



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES PLAN COMMISSION MEETING 8/8/2023 MEETING TUESDAY, AUGUST 8, 2023 AT 6:30 PM VILLAGE HALL COUNCIL ROOM 250 WILLIAMS STREET WILLIAMS BAY, WI 53191

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee Lowell Wright, Commissioners Maggie Gage, Marianne Klemke, Pat Watts, Matt Robbins and James Killian

Also Present: Zoning Administrator Bonnie Schaeffer, Clerk Tina Kolls

Excused: Jess Haak

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Plan Commission Meeting Minutes of July 11, 2023

The motion to approve the Plan Commission Meeting Minutes of July 11, 2023 was initiated by Commissioner Klemke and seconded by Commissioner Watts. Unanimously carried.

V. Recommendation and Possible Action for a Private Institutional Name Sign

A. APPLICANT: Yerkes Future Foundation (Owner)

TAX KEY: WAS 00001

STREET ADDRESS: 373 W. Geneva St, Williams Bay, WI 53191

Applicant is requesting approval of a name sign per Section 390.1006. A Private institutional and park name signs when approved by the Village Board following recommendation of the Village Plan Commission to erect a 5'2" high by 10'10" monument sign.

Dennis Kois, Executive Director, Yerkes Foundation explained that due to the fact that the current sign looks similar to other village signs there is confusion that Yerkes is a Village owned property. Kois explained that the new sign would be located in the same location as the current sign. Kois explained that the sign would fit in with the aesthetic of the neighborhood and the stone fences. Kois explained that the sign would be dimmable to help prevent light pollution.

Kurt Ripkey, Designer, Stratus, explained that the sign would be constructed out of 1/2" aluminum and would be treated to be the desired color. Ripkey explained that the sign would be clear coated to ensure longevity. Ripkey explained that during the day you would simply see standoff letters made of 1" plastic which would be embedded with an LED lighting system. Ripkey explained that at night when the letters are illuminated they would be very visible but, would have no up lighting or down lighting. Ripkey explained that the lights would be dimmable. Ripkey explained that

the lights would not be flashing, scrolling or able to change colors. Ripkey explained that the stone base of the sign would be slightly bigger but the sign itself would be the same size.

The motion to recommend the Village Board approve the request for approval of a name sign per Section 390.1006. A Private institutional and park name signs when approved by the Village Board following recommendation of the Village Plan Commission to erect a 5'2" high by 10'10" monument sign. was initiated by Trustee Wright and seconded by Commissioner Gage. Unanimously carried.

VI. Recommendation for a Zoning Ordinance Text Amendment

A. Open Public Hearing

Ordinance 2023-08 Regarding existing non-conforming signs

President Duncan opened the public hearing at 06:40 pm.

B. Close Public Hearing

President Duncan closed the public hearing at 06:41 pm.

C. Discussion and Possible Recommendation for the Ordinance

Zoning Administrator Schaeffer explained that the current Ordinance stated that all non-conforming signs needed to be removed and made to conform. Zoning Administrator Schaeffer explained that this was found to be unenforceable.

Zoning Administrator Schaeffer explained that the language was being replaced with something more compatible with the neighboring communities.

The motion to recommend Village Board approval of Ordinance 2023-08 Regarding existing non-conforming signs was initiated by Trustee Wright and seconded by Commissioner Watts. Unanimously carried.

VII. Adjournment

The motion to adjourn was initiated by Commissioner Gage and seconded by Commissioner Klemke at 06:42pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.