,453.94	
WISCONSIN RETIREMENT SYSTEM			
100-21254 RETIREMENT PAYABLE	WRS WRS GENERAL Pay Perio	1,841.36	1023
100-21254 RETIREMENT PAYABLE	WRS WRS GENERAL Pay Perio	1,841.36	1023
100-21254 RETIREMENT PAYABLE	WRS WRS PROTECTIVE Pay P	1,769.07	1023
100-21254 RETIREMENT PAYABLE	WRS WRS PROTECTIVE Pay P	3,439.28	1023
Total WISCONSIN RETIREMENT SYSTEM:		8,891.07	
Total 1023:		213,142.03	
1123			
AMAZON CAPITAL SERVICES			
100-51410-160 GEN ADMIN SUPPLIES	VH OFFICE SUPPLIES	122.99	1123
100-52120-150 POLICE REPAIRS/MAINT	REPAIRS/MAIN	30.98	1123
Total AMAZON CAPITAL SERVICES:		153.97	
ASSOCIATED APPRAISAL CONSULTANTS			
100-51520-000 ASSESSOR CONTRACT	MONTHLY BILLING	1,661.76	1123
Total ASSOCIATED APPRAISAL CONSULTANTS:		1,661.76	
VILLAGE OF FONTANA			
120-52320-165 EMS IGA EXPENDITURES	AUGUST 2023 EMS SERVICES	52,795.64	1123

GL Account and Title	Description	Amount	GL Period
120-52320-165 EMS IGA EXPENDITURES	50% OF UNIFORMS & ONBOAR	10,685.06	1123
Total VILLAGE OF FONTANA:		63,480.70	
Total 1123:		65,296.43	
Grand Totals:		303,820.49	

Village Board Approval Date: _____

VILLAGE OF WILLIAMS BAY
 ACH BANK DEBITS-FNBT ACCT *1013
 FOR THE MONTH OF: Oct-23

<u>Bank Debit Date</u>	<u>Paid to-Description</u>	<u>Amount \$</u>
10/2/2023	Delta Dental-Dental & Vision Plans	-726.78
10/2/2023	EFTPS/IRS-Payroll Liability for FICA + Federal Income Tax Withholding	-14,171.98
10/3/2023	Wisc DOR	-5,025.55
10/3/2023	Wisc DOR	-2,681.73
10/5/2023	Associated Bank-Payroll Liability for employee paid HSA contribution	-85.00
10/5/2023	Empower-Payroll Liability for employee elected retirement deferrals	-1,386.57
10/5/2023	Mission Square-Payroll Liability for employee elected retirement deferrals	-800.00
10/5/2023	Nationwide-Payroll Liability for employee elected retirement deferrals	-30.00
10/10/2023	FNBT Visa-Credit Card Payment	-4,944.91
10/10/2023	Spectrum-Internet	-159.98
10/13/2023	FNBT-Payroll Liability for employee paid HSA contribution	-118.84
10/13/2023	Payroll-Direct Deposits to Employee Bank Accounts	-46,395.12
10/17/2023	Alliant Energy-Electric bill	-2,994.49
10/17/2023	AT&T Mobility-Internet, Data Service, Telephone Service	-687.06
10/17/2023	AT&T Mobility-Internet, Data Service, Telephone Service	-162.50
10/17/2023	EFTPS/IRS-Payroll Liability for FICA + Federal Income Tax Withholding	-17,687.47
10/17/2023	FNBT-Monthly HSA Employer Contribution	-5,052.09
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-160.75
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-235.45
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-431.64
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-310.15
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-198.10
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-175.69
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-862.93
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-145.81
10/17/2023	Village of Williams Bay-Water/Sewer Utility Bill for Vlg Property	-362.44
10/18/2023	Associated Bank-Monthly HSA Employer Contribution	-416.67
10/18/2023	Wisc DOR	-2,695.84
10/19/2023	Wisc DOR	-958.06
10/19/2023	Wisc DOR	-2,242.93
10/20/2023	Wex/Citgo-Gas credit card	-481.23
10/23/2023	ETF-Group Health Insurance for next month coverage	-25,059.10
10/26/2023	AT&T Mobility-Internet, Data Service, Telephone Service	-726.06
10/27/2023	Empower-Payroll Liability for employee paid HSA contribution	-118.84
10/27/2023	Payroll-Direct Deposits to Employee Bank Accounts	-43,092.92
10/27/2023	WRS-Retirement Contributions related to previous month's payroll	-26,675.75
10/30/2023	Alliant Energy-Electric bill	-9,119.12
10/31/2023	EFTPS/IRS-Payroll Liability for FICA + Federal Income Tax Withholding	-14,539.64
TOTAL		\$ (232,119.19)



MEMORANDUM

DATE: NOVEMBER 6, 2023
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
R	Jennifer Annie Veith	6835 Buckby Rd Lake Geneva, WI 53147	Green Grocer	P
R	Spencer Price	21905 Main Street #B East Troy, WI 53120	Green Grocer	P
R	Jane Elizabeth Larson	N1825 Town Hall Rd Walworth, WI 53184	Green Grocer	P



Cetera

INVESTMENT
SERVICES LLC
Member FINRA/SIPC

NON-CORPORATE RESOLUTION

6029
Account Number

I, _____, Secretary/Officer of Village of Williams Bay

(the "Organization"), hereby certify that on the _____ day of _____, _____, the Organization's Village Board
Governing Body

duly and validly adopted the following resolutions and that the resolutions are now in full force and effect, have not been repealed, and are not in conflict

with the Wisconsin Business Tax Registration Certificate of Organization:
Name of Document under which Organization is Operating

1. RESOLVED, that the individuals named in number five below, individually or in combination, are authorized to sell, assign, and endorse for transfer certificates representing stocks, bonds, or other securities now registered or hereafter registered in the name of this Organization;
2. RESOLVED, that the Organization is authorized to establish and maintain one or more accounts (hereafter "Account") with Cetera Investment Services LLC, (Cetera Investment Service);
3. RESOLVED, that the Organization is authorized to sell, purchase, and own any and all securities and investments, including but not limited to stocks, bonds, mutual funds, and options, and that the Organization is authorized to enter into all types of transactions, including but not limited to margin transactions and short sales;
4. RESOLVED, that the Organization is authorized to perform or cause to be performed any and all actions necessary or prudent to effect transactions in or maintain ownership or possession of the securities and investments referred to in resolution number three above;
5. RESOLVED, that the following individuals are authorized, individually, to act on behalf of and bind the Organization, provide verbal or written Account instructions to Cetera Investment Services or its authorized representatives, receive from Cetera Investment Services for and on behalf of the Organization any and all communications relating to the Account, and perform for and on behalf of the Organization any and all actions necessary or prudent to effect transactions in or maintain ownership or possession of the securities and investments referred to in resolution number three above:

Name	Title	Sample Signature
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Name	Title	Sample Signature
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Name	Title	Sample Signature
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Name	Title	Sample Signature
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Securities and insurance products are offered through Cetera Investment Services LLC (doing insurance business in CA as CFG STC Insurance Agency LLC), member FINRA/SIPC. Cetera Investment Services LLC is not affiliated with any financial institution where investment services are offered.
Investments are: *Not FDIC/NCUSIF insured *May lose value *Not financial institution guaranteed *Not a deposit *Not insured by any federal government agency.

6. RESOLVED, that the failure to supply a specimen signature in resolution number five above will not invalidate any transaction if the transaction is ordered in accordance with the authority actually granted by these resolutions;
7. RESOLVED, that the foregoing resolutions apply to all Account transactions whether occurring prior to, contemporaneous with, or after the date shown below, that transactions occurring prior to the date shown below are hereby ratified by the Organization, and that Cetera Investment Services may rely on these resolutions until the end of the business day after the day on which written notice of revocation is received by **Cetera Investment Services LLC, ATTN: Resource Center, P.O. Box 283, St. Cloud, MN 56302-0283;**
8. RESOLVED, that in order to facilitate compliance with the customer identification rules of 31CFR Part 103, the Organization will provide a copy of its organizing document or a copy of its government issued business license. The Organization acknowledges that Cetera Investment Services' sole use of this documentation is to verify the Organization's identity as required by 31CFR Part 103. Cetera Investment Services is under no duty to interpret, monitor or enforce any provision of the document provided;
9. RESOLVED, that these resolutions inure to the benefit of Cetera Investment Services and their successors and assigns, and to any person relying on resolution number one above.

I further certify that the Company is duly organized and validly existing and that at least one individual named in number five above is a control person who has significant responsibility for managing the Company (e.g., a Chief Executive Officer, Chief Financial Officer, Chief Operating Officer, Managing Member, General Partner, President, Vice President, or Treasurer).

_____ day of _____, _____
day month year

☐ Check if Sole Officer

Secretary/Officer*

**Individual signing this document should not be an authorized officer/control person under paragraph 5 above, unless he/she is the Sole Officer.*

If this resolution certificate is related to a securities transaction, a death put request or any other transaction that requires it to be provided to a securities issuer or transfer agent, it must have original (wet) signatures because securities issuers and transfer agents will not accept electronic signatures.



Public Administration Associates, LLC

September 8, 2023

Theresa Loomer
Administrator
Village of Fontana

Via Email

Re: PAA proposal for study

Dear Theresa:

Thanks for the opportunity to submit our proposal for the Village's consideration as an initial step in building a new public safety facility. As we understand it, the Village is in need of replacing its current fire and police station. In our experience there are really two different ways to approach this task; the first is simply to hire an architect who has experience in designing public safety facilities. They would review your current facility, provide a GIS analysis of call data and suggest station locations. They would then meet with your departments to conduct a space needs analysis and prepare a conceptual design and cost estimates. In terms of sizing the new facility, an architect will rely on the conclusions of your departments as to whether they are "right-sized" today and what they will look like in the future. The second option would be to retain our firm first to prepare a report that would be shared with an architect when it is complete. What we would do is to take a much deeper dive into your current fire/EMS and police operations and make evidence-based recommendations regarding current staffing as well as vehicles/apparatus maintained by the respective departments. We would also make predictions regarding future staffing and vehicle/apparatus needs over a 25-year period using the same evidence-based approach. PAA's report could then be shared with an architect of your choice.

I would stress one point; this is not an adversarial process with your departments. They undoubtedly have a vision for future growth. We simply provide a "second set of eyes" and a methodology that that they may or may not have considered. This is a service that an architect or engineering firm typically does not provide. Given the millions of dollars that will be invested in a new facility, spending this extra time and money makes it more likely that the building will be correctly sized for the future. If residents are being asked to approve a referendum it demonstrates to them that the Village has performed its "due diligence." Finally, our analysis of your current operations may provide ideas to the Village and the departments that will enhance service delivery. We would encourage you to contact two of our Walworth County clients; Lake Geneva and the Town of Linn to gain their insight on whether our services can provide value to you.

On behalf of Public Administration Associates (PAA) I would make the following proposal:

Option 1. Fontana-only public safety facility. PAA would provide a comprehensive report regarding both your police and fire departments to determine whether the current model and level of staffing as well as fleet/apparatus are adequate to meet service demand. In reaching our conclusions

David Bretl
414-350-3328
bretld.paa@gmail.com

1155 W. South Street
Whitewater, WI 53190

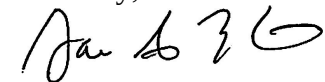
we would review a number of factors including, but not limited to community demographics and an analysis of calls for service and response times. Industry standards (ISO and NFPA) would be utilized as well as the expectations of Village leaders in determining whether the current model is meeting service demand. Based on that data and benchmarks we would make recommendations regarding the future staffing model and fleet composition of your fire and police departments with the aim of ensuring that any new public safety building is adequately sized for the next 25 years. We would perform a GIS analysis of up to four different potential station locations in the Village of Fontana. Given that PAA would be able to begin our portion of the project in mid-October. We would be able to furnish projected staffing numbers to an architect by mid-December and complete our report by mid-February. **PAA's cost for this report is: \$23,500**

Option 2. Adding Williams Bay Fire into a public safety facility. Here we would utilize the same methodology described in Option 1 to analyze Fontana and Williams Bay Fire and EMS. We would provide a GIS analysis for up to five station locations, in and between the two communities. Again, we could commence our work in mid-October. Given the larger scope of the project, however, together with the holidays, it would realistically be late January before we could provide staffing numbers to an architect with an early March deadline for completion of our final report. Note that we would not be addressing Williams Bay police in this study. **Our price for the cost of this report (which would include both Fontana and Williams Bay) is \$35,400.**

In both option 1 and 2, consultant mileage and lodging (if required) would be extra and would be subject to a contract between the Village and PAA. If GIS mapping is required for locations beyond the minimum numbers quoted, we would charge \$125 per hour for the cost of that work. There are many hypothetical solutions regarding station locations, but a limited amount of real estate that is actually available. This is especially true in the case of Geneva Lake communities. Our ideal approach would be to work with stakeholders to identify sites that could *realistically* be acquired before commencing the GIS portion of the project. We are assuming in Option 2 that the communities would want to compare response times of a shared station to locations of potential “stand-alone” facilities.

Thanks for the opportunity to submit this proposal. We will hold our pricing for 45 days.

Sincerely,



David Bretl
Vice President

