



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org Phone:
262-245-2700 | Fax: 262-245-2705

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING

MONDAY, MAY 17, 2021 AT 7:00 PM

VIA ZOOM WEBINAR

INTERACT FROM A COMPUTER BY GOING TO: <https://zoom.us/j/99409635000>

LISTEN-IN FROM A PHONE BY DIALING: 888-475-4499 | MEETING ID: 9940 963 5000

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Minutes
 - A. Village Board meeting minutes of 05-03-2021
- V. Consent Agenda
 - A. Administrator as an Authorized bank signer
 - B. Bay Warehouse Storage Rental Agreement
 - C. Memorandum of Understanding with the Town of Linn regarding beach tags
 - D. Proposal from ECS Midwest LLC for proposed sanitary and water lines (Highway 67)
 - E. Veteran's Parking at Edgewater Park
 - F. Bailey Road Chip Sealing
- VI. Presentation of accounts and petitions
 - A. Payroll period 04-24-2021 thru 05-07-2021; check date 05-14-2021 in the amount of \$48,064.05
 - B. Accounts Payable unpaids dated 05-14-2021 in the amount of \$203,118.09
 - C. April EFT Transfers in the amount of \$362,033.39
 - D. April Financial Statements
- VII. Plan Commission
 - A. None
- VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)
 - A. None

IX. PUBLIC COMMENTS

X. President's Remarks

- A. U of C request for rezone update
- B. Day in the Bay Kudos
- C. Alternative proposal for U of C lakefront property

XI. Ordinances and Resolutions

- A. None

XII. Committee Reports

A. Finance & Personnel, Trustee Parker - Chair

- 1. Transfer of Village funds to Library for 2019 building expenses
- 2. Municipal Services LLC contract amendment
- 3. 2021 Road Project Update

B. Protective Services, Trustee Vlach - Chair

- 1. Original, Renewal, or Temporary Operator License Applications
- 2. Williams Bay Lioness Temporary Alcohol License Request for May 18, 2021
- 3. Police Chief Report Update

C. Parks & Lakefront, Trustee D'Alessandro - Chair

- 1. Pier Usage for former Police Boat Parking Spaces

D. Building, Zoning, & Ordinance, Trustee Wright - Chair

- 1. No Report

E. Water & Sewer, Trustee Umans - Chair

- 1. No Report

F. Streets & Highways, Trustee Stanek - Chair

- 1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A. CDC Mask Guidelines - Village Facilities and Activities

XV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 05/14/2021 5:00 PM

UNOFFICIAL MINUTES
VILLAGE BOARD OF TRUSTEES
MONDAY, MAY 3, 2021 AT 7:00 P.M.
VIA ZOOM WEBINAR

Call to Order

Meeting was called to order by President Duncan at 7:00pm.

Roll Call

Present: President Duncan, Trustees D'Alessandro, Parker, Stanek, Vlach, Wright and Umans,

Also present: Administrator Tobin, Treasurer Peternell, Police Chief Timm, Public Works Director Edwards, and Recreation Director Rowland.

Pledge of Allegiance

Minutes

Umans/Wright motion to approve the Village Board Meeting minutes of April 19, 2021. Vlach abstained; motion carried.

Wright/Umans motion to approve the Village Board Meeting minutes of April 21, 2021. Unanimously carried.

Consent Agenda

A. Edgewater Park Rental Request for June 23, 2021

B. Window Decals for Village Hall and Police Department

Wright/Vlach motion to approve the consent agenda. Unanimously carried.

Presentation of accounts and petitions

Parker/Umans motion to approve Payroll period 04-10-2021 thru 04-23-2021; check date 04-30-2021 in the amount of \$41,434.82. Unanimously carried.

Parker/Umans motion to approve Prepaid Accounts Payable dated 04-30-2021 in the amount of \$950.28. Unanimously carried.

Parker/Umans motion to approve Accounts Payable unpaid dated 05-01-2021 in the amount of \$71,391.29. Unanimously carried.

Plan Commission

None

Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

No Hearing

Public Comments

Sandy Carlson asked if there were any additional questions regarding the Edgewater Park Rental request for 06-23-2021. No further questions were asked as it was approved on the consent agenda.

President's Remarks

- Appointments
President Duncan will be making recommendations during the Other Items for Discussion, Consideration, or Action portion of the meeting.

- U of C Lakefront rezone request next meeting and steps

President Duncan stated that there will be a Joint Plan Commission and Village Board meeting to be held in person at the Village Hall on May 25th.



VILLAGE OF WILLIAMS BAY

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- COVID Update
President Duncan stated that the Village Hall has reopened after the COVID exposure in April
- Arbor Day Activities
The Arbor Day was another successful event and thanked everyone involved in their contributions to the continued success of this day.
- Memorial Day Parade and Events

President Duncan stated that the Trustees have been asked to participate in the parade this year.

- Day in the Bay Activities
Day in the Bay is scheduled for Saturday, May 8th and one of the activities planned is the dedication of the Rex Dog Park and encouraged everyone to attend.
- Follow-up Board Strategic Planning Meeting

President Duncan stated that now that the new Administrator has started, he will begin scheduling meetings to work on the Strategic Plan.

- Setting Goals for New Administrator
President Duncan requested that all Trustees compile a list of goals for the Administrator and F&P will have a meeting to organize and prioritize all submissions.

Ordinances and Resolutions

None

Committee Reports

Finance & Personnel, Trustee Parker- Chair

It was the consensus of the Committee to not convene in closed session pursuant to the exemption contained in section 19.85(1)(e) of the Wisconsin Statutes for the purpose of conducting other specified public business whenever competitive or bargaining reasons require a closed session.

a. Building Inspector Contract

Parker/Wright motion to approve the Building Inspection Services contract with Professional Building Inspections, LLC. Vlach-NAY, motion carried.

Protective Services, Trustee Vlach – Chair

Original/ Renewal	Name	Address	Establishment	Record Check
O	Roni Frances Durbin	9410 Ransford Dr, Huntley, IL	Pier 290	PASS
R	Christopher Cummings	5449 Town Hall Rd, Delavan, WI	Pier 290	PASS

Vlach/Umans motion to approve the operator licenses for Roni Frances Durbin and Christopher Cummings. Unanimously carried.

Parks & Lakefront, Trustee D'Alessandro – Chair

Trustee D'Alessandro stated that opening the outside water fountains was discussed at the Parks & Lakefront Committee meeting on April 27th and it was the consensus of the Committee to open the water fountains and people can determine on their own if they are comfortable using them. Motion made by Committee/no 2nd required to approve opening the outside water fountains. Unanimously carried.

Building, Zoning & Ordinance, Trustee Wright – Chair

No Report

Water & Sewer, Trustee Umans - Chair

No Report

Streets & Highways, Trustee McMannamy – Chair

No Report

Public Comments

None

Other Items for Discussion, Consideration, or Action

1. Committee Appointments

2021 Standing Committees

Building, Zoning & Ordinance Committee

Lowell Wright, Chair

Don Parker

George Vlach

Finance & Personnel Committee

Don Parker, Chair

Lowell Wright

Jim D'Alessandro

Parks & Lakefront Committee

Jim D'Alessandro, Chair

Lowell Wright

Matthew Stanek

Protective Services Committee

George Vlach, Chair

Rob Umans

Jim D'Alessandro

Water & Sewer Committee

Rob Umans, Chair

Don Parker

Matthew Stanek

Streets & Highways Committee

Matthew Stanek, Chair

Rob Umans

George Vlach

Duncan/D'Alessandro motion to approve the 2021 Standing Committees. Unanimously carried.

2021 Appointments to Committees, Commissions and Boards

Civil Defense Commission

Duncan/D'Alessandro motion to reappoint David H. Burrough as a citizen member for an annual term to the Civil Defense Commission. Unanimously carried.

EMS Task Force Ad Hoc Committee

Village President

Village Administrator

Finance & Personnel Chairman

Protective Services Chairman

Rescue Squad Captain

Rescue Squad Lieutenant

Fire Department Chief

Fire Department Lieutenant

Duncan/D'Alessandro motion to approve the appointment of the EMS Task Force Ad Hoc Committee. Unanimously carried. Duncan stated the appointments are by title instead of by name in the event any position changes as there aren't terms for the Ad Hoc Committee.

Ethics Board

Duncan/Umans motion to approve the appointment of Roberta Killian as an alternate member for a 3-year term to the Ethics Board. Unanimously carried.

Harbor Commission

Duncan/Umans motion to reappoint Lowell Wright as the Village Trustee representative for an annual term and appoint Marsha Enquist as a member for an annual term to the Harbor Commission. Unanimously carried.

Law Enforcement Committee

Duncan/Vlach motion to reappoint Jeanne Hannula to a 3-year term to the Law Enforcement Committee. Unanimously carried.

Parks and Memorial Advisory Committee

Duncan/Umans motion to appoint Connie Gluth as a citizen member for a 3-year term to the Parks and Memorial Advisory Committee. Unanimously carried. Duncan noted that one of the members whose term expires in 2022 requested to be taken off the Committee and he is working on finding a replacement.

Plan Commission

Duncan/Wright to approve the reappointment of the Village President to a 2-year term, Don Parker as the Village Board Representative and Pat Watts as the Parks & Member Advisory Committee representative to an annual term and Maggie Gage as a citizen member for a 3-year term to the Plan Commission. Unanimously carried.

Library Board

Duncan/Parker motion to reappoint Bryan Esarco as the Village appointed member to a 3-year term and Matthew Stanek as the Village Trustee representative to an annual term to the Library Board. Unanimously carried.

Zoning Board of Appeals

Duncan/D'Alessandro motion to reappoint George Vlach to Chairperson as a Village Trustee and Contractor representative and Rob Umans as a Trustee representative to an annual term and reappoint Dennis Costello and Tom Lothian as members to a 3-year term to the Zoning Board of Appeals. Unanimously carried.

Enhancement Committee

Duncan/Umans motion to reappoint Halina Marra as President, Julie Ann Poplar as Vice President, Rita Pilarski, Connie Gluth, Lynne Landgraf and Mary Jo Petullo as members to an annual term to the Enhancement Committee. Unanimously carried.

Joint Extraterritorial Zoning Committee

Duncan/Stanek motion to approve Jess Haak as member for a 3-year term to the Joint Extraterritorial Zoning Committee. Unanimously carried.

Extraterritorial Zoning Board of Appeals

Duncan/Wright motion to reappoint Vernon Choyce as a member to a 3-year term to the Extraterritorial Zoning Board of Appeals. Unanimously carried.

2. Pier Permit for 249 Constance Boulevard

The Board reviewed the pier permit application and noted that the drawing that was submitted with the application. Discussion was held that the 12-1/2-foot minimum setback is not included on the drawing and further discussed that final approval is contingent upon receiving as built surveys. It was the consensus of the Board to request applicant submit an architect rendering that includes the required setbacks. No action taken.

Adjournment

Umans/Vlach motion to adjourn at 7:50pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.

BAY WAREHOUSE

PO Box 968
Williams Bay, WI 53191
Phone: 262-903-5006
Email: Maiersgroupprentals@gmail.com
Manager: Sarah Howarth

Bay Warehouse Rental Agreement for Unit # 4

Contact Information

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Cell Phone: _____ Alternate #: _____
Email: _____

Alternate Contact Person

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Cell Phone: _____ Alternate #: _____
Email: _____
Relationship: _____

Processing fee: There is a \$2/check processing fee which is waived for Tenants paying biannually or annually.

Rent Due Date: First of Month **Rent:** \$ 90 /mo beginning 9-1-19

Total amount due monthly: \$ 90 * The Village has been paying yearly and is paid up through 9-30-21

There is a Late Fee of \$ _____ if payment is received 7 days beyond the due date with leniency applied for the first occurrence or once yearly.

Bad Check Charge: \$35.00

My signature indicates that I agree to the following terms of the Lease Agreement.

Tenant Signature: _____ Date: _____

Thanks -
Sarah
(262) 903-5006

RELEASE OF OPERATOR'S LIABILITY FOR BODILY INJURY: Operator, Operator's agents and employees shall not be liable to Tenant for injury or death as a result of Tenant's use of the storage space or the self-storage facility, even if such injury is caused by the active or passive acts or omissions or negligence of the Operator, Operator's agents or employees.

INDEMNITY: Tenant agrees to indemnify, hold harmless and defend Operator from all claims, demands, actions or causes of action (including attorneys' fees and all costs) that are hereinafter brought by others arising out of Tenant's use of the storage space and common areas, including claims for Operator's active negligence.

RULES AND REGULATIONS: Operator shall have the right to promulgate rules and regulations for the safety, care and cleanliness of the storage space or the preservation of good order on the facility. Tenant agrees to follow all rules and regulations now in effect, or that may be put into effect from time to time.

PROPERTY LEFT IN THE STORAGE SPACE: Operator may dispose of any property left in the storage space or on the storage facility by Tenant after Tenant has terminated his or her tenancy. Tenant shall remove all contents from storage unit when vacating. Operator does not provide rubbish disposal for tenants. Tenant shall be responsible for paying all costs incurred by Operator in disposing of such property.

TENANT ACCESS: Usual access is 24 hours a day every day. However Tenant access to the storage facility may be conditioned in any manner deemed reasonably necessary by Operator to maintain order. Such measures may include but are not limited to, limiting hours of operation and requiring verification of Tenant's identity.

OPERATOR'S RIGHT TO ENTER: Tenant grants Operator, Operator's agents or representatives of any governmental authority, including police and fire officials, access to the storage space upon twelve (12) hours advanced notice to Tenant. In the event of an emergency, Operator, Operator's agents or representatives of governmental authority shall have the right to enter the storage space without notice to Tenant, and take such action as may be necessary or appropriate to protect the storage facility, to comply with applicable law or enforce Operator's rights.

NO SUBLETTING: Tenant shall not assign or sublease the storage space without the written permission of the Operator. Operator may withhold permission to sublet or assign for any reason or for no reason in Operator's sole discretion.

WAIVER OF JURY TRIAL: Operator and Tenant waive their respective right to trial by jury of any cause of action, claim, counterclaim, or cross complaint, in any action brought by either Operator against Tenant, or Tenant against Operator, or Operator's agents or employees, on any matter arising out of, or in any way connected with this rental agreement, Tenant's use of the storage space or this storage facility, or any claim of bodily injury or property loss or damage, or the enforcement of any remedy under any law, statute or regulation. This jury trial waiver is also made by Tenant on behalf of any of Tenant's agents guests or invitees.

NOTICES: All notices required by this Rental Agreement shall be sent by either email or first class mail to Tenant's last known address. Notices shall be deemed to have been given when receiving either an email response from the Tenant or when sending a written notice via first class mail in the United States mail. Tenant agrees that any such notice is conclusively presumed to have been received by Tenant five (5) days after mailing, unless returned to Operator by the U.S. Postal Service. All statutory notices shall be sent as required by law.

NO WARRANTIES: NO EXPRESSED OR IMPLIED WARRANTIES ARE GIVEN BY OPERATOR, OPERATOR'S AGENT'S OR EMPLOYEES AS TO THE SUITABILITY OF THE STORAGE SPACE FOR TENANT'S INTENDED USE. OPERATOR DISCLAIMS AND TENANT WAIVES ANY IMPLIED WARRANTIES OF SUITABILITY OR FITNESS FOR A PARTICULAR USE.

NO ORAL AGREEMENTS: This rental agreement contains the entire agreement between Operator and Tenant, and no oral agreements shall be of any effect whatsoever. Tenant acknowledges that no representations or warranties have been made with respect to the safety, security or suitability of the storage space for the storage of Tenant's property, and that Tenant has made his own determination of such matters solely from inspection of the storage space and the facility. Tenant agrees that he is not relying, and will not rely, upon any oral representation made by Operator or by Operator's agents or employees purporting to modify or add to this rental agreement. Tenant understands and agrees that this agreement may be modified only in writing, signed by both parties.

SUCCESSION: All provisions of this rental agreement shall apply to and be binding upon all successors in interest, assigns or representatives of the parties hereto.

ENFORCEMENT: If any part of this rental agreement is held to be unenforceable for any reason, in any circumstance, the parties agree that such part shall be enforceable in other circumstances, and that all the remaining parts of this agreement will be valid and enforceable.

Operator rents to Lessee (Tenant) the storage space indicated above pursuant to the following terms and conditions:

TERM: The lease agreement is a month-to-month agreement until terminated. Tenants paying biannually or annually will be sent a renewal notification.

TERMINATION: Advanced written notice of at least 31 calendar days is required, given by either Operator or Tenant to the other party to terminate this tenancy. Tenant must leave the space broom clean and in good condition. Tenant is responsible for all damages.

RENT: The rent shall be the amount stated above and paid to Operator at the address stated above. Rent is due on the first day of each month and without demand. If preferred, the rent may be prepaid up to 1 year in advance. Operator reserves the right to require that rent and other charges be paid in cash, certified check or money order.

RENT CHANGES: Operator may change the monthly rent or other charges by giving Tenant twenty eight (28) days advanced written notice by either email or first-class mail at the address stated in this agreement. If Tenant has made advanced rental payments, the new rent will be charged against such payments, effective upon giving notice of the new rate.

LATE CHARGES AND OTHER FEES: Tenant agrees to pay Operator the late fees as indicated on the first page of the lease. Tenant shall pay Operator any indicated fees for each letter sent to Tenant notifying Tenant of the default. Tenant agrees to pay Operator the indicated "Not Sufficient Funds" charge plus all bank charges for any dishonored check. These fees are considered additional rent and are to compensate Operator for labor and other costs of collection. In the event of default, Tenant agrees to pay all collections and lien costs incurred by Operator.

NOTICE OF LIEN: Pursuant to Wisconsin law the Operator has a lien on Lessee's stored property for rent and other charges. Operator may sell Lessee's property in accordance with section 704.90 of the Wisconsin Statutes if Lessee fails to pay rent and other charges when due.

CHANGE OF ADDRESS: Tenant must provide address changes to Operator in writing. Such change will become effective when received by Operator. It is Tenant's responsibility to verify that Operator has received and recorded the requested change of address.

LOCKS: Tenant shall provide, at Tenant's own expense, a lock that Tenant deems sufficient to secure the space. If the space is found unlocked Operator may, but is not obligated to, take whatever measures Operator deems reasonable to re-secure the space, with or without notice to Tenant. The absence of a lock shall entitle the Operator to presume conclusively that the unit has been vacated. Operator does not warrant or maintain padlocks, whether purchased from, or provided by Operator.

DENIAL OF ACCESS: When rent or other charges remain unpaid for seven (7) consecutive days Operator may deny Tenant access to the storage space.

USE OF STORAGE SPACE: Tenant shall not occupy space as a residence or sleep in unit. Operator is not engaged in the business of storing goods for hire and no bailment is created under this agreement. Operator exercises neither care, custody nor control over Tenant's stored property. Tenant agrees to use the storage space only for the storage of property wholly owned by Tenant and NOT to use the space as a work area. Tenant shall not store antiques, heirlooms, collectibles or any property having special or sentimental value to Tenant. Tenant waives any claim for emotional or sentimental attachment to the stored property. Tenant agrees not to store property with a total value in excess of \$5,000 without the written permission of the Operator. If such written permission is not obtained, the value of Tenant's property shall be deemed not to exceed \$5,000. Nothing herein shall constitute any agreement or admission by Operator that Tenant's stored property has any value, nor shall anything alter the release of Operator's liability set forth below. Tenant is responsible for removing snow in front of their unit. No work is allowed in the unit unless written approval is received from the Operator.

HAZARDOUS OR TOXIC MATERIALS PROHIBITED: Tenant is strictly prohibited from storing or using materials in the storage space or on the facility classified as hazardous, toxic, or illegal under any local, state or federal law or regulation, and from engaging in any activity which produces such materials. Tenant's obligation of indemnity as set forth below specifically includes any costs, expenses, fines or penalties imposed against the Operator, arising out of the storage or use of any hazardous, toxic, or illegal material by Tenant, Tenant's agents, employees, invitees or guests. Operator may enter the storage space at any time to remove and dispose of prohibited items.

INSURANCE: Tenant, at Tenant's expense, shall maintain a policy of fire, flood and water damage, extended coverage endorsement, burglary, vandalism and malicious mischief insurance for the actual cash value of stored property. Insurance on Tenant's property is a material condition of this agreement and is for the benefit of both Tenant and Operator. Failure to carry the required insurance is a breach of this agreement and Tenant assumes all risk of loss to stored property that would be covered by such insurance. Tenant expressly agrees that the insurance company providing such insurance shall not be subrogated to any claim of Tenant against Operator, Operator's agents or employees for loss of or damage to stored property.

RELEASE OF OPERATOR'S LIABILITY FOR PROPERTY DAMAGE: All personal property stored within or upon the storage space by Tenant shall be at Tenant's sole risk. Operator and Operator's agents and employees shall not be liable for any loss of or damage to any personal property in the storage space or at the self-storage facility arising from any cause whatsoever including, but not limited to, burglary, mysterious disappearance, fire, water damage, rodents, Acts of God, the active or passive acts or omissions or negligence of the Operator, Operator's agents or employees.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into between the Village of Williams Bay (the Village) and the Town of Linn (the Town), effective as of the date of the last signature of the parties to this Agreement.

RECITALS

- A. The Village operates a municipal beach within the corporate boundaries of the Village which provides access to Geneva Lake (the Beach).
- B. Access to the Beach is controlled by the Village as determined by various factors including public health safety concerns.
- C. The Village has determined that it is appropriate in 2021 to allow access to the Beach by individuals who are not residents of the Village, subject to the purchase of beach tags for that purpose.
- D. The Town has proposed to allow its residents to acquire up to four (4) beach tags per household with the Village to bill the Town directly for the purchase of such beach tags.
- E. The Village has determined that it is appropriate to accept the proposal of the Town to allow the Town's residents to acquire up to four (4) beach tags per Town household, with the Village billing the Town for same, subject to the provisions of this MOU.

AGREEMENT

In consideration of the Recitals and provisions which follow, the Village and the Town agree to the following.

- 1. The Village agrees to allow the Town to acquire up to four (4) beach tags per household of Town residents to permit access to the Beach. This will be at the non-resident rate.
- 2. The Town will require all Town residents requesting beach tags to complete and sign the attached "Town of Linn Form 2021 Season Beach Tag Request Form". (the Form). Such Form will be forwarded to the Village by the applicant along with a copy of the most recent tax bill as proof of residency. If additional beach tags beyond the four (4) to be billed to the Town are requested by the applicant, payment for such

additional tags as addressed in the Form, must also be provided to the Village before such additional beach bags are issued.

3. Upon receipt of the Form and required documents, and, if applicable, payment for additional beach tags, the Village will issue the requested beach tags to the applicants. On or before September 10, 2021, the Village will forward to the Town a copy of each Form processed by the Village along with the bill of the Village to the Town for the up to four (4) beach tags per Town resident issued by the Village. The charge for each such beach tag will be in the amounts set forth on the Form.

4. The Town agrees to pay the billing from the Village for the beach tags issued to up to four (4) residents per Town household, on or before October 10, 2021.

5. This MOU may be executed in multiple counterparts. Signatures transmitted by facsimile or e-mail in PDF shall be treated as originals.

APPROVED by the Village Board of the Village of Williams Bay this _____ day of _____, 2021.

VILLAGE OF WILIAMS BAY

By: _____
William Duncan, President

ATTESTED:

By: _____
Jackelyn Pankau, Village Clerk

APPROVED by the Town Board of the Town of Linn this _____ day of _____, 2021.

TOWN OF LINN

By: _____
James Weiss, Town Chairperson

ATTEST:

Alyson Morris, Town Clerk



TOWN OF LINN FORM

2021 Season Beach Tag Request Form

ENTER NAMES AND AGES OF FAMILY MEMBERS			
NAME		AGE	

TOWN OF LINN BEACH TAGS			
Beach Tags	Quantity	Price - Ages 5 and under are Free	Total
Primary Property Owners Only		Billed to the Town of Linn (max 4 tags)	\$ -
Additional Non-Resident Tags purchased by Linn Resident:			
Child (age 6-11)		\$50.00 each	\$
Adult (age 12 & up)		\$70.00 each	\$
Family Pass (up to 4 tags)		\$180.00 each	\$
GRAND TOTAL ENCLOSED FOR ALL ITEMS			\$

FOR OFFICE USE ONLY	
Beach Tag # issued:	

Linn Township residents must provide a copy of their most recent property tax bill attached to this form.

TAX ID # _____

Tags must be sewn on an article of beach clothing (Ex: swimsuit, shorts, T-shirt, beach cover up)

Tags **CAN NOT** be sewn on towels, hats or handbags.

Phone Number: _____ (MANDATORY)

Printed Name: _____

Address: _____

My signature below indicates I understand by making false statements on this form and failure to abide by posted beach rules will result in revocation of beach privileges.

Signature: _____ DATE: _____

METHOD OF PAYMENT: _____ CHECK ENCLOSED _____ CREDIT CARD (fill in information below)

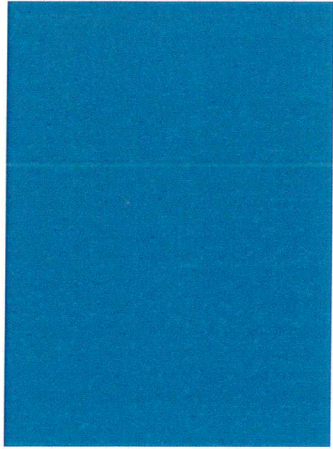
Charge my: _____ Visa _____ MasterCard _____ Discover _____ American Express

Name on Card: _____

Card # _____

Expires: _____/_____/_____ Security Code: _____

RETURN SIGNED FORM WITH PAYMENT TO: VILLAGE OF WILLIAMS BAY, PO BOX 580, WILLIAMS BAY, WI 53191



ECS Midwest, LLC

Proposal for Subsurface Exploration and
Geotechnical Engineering

Proposed Sanitary and Water Lines

Elkhorn Road (Highway 67)
Williams Bay, Wisconsin

ECS Proposal Number 42:2545-GP(Rev1)

December 21, 2020





December 21, 2020

Mr. Brett Biwer, P.E.
Project Manager
Baxter & Woodman Consulting Engineers
256 S. Pine Street
Burlington, WI 53105
Email: BBiwer@baxterwoodman.com

ECS Proposal No. 42:2545-GP(Rev1)

Reference: Proposal for Subsurface Exploration and Geotechnical Engineering
Proposed Sanitary and Water Lines
Elkhorn Road (Highway 67)
Williams Bay, Wisconsin

Dear Mr. Biwer:

As requested, ECS Midwest, LLC (ECS) is pleased to present the following proposal for providing geotechnical subsurface exploration and geotechnical engineering services for the above referenced project. This proposal outlines our understanding of the project, the proposed scope of services, activity schedule, fees, and authorization requirement.

In preparing this proposal, we have had the opportunity to review the Request for Proposal, available aerial photographs and available geologic and geotechnical information for the general site vicinity and discuss the overall project with you.

PROJECT DESCRIPTION

The project site is located along Elkhorn Road (Highway 67), between Stark Street and W. Geneva Street, in Williams Bay, Walworth County, Wisconsin. Project information has been provided by you, which included an aerial of the site location and a brief project description. It is understood you are relaying the sanitary sewer from Geneva Street to Olive Street and installing new water main along the entire length. This work is planned to be bid as part of a DOT roadway project. We understand the proposed project will include the construction of 12-inch diameter sewer approximately 12 feet deep running down the center of the road from Olive Street to Geneva Street. There is an existing 8-inch diameter sewer that will be replaced with the 12-inch diameter in the same location. There are 3 manholes that will be removed and replaced in the same location. There's one at each intersection and one in the middle. The new water main will be on the west side of the road from Geneva Street to Olive Street and on the east side of the road from Olive Street to Stark Street. The elevation rises north of Olive Street but there is a creek running on the east side of the road.

Assumptions were made in the formation of our scope of services. If different information becomes available and/or the design criteria are changed, we would be pleased to revise our scope of services.

SCOPE OF SERVICES

Our integrated services will include drilling of test borings, laboratory testing of representative soil samples for pertinent engineering properties, various engineering analyses, and preparation of a geotechnical engineering report. Our proposed scope of services includes:

Field Exploration

- The proposed boring locations will be marked in the field utilizing simple measuring techniques relative to existing site features. Elevations may be interpolated from provided civil drawings, published or online topographic maps, or determined using a laser level relative to a temporary provided or assumed benchmark. If more precise locating of the borings or ground elevations at the boring locations is desired, it is recommended a surveyor be retained.
- Digger's Hotline will be contacted to mark utilities.
- Mobilize a truck-mounted drilling rig to the site.
- ECS understands that borings may be drilled in the parking lanes, and traffic control will not be required. Additional fees will apply if traffic control is required.
- Perform 6 test borings, each to a depth of 15 feet, for a total of 90 lineal feet of drilling. The proposed boring locations are shown on the enclosed Proposed Boring Location sketch. The borings will be advanced to the proposed depths below the existing ground surface unless auger refusal causes them to be terminated at a shallower depth. Review of available subsurface information indicates organic soils may be present, particularly between Stark Street and Olive Street. Depending upon the uniformity or non-uniformity of the subsoil, it may be desirable or necessary to drill additional test borings or extend some of the test borings deeper to assist in providing more design and construction estimate information. The need for additional or deeper test borings will be made during the performance of the field exploration program. Additional drilling footage would be done concurrent with the planned exploration for \$20/foot.
- Perform Standard Penetration Tests (SPTs) at regular intervals to the boring termination depth.
- Measure depth of free groundwater observed within each borehole at the time of drilling and prior to backfilling.
- Upon completion of subsurface exploration drilling, each of the boreholes will be backfilled. Excess spoil will be removed from site. We will patch the pavement surface with cold mix asphalt or quick-set concrete. No other restoration will be provided. ECS will not be responsible for restoration of, but not limited to grass or ruts caused by drilling operations. The client must communicate areas that must not be disturbed in advance of field operations.

- Some borehole backfill settlement or expansion can and will occur over time. We have not included a cost for monitoring the boreholes after the completion of drilling activities. Settlement or expansion of the borehole backfill can create a trip hazard and should be carefully monitored by the client and/or property owner.
- Upon completion of drilling operations, the collected representative samples will be returned to our laboratory for further identification and testing.
- This proposal does not include the use of special OSHA or hazardous drilling techniques or drill crew protection. The client must inform ECS of any known environmental site conditions which could affect the health and safety of the drill crew.
- Complete rights-of-entry and access to the site are expected to be provided for us as a function of this proposal.
- ECS assumes our field services will not require permits. Any permits required should be brought to our attention before drilling begins, so that an appropriate fee can be determined.

Laboratory Testing

- Visual classification of the soil samples by a geotechnical engineer based on ASTM D2488 (visual-manual) procedure.
- Perform basic index laboratory testing, which may include natural moisture content tests (ASTM D2216) and calibrated hand penetrometer resistance tests, on select cohesive soil samples.

Additional laboratory testing recommended by ECS would be in accordance with our typical rates and after your authorization.

Report

A written geotechnical engineering report that presents our findings and recommendations will be prepared after completion of testing and geotechnical engineering analysis. The geotechnical engineering report will be provided electronically and will include the following items:

- Observations from our site reconnaissance including current site conditions, surface drainage features, and surface topographic conditions.
- A review of readily available published geologic conditions and their relevance to your planned development.
- A subsurface characterization, and a description of the field exploration and laboratory tests performed.
- Records of the field exploration (test boring logs) prepared in accordance with the local standard practice for geotechnical engineering. A boring location plan will be included, and the

results of the laboratory tests will be plotted on the boring logs or included on a separate test report sheet.

- General recommendations for manholes including, allowable soil bearing pressure(s), estimates of predicted foundation settlement, lateral earth pressures, below-grade drainage recommendations, below-grade wall backfill recommendations, and considerations for buoyant uplift.
- Geotechnical-related design information for support of the proposed utilities, such as depth of water, anticipated excavation difficulties, anticipated excavation instability, and anticipated depth of suitable bearing material.
- Evaluation of the on-site soil characteristics encountered in the soil borings. More specifically, we will discuss the suitability of the on-site materials for reuse as engineered fill. We will also include compaction recommendations and general suitable material guidelines. Ground water concerns relative to the planned construction, if any, will be summarized.
- Recommendations for additional testing and/or consultation that might be required to complete the geotechnical assessment and related geotechnical engineering for this project.

FEE

ECS will provide the described Scope of Services for the **lump sum fee of \$3,710**. This proposal assumes the soil borings can be performed during normal work hours (Monday - Friday, 7am to 5pm). Prices presented in this proposal are valid for 120 days from the date of this proposal.

If additional services are requested or required based on differing site conditions, we will contact your office (or assigned representative) for verbal and written authorization for additional services. Our fees assume a one-time short routine post-report consultation.

SCHEDULE

In preparing this proposal, we have assumed the client will assist in the coordination of our access to the site with the current site owners/occupants. After authorization to proceed and notification that the appropriate on-site personnel and property owner(s) have been informed, our approximate schedule would be as follows:

- | | |
|------------------------|--|
| • Mobilize to the Site | Typically 2 weeks after written notice to proceed |
| • Drilling Operations | Approximately 1 working day |
| • Laboratory Testing | Approximately 3 days after drilling |
| • Final Report | Approximately 4 weeks from written notice to proceed |

The actual time from initial authorization through final report submission will depend on weather conditions, site access and utility clearance. Verbal comments on findings can typically be provided 3 to 5 days after drilling completion, if requested.

CLOSING

If other items are required because of unexpected field conditions or because of a request for additional services, you would be informed of our intentions for both your review and authorization before modifying or expanding the extent of our services.

Our "Terms and Conditions of Service," which are included as an attachment to this letter, is an integral part of our proposal. These conditions represent the current recommendations of the GeoProfessional Business Association (GBA), the Consulting Engineers' Council, and the Geo-Institute of the American Society of Civil Engineers.

Our insurance carrier requires that we receive written authorization prior to initiation of our services, and a signed contract prior to the release of any work product. This letter is the agreement for our services. Your acceptance of this proposal may be indicated by signing and returning a copy of the Proposal Acceptance Form to us. If you prefer to issue a separate purchase order or other written authorization, please reference this proposal as part of the contract documents. We are pleased to have this opportunity to offer our services and look forward to working with you on the project.

Respectfully submitted,

ECS Midwest, LLC



Darin Maciolek, P.E.
Principal, Geotechnical Dept. Manager
DMaciolek@ecslimited.com



Charlie Gresser, P.E.
Office Manager
cgresser@ecslimited.com

Enclosures: Proposal Acceptance Form
 Terms and Conditions of Service
 Important Information about This Geotechnical Engineering Proposal
 Proposed Boring Locations

PROPOSAL ACCEPTANCE FORM

Proposal No.: 42:2545-GP(Rev1)
Scope of Services: Subsurface Exploration and Geotechnical Engineering Services
Project: Sanitary and Water Lines
Location: Elkhorn Road (Hwy 67), Williams Bay, Wisconsin

Geotechnical Subsurface Exploration & Report (\$3,710 lump sum)

Accepted by: _____
(Signature) (Printed Name)
Title: _____ Date: _____

Please complete this page and return one copy to ECS to indicate acceptance of this proposal and to initiate services on the above-referenced project. By signing, the signatory indicates that he/she has read the accompanying Terms and Conditions of Service and agrees to be bound by such Terms and Conditions of Service. The individual or individuals that sign this agreement on behalf of the client warrant that they are duly authorized agents of the client. If you prefer to issue a separate purchase order or other written authorization, please reference this proposal as part of the contract documents.

BILLING INFORMATION

(Please Print or Type)

Invoice Delivery Preference: ☐ Electronic (email) ☐ Hardcopy (USPS)

Name of Client Company: _____

Name of Client Contact Person: _____

Title: _____

Email Address: _____

Mailing Address: _____

Telephone Number: _____

Person to Receive Invoice: _____

Title: _____

Email Address: _____

Billing Address: _____

Telephone Number: _____

Client Project/Account Number: _____

Special Conditions for Invoice: _____

ECS MIDWEST, LLC TERMS AND CONDITIONS OF SERVICE

The professional services (the "Services") to be provided by ECS MIDWEST, LLC ("ECS") pursuant to the Proposal shall be provided in accordance with these Terms and Conditions of Service ("Terms"), including any addenda as may be incorporated or referenced in writing shall form the Agreement between ECS and Client.

- 1.0 **INDEPENDENT CONSULTANT STATUS** - ECS shall serve as an independent professional consultant to CLIENT for Service on the Project, identified above, and shall have control over, and responsibility for, the means and methods for providing the Services identified in the Proposal, including the retention of Subcontractors and Subconsultants
- 2.0 **SCOPE OF SERVICES** - It is understood that the fees, reimbursable expenses and time schedule defined in the Proposal are based on information provided by CLIENT and/or CLIENT'S contractors and consultants. CLIENT acknowledges that if this information is not current, is incomplete or inaccurate, if conditions are discovered that could not be reasonably foreseen, or if CLIENT orders additional services, the scope of services will change, even while the Services are in progress.
- 3.0 **STANDARD OF CARE**
- 3.1 In fulfilling its obligations and responsibilities enumerated in the Proposal, ECS shall be expected to comply with and its performance evaluated in light of the standard of care expected of professionals in the industry performing similar services on projects of like size and complexity at that time in the region (the "Standard of Care"). Nothing contained in the Proposal, the agreed-upon scope of Services, these Terms and Conditions of Service or any ECS report, opinion, plan or other document prepared by ECS shall constitute a warranty or guaranty of any nature whatsoever.
- 3.2 CLIENT understands and agrees that ECS will rely on the facts learned from data gathered during performance of Services as well as those facts provided by the CLIENT. CLIENT acknowledges that such data collection is limited to specific areas that are sampled, bored, tested, observed and/or evaluated. Consequently, CLIENT waives any and all claims based upon erroneous facts provided by the CLIENT, facts subsequently learned or regarding conditions in areas not specifically sampled, bored, tested, observed or evaluated by ECS.
- 3.3 If a situation arises that causes ECS to believe compliance with CLIENT'S directives would be contrary to sound engineering practices, would violate applicable laws, regulations or codes, or will expose ECS to legal claims or charges, ECS shall so advise CLIENT. If ECS' professional judgment is rejected, ECS shall have the right to terminate its Services in accordance with the provisions of Section 25.0, below.
- 3.4 If CLIENT decides to disregard ECS' recommendations with respect to complying with applicable Laws or Regulations, ECS shall determine if applicable law requires ECS to notify the appropriate public officials. CLIENT agrees that such determinations are ECS' sole right to make.
- 4.0 **CLIENT DISCLOSURES**
- 4.1 Where the Scope of Services requires ECS to penetrate a Site surface, CLIENT shall furnish and/or shall direct CLIENT'S consultant(s) or agent(s) to furnish ECS information identifying the type and location of utility lines and other man-made objects known, suspected, or assumed to be located beneath or behind the Site's surface. ECS shall be entitled to rely on such information for completeness and accuracy without further investigation, analysis, or evaluation.
- 4.2 "Hazardous Materials" shall include but not be limited to any substance that poses or may pose a present or potential hazard to human health or the environment whether contained in a product, material, by-product, waste, or sample, and whether it exists in a solid, liquid, semi-solid or gaseous form. CLIENT shall notify ECS of any known, assumed, or suspected regulated, contaminated, or other similar Hazardous Materials that may exist at the Site prior to ECS mobilizing to the Site.
- 4.3 If any Hazardous Materials are discovered, or are reasonably suspected by ECS after its Services begin, ECS shall be entitled to amend the scope of Services and adjust its fees to reflect the additional work or personal protective equipment and/or safety precautions required by the existence of such Hazardous Materials.
- 5.0 **INFORMATION PROVIDED BY OTHERS** - CLIENT waives, releases and discharges ECS from and against any claim for damage, injury or loss allegedly arising out of or in connection with errors, omissions, or inaccuracies in documents and other information in any form provided to ECS by CLIENT or CLIENT'S agents, contractors, or consultants, including such information that becomes incorporated into ECS documents.
- 6.0 **CONCEALED RISKS** - CLIENT acknowledges that special risks are inherent in sampling, testing and/or evaluating concealed conditions that are hidden from view and/or neither readily apparent nor easily accessible, e.g., subsurface conditions, conditions behind a wall, beneath a floor, or above a ceiling. Such circumstances require that certain assumptions be made regarding existing conditions, which may not be verifiable without expending additional sums of money or destroying otherwise adequate or serviceable portions of a building or component thereof. Accordingly, ECS shall not be responsible for the verification of such conditions unless verification can be made by simple visual observation. Client agrees to bear any and all costs, losses, damages and expenses (including, but not limited to, the cost of ECS' Additional Services) in any way arising from or in connection with the existence or discovery of such concealed or unknown conditions.
- 7.0 **RIGHT OF ENTRY/DAMAGE RESULTING FROM SERVICES**
- 7.1 CLIENT warrants that it possesses the authority to grant ECS right of entry to the Site for the performance of Services. CLIENT hereby grants ECS and its subcontractors and/or agents, the right to enter from time to time onto the property in order for ECS to perform its Services. CLIENT agrees to indemnify and hold ECS

harmless from any claims arising from allegations that ECS trespassed or lacked authority to access the Site.

- 7.2 CLIENT warrants that it possesses all necessary permits, licenses and/or utility clearances for the Services to be provided by ECS except where ECS' Proposal explicitly states that ECS will obtain such permits, licenses, and/or utility clearances.
- 7.3 ECS will take reasonable precautions to limit damage to the Site and its improvements during the performance of its Services. CLIENT understands that the use of exploration, boring, sampling, or testing equipment may cause minor, but common, damage to the Site. The correction and restoration of such common damage is CLIENT'S responsibility unless specifically included in ECS' Proposal.
- 7.4 CLIENT agrees that it will not bring any claims for liability or for injury or loss against ECS arising from (i) procedures associated with the exploration, sampling or testing activities at the Site, (ii) discovery of Hazardous Materials or suspected Hazardous Materials, or (iii) ECS' findings, conclusions, opinions, recommendations, plans, and/or specifications related to discovery of contamination.
- 8.0 **UNDERGROUND UTILITIES**
- 8.1 ECS shall exercise the Standard of Care in evaluating client-furnished information as well as information readily and customarily available from public utility locating services (the "Underground Utility Information") in its effort to identify underground utilities. The extent of such evaluations shall be at ECS' sole discretion.
- 8.2 CLIENT recognizes that the Underground Utility Information provided to or obtained by ECS may contain errors or be incomplete. CLIENT understands that ECS may be unable to identify the locations of all subsurface utility lines and man-made features.
- 8.3 CLIENT waives, releases, and discharges ECS from and against any claim for damage, injury or loss allegedly arising from or related to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to ECS' attention in writing by CLIENT, not correctly shown on the Underground Utility Information and/or not properly marked or located by the utility owners, governmental or quasi-governmental locators, or private utility locating services as a result of ECS' or ECS' subcontractor's request for utility marking services made in accordance with local industry standards.
- 9.0 **SAMPLES**
- 9.1 Soil, rock, water, building materials and/or other samples and sampling by-products obtained from the Site are and remain the property of CLIENT. Unless other arrangements are requested by CLIENT and mutually agreed upon by ECS in writing, ECS will retain samples not consumed in laboratory testing for up to sixty (60) calendar days after the issuance of any document containing data obtained from such samples. Samples consumed by laboratory testing procedures will not be stored.
- 9.2 Unless CLIENT directs otherwise, and excluding those issues covered in Section 10.0, CLIENT authorizes ECS to dispose of CLIENT'S non-hazardous samples and sampling or testing process by-products in accordance with applicable laws and regulations.
- 10.0 **ENVIRONMENTAL RISKS**
- 10.1 When Hazardous Materials are known, assumed, suspected to exist, or discovered at the Site, ECS will endeavor to protect its employees and address public health, safety, and environmental issues in accordance with the Standard of Care. CLIENT agrees to compensate ECS for such efforts.
- 10.2 When Hazardous Materials are known, assumed, or suspected to exist, or discovered at the Site, ECS and/or ECS' subcontractors will exercise the Standard of Care in containerizing and labeling such Hazardous Materials in accordance with applicable laws and regulations, and will leave the containers on Site. CLIENT is responsible for the retrieval, removal, transport and disposal of such contaminated samples, and sampling process byproducts in accordance with applicable law and regulation.
- 10.3 Unless explicitly stated in the Scope of Services, ECS will neither subcontract nor arrange for the transport, disposal, or treatment of Hazardous Materials. At CLIENT'S written request, ECS may assist CLIENT in identifying appropriate alternatives for transport, off-site treatment, storage, or disposal of such substances, but CLIENT shall be solely responsible for the final selection of methods and firms to provide such services. CLIENT shall sign all manifests for the disposal of substances affected by contaminants and shall otherwise exercise prudence in arranging for lawful disposal.
- 10.4 In those instances where ECS is expressly retained by CLIENT to assist CLIENT in the disposal of Hazardous Materials, samples, or wastes as part of the Proposal, ECS shall do so only as CLIENT'S agent (notwithstanding any other provision of this AGREEMENT to the contrary). ECS will not assume the role of, nor be considered a generator, storer, transporter, or disposer of Hazardous Materials.
- 10.5 Subsurface sampling may result in unavoidable cross-contamination of certain subsurface areas, as when a probe or excavation/boring device moves through a contaminated zone and links it to an aquifer, underground stream, pervious soil stratum, or other hydrous body not previously contaminated, or connects an uncontaminated zone with a contaminated zone. Because sampling is an essential element of the Services indicated herein, CLIENT agrees this risk cannot be eliminated. Provided such services were performed in accordance with the Standard of Care, CLIENT waives, releases and discharges ECS from and against any claim for damage, injury, or loss allegedly arising from or related to such cross-contamination.
- 10.6 CLIENT understands that a Phase I Environmental Site Assessment (ESA) is conducted solely to permit ECS to render a professional opinion about the likelihood of the site having a Recognized Environmental Condition on, in, beneath, or near

the Site at the time the Services are conducted. No matter how thorough a Phase I ESA study may be, findings derived from its conduct are highly limited and ECS cannot know or state for an absolute fact that the Site is unaffected or adversely affected by one or more Recognized Environmental Conditions. CLIENT represents and warrants that it understands the limitations associated with Phase I ESAs.

11.0 **OWNERSHIP OF DOCUMENTS**

- 11.1 ECS shall be deemed the author and owner (or licensee) of all documents, technical reports, letters, photos, boring logs, field data, field notes, laboratory test data, calculations, designs, plans, specifications, reports, or similar documents and estimates of any kind furnished by it [the "Documents of Service"] and shall retain all common law, statutory and other reserved rights, including copyrights. CLIENT shall have a limited, non-exclusive license to use copies of the Documents of Service provided to it in connection with the Project for which the Documents of Service are provided until the completion of the Project.
- 11.2 ECS' Services are performed and Documents of Service are provided for the CLIENT'S sole use. CLIENT understands and agrees that any use of the Documents of Service by anyone other than the CLIENT, its licensed consultants and its contractors is not permitted. CLIENT further agrees to indemnify and hold ECS harmless for any errors, omissions or damage resulting from its contractors' use of ECS' Documents of Service.
- 11.3 CLIENT agrees to not use ECS' Documents of Service for the Project if the Project is subsequently modified in scope, structure or purpose without ECS' prior written consent. Any reuse without ECS' written consent shall be at CLIENT'S sole risk and without liability to ECS or to ECS' subcontractor(s). CLIENT agrees to indemnify and hold ECS harmless for any errors, omissions or damage resulting from its use of ECS' Documents of Service after any modification in scope, structure or purpose.
- 11.4 CLIENT agrees to not make any modification to the Documents of Service without the prior written authorization of ECS. To the fullest extent permitted by law, CLIENT agrees to indemnify, defend, and hold ECS harmless from any damage, loss, claim, liability or cost (including reasonable attorneys' fees and defense costs) arising out of or in connection with any unauthorized modification of the Documents of Service by CLIENT or any person or entity that acquires or obtains the Documents of Service from or through CLIENT. CLIENT represents and warrants that the Documents of Service shall be used only as submitted by ECS.

12.0 **SAFETY**

- 12.1 Unless expressly agreed to in writing in its Proposal, CLIENT agrees that ECS shall have no responsibility whatsoever for any aspect of site safety other than for its own employees. Nothing herein shall be construed to relieve CLIENT and/or its contractors, consultants or other parties from their responsibility for site safety. CLIENT also represents and warrants that the General Contractor is solely responsible for Project site safety and that ECS personnel may rely on the safety measures provided by the General Contractor.
- 12.2 In the event ECS assumes in writing limited responsibility for specified safety issues, the acceptance of such responsibilities does not and shall not be deemed an acceptance of responsibility for any other non-specified safety issues, including, but not limited to those relating to excavating, trenching, shoring, drilling, backfilling, blasting, or other construction activities.

13.0 **CONSTRUCTION TESTING AND REMEDIATION SERVICES**

- 13.1 CLIENT understands that construction testing and observation services are provided in an effort to reduce, but cannot eliminate, the risk of problems arising during or after construction or remediation. CLIENT agrees that the provision of such Services does not create a warranty or guarantee of any type.
- 13.2 Monitoring and/or testing services provided by ECS shall not in any way relieve the CLIENT'S contractor(s) from their responsibilities and obligations for the quality or completeness of construction as well as their obligation to comply with applicable laws, codes, and regulations.
- 13.3 ECS has no responsibility whatsoever for the means, methods, techniques, sequencing or procedures of construction selected, for safety precautions and programs incidental to work or services provided by any contractor or other consultant. ECS does not and shall not have or accept authority to supervise, direct, control, or stop the work of any contractor or consultant or any of their subcontractors or subconsultants.
- 13.4 ECS strongly recommends that CLIENT retain ECS to provide construction monitoring and testing services on a full time basis to lower the risk of defective or incomplete Work being installed by CLIENT'S contractor(s). If CLIENT elects to retain ECS on a part time basis for any aspect of construction monitoring and/or testing, CLIENT accepts the risks that a lower level of construction quality may occur and that defective or incomplete work may result and not be detected by ECS' part time monitoring and testing. Unless the CLIENT can show that the error or omission is contained in ECS' reports, CLIENT waives, releases and discharges ECS from and against any other claims for errors, omissions, damages, injuries, or loss alleged to arise from defective or incomplete work that was monitored or tested by ECS on a part time basis. Except as set forth in the preceding sentence, CLIENT agrees to indemnify and hold ECS harmless from all damages, costs, and attorneys' fees, for any claims alleging errors, omissions, damage, injury or loss allegedly resulting from Work that was monitored or tested by ECS on a part time basis.

- 14.0 **CERTIFICATIONS** - CLIENT may request, or governing jurisdictions may require, ECS to provide a "certification" regarding the Services provided by ECS. Any "certification" required of ECS by the CLIENT or jurisdiction(s) having authority over some or all aspects of the Project shall consist of ECS' inferences and professional opinions based on the limited sampling, observations, tests, and/or analyses performed by ECS at discrete locations and times. Such "certifications" shall constitute ECS' professional opinion of a condition's existence, but ECS does not guarantee that such condition exists, nor does it relieve other parties of the responsibilities or obligations such parties have with respect to the possible existence of such a condition. CLIENT agrees it cannot make the resolution of any dispute with ECS or payment of any amount due to ECS contingent upon ECS signing any such "certification."

15.0 **BILLINGS AND PAYMENTS**

- 15.1 Billings will be based on the unit rates, plus travel costs, and other reimbursable expenses as stated in the Professional Fees section of the Proposal. Any Estimate of Professional Fees stated in these Terms shall not be considered as a not-to-exceed or lump sum amount unless otherwise explicitly stated. CLIENT understands and agrees that even if ECS agrees to a lump sum or not-to-exceed amount, that amount shall be limited to number of hours, visits, trips, tests, borings, or samples stated in the Proposal.
- 15.2 CLIENT agrees that all Professional Fees and other unit rates shall be adjusted annually to account for inflation based on the most recent 12-month average of the Consumer Price Index (CPI-U) for all items as established by www.bls.gov when the CPI-U exceeds an annual rate of 2.0%.
- 15.3 Should ECS identify a Changed Condition(s), ECS shall notify the CLIENT of the Changed Condition(s). ECS and CLIENT shall promptly and in good faith negotiate an amendment to the Scope of Services, Professional Fees, and time schedule.
- 15.4 CLIENT recognizes that time is of the essence with respect to payment of ECS' invoices, and that timely payment is a material consideration for this agreement. All payment shall be in U.S. funds drawn upon U.S. banks and in accordance with the rates and charges set forth in the Professional Fees. Invoices are due and payable upon receipt.
- 15.5 If CLIENT disputes all or part of an invoice, CLIENT shall provide ECS with written notice stating in detail the facts of the dispute within fifteen (15) calendar days of the invoice. CLIENT agrees to pay the undisputed amount of such invoice promptly.
- 15.6 ECS reserves the right to charge CLIENT an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by Law, whichever is lower) of the invoiced amount per month for any payment received by ECS more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute. All payments will be applied to accrued interest first and then to the unpaid principal amount. Payment of invoices shall not be subject to unilateral discounting or set-offs by CLIENT.
- 15.7 CLIENT agrees that its obligation to pay for the Services is not contingent upon CLIENT'S ability to obtain financing, zoning, approval of governmental or regulatory agencies, permits, final adjudication of a lawsuit, CLIENT'S successful completion of the Project, settlement of a real estate transaction, receipt of payment from CLIENT'S client, or any other event unrelated to ECS' provision of Services. Retainage shall not be withheld from any payment, nor shall any deduction be made from any invoice on account of penalty, liquidated damages, or other sums incurred by CLIENT. It is agreed that all costs and legal fees including actual attorney's fees, and expenses incurred by ECS in obtaining payment under this Agreement, in perfecting or obtaining a lien, recovery under a bond, collecting any delinquent amounts due, or executing judgments, shall be reimbursed by CLIENT.
- 15.8 Unless CLIENT has provided notice to ECS in accordance with Section 16.0 of these Terms, payment of any invoice by the CLIENT shall mean that the CLIENT is satisfied with ECS' Services and is not aware of any defects in those Services.

16.0 **DEFECTS IN SERVICE**

- 16.1 CLIENT, its personnel, its consultants, and its contractors shall promptly inform ECS during active work on any project of any actual or suspected defects in the Services so to permit ECS to take such prompt, effective remedial measures that in ECS' opinion will reduce or eliminate the consequences of any such defective Services. The correction of defects attributable to ECS' failure to perform in accordance with the Standard of Care shall be provided at no cost to CLIENT. However, ECS shall not be responsible for the correction of any deficiency attributable to CLIENT-furnished information, the errors, omissions, defective materials, or improper installation of materials by CLIENT's personnel, consultants or contractors, or work not observed by ECS. CLIENT shall compensate ECS for the costs of correcting such defects.
- 16.2 Modifications to reports, documents and plans required as a result of jurisdictional reviews or CLIENT requests shall not be considered to be defects. CLIENT shall compensate ECS for the provision of such Services.

- 17.0 **INSURANCE** - ECS represents that it and its subcontractors and subconsultants maintain Workers Compensation insurance, and that ECS is covered by general liability, automobile and professional liability insurance policies in coverage amounts it deems reasonable and adequate. ECS shall furnish certificates of insurance upon request. The CLIENT is responsible for requesting specific inclusions or limits of coverage that are not present in ECS insurance package. The cost of such inclusions or coverage increases, if available, will be at the expense of the CLIENT.

18.0 **LIMITATION OF LIABILITY**

- 18.1 CLIENT AGREES TO ALLOCATE CERTAIN RISKS ASSOCIATED WITH THE PROJECT BY LIMITING ECS' TOTAL LIABILITY TO CLIENT ARISING FROM ECS' PROFESSIONAL LIABILITY, I.E. PROFESSIONAL ACTS, ERRORS, OR OMISSIONS AND FOR ANY AND ALL CAUSES INCLUDING NEGLIGENCE, STRICT LIABILITY, BREACH OF CONTRACT, OR BREACH OF WARRANTY, INJURIES, DAMAGES, CLAIMS, LOSSES, EXPENSES, OR CLAIM EXPENSES (INCLUDING REASONABLE ATTORNEY'S FEES) RELATING TO PROFESSIONAL SERVICES PROVIDED UNDER THIS AGREEMENT TO THE FULLEST EXTENT PERMITTED BY LAW. THE ALLOCATION IS AS FOLLOWS.
- 18.1.1 If the proposed fees are \$10,000 or less, ECS' total aggregate liability to CLIENT shall not exceed \$20,000, or the total fee received for the services rendered, whichever is greater.
- 18.1.2 If the proposed fees are in excess of \$10,000, ECS' total aggregate liability to CLIENT shall not exceed \$50,000, or two (2) times the total fee for the services rendered, whichever is greater.
- 18.2 CLIENT agrees that ECS shall not be responsible for any injury, loss or damage of any nature, including bodily injury and property damage, arising directly or indirectly, in whole or in part, from acts or omissions by the CLIENT, its employees, agents, staff, consultants, contractors, or subcontractors to the extent such injury, damage, or loss is caused by acts or omissions of CLIENT, its employees, agents, staff, consultants, contractors, subcontractors or person/entities for whom CLIENT is legally liable.

- 18.3 CLIENT agrees that ECS' liability for all non-professional liability arising out of this agreement or the services provided as a result of the Proposal be limited to \$500,000.
- 19.0 INDEMNIFICATION**
- 19.1 Subject Section 18.0, ECS agrees to hold harmless and indemnify CLIENT from and against damages arising from ECS' negligent performance of its Services, but only to the extent that such damages are found to be caused by ECS' negligent acts, errors or omissions, (specifically excluding any damages caused by any third party or by the CLIENT.) ECS does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, or any other statute.
- 19.2 To the fullest extent permitted by Law, CLIENT agrees to indemnify, and hold ECS harmless from and against any and all liability, claims, damages, demands, fines, penalties, costs and expenditures (including reasonable attorneys' fees and costs of litigation defense and/or settlement) ["Damages"] caused in whole or in part by the negligent acts, errors, or omissions of the CLIENT or CLIENT'S employees, agents, staff, contractors, subcontractors, consultants, and clients, provided such Damages are attributable to: (a) the bodily injury, personal injury, sickness, disease and/or death of any person; (b) the injury to or loss of value to tangible personal property; or (c) a breach of these Terms. The foregoing indemnification shall not apply to the extent such Damage is found to be caused by the sole negligence, errors, omissions or willful misconduct of ECS.
- 19.3 It is specifically understood and agreed that in no case shall ECS be required to pay an amount of Damages disproportionate to ECS' culpability. If CLIENT is a HOMEOWNER, HOMEOWNERS' ASSOCIATION, CONDOMINIUM OWNER, CONDOMINIUM OWNER'S ASSOCIATION, OR SIMILAR RESIDENTIAL OWNER, ECS RECOMMENDS THAT CLIENT RETAIN LEGAL COUNSEL BEFORE ENTERING INTO THIS AGREEMENT TO EXPLAIN CLIENT'S RIGHTS AND OBLIGATIONS HEREUNDER, AND THE LIMITATIONS, AND RESTRICTIONS IMPOSED BY THIS AGREEMENT. CLIENT AGREES THAT FAILURE OF CLIENT TO RETAIN SUCH COUNSEL SHALL BE A KNOWING WAIVER OF LEGAL COUNSEL AND SHALL NOT BE ALLOWED ON GROUNDS OF AVOIDING ANY PROVISION OF THIS AGREEMENT.
- 19.4 If CLIENT is a RESIDENTIAL BUILDER OR RESIDENTIAL DEVELOPER, CLIENT SHALL INDEMNIFY AND HOLD HARMLESS ECS AGAINST ANY AND ALL CLAIMS OR DEMANDS DUE TO INJURY OR LOSS INITIATED BY ONE OR MORE HOMEOWNERS, UNIT-OWNERS, OR THEIR HOMEOWNER'S ASSOCIATION, COOPERATIVE BOARD, OR SIMILAR GOVERNING ENTITY AGAINST CLIENT WHICH RESULTS IN ECS BEING BROUGHT INTO THE DISPUTE.
- 19.5 IN NO EVENT SHALL THE DUTY TO INDEMNIFY AND HOLD ANOTHER PARTY HARMLESS UNDER THIS SECTION 19.0 INCLUDE THE DUTY TO DEFEND.
- 20.0 CONSEQUENTIAL DAMAGES**
- 20.1 CLIENT shall not be liable to ECS and ECS shall not be liable to CLIENT for any consequential damages incurred by either due to the fault of the other or their employees, consultants, agents, contractors or subcontractors, regardless of the nature of the fault or whether such liability arises in breach of contract or warranty, tort, statute, or any other cause of action. Consequential damages include, but are not limited to, loss of use and loss of profit.
- 20.2 ECS shall not be liable to CLIENT, or any entity engaged directly or indirectly by CLIENT, for any liquidated damages due to any fault, or failure to act, in part or in total by ECS, its employees, agents, or subcontractors.
- 21.0 SOURCES OF RECOVERY**
- 21.1 All claims for damages related to the Services provided under this agreement shall be made against the ECS Entity contracting with the CLIENT for the Services, and no other person or entity. CLIENT agrees that it shall not name any affiliated entity including parent, peer, or subsidiary entity or any individual officer, director, or employee of ECS, specifically including its professional engineers and geologists.
- 21.2 In the event of any dispute or claim between CLIENT and ECS arising out of or in connection with the Project and/or the Services, CLIENT and ECS agree that they will look solely to each other for the satisfaction of any such dispute or claim. Moreover, notwithstanding anything to the contrary contained in any other provision herein, CLIENT and ECS' agree that their respective shareholders, principals, partners, members, agents, directors, officers, employees, and/or owners shall have no liability whatsoever arising out of or in connection with the Project and/or Services provided hereunder. In the event CLIENT brings a claim against an affiliated entity, parent entity, subsidiary entity, or individual officer, director or employee in contravention of this Section 21, CLIENT agrees to hold ECS harmless from and against all damages, costs, awards, or fees (including attorneys' fees) attributable to such act.
- 22.0 THIRD PARTY CLAIMS EXCLUSION** - CLIENT and ECS agree that the Services are performed solely for the benefit of the CLIENT and are not intended by either CLIENT or ECS to benefit any other person or entity. To the extent that any other person or entity is benefited by the Services, such benefit is purely incidental and such other person or entity shall not be deemed a third party beneficiary to the AGREEMENT. No third-party shall have the right to rely on ECS' opinions rendered in connection with ECS' Services without written consent from both CLIENT and ECS, which shall include, at a minimum, the third-party's agreement to be bound to the same Terms and Conditions contained herein and third-party's agreement that ECS' Scope of Services performed is adequate.
- 23.0 DISPUTE RESOLUTION**
- 23.1 In the event any claims, disputes, and other matters in question arising out of or relating to these Terms or breach thereof (collectively referred to as "Disputes"), the parties shall promptly attempt to resolve all such Disputes through executive negotiation between senior representatives of both parties familiar with the Project. The parties shall arrange a mutually convenient time for the senior representative of each party to meet. Such meeting shall occur within fifteen (15) days of either party's written request for executive negotiation or as otherwise mutually agreed. Should this meeting fail to result in a mutually agreeable plan for resolution of the Dispute, CLIENT and ECS agree that either party may bring litigation.
- 23.2 CLIENT shall make no claim (whether directly or in the form of a third-party claim) against ECS unless CLIENT shall have first provided ECS with a written certification executed by an independent engineer licensed in the jurisdiction in which the Project is located, reasonably specifying each and every act or omission which the certifier contends constitutes a violation of the Standard of Care. Such certificate shall be a precondition to the institution of any judicial proceeding and shall be provided to ECS thirty (30) days prior to the institution of such judicial proceedings.
- 23.3 Litigation shall be instituted in a court of competent jurisdiction in the county or district in which ECS' office contracting with the CLIENT is located. The parties agree that the law applicable to these Terms and the Services provided pursuant to the Proposal shall be the laws of the State of Wisconsin, but excluding its choice of law rules. Unless otherwise mutually agreed to in writing by both parties, CLIENT waives the right to remove any litigation action to any other jurisdiction. Both parties agree to waive any demand for a trial by jury.
- 24.0 CURING A BREACH**
- 24.1 A party that believes the other has materially breached these Terms shall issue a written cure notice identifying its alleged grounds for termination. Both parties shall promptly and in good faith attempt to identify a cure for the alleged breach or present facts showing the absence of such breach. If a cure can be agreed to or the matter otherwise resolved within thirty (30) calendar days from the date of the termination notice, the parties shall commit their understandings to writing and termination shall not occur.
- 24.2 Either party may waive any right provided by these Terms in curing an actual or alleged breach; however, such waiver shall not affect future application of such provision or any other provision.
- 25.0 TERMINATION**
- 25.1 CLIENT or ECS may terminate this agreement for breach or these terms, non-payment, or a failure to cooperate. In the event of termination, the effecting party shall so notify the other party in writing and termination shall become effective fourteen (14) calendar days after receipt of the termination notice.
- 25.2 Irrespective of which party shall effect termination, or the cause therefore, ECS shall promptly render to CLIENT a final invoice and CLIENT shall immediately compensate ECS for Services rendered and costs incurred including those Services associated with termination itself, including without limitation, demobilizing, modifying schedules, and reassigning personnel.
- 26.0 TIME BAR TO LEGAL ACTION** - Unless prohibited by law, and notwithstanding any Statute that may provide additional protection, CLIENT and ECS agree that a lawsuit by either party alleging a breach of this agreement, violation of the Standard of Care, non-payment of invoices, or arising out of the Services provided hereunder, must be initiated in a court of competent jurisdiction no more than two (2) years from the time the party knew, or should have known, of the facts and conditions giving rise to its claim, and shall under no circumstances shall such lawsuit be initiated more than three (3) years from the date of substantial completion of ECS' Services.
- 27.0 ASSIGNMENT** - CLIENT and ECS respectively bind themselves, their successors, assigns, heirs, and legal representatives to the other party and the successors, assigns, heirs and legal representatives of such other party with respect to all covenants of these Terms. Neither CLIENT nor ECS shall assign these Terms, any rights thereunder, or any cause of action arising therefrom, in whole or in part, without the written consent of the other. Any purported assignment or transfer, except as permitted above, shall be deemed null, void and invalid, the purported assignee shall acquire no rights as a result of the purported assignment or transfer and the non-assigning party shall not recognize any such purported assignment or transfer.
- 28.0 SEVERABILITY** - Any provision of these Terms later held to violate any law, statute, or regulation, shall be deemed void, and all remaining provisions shall continue in full force and effect. CLIENT and ECS shall endeavor to quickly replace a voided provision with a valid substitute that expresses the intent of the issues covered by the original provision.
- 29.0 SURVIVAL** - All obligations arising prior to the termination of the agreement represented by these Terms and all provisions allocating responsibility or liability between the CLIENT and ECS shall survive the substantial completion of Services and the termination of the agreement.
- 30.0 TITLES: ENTIRE AGREEMENT**
- 30.1 The titles used herein are for general reference only and are not part of the Terms and Conditions.
- 30.2 These Terms and Conditions of Service together with the Proposal, including all exhibits, appendixes, and other documents appended to it, constitute the entire agreement between CLIENT and ECS. CLIENT acknowledges that all prior understandings and negotiations are superseded by this agreement.
- 30.3 CLIENT and ECS agree that subsequent modifications to the agreement represented by these shall not be binding unless made in writing and signed by authorized representatives of both parties.
- 30.4 All preprinted terms and conditions on CLIENT'S purchase order, Work Authorization, or other service acknowledgement forms, are inapplicable and superseded by these Terms and Conditions of Service.
- 30.5 CLIENT's execution of a Work Authorization, the submission of a start work authorization (oral or written) or issuance of a purchase order constitutes CLIENT's acceptance of this Proposal and its agreement to be fully bound the foregoing Terms. If CLIENT fails to provide ECS with a signed copy of these Terms or the attached Work Authorization, CLIENT agrees that by authorizing and accepting the services of ECS, it will be fully bound by these Terms as if they had been signed by CLIENT.

Important Information about This Geotechnical Engineering Proposal

Subsurface problems are a principal cause of construction delays, cost overruns, claims, and disputes.

While you cannot eliminate all such risks, you can manage them. The following information is provided to help.

Participate in Development of the Subsurface Exploration Plan

Geotechnical engineering begins with the creation of an effective subsurface exploration plan. This proposal starts the process by presenting an initial plan. While that plan may consider the unique physical attributes of the site and the improvements you have in mind, it probably does not consider your unique goals, objectives, and risk management preferences. Subsurface exploration plans that are finalized without considering such factors presuppose that clients' needs are unimportant, or that all clients have the same needs. *Avoid the problems that can stem from such assumptions* by finalizing the plan and other scope elements directly with the geotechnical engineer you feel is best qualified for the project, along with the other project professionals whose plans are affected by the geotechnical engineer's findings and recommendations. If you have been told that this step is unnecessary; that client preferences do not influence the scope of geotechnical engineering service or that someone else can articulate your needs as well as you, you have been told wrong. No one else can discuss your geotechnical options better than an experienced geotechnical engineer, and no one else can provide the input you can. Thus, while you certainly are at liberty to accept a proposed scope "as is," recognize that it could be a unilateral scope developed without direct client/engineer discussion; that authorizing a unilateral scope will force the geotechnical engineer to accept all assumptions it contains; that assumptions create risk. *Manage your risk. Get involved.*

Expect the Unexpected

The nature of geotechnical engineering is such that planning needs to *anticipate the unexpected*. During the design phase of a project, more or deeper borings may be required, additional tests may become necessary, or someone associated with your organization may request a service that was not included in the final scope. During the construction phase, additional services may be needed to respond quickly to unanticipated conditions. In the past, geotechnical engineers commonly did whatever was required to oblige their clients' representatives and safeguard their clients' interests, taking it on faith that their clients wanted them to do so. But some, evidently, did not, and refused to pay for legitimate extras on the ground that the engineer proceeded without proper authorization, or failed to submit notice in a timely manner, or failed to provide proper documentation. *What are your preferences? Who is permitted to authorize additional geotechnical services on your project? What type of documentation do you require? To whom should it be sent? When? How?* By addressing these and similar issues sooner rather than later, you and your geotechnical engineer will be prepared for the unexpected, to help prevent molehills from growing into mountains.

Have Realistic Expectations; Apply Appropriate Preventives

The recommendations included in a geotechnical engineering report are *not final*, because they are based on opinions that can be verified only during construction. For that reason, most geotechnical engineering proposals offer the construction observation services that permit the geotechnical engineer of record to confirm that subsurface conditions are what they were expected to be, or to modify recommendations when actual conditions were not anticipated. *An offer to provide construction observation*

is an offer to better manage your risk. Clients who do not take advantage of such an offer; clients who retain a second firm to observe construction, can create a high-risk “Catch-22” situation for themselves. *The geotechnical engineer of record cannot assume responsibility or liability for a report’s recommendations when another firm performs the services needed to evaluate the recommendations’ adequacy.* The second firm is also likely to disavow liability for the recommendations, because of the substantial and possibly uninsurable risk of assuming responsibility for services it did not perform. Recognize, too, that no firm other than the geotechnical engineer of record can possibly have as intimate an understanding of your project’s geotechnical issues. As such, reliance on a second firm to perform construction observation can elevate risk still more, because its personnel may not have the wherewithal to recognize subtle, but sometimes critically important unanticipated conditions, or to respond to them in a manner consistent with your goals, objectives, and risk management preferences.

Realize That Geoenvironmental Issues Have Not Been Covered

The equipment, techniques, and personnel used to perform a geoenvironmental study differ significantly from those used to perform a geotechnical study. *Geoenvironmental services are not being offered in this proposal. The report that results will not relate any geoenvironmental findings, conclusions, or recommendations.* Unanticipated environmental problems have led to numerous project failures. If you have not yet obtained your own geoenvironmental information, ask your geotechnical consultant for risk management guidance. *Do not rely on an environmental report prepared for someone else.*

Obtain Professional Assistance To Deal with Mold

Diverse strategies can be applied during building design, construction, operation, and maintenance to prevent significant amounts of mold from growing on indoor surfaces. To be effective, all such strategies should be devised for the express purpose of mold prevention, integrated into a comprehensive plan, and executed with diligent oversight by a professional mold prevention consultant. Because just a small amount of water or moisture can lead to the development of severe mold infestations, a number of mold prevention strategies focus on keeping building surfaces dry. While groundwater, water infiltration, and similar issues may be addressed as part of the geotechnical engineering study described in this proposal, the geotechnical engineer who would lead this project **is not** a mold prevention consultant; **none of the services being offered have been designed or proposed for the purpose of mold prevention.**

Have the Geotechnical Engineer Work with Other Design Professionals and Constructors

Other design team members’ misinterpretation of a geotechnical engineering report has resulted in costly problems. Manage that risk by having your geotechnical engineer confer with appropriate members of the design team before finalizing the scope of geotechnical service (as suggested above), and, again, after submitting the report. *Also retain your geotechnical engineer to review pertinent elements of the design team members’ plans and specifications.*

Reduce the risk of unanticipated conditions claims that can occur when constructors misinterpret or misunderstand the purposes of a geotechnical engineering report. Use appropriate language in your contract documents. Retain your geotechnical engineer to participate in prebid and preconstruction conferences, and to perform construction observation.

Read Responsibility Provisions Closely

Clients, design professionals, and constructors who do not recognize that geotechnical engineering is far less exact than other engineering disciplines can develop unrealistic expectations. Unrealistic expectations can lead to disappointments, claims, and disputes. To help reduce the risk of such outcomes, geotechnical engineers commonly include a variety of explanatory provisions in their proposals. Sometimes labeled "limitations," many of these provisions indicate where geotechnical engineers' responsibilities begin and end, to help others recognize their own responsibilities and risks, thus to encourage more effective scopes of service. *Read this proposal's provisions closely.* Ask questions. Your geotechnical engineer should respond fully and frankly.

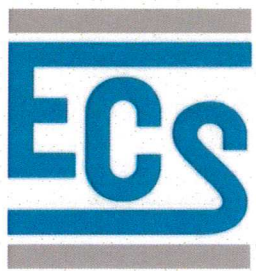
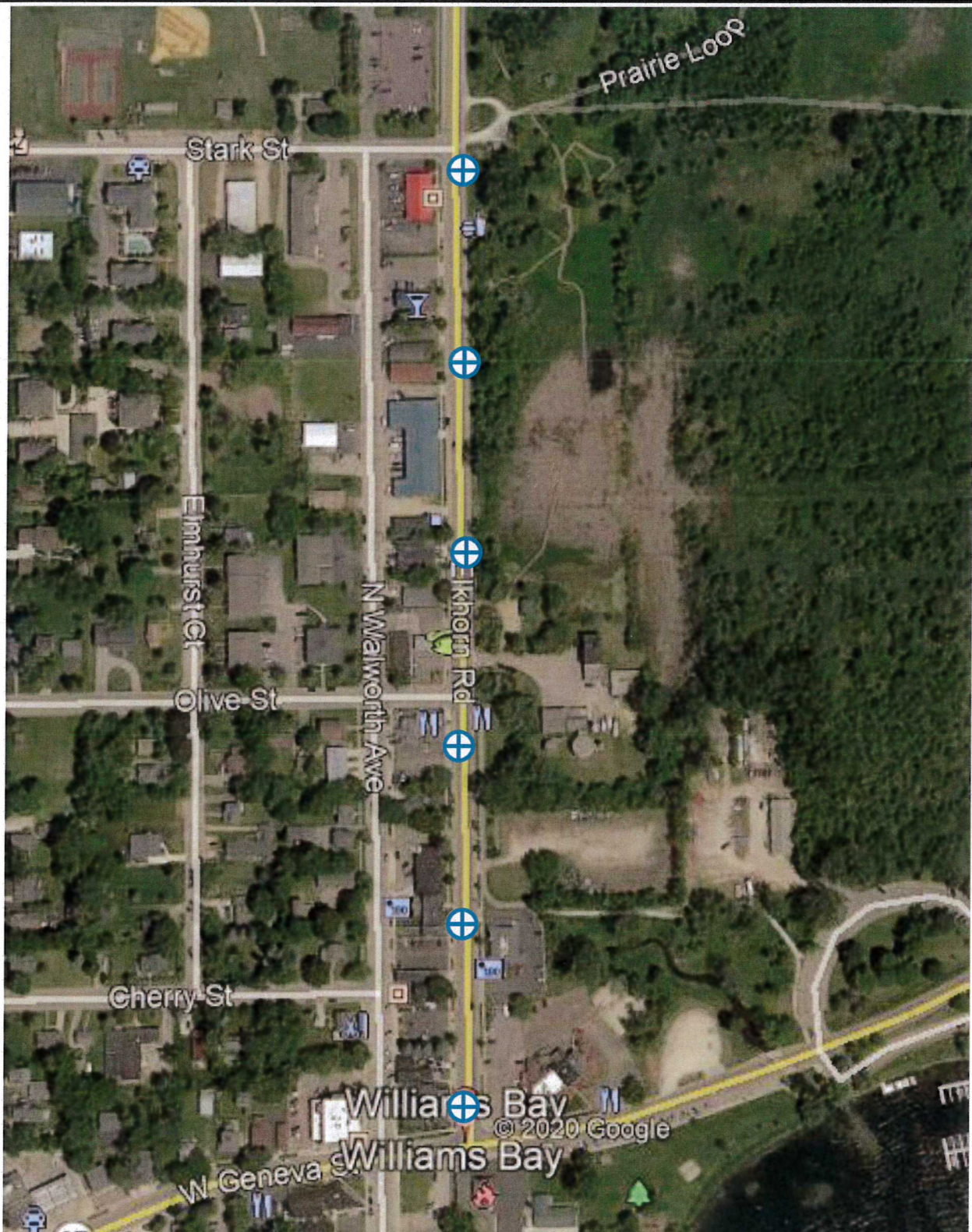
Rely on Your Geotechnical Engineer for Additional Assistance

Membership in the Geoprofessional Business Association (GBA) exposes geotechnical engineers to a wide array of risk management techniques that can be of genuine benefit to everyone involved with a construction project. Confer with a GBA-member geotechnical engineer for more information. Confirm a firm's membership in GBA by contacting GBA directly or at its website.



8811 Colesville Road/Suite G106, Silver Spring, MD 20910
Telephone: 301/565-2733 Facsimile: 301/589-2017
e-mail: info@geoprofessional.org www.geoprofessional.org

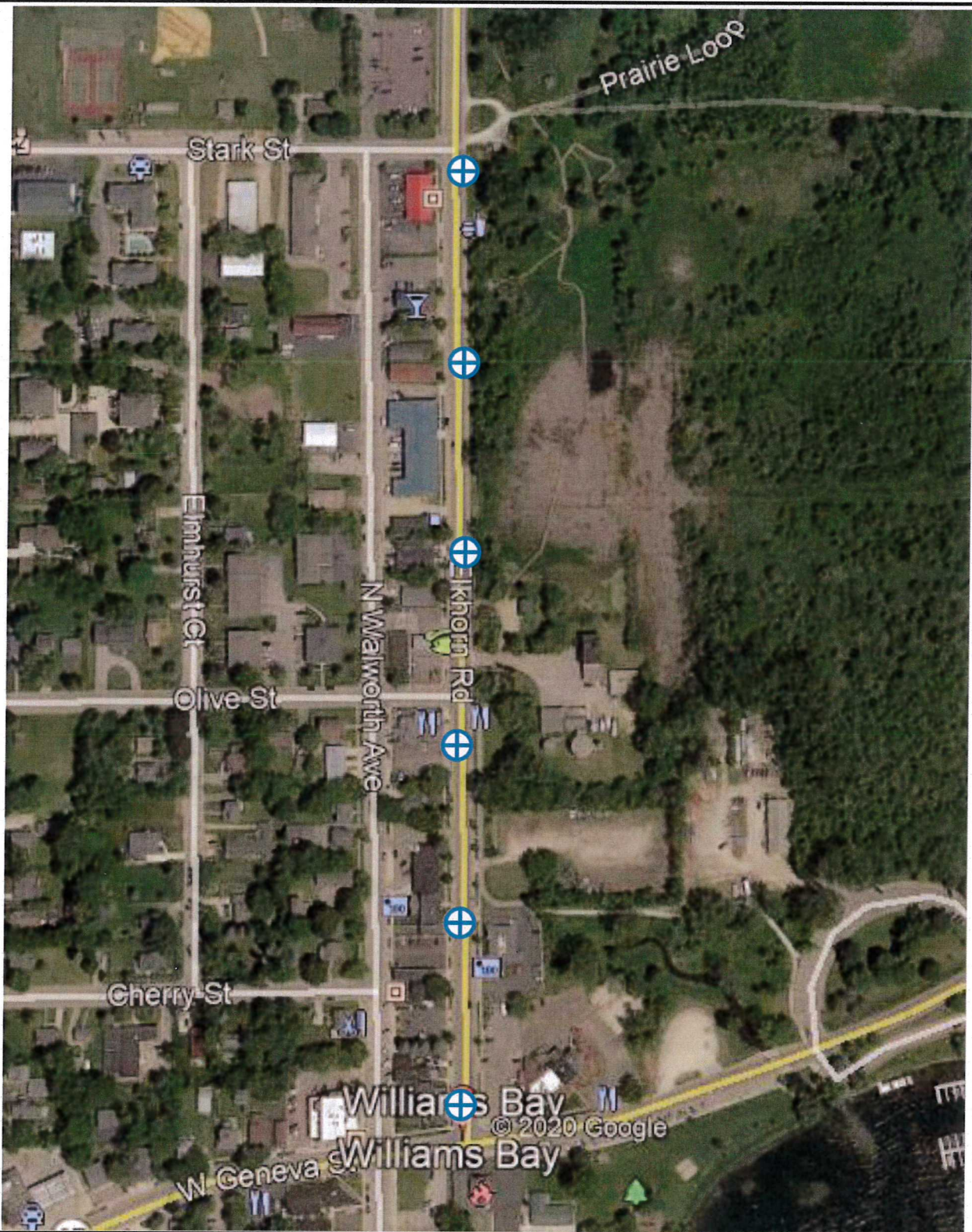
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Proposed Boring Locations SANITARY & WATER LINES

ELKHORN ROAD (HWY 67), WILLIAMS BAY, WI
BAXTER & WOODMAN

ENGINEER DM
SCALE NTS
PROPOSAL NO. 42:2545-GP(Rev1)
SHEET 1 OF 1
DATE 12/18/2020



Proposed Boring Locations SANITARY & WATER LINES

ELKHORN ROAD (HWY 67), WILLIAMS BAY, WI
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ENGINEER DM
SCALE NTS
PROPOSAL NO. 42:2545-GP(Rev1)
SHEET 1 OF 1
DATE 12/18/2020

From: **Williams Bay Recreation Department** <rec@williamsbay.org>
Date: Thu, May 6, 2021 at 11:50 AM
Subject: Veteran Parking Spaces Proposal
To: Village Administrator <admin@williamsbay.org>
Cc: Matt Stanek <mattstanek@williamsbay.org>

Hi Becky,

I approached Trustee Stanek to talk about a dedication on Memorial Day for veterans parking at Edgewater Park. I was told this would be under the Streets & Highways committee. He told me to send you an email about my proposal to see if I could get this on Wednesday's committee of the whole meeting.

On a normal busy summer day the parking spots at Edgewater Park are usually filled for most of the day. Not leaving much space for veterans and their families to park to visit the veterans memorial in Edgewater Park. I am proposing the village board dedicate one or two parking spaces to veteran parking right next to the veterans memorial at Edgewater Park. I have attached a picture where the spaces could possibly be located.

The veteran's parking proposal isn't about providing a parking space, or education, or veteran's benefits. Respectfully, it is about saying "Thank You for Your Service" on a daily basis and in a visible manner. It would be an active show of appreciation for those who served our communities. Veteran's parking spaces will be for any veteran with or without a DMV issued vehicle license plate from any state. DMV issue veteran's plates are requested to support veteran's programs. *A disabled veteran does NOT automatically qualify for a disabled parking space but would be a perfect candidate for a veteran's parking space.*

The signs are \$60 each and are metal 12x18" UV-treated signs. I have included a picture of what they would look like. One of my brothers in law is an active duty service member and the other is a former active duty service member. I would like to donate my personal money to buy all supplies for the signs.

If approved I would like to request them be dedicated at the Memorial Day Ceremony on May 31st.

Please let me know if you have any questions or concerns.

Have a great day!



--
Dave Rowland
Recreation Director
Village of Williams Bay

Williams Bay Recreation Department
(262) 245-2720
rec@williamsbay.org

Pay Period Date: 4/24/2021 - 5/7/2021
Pay Date: 5/14/2021

Department	Net Wages
Crossing Guard	\$714.82
General Administration	\$6,685.87
KNC	\$1,740.04
Lakefront/Beach	\$2,496.85
Library	\$4,790.70
Municipal Court	\$1,050.36
Parks	\$819.89
Police	\$15,821.02
Protective Services (F&R)	\$4,566.29
Public Works/W&S	\$7,633.55
Recreation Department	\$1,744.66
Village Board	\$0.00
 Total Net Wages	 \$48,064.05

Payroll Register - Single-line Summary - Payroll Register - Summary by Dept

GL Account and Title	Description	Amount	GL Period
0			
ABRAHAM'S ON-SITE SHREDDING			
100-51410-160 GEN ADMIN SUPPLIES	SHREDDING SERVICES	54.00	0
Total ABRAHAM'S ON-SITE SHREDDING:		54.00	
ARAMARK			
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	28.07	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	28.07	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	63.68	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	28.07	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	28.07	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	63.68	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	28.07	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	28.07	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	63.68	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	28.51	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	28.50	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	64.11	0
Total ARAMARK:		480.58	
AT&T			
500-55410-140 PARKS/CAPITAL OUTLAY	LAKEFRONT BUILDING WI-FI A	85.66	0
Total AT&T:		85.66	
BAKER TILLY VIRCHOW KRAUSE LLP			
100-51570-000 AUDIT EXPENSE	2020 AUDIT PROGRESS BILLIN	4,500.00	0
200-57925-000 WATER AUDIT EXPENSE	2020 AUDIT PROGRESS BILLIN	4,000.00	0
300-58972-000 SEWER AUDIT EXPENSE	2020 AUDIT PROGRESS BILLIN	2,500.00	0
Total BAKER TILLY VIRCHOW KRAUSE LLP:		11,000.00	
BAXTER WOODMAN			
100-51405-000 BILLABLE SERVICES	191098.80 7 CEDAR POINT DRI	840.00	0
200-57400-000 BILLABLE SERVICES	202341.80 T-MOBILE AT NW TO	420.00	0
100-51405-000 BILLABLE SERVICES	210482.80 WILLABAY MEADOW	1,130.00	0
200-57924-000 WATER ENGINEERING EXPENSE	181194.40 HIGHWAY 67 UTILITIE	1,953.00	0
300-58973-000 SEWER ENGINEERING EXPENSE	181194.40 HIGHWAY 67 UTILITIE	1,953.00	0
Total BAXTER WOODMAN:		6,296.00	
BAY LOCK SERVICE			
100-55210-271 REC DEPT BASEBALL EXPENSES	PADLOCKS FOR BASEBALL FIE	120.00	0
Total BAY LOCK SERVICE:		120.00	
BURLINGTON WASTEWATER UTILITY			
200-57623-170 WATER TESTING	WATER TESTING	100.00	0
Total BURLINGTON WASTEWATER UTILITY:		100.00	
COMPUTER PROFESSIONALS UNLIMITED			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	IT/LICENSES/CONTRACTED SE	525.00	0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	IT/LICENSES/CONTRACTED SE	225.00	0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	IT/LICENSES/CONTRACTED SE	225.00	0

GL Account and Title	Description	Amount	GL Period
Total COMPUTER PROFESSIONALS UNLIMITED:		975.00	
DEPARTMENT OF WORKFORCE DEVELOPMENT			
100-52120-110 POLICE WAGES	UNEMPLOYMENT WAGES- KNO	323.02	0
230-58100-110 KNC REGULAR WAGES	UNEMPLOYMENT WAGES - RE	87.00	0
Total DEPARTMENT OF WORKFORCE DEVELOPMENT:		410.02	
ELKHORN CHEMICAL & PACKAGING			
100-55410-150 PARKS REPAIRS/MAINT	PARKS DEPT SUPPLIES	236.96	0
Total ELKHORN CHEMICAL & PACKAGING:		236.96	
EMS INDUSTRIAL, INC			
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	WATER SUPPLIES	397.88	0
Total EMS INDUSTRIAL, INC:		397.88	
FREEDOM MAILING			
200-57921-160 WATER OFFICE SUPPLIES	DELINQUENT NOTICES & INSE	89.08	0
300-58969-160 SEWER OFFICE SUPPLIES	DELINQUENT NOTICES & INSE	89.08	0
Total FREEDOM MAILING:		178.16	
GONZA, VICTOR			
100-44623 HORVATH DRY STORAGE REVENUE	REFUND OF HORVATH ELECTR	50.00	0
Total GONZA, VICTOR:		50.00	
HEYER TRUE VALUE HARDWARE			
100-51730-150 VH BLDG REPAIRS/MAINT	VILLAGE HALL REPAIRS/MAINT	49.82	0
100-55410-150 PARKS REPAIRS/MAINT	PARK REPAIRS/MAINT	76.99	0
200-57935-150 WATER PLANT REPAIRS/MAINT	WATER PLANT REPAIRS/MAINT	20.99	0
100-55410-150 PARKS REPAIRS/MAINT	PARK REPAIRS/MAINT	10.99	0
Total HEYER TRUE VALUE HARDWARE:		158.79	
HYDRITE CHEMICAL COMPANY			
200-57631-160 WATER TREATMENT CHEMICALS	ALUM SULFATE STD GRADE AN	1,737.00	0
Total HYDRITE CHEMICAL COMPANY:		1,737.00	
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,193.00	0
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	722.00	0
Total HYDRO CORP:		1,915.00	
JANESVILLE INDUSTRIAL SUPPLY			
100-51730-175 JANITORIAL SERVICES	CLEANING SERVICES-VILLAGE	64.08-	0
100-51720-175 JANITORIAL SERVICES	CLEANING SERVICES-LIONS FI	64.08-	0
Total JANESVILLE INDUSTRIAL SUPPLY:		128.16-	
LAKESIDE INTERNATIONAL TRUCKS			
550-54310-140 STREETS CAPITAL OUTLAY	2021 INTERNATIONAL CV515 N	64,481.00	0

GL Account and Title	Description	Amount	GL Period
Total LAKESIDE INTERNATIONAL TRUCKS:		64,481.00	
LITTLE LIMESTONE INC			
100-55210-143 BASEBALL FIELD UPKEEP	BASEBALL FIELD MIX	177.00	0
Total LITTLE LIMESTONE INC:		177.00	
LOGTERMAN, KRISTI			
100-55210-275 REC DEPT PROGRAM EXPENSES	DOG TRAINING HELP	100.00	0
Total LOGTERMAN, KRISTI:		100.00	
MANNELLI, ANNE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL UMPIRE	20.00	0
Total MANNELLI, ANNE:		20.00	
MANNELLI, NATE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL UMPIRE	35.00	0
Total MANNELLI, NATE:		35.00	
MARUNDE, KURT			
100-44623 HORVATH DRY STORAGE REVENUE	HORVATH ELECTRONIC KEY R	50.00	0
Total MARUNDE, KURT:		50.00	
MUNICIPAL CODE ENFORCEMENT LLC			
100-53100-215 CODE ENFORCEMENT	CODE ENFORCEMENT	1,276.00	0
Total MUNICIPAL CODE ENFORCEMENT LLC:		1,276.00	
NIEUWENHUIS BROS. INC.			
225-54635-131 RECYCLING FEES	RECYCLING CURBSIDE PICKU	6,383.76	0
225-54635-165 RECYCLING TIPPING FEES	RECYCLING SURCHARGE	958.45	0
100-54710-000 REFUSE COLLECTIONS	REFUSE CURBSIDE PICKUP	13,166.93	0
Total NIEUWENHUIS BROS. INC.:		20,509.14	
ODLING CONSTRUCTION INC.			
200-57651-150 WATER MAINS REPAIRS/MAINT	REPLACE WATER BOX	2,050.45	0
Total ODLING CONSTRUCTION INC.:		2,050.45	
OFFICE COPYING EQUIPMENT			
100-51410-162 GEN ADMIN COPIER EXPENSE	GEN ADMIN COPIER EXPENSE	344.16	0
Total OFFICE COPYING EQUIPMENT:		344.16	
PATS SERVICES INC			
200-57631-160 WATER TREATMENT CHEMICALS	MONTHLY BILLING FOR LIME S	900.00	0
Total PATS SERVICES INC:		900.00	
PENGUIN MANAGEMENT, INC			
100-52320-160 FIRE DEPT SUPPLIES	ANNUAL VOICE NOTIFICATION	948.00	0

GL Account and Title	Description	Amount	GL Period
Total PENGUIN MANAGEMENT, INC:		948.00	
PETTY CASH			
100-52120-161 POLICE POSTAGE/CONFINEMENT	POLICE POSTAGE EXPENSE	206.88	0
Total PETTY CASH:		206.88	
PHIL'S ELECTRIC DRAIN SERV			
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	REMOVE BLOCKAGE FROM BA	165.00	0
Total PHIL'S ELECTRIC DRAIN SERV:		165.00	
PROFESSIONAL BUILDING INSPECTIONS INC			
100-53100-211 BLDG INSPECTION CONTRACT	BUILDING CONTRACT FEES	8,751.90	0
Total PROFESSIONAL BUILDING INSPECTIONS INC:		8,751.90	
PUBLIC ADMINISTRATION ASSOC			
100-51400-000 RECRUITING FEES	PROFESSIONAL CONSULTING	3,838.04	0
100-51400-000 RECRUITING FEES	PROFESSIONAL CONSULTING	3,478.73	0
Total PUBLIC ADMINISTRATION ASSOC:		7,316.77	
ROTE OIL CO.			
100-52320-180 FIRE DEPT FUEL	FIRE DIESEL	85.46	0
100-54310-180 STREETS FUEL	STREETS DIESEL	854.56	0
230-58100-180 KNC FUEL	KNC DIESEL	17.09	0
100-52360-180 RESCUE DEPT FUEL	RESCUE DIESEL	85.46	0
100-55410-180 PARKS FUEL	PARKS DIESEL	598.19	0
300-58967-000 SEWER FUEL EXPENSE	SEWER DIESEL	68.35	0
Total ROTE OIL CO.:		1,709.11	
ROWLAND, DAVID			
100-55410-140 PARKS CAPITAL OUTLAY	KAYAK RACK SUPPLIES	429.32	0
Total ROWLAND, DAVID:		429.32	
RUTKOWSKI, MICHAEL			
001-15100 UTILITY CASH CLEARING	REFUND FOR OVERPAYMENT	137.36	0
Total RUTKOWSKI, MICHAEL:		137.36	
SCHAEFFER MUNICIPAL SERVICES LLC			
100-53100-210 ZONING INSPECTION CONTRACT	ZONING CONTRACT FEES	3,233.50	0
Total SCHAEFFER MUNICIPAL SERVICES LLC:		3,233.50	
SECURIAN FINANCIAL GROUP INC			
100-52120-124 POLICE LIFE INSURANCE	POLICE - LIFE INSURANCE	51.49	0
100-54310-124 STREETS LIFE INSURANCE	STREETS LIFE INS	15.13	0
100-55410-124 PARKS LIFE INSURANCE	PARKS LIFE INS	1.58	0
200-57630-124 WATER TREATMENT - LIFE INS	WATER TREATMENT LIFE INS	13.55	0
200-57640-124 WATER DISTRIBUTION - LIFE INS	WATER DISTRIBUTION LIFE INS	9.74	0
100-51410-124 GEN ADMIN LIFE INSURANCE	GEN ADM LIFE INS	35.22	0
100-55210-124 REC DEPT LIFE INSURANCE	REC DEPT LIFE INS	4.37	0
400-58100-123 LIBRARY HEALTH INSURANCE	LIBRARY LIFE INS	36.58	0

GL Account and Title	Description	Amount	GL Period
100-21257 LIFE INSURANCE PAYABLE	EMPLOYEE CONTRIBUTION	177.43	0
Total SECURIAN FINANCIAL GROUP INC:		345.09	
SHERWIN INDUSTRIES INC.			
100-54310-282 HIGHWAY STRIPING/MARKING	PAINT	1,098.97	0
Total SHERWIN INDUSTRIES INC.:		1,098.97	
SILVERMAN, CASSIE			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL FIELD HELP 5/25	118.00	0
Total SILVERMAN, CASSIE:		118.00	
SIX, ROBERT			
001-15100 UTILITY CASH CLEARING	REFUND FOR OVERPYAMENT	28.27	0
Total SIX, ROBERT:		28.27	
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	2,805.22	0
Total STATE OF WI - COURT FINES:		2,805.22	
STENSTROM, RICHARD			
001-15100 UTILITY CASH CLEARING	REFUND FOR OVERPAYMENT	11.14	0
Total STENSTROM, RICHARD:		11.14	
TAPCO			
100-54310-281 TRAFFIC SIGNS/MARKINGS	PUSH BUTTON	214.01	0
Total TAPCO:		214.01	
URBAN, ANNA			
100-44621 BEACH REVENUE	REFUND FOR TOWN OF LINN T	180.00	0
Total URBAN, ANNA:		180.00	
VON BRIESEN & ROPER, S.C.			
100-51610-000 LEGAL SERVICES	LABOR & EMPLOYMENT MATTE	1,150.50	0
Total VON BRIESEN & ROPER, S.C.:		1,150.50	
W. REEVES AND ASSOCIATES INC			
100-52130-150 EMERGENCY MANAGEMENT	FLARES	15.44	0
Total W. REEVES AND ASSOCIATES INC:		15.44	
WACHS, COOPER			
100-55210-271 REC DEPT BASEBALL EXPENSES	BASEBALL FIELD HELP	118.00	0
Total WACHS, COOPER:		118.00	
WALCOMET			
300-58980-300 WALCOMET SEWERAGE EXPENSES	MONTHLY BILLING	56,955.85	0

GL Account and Title	Description	Amount	GL Period
Total WALCOMET:		56,955.85	
WALWORTH COUNTY CLERK			
100-51412-000 ELECTION EXPENSE	ELECTION REIMBURSEMENT	478.73	0
Total WALWORTH COUNTY CLERK:		478.73	
WALWORTH COUNTY SHERIFFS OFFICE			
100-52120-190 POLICE TRAINING	USE OF COUNTY OWNED RAN	75.00	0
Total WALWORTH COUNTY SHERIFFS OFFICE:		75.00	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	1,470.50	0
Total WALWORTH COUNTY TREASURER-COURT FINES:		1,470.50	
WAUKESHA COUNTY TECH			
100-52120-190 POLICE TRAINING	TRAINING-STOCKING	165.00	0
Total WAUKESHA COUNTY TECH:		165.00	
WCMA			
100-51410-190 GEN ADMIN TRAINING	ANNUAL MEMBERSHIP-TOBIN	131.25	0
Total WCMA:		131.25	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATION	123.64	0
Total WISCONN VALLEY MEDIA GROUP:		123.64	
WISCONSIN PROFESSIONAL POLICE ASSOC			
100-21262 UNION DUES PAYABLE	UNION DUES	207.50	0
Total WISCONSIN PROFESSIONAL POLICE ASSOC:		207.50	
WITTE SUPPLY COMPANY			
200-57650-150 WATER TOWERS REPAIRS/MAINT	TOPSOIL	127.50	0
200-57652-150 WATER SERVICES REPAIRS/ MAINT	TOPSOIL	25.50	0
200-57652-150 WATER SERVICES REPAIRS/ MAINT	TOPSOIL	25.50	0
100-55410-150 PARKS REPAIRS/MAINT	MULCH	170.00	0
100-55410-150 PARKS REPAIRS/MAINT	MULCH	102.00	0
100-55410-150 PARKS REPAIRS/MAINT	MULCH	68.00	0
Total WITTE SUPPLY COMPANY:		518.50	
Total 0:		203,118.09	
Grand Totals:		203,118.09	

GL Account and Title

Description

Amount

GL Period

Village Board Approval Date: _____

Monthly EFT Payments			
For Month:	Apr-21		
<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Alliant Energy	\$9,386.25	4/10/2021	Monthly Electric charges
Alliant Energy	\$2,833.64	4/19/2021	Monthly Street light charges
American Express Merchant	\$98.43	4/30/2021	Online transaction fees
AT&T	\$2,466.39	4/27/2021	Monthly phone charges
Cede & Co	\$304,125.00	4/1/2021	Debt payment \$4,795,000 GO Bonds
Charter Communications	\$616.89	4/12/2021	Monthly internet charges
Charter Communications	\$104.98	4/20/2021	Monthly internet charges
Delta Dental/Vision	\$718.54	4/1/2021	April Dental & Vision Insurance Premium
Employee Trust Funds (ETF)	\$23,895.84	4/6/2021	May Health Insurance premium
Employee Trust Funds (ETF)	\$15,443.62	4/30/2021	March retirement remittance
Paymentech	\$584.08	4/30/2021	Online transaction fees
Verizon	\$61.48	4/1/2021	Monthly Cell phone charges
Village of Williams Bay	\$1,568.55	4/20/2021	1st qtr Utility bills
Xpress Bill Pay	\$129.70	4/5/2020	Monthly hosting fee and transaction fees
	\$362,033.39		

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-41100 GENERAL TAX LEVY	.00	1,108,871.24	1,650,106.00	541,234.76	67.2
100-41101 DELINQUENT PP TAX	72.93	480.66	.00	(480.66)	.0
100-41104 TAX EQUIVALENT	.00	27,250.00	109,000.00	81,750.00	25.0
100-41105 ROOM TAX	.00	6,280.81	20,000.00	13,719.19	31.4
100-41106 CABLE FRANCHISE FEES	.00	16,314.71	75,596.00	59,281.29	21.6
100-41110 MERCY PILOT	.00	55,723.74	55,000.00	(723.74)	101.3
TOTAL TAXES	72.93	1,214,921.16	1,909,702.00	694,780.84	63.6
<u>INTERGOVERNMENTAL</u>					
100-42001 EXEMPT COMPUTER AID	.00	.00	470.00	470.00	.0
100-42002 STATE SHARED REVENUE	.00	.00	68,053.00	68,053.00	.0
100-42006 TRANSPORTATION AID	46,873.33	93,746.66	187,739.00	93,992.34	49.9
100-42007 POLICE TRAINING FROM STATE	.00	.00	1,120.00	1,120.00	.0
100-42008 OTHER STATE AIDS	.00	.00	2,691.00	2,691.00	.0
100-42009 POLICE GRANT FROM CTY	515.28	1,538.80	3,500.00	1,961.20	44.0
100-42010 POLICE SRO REVENUE	.00	.00	66,352.00	66,352.00	.0
TOTAL INTERGOVERNMENTAL	47,388.61	95,285.46	329,925.00	234,639.54	28.9
<u>LICENSES & PERMITS</u>					
100-43001 LIQUOR/BEER LICENSE	650.00	650.00	5,725.00	5,075.00	11.4
100-43002 OPERATOR LICENSE	120.00	365.00	2,200.00	1,835.00	16.6
100-43006 BUILDING PERMITS	7,448.78	29,552.22	50,000.00	20,447.78	59.1
100-43007 ELECTRICAL PERMITS	1,311.20	4,821.42	8,000.00	3,178.58	60.3
100-43008 PLUMBING PERMITS	664.40	3,621.65	7,000.00	3,378.35	51.7
100-43009 ROOM TAX PERMIT	.00	125.00	500.00	375.00	25.0
100-43013 RENTAL PROP ADMIN	.00	.00	50.00	50.00	.0
100-43014 CIGARETTE LICENSE	.00	.00	50.00	50.00	.0
100-43015 ZONING AND PLANNING FEES	3,740.00	8,550.00	22,000.00	13,450.00	38.9
100-43018 DOG LICENSE	403.00	1,142.00	20.00	(1,122.00)	5710.0
100-43021 TOURIST ROOMING HOUSE PERMIT	.00	.00	1,750.00	1,750.00	.0
100-43022 SHORT TERM RENTAL PERMIT	.00	3,800.00	9,500.00	5,700.00	40.0
100-43090 INVOICED SERVICE PAYMENTS	2,895.00	15,575.00	.00	(15,575.00)	.0
TOTAL LICENSES & PERMITS	17,232.38	68,202.29	106,795.00	38,592.71	63.9

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
100-44040 POLICE GEN REVENUE	72.25	394.25	200.00	(194.25)	197.1
100-44043 POLICE ALARM PERMITS	.00	.00	100.00	100.00	.0
100-44049 SPECIAL ASSESSMENT LETTERS	280.00	2,080.00	6,600.00	4,520.00	31.5
100-44050 FIRE DEPT CONTRACTS	.00	16,000.00	16,000.00	.00	100.0
100-44093 BASKETBALL CAMP REVENUES	.00	.00	2,000.00	2,000.00	.0
100-44096 GOLF REVENUES	.00	.00	150.00	150.00	.0
100-44097 BASKETBALL LEAGUE REVENUES	.00	.00	1,100.00	1,100.00	.0
100-44098 ZUMBA REVENUES	.00	73.79	3,500.00	3,426.21	2.1
100-44099 TAI CHI REVENUES	.00	.00	1,000.00	1,000.00	.0
100-44100 BASEBALL/SOFTBALL REG FEES	(395.00)	1,034.73	3,000.00	1,965.27	34.5
100-44102 ADULT PROGRAM REVENUES	.00	320.00	1,000.00	680.00	32.0
100-44103 SUMMER PROGRAM REVENUES	.00	.00	2,500.00	2,500.00	.0
100-44106 DONATION FOR REC DEPT	.00	.00	2,000.00	2,000.00	.0
100-44107 FIELD HOUSE RENTALS	200.00	600.00	3,800.00	3,200.00	15.8
100-44108 EDGEWATER DEPOSIT	500.00	500.00	.00	(500.00)	.0
100-44301 WATERWAY MARKERS	.00	.00	6,000.00	6,000.00	.0
100-44620 LAKEFRONT/SHORE INCOME	2,047.36	2,865.36	8,200.00	5,334.64	34.9
100-44621 BEACH REVENUE	6,494.65	7,834.08	66,000.00	58,165.92	11.9
100-44622 LAUNCH REVENUE	14,531.27	20,770.00	160,000.00	139,230.00	13.0
100-44623 HORVATH DRY STORAGE REVENUE	7,603.79	8,413.39	16,000.00	7,586.61	52.6
100-44625 TOWN OF LINN BEACH REVENUE	.00	.00	9,450.00	9,450.00	.0
100-44630 KAYAK/PADDLEBOARD RENTAL FEES	.00	.00	15,330.00	15,330.00	.0
TOTAL PUBLIC CHARGES FOR SERVICE	31,334.32	60,885.60	323,930.00	263,044.40	18.8
<u>FINES & FORFEITURES</u>					
100-45001 COURT FINE REVENUE	13,585.11	18,487.80	48,000.00	29,512.20	38.5
100-45002 PARKING TICKET REVENUE	185.00	485.00	6,000.00	5,515.00	8.1
TOTAL FINES & FORFEITURES	13,770.11	18,972.80	54,000.00	35,027.20	35.1
<u>SOURCE 46</u>					
100-46000 WEED AND NUISANCE CONTROL	.00	.00	120.00	120.00	.0
100-46635 DOG PARK REVENUE	.00	.00	2,380.00	2,380.00	.0
TOTAL SOURCE 46	.00	.00	2,500.00	2,500.00	.0
<u>COMMERCIAL</u>					
100-48004 INTEREST ON INVESTMENTS	.00	1,867.58	27,000.00	25,132.42	6.9
100-48005 GLLEA RENTAL INCOME	.00	.00	2,800.00	2,800.00	.0
100-48013 BOAT SLIP RENTAL	20,357.67	220,900.65	227,100.00	6,199.35	97.3
100-48015 GENEVA LK LAW ENFORCEMENT AGCY	.00	31,533.73	25,000.00	(6,533.73)	126.1
TOTAL COMMERCIAL	20,357.67	254,301.96	281,900.00	27,598.04	90.2

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>						
100-49001	AURORA DONATION	.00	3,250.00	3,250.00	.00	100.0
100-49002	INSURANCE REBATE	.00	.00	8,000.00	8,000.00	.0
100-49009	GENERAL MISC UNCLASS	50.00	144.25	1,000.00	855.75	14.4
TOTAL MISCELLANEOUS		50.00	3,394.25	12,250.00	8,855.75	27.7
TOTAL FUND REVENUE		130,206.02	1,715,963.52	3,021,002.00	1,305,038.48	56.8

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
100-51110-110 VILLAGE BOARD WAGES	.00	5,512.50	22,050.00	16,537.50	25.0
100-51110-121 VILLAGE BOARD FICA	.00	421.72	1,687.00	1,265.28	25.0
100-51110-130 VILLAGE BOARD OTHER EXPENSE	65.00	65.00	300.00	235.00	21.7
100-51120-240 BOARD OF REVIEW	.00	.00	60.00	60.00	.0
100-51210-110 MUNICIPAL COURT WAGES	3,450.57	11,276.71	29,905.00	18,628.29	37.7
100-51210-121 MUNICIPAL COURT FICA	263.97	862.68	2,288.00	1,425.32	37.7
100-51210-150 MUNICIPAL COURT IT FEES	38.43	3,722.73	7,000.00	3,277.27	53.2
100-51210-160 MUNICIPAL COURT SUPPLIES	.00	1,048.00	1,000.00	(48.00)	104.8
100-51210-161 MUNICIPAL COURT POSTAGE	.00	.00	500.00	500.00	.0
100-51210-190 MUNICIPAL COURT TRAINING	700.00	1,345.00	2,000.00	655.00	67.3
100-51400-000 RECRUITING FEES	4,250.36	29,163.55	.00	(29,163.55)	.0
100-51405-000 BILLABLE SERVICES	3,767.50	23,690.00	.00	(23,690.00)	.0
100-51410-110 GEN ADMIN WAGES	10,110.73	28,702.02	125,483.00	96,780.98	22.9
100-51410-121 GEN ADMIN FICA	652.44	1,753.69	9,600.00	7,846.31	18.3
100-51410-122 GEN ADMIN RETIREMENT	668.77	1,799.82	9,725.00	7,925.18	18.5
100-51410-123 GEN ADMIN HEALTH INSURANCE	1,428.80	5,638.88	35,672.00	30,033.12	15.8
100-51410-124 GEN ADMIN LIFE INSURANCE	22.29	89.16	204.00	114.84	43.7
100-51410-127 GEN ADMIN HSA FUNDING	.00	4,500.00	9,250.00	4,750.00	48.7
100-51410-160 GEN ADMIN SUPPLIES	2,672.42	3,919.57	6,500.00	2,580.43	60.3
100-51410-161 GEN ADMIN POSTAGE	.00	3,513.26	4,400.00	886.74	79.9
100-51410-162 GEN ADMIN COPIER EXPENSE	208.07	760.11	5,000.00	4,239.89	15.2
100-51410-190 GEN ADMIN TRAINING	289.00	1,232.25	2,500.00	1,267.75	49.3
100-51410-200 GEN ADMIN TELEPHONE	67.49	2,964.66	7,000.00	4,035.34	42.4
100-51410-210 GEN ADMIN PUBLICATIONS	190.12	594.80	7,000.00	6,405.20	8.5
100-51410-300 GEN ADMIN CODIFICATION	3,393.80	3,393.80	6,100.00	2,706.20	55.6
100-51412-000 ELECTION EXPENSE	942.96	4,396.64	7,500.00	3,103.36	58.6
100-51412-110 ELECTION WAGES	5,498.75	6,471.25	.00	(6,471.25)	.0
100-51412-121 ELECTION FICA	47.14	95.15	.00	(95.15)	.0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	832.82	13,355.30	28,000.00	14,644.70	47.7
100-51415-000 LEAGUE EXPENSES/DUES	.00	2,567.19	2,568.00	.81	100.0
100-51510-000 INSURANCE EXPENSE	.00	62,766.00	65,000.00	2,234.00	96.6
100-51520-000 ASSESSOR CONTRACT	3,208.40	8,034.04	19,260.00	11,225.96	41.7
100-51550-000 COVID-19 EXPENSES	16.70	107.61	.00	(107.61)	.0
100-51560-000 CONTINGENCY	.00	1,950.00	31,269.00	29,319.00	6.2
100-51570-000 AUDIT EXPENSE	4,000.00	14,700.00	20,000.00	5,300.00	73.5
100-51610-000 LEGAL SERVICES	12,182.50	12,182.50	50,000.00	37,817.50	24.4
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	58.75	117.71	1,200.00	1,082.29	9.8
100-51720-160 LIONS FIELD HOUSE SUPPLIES	.00	100.40	.00	(100.40)	.0
100-51720-170 LIONS FIELD HOUSE GAS	302.94	948.65	1,500.00	551.35	63.2
100-51720-171 LIONS FIELD HOUSE ELECTRIC	253.46	570.09	1,400.00	829.91	40.7
100-51720-173 LIONS FIELD HOUSE W&S	.00	144.02	750.00	605.98	19.2
100-51720-175 JANITORIAL SERVICES	435.74	1,307.22	5,196.00	3,888.78	25.2
100-51730-150 VH BLDG REPAIRS/MAINT	273.64	764.47	1,200.00	435.53	63.7
100-51730-160 VH BLDG SUPPLIES	51.36	661.04	2,500.00	1,838.96	26.4
100-51730-170 VH BLDG GAS	385.83	1,203.11	1,700.00	496.89	70.8
100-51730-171 VH BLDG ELECTRIC	826.71	3,003.44	7,500.00	4,496.56	40.1
100-51730-173 VH BLDG WATER & SEWER	375.81	735.78	1,350.00	614.22	54.5
100-51730-175 JANITORIAL SERVICES	2,097.26	3,447.26	8,100.00	4,652.74	42.6
100-51965-000 WMS BAY BUSINESS ASSOC	.00	5,500.00	14,000.00	8,500.00	39.3
100-51970-000 SHORT TERM RENTAL ADMIN	.00	8,343.00	8,343.00	.00	100.0
TOTAL GENERAL GOVERNMENT	64,030.53	289,441.78	573,560.00	284,118.22	50.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
100-52120-110 POLICE WAGES	77,844.41	231,162.90	590,520.00	359,357.10	39.2
100-52120-120 POLICE CONSULTANT WAGES	.00	.00	5,000.00	5,000.00	.0
100-52120-121 POLICE FICA	5,718.67	17,156.96	45,175.00	28,018.04	38.0
100-52120-122 POLICE RETIREMENT	8,941.81	25,913.96	68,984.00	43,070.04	37.6
100-52120-123 POLICE HEALTH INSURANCE	10,742.86	46,081.40	115,931.00	69,849.60	39.8
100-52120-124 POLICE LIFE INSURANCE	64.42	229.97	621.00	391.03	37.0
100-52120-125 POLICE UNIFORMS	446.98	922.19	7,700.00	6,777.81	12.0
100-52120-127 POLICE HSA FUNDING	.00	35,000.00	31,250.00	(3,750.00)	112.0
100-52120-130 POLICE IT EXPENSE	4,899.88	27,517.50	31,047.00	3,529.50	88.6
100-52120-140 POLICE CAPITAL OUTLAY	.00	2,139.40	.00	(2,139.40)	.0
100-52120-150 POLICE REPAIRS/MAINT	119.33	1,598.55	7,000.00	5,401.45	22.8
100-52120-160 POLICE SUPPLIES	1,192.77	2,172.81	4,000.00	1,827.19	54.3
100-52120-161 POLICE POSTAGE/CONFINEMENT	80.00	80.00	800.00	720.00	10.0
100-52120-180 POLICE FUEL	2,603.64	4,760.27	16,000.00	11,239.73	29.8
100-52120-190 POLICE TRAINING	3,020.17	7,605.46	22,355.00	14,749.54	34.0
100-52120-200 POLICE TELEPHONE	100.75	2,755.48	6,300.00	3,544.52	43.7
100-52120-210 POLICE COMMUNITY PROGRAMS	667.47	667.47	2,500.00	1,832.53	26.7
100-52120-300 STUDENT RESOURCE OFFICER	.00	.00	88,469.00	88,469.00	.0
100-52130-110 WATER SAFETY PATROL	.00	27,405.00	27,405.00	.00	100.0
100-52130-120 GENEVA LAKE ENVIRONMENTAL AGCY	25,000.00	25,000.00	20,000.00	(5,000.00)	125.0
100-52130-130 GENEVA LAKE LAW ENFORCEMENT	.00	45,000.00	45,000.00	.00	100.0
100-52130-150 EMERGENCY MANAGEMENT	1,925.00	3,224.81	5,500.00	2,275.19	58.6
100-52320-106 FIRE DEPT OFFICER PAY	1,779.17	6,762.49	21,350.00	14,587.51	31.7
100-52320-107 FIRE DEPT MEETING PAY	280.00	1,096.00	3,000.00	1,904.00	36.5
100-52320-108 FIRE DEPT DRILL PAY	1,488.00	5,232.00	13,000.00	7,768.00	40.3
100-52320-109 FIRE DEPT CALLS PAY	1,344.00	5,456.00	20,000.00	14,544.00	27.3
100-52320-110 FIRE/RESCUE UNEMPLOYMENT	.00	138.86	.00	(138.86)	.0
100-52320-120 FIRE DEPT TRAINING PAY	.00	440.00	3,000.00	2,560.00	14.7
100-52320-121 FIRE DEPT FICA	342.94	1,289.34	4,617.00	3,327.66	27.9
100-52320-122 FIRE DEPT RETIREMENT	91.30	350.63	900.00	549.37	39.0
100-52320-140 FIRE DEPT CAPITAL OUTLAY	3,204.85	3,983.48	.00	(3,983.48)	.0
100-52320-150 FIRE DEPT REPAIRS/MAINT	939.85	5,877.77	16,000.00	10,122.23	36.7
100-52320-160 FIRE DEPT SUPPLIES	659.40	2,474.69	5,000.00	2,525.31	49.5
100-52320-165 FIRE DUES 2% EXPENDITURES	.00	2,204.00	.00	(2,204.00)	.0
100-52320-170 FIRE DEPT GAS	1,024.05	3,054.07	4,500.00	1,445.93	67.9
100-52320-171 FIRE DEPT ELECTRIC	115.90	525.86	2,500.00	1,974.14	21.0
100-52320-173 FIRE DEPT WATER & SEWER	144.58	288.60	500.00	211.40	57.7
100-52320-180 FIRE DEPT FUEL	33.06	243.19	2,000.00	1,756.81	12.2
100-52320-190 FIRE DEPT TRAINING	.00	750.00	5,500.00	4,750.00	13.6
100-52320-200 FIRE DEPT TELEPHONE	257.20	1,564.19	2,000.00	435.81	78.2
100-52340-106 DIVE TEAM OFFICER PAY	66.00	264.00	800.00	536.00	33.0
100-52340-107 DIVE TEAM MEETING PAY	16.00	48.00	160.00	112.00	30.0
100-52340-108 DIVE TEAM DRILL PAY	50.00	170.00	1,500.00	1,330.00	11.3
100-52340-121 DIVE TEAM FICA	8.73	26.34	189.00	162.66	13.9
100-52340-145 DIVE TEAM TANK MAINTENANCE	.00	.00	1,924.00	1,924.00	.0
100-52340-150 DIVE TEAM REPAIRS/MAINT	50.00	50.00	500.00	450.00	10.0
100-52340-190 DIVE TEAM TRAINING	.00	.00	1,000.00	1,000.00	.0
100-52360-106 RESCUE DEPT OFFICER PAY	250.00	969.00	3,000.00	2,031.00	32.3
100-52360-107 RESCUE DEPT MEETING PAY	.00	160.00	2,500.00	2,340.00	6.4
100-52360-108 RESCUE DEPT DRILL PAY	260.00	770.00	6,000.00	5,230.00	12.8
100-52360-109 RESCUE DEPT CALLS PAY	855.00	2,940.00	15,000.00	12,060.00	19.6
100-52360-121 RESCUE DEPT FICA	174.36	542.72	2,098.00	1,555.28	25.9

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-52360-122 RESCUE DEPT RETIREMENT	4.65	15.11	100.00	84.89	15.1
100-52360-130 RESCUE DEPT OTHER EXPENSE	180.00	236.15	.00	(236.15)	.0
100-52360-150 RESCUE DEPT REPAIRS/MAINT	329.86	2,269.09	2,000.00	(269.09)	113.5
100-52360-160 RESCUE DEPT SUPPLIES	791.95	884.30	4,000.00	3,115.70	22.1
100-52360-180 RESCUE DEPT FUEL	.00	210.13	800.00	589.87	26.3
100-52360-190 RESCUE DEPT TRAINING	.00	.00	2,000.00	2,000.00	.0
TOTAL PUBLIC SAFETY	158,109.01	557,680.14	1,288,995.00	731,314.86	43.3

PUBLIC SAFETY

100-53100-160 BLDG INSP SUPPLIES	110.00	445.09	1,000.00	554.91	44.5
100-53100-210 ZONING INSPECTION CONTRACT	2,982.50	5,059.00	22,800.00	17,741.00	22.2
100-53100-211 BLDG INSPECTION CONTRACT	8,657.60	21,105.09	52,000.00	30,894.91	40.6
100-53100-215 CODE ENFORCEMENT	1,440.00	4,171.00	5,400.00	1,229.00	77.2
TOTAL PUBLIC SAFETY	13,190.10	30,780.18	81,200.00	50,419.82	37.9

PUBLIC WORKS

100-54100-110 DPW ADMIN WAGES	4,320.18	12,965.90	37,199.00	24,233.10	34.9
100-54100-121 DPW ADMIN FICA	307.65	921.22	2,846.00	1,924.78	32.4
100-54100-122 DPW ADMIN RETIREMENT	332.64	996.17	2,883.00	1,886.83	34.6
100-54100-123 DPW ADMIN HEALTH INSURANCE	801.54	3,206.16	9,736.00	6,529.84	32.9
100-54100-124 DPW ADMIN LIFE INSURANCE	.00	.00	48.00	48.00	.0
100-54100-127 DPW HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
100-54100-300 ENGINEERING	2,080.00	2,657.50	15,000.00	12,342.50	17.7
100-54310-110 STREETS WAGES	10,299.41	32,103.27	90,945.00	58,841.73	35.3
100-54310-121 STREETS FICA	720.67	2,269.70	6,958.00	4,688.30	32.6
100-54310-122 STREETS RETIREMENT	713.47	2,343.78	6,046.00	3,702.22	38.8
100-54310-123 STREETS HEALTH INSURANCE	1,450.41	5,801.64	17,619.00	11,817.36	32.9
100-54310-124 STREETS LIFE INSURANCE	15.13	60.52	90.00	29.48	67.2
100-54310-125 STREETS UNIFORMS	146.73	607.07	2,500.00	1,892.93	24.3
100-54310-127 STREETS HSA FUNDING	.00	5,000.00	5,000.00	.00	100.0
100-54310-140 STREETS CAPITAL OUTLAY	.00	165.00	.00	(165.00)	.0
100-54310-150 STREETS EQUIP REPAIRS/MAINT	1,016.65	7,986.76	20,000.00	12,013.24	39.9
100-54310-160 STREETS SUPPLIES	.00	909.26	6,500.00	5,590.74	14.0
100-54310-170 STREETS GAS	734.02	2,353.12	4,000.00	1,646.88	58.8
100-54310-171 STREETS ELECTRIC	474.74	1,964.19	6,000.00	4,035.81	32.7
100-54310-173 STREETS WATER & SEWER	195.12	360.80	625.00	264.20	57.7
100-54310-175 STREETS ROAD MAINTENANCE	413.13	413.13	25,000.00	24,586.87	1.7
100-54310-180 STREETS FUEL	595.29	2,860.30	11,000.00	8,139.70	26.0
100-54310-190 STREETS TRAINING	192.19	229.69	1,000.00	770.31	23.0
100-54310-200 STREETS TELEPHONE	.00	198.12	2,000.00	1,801.88	9.9
100-54310-280 SNOW/ICE CONTROL MATERIALS	.00	14,561.93	17,500.00	2,938.07	83.2
100-54310-281 TRAFFIC SIGNS/MARKINGS	.00	.00	2,000.00	2,000.00	.0
100-54310-282 HIGHWAY STRIPING/MARKING	.00	.00	500.00	500.00	.0
100-54420-000 STREET LIGHTING	2,833.64	11,387.70	30,000.00	18,612.30	38.0
100-54710-000 REFUSE COLLECTIONS	13,166.93	39,441.19	156,240.00	116,798.81	25.2
TOTAL PUBLIC WORKS	40,809.54	154,264.12	481,735.00	327,470.88	32.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEISURE ACTIVITIES</u>					
100-55210-110 REC DEPT WAGES	7,009.87	21,635.72	75,784.00	54,148.28	28.6
100-55210-121 REC DEPT FICA	532.02	1,642.41	5,798.00	4,155.59	28.3
100-55210-122 REC DEPT RETIREMENT	477.93	1,431.25	4,142.00	2,710.75	34.6
100-55210-123 REC DEPT HEALTH INSURANCE	628.94	2,515.76	7,608.00	5,092.24	33.1
100-55210-124 REC DEPT LIFE INSURANCE	4.37	17.48	60.00	42.52	29.1
100-55210-127 REC DEPT HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
100-55210-130 REC DEPT OTHER EXPENSE	.00	245.00	.00	(245.00)	.0
100-55210-140 REC DEPT CAPITAL OUTLAY	.00	7,858.50	.00	(7,858.50)	.0
100-55210-143 BASEBALL FIELD UPKEEP	.00	.00	450.00	450.00	.0
100-55210-160 REC DEPT SUPPLIES	433.39	813.01	2,200.00	1,386.99	37.0
100-55210-161 REC DEPT POSTAGE	.00	.00	100.00	100.00	.0
100-55210-190 REC DEPT TRAINING	553.00	553.00	1,250.00	697.00	44.2
100-55210-200 REC DEPT TELEPHONE	242.32	1,020.08	1,500.00	479.92	68.0
100-55210-215 REC DEPT ACTIVE NETWORK	.00	.00	2,880.00	2,880.00	.0
100-55210-270 REC DEPT BASEBALL UNIFORMS	.00	.00	3,000.00	3,000.00	.0
100-55210-271 REC DEPT BASEBALL EXPENSES	2,806.76	2,806.76	8,000.00	5,193.24	35.1
100-55210-273 REC DEPT BASKETBALL EXPENSES	.00	.00	2,300.00	2,300.00	.0
100-55210-274 REC DEPT ADULT FITNESS	90.00	202.00	4,000.00	3,798.00	5.1
100-55210-275 REC DEPT PROGRAM EXPENSES	529.49	1,060.20	5,750.00	4,689.80	18.4
100-55210-277 REC DEPT GOLF EXPENSES	.00	.00	500.00	500.00	.0
100-55210-278 REC DEPT BOO IN THE BAY	.00	.00	2,000.00	2,000.00	.0
100-55410-110 PARKS WAGES	4,599.90	13,765.22	43,477.00	29,711.78	31.7
100-55410-115 PARKS CONTRACT LABOR	.00	.00	7,500.00	7,500.00	.0
100-55410-121 PARKS FICA	293.90	893.63	3,326.00	2,432.37	26.9
100-55410-122 PARKS RETIREMENT	271.74	922.56	2,360.00	1,437.44	39.1
100-55410-123 PARKS HEALTH INSURANCE	801.54	3,206.16	9,736.00	6,529.84	32.9
100-55410-124 PARKS LIFE INSURANCE	1.58	6.32	48.00	41.68	13.2
100-55410-125 PARKS UNIFORMS	146.73	607.07	2,000.00	1,392.93	30.4
100-55410-127 PARKS HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
100-55410-148 TENNIS COURT MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
100-55410-150 PARKS REPAIRS/MAINT	2,033.37	2,200.28	18,000.00	15,799.72	12.2
100-55410-170 PARKS GAS	1,301.07	2,261.15	2,650.00	388.85	85.3
100-55410-171 PARKS ELECTRIC	458.82	2,076.58	5,700.00	3,623.42	36.4
100-55410-173 PARKS WATER & SEWER	549.44	1,183.28	2,200.00	1,016.72	53.8
100-55410-180 PARKS FUEL	.00	1,740.04	6,000.00	4,259.96	29.0
100-55411-110 LAKEFRONT WAGES	8,639.45	12,768.76	72,354.00	59,585.24	17.7
100-55411-121 LAKEFRONT FICA	452.62	461.44	5,535.00	5,073.56	8.3
100-55411-125 LAKEFRONT UNIFORMS	.00	.00	1,000.00	1,000.00	.0
100-55411-150 LAKEFRONT REPAIRS/MAINT	1,450.57	2,074.57	3,000.00	925.43	69.2
100-55411-153 LAKEFRONT PIER REPAIRS	11,586.02	83,381.95	60,000.00	(23,381.95)	139.0
100-55411-154 LAKEFRONT PIER INSTALLATION	.00	.00	55,000.00	55,000.00	.0
100-55411-160 LAKEFRONT SUPPLIES	2,792.09	6,126.42	7,500.00	1,373.58	81.7
100-55411-200 LAKEFRONT TELEPHONE	70.05	348.63	100.00	(248.63)	348.6
100-55412-000 GENEVA LK LEVEL CORP	.00	.00	2,880.00	2,880.00	.0
100-55415-000 ENHANCEMENT COMMITTEE	54.66	54.66	500.00	445.34	10.9
TOTAL LEISURE ACTIVITIES	48,811.64	180,879.89	447,188.00	266,308.11	40.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONSERVATION & DEVELOPMENT</u>					
100-56120-000	HOLIDAY DECORATION SUPPLIES	.00	272.00	1,500.00	1,228.00	18.1
100-56130-000	TREE ENHANCEMENT	375.00	2,165.00	8,500.00	6,335.00	25.5
100-56420-190	HORVATH PROPERTY EXPENSE	.00	.00	500.00	500.00	.0
	TOTAL CONSERVATION & DEVELOPMENT	375.00	2,437.00	10,500.00	8,063.00	23.2
	<u>COST CATEGORY 57</u>					
100-57000-000	OPERATING TRANSFER OUT	.00	.00	137,824.00	137,824.00	.0
	TOTAL COST CATEGORY 57	.00	.00	137,824.00	137,824.00	.0
	TOTAL FUND EXPENDITURES	325,325.82	1,215,483.11	3,021,002.00	1,805,518.89	40.2
	NET REVENUE OVER EXPENDITURES	(195,119.80)	500,480.41	.00	(500,480.41)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

POLICE DEPT DONATIONS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL</u>					
110-42004 POLICE DONATIONS	.00	1,000.00	.00	(1,000.00)	.0
TOTAL INTERGOVERNMENTAL	.00	1,000.00	.00	(1,000.00)	.0
TOTAL FUND REVENUE	.00	1,000.00	.00	(1,000.00)	.0
NET REVENUE OVER EXPENDITURES	.00	1,000.00	.00	(1,000.00)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
200-44460 WATER RESIDENTIAL SALES	230.66	104,773.17	459,000.00	354,226.83	22.8
200-44461 WATER COMMERCIAL SALES	.00	18,124.13	72,420.00	54,295.87	25.0
200-44463 WATER PUBLIC FIRE PROTECTION	34.10	46,633.15	183,600.00	136,966.85	25.4
200-44464 WATER PUBLIC AUTH SALES	.00	1,762.04	11,890.00	10,127.96	14.8
200-44465 PRIVATE FIRE REVENUE-WTR	.00	904.20	3,672.00	2,767.80	24.6
200-44466 MULTIFAMILY RESIDENTIAL	1.59	4,731.19	19,901.00	15,169.81	23.8
200-44470 WATER FORFEITED DISCOUNTS	511.56	981.70	3,700.00	2,718.30	26.5
200-44472 INVOICE SERVICE PAYMENTS	.00	.00	800.00	800.00	.0
200-44474 WATER OTHER REVENUE	80.00	2,443.60	4,000.00	1,556.40	61.1
200-44475 IMPACT FEES	1,060.00	7,420.00	21,200.00	13,780.00	35.0
TOTAL PUBLIC CHARGES FOR SERVICE	1,917.91	187,773.18	780,183.00	592,409.82	24.1
<u>COMMERCIAL</u>					
200-48004 INTEREST ON INVESTMENTS	.00	1,229.22	12,000.00	10,770.78	10.2
200-48005 PROPERTY RENTAL/TOWER LEASE	.00	25,860.33	57,000.00	31,139.67	45.4
200-48420 IMPACT FEE INTEREST INCOME	.00	.00	220.00	220.00	.0
TOTAL COMMERCIAL	.00	27,089.55	69,220.00	42,130.45	39.1
TOTAL FUND REVENUE	1,917.91	214,862.73	849,403.00	634,540.27	25.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER UTILITY</u>					
200-57346-000 NEW WATER METERS	407.73	12,642.33	25,000.00	12,357.67	50.6
200-57346-100 METER REPLACEMENT PROGRAM	.00	.00	30,000.00	30,000.00	.0
200-57400-000 BILLABLE SERVICES	.00	.00	300.00	300.00	.0
200-57408-000 WATER TAX EQUIVALENT	.00	27,250.00	100,800.00	73,550.00	27.0
200-57427-000 INTEREST ON LT DEBT	192.00	1,659.78	12,135.00	10,475.22	13.7
200-57599-000 WATER INSURANCE EXPENSE	.00	31,383.00	32,000.00	617.00	98.1
200-57600-150 WELL #3 - REPAIRS	.00	.00	800.00	800.00	.0
200-57601-150 WELL #1 - REPAIRS	.00	.00	800.00	800.00	.0
200-57602-150 WELL #2 - REPAIRS	.00	.00	800.00	800.00	.0
200-57610-140 WATER FUND CAPITAL OUTLAY	11,885.86	25,533.47	222,000.00	196,466.53	11.5
200-57622-170 WATER POWER - NATURAL GAS	679.98	1,694.46	2,000.00	305.54	84.7
200-57622-171 WATER POWER - ELECTRIC	5,713.32	22,009.43	58,000.00	35,990.57	38.0
200-57623-160 WATER PUMPING SUPPLIES	.00	.00	200.00	200.00	.0
200-57623-170 WATER TESTING	225.00	377.00	3,000.00	2,623.00	12.6
200-57630-110 WATER TREATMENT - WAGES	5,699.51	18,337.96	47,468.00	29,130.04	38.6
200-57630-121 WATER TREATMENT - FICA	425.23	1,370.53	3,631.00	2,260.47	37.8
200-57630-122 WATER TREATMENT - RETIREMENT	441.73	1,421.22	3,679.00	2,257.78	38.6
200-57630-123 WATER TREATMENT - HEALTH INS	638.81	2,555.24	7,883.00	5,327.76	32.4
200-57630-124 WATER TREATMENT - LIFE INS	13.55	50.39	140.00	89.61	36.0
200-57630-127 WATER TREATMENT HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
200-57631-160 WATER TREATMENT CHEMICALS	16,571.63	28,207.56	125,000.00	96,792.44	22.6
200-57632-160 WATER TREATMENT SUPPLIES	399.50	399.50	1,250.00	850.50	32.0
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	1,101.12	1,151.32	5,000.00	3,848.68	23.0
200-57640-110 WATER DISTRIBUTION - WAGES	5,701.25	18,343.55	47,468.00	29,124.45	38.6
200-57640-121 WATER DISTRIBUTION - FICA	425.35	1,370.85	3,631.00	2,260.15	37.8
200-57640-122 WATER DISTRIBUTION -RETIREMENT	441.81	1,421.58	3,679.00	2,257.42	38.6
200-57640-123 WATER DISTRIBUTION - HLTH INS	638.81	2,555.24	7,883.00	5,327.76	32.4
200-57640-124 WATER DISTRIBUTION - LIFE INS	9.74	38.96	140.00	101.04	27.8
200-57640-127 WATER DISTRIBUTION HSA FUNDING	.00	2,500.00	2,500.00	.00	100.0
200-57641-160 WATER DISTRIBUTION SUPPLIES	1,864.57	2,021.11	6,000.00	3,978.89	33.7
200-57650-150 WATER TOWERS REPAIRS/MAINT	476,000.00	476,139.09	.00	(476,139.09)	.0
200-57651-150 WATER MAINS REPAIRS/MAINT	5,496.65	18,349.42	40,000.00	21,650.58	45.9
200-57652-150 WATER SERVICES REPAIRS/ MAINT	.00	12,259.56	5,000.00	(7,259.56)	245.2
200-57653-151 WATER METER TESTING	.00	.00	2,500.00	2,500.00	.0
200-57654-150 HYDRANT REPAIRS/MAINT	3,201.57	3,201.57	10,000.00	6,798.43	32.0
200-57656-150 CROSS CONNECTION INSPECTION	1,915.00	5,745.00	23,000.00	17,255.00	25.0
200-57902-110 WATER ACCOUNTING - WAGES	5,080.58	14,815.86	47,790.00	32,974.14	31.0
200-57902-121 WATER ACCOUNTING - FICA	384.79	1,121.93	3,656.00	2,534.07	30.7
200-57902-122 WATER ACCOUNTING- RETIREMENT	393.73	1,148.18	3,704.00	2,555.82	31.0
200-57902-123 WATER ACCOUNTING - HEALTH INS	792.52	3,163.27	16,824.00	13,660.73	18.8
200-57902-127 WATER ACCT HSA FUNDING	.00	2,500.00	4,375.00	1,875.00	57.1
200-57903-125 WATER METER READING - UNIFORMS	348.03	1,175.87	5,500.00	4,324.13	21.4
200-57920-110 WATER ADMIN - WAGES	2,412.51	6,735.42	31,278.00	24,542.58	21.5
200-57920-121 WATER ADMIN - FICA	173.12	479.88	2,393.00	1,913.12	20.1
200-57920-122 WATER ADMIN - RETIREMENT	185.88	517.65	2,424.00	1,906.35	21.4
200-57920-123 WATER ADMIN - HEALTH INS	400.77	1,587.69	7,789.00	6,201.31	20.4
200-57920-124 WATER ADMIN - LIFE INS	.00	3.81	.00	(3.81)	.0
200-57920-127 WATER ADMIN HSA FUNDING	.00	1,250.00	2,000.00	750.00	62.5
200-57921-160 WATER OFFICE SUPPLIES	774.32	4,521.53	10,000.00	5,478.47	45.2
200-57921-200 WATER TELEPHONE	124.98	1,357.89	2,500.00	1,142.11	54.3
200-57923-000 WATER ATTORNEY EXPENSE	.00	.00	2,000.00	2,000.00	.0
200-57924-000 WATER ENGINEERING EXPENSE	.00	5,701.50	7,500.00	1,798.50	76.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
200-57925-000 WATER AUDIT EXPENSE	4,000.00	13,200.00	9,000.00	(4,200.00)	146.7
200-57925-100 WATER RATE STUDY EXPENSE	.00	.00	10,000.00	10,000.00	.0
200-57928-000 WATER REGULATORY EXPENSE	.00	.00	840.00	840.00	.0
200-57930-130 WATER DRUG TESTING EXPENSE	107.50	145.00	500.00	355.00	29.0
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	.00	865.10	2,900.00	2,034.90	29.8
200-57930-190 WATER TRAINING EXPENSE	455.00	525.00	3,000.00	2,475.00	17.5
200-57933-150 WATER TRANSP REPAIRS/MAINT	285.59	285.59	1,500.00	1,214.41	19.0
200-57933-180 WATER FUEL EXPENSE	43.57	80.10	1,100.00	1,019.90	7.3
200-57934-000 WATER DEBT SERVICE	13,980.00	17,499.00	65,886.00	48,387.00	26.6
200-57935-150 WATER PLANT REPAIRS/MAINT	146.23	5,903.08	20,000.00	14,096.92	29.5
200-57951-000 WATER SHOP TOOLS	115.55	221.04	500.00	278.96	44.2
200-57952-000 WATER LAB EQUIPMENT	.00	87.00	3,000.00	2,913.00	2.9
200-57998-000 WATER CAP PROJ/STUDY	.00	.00	5,600.00	5,600.00	.0
TOTAL WATER UTILITY	570,294.39	807,380.51	1,109,746.00	302,365.49	72.8
<u>WATER UTILITY</u>					
200-58801-000 IT SUPPORT/ANNUAL FEES	27.51	3,044.74	7,000.00	3,955.26	43.5
TOTAL WATER UTILITY	27.51	3,044.74	7,000.00	3,955.26	43.5
TOTAL FUND EXPENDITURES	570,321.90	810,425.25	1,116,746.00	306,320.75	72.6
NET REVENUE OVER EXPENDITURES	(568,403.99)	(595,562.52)	(267,343.00)	328,219.52	(222.8)

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FIRE DEPARTMENT 2% DUES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>2% DUES EXPENDITURES</u>					
215-52320-106	FIRE INSPECTOR OFFICER WAGES	333.33	1,333.32	.00	(1,333.32)	.0
215-52320-121	FIRE INSPECTOR FICA	42.45	155.59	.00	(155.59)	.0
	TOTAL 2% DUES EXPENDITURES	375.78	1,488.91	.00	(1,488.91)	.0
	TOTAL FUND EXPENDITURES	375.78	1,488.91	.00	(1,488.91)	.0
	NET REVENUE OVER EXPENDITURES	(375.78)	(1,488.91)	.00	1,488.91	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

ACT 102 RESCUE GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ACT 102 GRANT EXPENDITURES</u>					
220-52320-165	ACT 102 EXPENDITURES	.00	20,056.84	.00	(20,056.84)	.0
	TOTAL ACT 102 GRANT EXPENDITURES	.00	20,056.84	.00	(20,056.84)	.0
	TOTAL FUND EXPENDITURES	.00	20,056.84	.00	(20,056.84)	.0
	NET REVENUE OVER EXPENDITURES	.00	(20,056.84)	.00	20,056.84	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
225-41100	RECYCLING TAX LEVY	.00	72,936.19	108,536.00	35,599.81	67.2
	TOTAL TAXES	.00	72,936.19	108,536.00	35,599.81	67.2
	<u>INTERGOVERNMENTAL</u>					
225-42500	STATE RECYCLING GRANTS	.00	.00	8,000.00	8,000.00	.0
	TOTAL INTERGOVERNMENTAL	.00	.00	8,000.00	8,000.00	.0
	TOTAL FUND REVENUE	.00	72,936.19	116,536.00	43,599.81	62.6

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECYCLING</u>					
225-54635-130	RECYCLING OTHER EXPENSE	.00	.00	20,000.00	20,000.00	.0
225-54635-131	RECYCLING FEES	6,383.76	19,119.52	77,376.00	58,256.48	24.7
225-54635-150	RECYCLING REPAIRS/MAINT	.00	.00	3,000.00	3,000.00	.0
225-54635-160	RECYCLING PROGRAM SUPPLIES	.00	.00	500.00	500.00	.0
225-54635-165	RECYCLING TIPPING FEES	1,089.82	3,388.36	15,660.00	12,271.64	21.6
	TOTAL RECYCLING	7,473.58	22,507.88	116,536.00	94,028.12	19.3
	TOTAL FUND EXPENDITURES	7,473.58	22,507.88	116,536.00	94,028.12	19.3
	NET REVENUE OVER EXPENDITURES	(7,473.58)	50,428.31	.00	(50,428.31)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

KISHWAUKETOE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>KNC OPERATIONS</u>					
230-58100-110	KNC REGULAR WAGES	7,162.88	15,537.54	.00	(15,537.54)	.0
230-58100-112	KNC UNEMPLOYMENT	(174.00)	(174.00)	.00	174.00	.0
230-58100-115	KNC EDU OUTREACH WAGES	200.00	200.00	.00	(200.00)	.0
230-58100-121	KNC FICA	536.67	1,193.52	.00	(1,193.52)	.0
230-58100-122	KNC RETIREMENT	122.45	122.45	.00	(122.45)	.0
230-58100-180	KNC FUEL	.00	42.03	.00	(42.03)	.0
	TOTAL KNC OPERATIONS	7,848.00	16,921.54	.00	(16,921.54)	.0
	TOTAL FUND EXPENDITURES	7,848.00	16,921.54	.00	(16,921.54)	.0
	NET REVENUE OVER EXPENDITURES	(7,848.00)	(16,921.54)	.00	16,921.54	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
300-44460 SEWER RESIDENTIAL SALES	184.12	235,912.79	1,016,060.00	780,147.21	23.2
300-44461 SEWER COMMERCIAL SALES	.00	37,837.65	153,932.00	116,094.35	24.6
300-44464 SEWER PUBLIC AUTHORITY SALES	.00	3,282.51	13,490.00	10,207.49	24.3
300-44470 SEWER FORFEITED DISCOUNTS	791.50	1,529.21	4,800.00	3,270.79	31.9
300-44475 SEWER CONNECTION FEE	4,500.00	31,500.00	90,000.00	58,500.00	35.0
TOTAL PUBLIC CHARGES FOR SERVICE	5,475.62	310,062.16	1,278,282.00	968,219.84	24.3
<u>COMMERCIAL</u>					
300-48004 INTEREST ON INVESTMENTS	.00	347.43	6,500.00	6,152.57	5.4
300-48005 PROPERTY RENTAL INCOME	.00	9,400.00	9,400.00	.00	100.0
TOTAL COMMERCIAL	.00	9,747.43	15,900.00	6,152.57	61.3
TOTAL FUND REVENUE	5,475.62	319,809.59	1,294,182.00	974,372.41	24.7

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER UTILITY</u>					
300-58801-000 IT SUPPORT/ANNUAL FEES	27.51	3,044.74	6,200.00	3,155.26	49.1
300-58929-000 SEWER SYSTEM MAPPING	.00	.00	250.00	250.00	.0
300-58960-000 SEWER DEBT SERVICE	11,891.00	19,466.29	21,670.00	2,203.71	89.8
300-58964-110 SEWER ACCOUNTING - WAGES	5,080.58	14,815.86	47,790.00	32,974.14	31.0
300-58964-121 SEWER ACCOUNTING - FICA	384.70	1,121.68	3,656.00	2,534.32	30.7
300-58964-122 SEWER ACCOUNTING - RETIREMENT	393.72	1,148.17	3,704.00	2,555.83	31.0
300-58964-123 SEWER ACCOUNTING - HEALTH INS	792.52	3,163.27	16,824.00	13,660.73	18.8
300-58964-127 SEWER ACCT HSA FUNDING	.00	2,500.00	4,375.00	1,875.00	57.1
300-58965-110 SEWER ADMIN - WAGES	2,412.51	6,735.42	31,278.00	24,542.58	21.5
300-58965-121 SEWER ADMIN - FICA	173.09	479.79	2,393.00	1,913.21	20.1
300-58965-122 SEWER ADMIN - RETIREMENT	185.88	517.64	2,424.00	1,906.36	21.4
300-58965-123 SEWER ADMIN - HEALTH INS	400.77	1,587.69	7,789.00	6,201.31	20.4
300-58965-127 SEWER ADMIN HSA FUNDING	.00	1,250.00	2,000.00	750.00	62.5
300-58965-140 SEWER CAPITAL OUTLAY	.00	111.82	.00	(111.82)	.0
300-58966-160 SEWER OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
300-58966-170 SEWER UTILITIES - NATURAL GAS	401.27	937.93	1,500.00	562.07	62.5
300-58966-171 SEWER UTILITIES - ELECTRIC	1,252.81	4,695.82	11,000.00	6,304.18	42.7
300-58967-000 SEWER FUEL EXPENSE	43.56	248.19	3,400.00	3,151.81	7.3
300-58967-150 SEWER VEHICLE REPAIRS & MAINT	.00	.00	1,500.00	1,500.00	.0
300-58968-150 SEWER COLLECTION SYSTEM MAINT	.00	1,800.20	7,500.00	5,699.80	24.0
300-58969-160 SEWER OFFICE SUPPLIES	774.32	4,537.45	10,000.00	5,462.55	45.4
300-58969-200 SEWER TELEPHONE	.00	839.81	1,100.00	260.19	76.4
300-58970-000 SEWER ATTORNEY EXPENSE	.00	.00	500.00	500.00	.0
300-58972-000 SEWER AUDIT EXPENSE	4,000.00	13,200.00	9,000.00	(4,200.00)	146.7
300-58973-000 SEWER ENGINEERING EXPENSE	.00	4,231.50	30,000.00	25,768.50	14.1
300-58974-000 SEWER INSURANCE EXPENSE	.00	31,383.00	32,000.00	617.00	98.1
300-58975-130 SEWER DRUG TESTING EXPENSE	.00	37.50	200.00	162.50	18.8
300-58975-190 SEWER TRAINING EXPENSE	.00	.00	250.00	250.00	.0
300-58976-000 SEWER REPLACEMENT FUND	.00	.00	5,500.00	5,500.00	.0
300-58978-000 SLIP LINERS	.00	.00	50,000.00	50,000.00	.0
300-58980-300 WALCOMET SEWERAGE EXPENSES	60,685.96	173,458.19	800,000.00	626,541.81	21.7
300-58980-310 WALCOMET SEWER CONNECTION FEE	12,000.00	20,000.00	80,000.00	60,000.00	25.0
300-58996-000 I & I REDUCTION	.00	.00	35,000.00	35,000.00	.0
TOTAL SEWER UTILITY	100,900.20	311,311.96	1,229,303.00	917,991.04	25.3
TOTAL FUND EXPENDITURES	100,900.20	311,311.96	1,229,303.00	917,991.04	25.3
NET REVENUE OVER EXPENDITURES	(95,424.58)	8,497.63	64,879.00	56,381.37	13.1

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
400-41100 LIBRARY FUND TAX LEVY	.00	128,772.67	191,626.00	62,853.33	67.2
TOTAL TAXES	.00	128,772.67	191,626.00	62,853.33	67.2
<u>COMMERCIAL</u>					
400-48004 INTEREST ON INVESTMENTS	.00	83.15	300.00	216.85	27.7
400-48905 COUNTY REIMBURSEMENT	.00	71,829.70	142,084.00	70,254.30	50.6
400-48960 BOARD DESIGNATED DONATIONS	.00	.00	16,558.00	16,558.00	.0
TOTAL COMMERCIAL	.00	71,912.85	158,942.00	87,029.15	45.2
<u>MISCELLANEOUS</u>					
400-49200 OPERATING TRANSFER IN	.00	.00	6,000.00	6,000.00	.0
TOTAL MISCELLANEOUS	.00	.00	6,000.00	6,000.00	.0
TOTAL FUND REVENUE	.00	200,685.52	356,568.00	155,882.48	56.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY OPERATIONS</u>					
400-58100-110 LIBRARY WAGES	21,294.13	63,734.40	192,408.00	128,673.60	33.1
400-58100-121 LIBRARY FICA	1,532.47	4,586.11	14,719.00	10,132.89	31.2
400-58100-122 LIBRARY RETIREMENT	1,222.16	3,601.81	11,300.00	7,698.19	31.9
400-58100-123 LIBRARY HEALTH INSURANCE	2,463.80	9,855.21	29,000.00	19,144.79	34.0
400-58100-127 LIBRARY HSA FUNDING	.00	8,125.00	8,125.00	.00	100.0
400-58100-130 LIBRARY MAINTENANCE & REPAIR	666.41	666.41	4,000.00	3,333.59	16.7
400-58100-135 LIBRARY ADMINISTRATION COSTS	768.29	3,188.71	9,856.00	6,667.29	32.4
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	76.72	2,181.70	3,400.00	1,218.30	64.2
400-58100-155 LIBRARY BLDG SUPPLIES	.00	111.55	4,000.00	3,888.45	2.8
400-58100-160 LIBRARY SUPPLIES	734.96	1,538.73	4,000.00	2,461.27	38.5
400-58100-161 LIBRARY POSTAGE	.00	.00	75.00	75.00	.0
400-58100-170 LIBRARY BLDG GAS	512.81	1,722.38	4,000.00	2,277.62	43.1
400-58100-171 LIBRARY BLDG ELECTRIC	442.29	2,027.46	7,200.00	5,172.54	28.2
400-58100-173 LIBRARY BLDG WATER & SEWER	151.80	303.04	600.00	296.96	50.5
400-58100-175 JANITORIAL SERVICES	311.52	934.56	8,000.00	7,065.44	11.7
400-58100-200 LIBRARY TELEPHONE	.00	1,645.59	2,400.00	754.41	68.6
400-58200-000 BOOKS	1,086.98	3,847.21	13,000.00	9,152.79	29.6
400-58200-102 BOOKS DONOR DESIGNATED	431.10	446.74	.00	(446.74)	.0
400-58201-000 CHILDREN'S BOOKS	364.85	2,223.25	8,000.00	5,776.75	27.8
400-58210-000 LIBRARY TRAINING & CONFERENCES	349.00	529.00	800.00	271.00	66.1
400-58220-000 LIBRARY MILEAGE EXPENSE	.00	.00	300.00	300.00	.0
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	219.70	489.18	2,400.00	1,910.82	20.4
400-58232-000 LIBRARY CRAFTS	.00	102.33	500.00	397.67	20.5
400-58240-000 LIBRARY MEDIA	219.96	1,318.19	4,000.00	2,681.81	33.0
400-58280-000 LIBRARY PERIODICALS	812.78	2,034.33	3,600.00	1,565.67	56.5
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	66.70	10,814.31	17,885.00	7,070.69	60.5
TOTAL LIBRARY OPERATIONS	33,728.43	126,027.20	353,568.00	227,540.80	35.6
TOTAL FUND EXPENDITURES	33,728.43	126,027.20	353,568.00	227,540.80	35.6
NET REVENUE OVER EXPENDITURES	(33,728.43)	74,658.32	3,000.00	(71,658.32)	2488.6

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

LIBRARY DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
410-48925 FRIENDS REVENUE	.00	.00	3,000.00	3,000.00	.0
410-48940 LIBRARY CHAPIN REVENUE	.00	.00	6,000.00	6,000.00	.0
410-48955 DONOR DESIGNATED FUNDS	2,030.00	2,765.64	15,000.00	12,234.36	18.4
410-48960 BOARD DESIGNATED DONATIONS	658.98	1,573.27	2,000.00	426.73	78.7
TOTAL COMMERCIAL	2,688.98	4,338.91	26,000.00	21,661.09	16.7
TOTAL FUND REVENUE	2,688.98	4,338.91	26,000.00	21,661.09	16.7

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

LIBRARY DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY OPERATIONS</u>					
410-58200-101	BOOKS, BOARD COMMITTED	430.57	468.79	2,000.00	1,531.21	23.4
410-58200-102	BOOKS, DONOR DESIGNATED	54.85	405.54	1,800.00	1,394.46	22.5
410-58240-101	MEDIA, DONOR DESIGNATED	.00	.00	100.00	100.00	.0
410-58250-000	LIBRARY CHAPIN EXPENDITURES	63.23	158.42	6,000.00	5,841.58	2.6
410-58255-000	LIB FRIENDS EXPENDITURE	76.40	387.38	3,400.00	3,012.62	11.4
410-58320-000	CAPITAL, BOARD DESIGNATED	.00	.00	12,000.00	12,000.00	.0
410-58330-000	DONOR DESIGNATED EXPENDITURES	.00	36.00	700.00	664.00	5.1
410-58340-000	BOARD COMMITTED FUNDS	912.44	1,649.06	.00	(1,649.06)	.0
	TOTAL LIBRARY OPERATIONS	1,537.49	3,105.19	26,000.00	22,894.81	11.9
	TOTAL FUND EXPENDITURES	1,537.49	3,105.19	26,000.00	22,894.81	11.9
	NET REVENUE OVER EXPENDITURES	1,151.49	1,233.72	.00	(1,233.72)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

FIREWORKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
415-48004 INTEREST ON INVESTMENTS	.00	1.41	.00	(1.41)	.0
TOTAL COMMERCIAL	.00	1.41	.00	(1.41)	.0
TOTAL FUND REVENUE	.00	1.41	.00	(1.41)	.0
NET REVENUE OVER EXPENDITURES	.00	1.41	.00	(1.41)	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS</u>					
500-49999 DEBT PROCEEDS	.00	.00	552,061.00	552,061.00	.0
TOTAL MISCELLANEOUS	.00	.00	552,061.00	552,061.00	.0
TOTAL FUND REVENUE	.00	.00	552,061.00	552,061.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COST CATEGORY 51</u>					
500-51210-130	MUNICIPAL COURT	.00	.00	3,090.00	3,090.00	.0
	TOTAL COST CATEGORY 51	.00	.00	3,090.00	3,090.00	.0
	<u>COST CATEGORY 54</u>					
500-54310-130	CAPITAL PROJECT MISC EXPENSE	.00	.00	175,000.00	175,000.00	.0
500-54310-140	STREETS/HIGHWAYS	.00	.00	225,241.00	225,241.00	.0
	TOTAL COST CATEGORY 54	.00	.00	400,241.00	400,241.00	.0
	<u>COST CATEGORY 55</u>					
500-55210-140	REC DEPARTMENT CAPITAL OUTLAY	.00	.00	9,500.00	9,500.00	.0
500-55410-140	PARKS/CAPITAL OUTLAY	25,042.36	26,154.34	89,230.00	63,075.66	29.3
500-55411-140	BEACH/LAUNCH/LAKEFRONT/CAPITAL	.00	.00	50,000.00	50,000.00	.0
	TOTAL COST CATEGORY 55	25,042.36	26,154.34	148,730.00	122,575.66	17.6
	TOTAL FUND EXPENDITURES	25,042.36	26,154.34	552,061.00	525,906.66	4.7
	NET REVENUE OVER EXPENDITURES	(25,042.36)	(26,154.34)	.00	26,154.34	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

CAPITAL EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
550-41100 CAPITAL EQUIP FUND TAX LEVY	.00	35,654.98	53,058.00	17,403.02	67.2
TOTAL TAXES	.00	35,654.98	53,058.00	17,403.02	67.2
<u>MISCELLANEOUS</u>					
550-49200 OPERATING TRANSFER IN	.00	.00	340,000.00	340,000.00	.0
TOTAL MISCELLANEOUS	.00	.00	340,000.00	340,000.00	.0
TOTAL FUND REVENUE	.00	35,654.98	393,058.00	357,403.02	9.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

CAPITAL EQUIPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COST CATEGORY 52</u>					
550-52120-140	POLICE CAPITAL OUTLAY	.00	8,219.00	11,719.00	3,500.00	70.1
550-52320-140	FIRE DEPT CAPITAL OUTLAY	.00	4,716.44	16,114.00	11,397.56	29.3
550-52360-140	RESCUE DEPT CAPITAL OUTLAY	.00	355.80	3,325.00	2,969.20	10.7
	TOTAL COST CATEGORY 52	.00	13,291.24	31,158.00	17,866.76	42.7
	<u>CAPITAL EQUIPMENT FUND</u>					
550-54310-140	STREETS CAPITAL OUTLAY	212,744.00	212,744.00	344,900.00	132,156.00	61.7
	TOTAL CAPITAL EQUIPMENT FUND	212,744.00	212,744.00	344,900.00	132,156.00	61.7
	<u>COST CATEGORY 55</u>					
550-55410-140	PARKS CAPITAL OUTLAY	.00	3,600.00	3,600.00	.00	100.0
550-55411-140	LAKEFRONT CAPITAL OUTLAY	.00	.00	13,400.00	13,400.00	.0
	TOTAL COST CATEGORY 55	.00	3,600.00	17,000.00	13,400.00	21.2
	TOTAL FUND EXPENDITURES	212,744.00	229,635.24	393,058.00	163,422.76	58.4
	NET REVENUE OVER EXPENDITURES	(212,744.00)	(193,980.26)	.00	193,980.26	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
600-41100 TAX LEVY-DEBT SERVICE	.00	461,238.62	686,367.00	225,128.38	67.2
TOTAL TAXES	.00	461,238.62	686,367.00	225,128.38	67.2
TOTAL FUND REVENUE	.00	461,238.62	686,367.00	225,128.38	67.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2021

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
600-59160-000	PRINCIPAL-DEBT SERVICE LTD	274,290.00	540,556.00	540,556.00	.00	100.0
600-59260-000	INTEREST-DEBT SERVICE LTD	3,772.00	77,842.39	145,811.00	67,968.61	53.4
	TOTAL COST CATEGORY 59	278,062.00	618,398.39	686,367.00	67,968.61	90.1
	TOTAL FUND EXPENDITURES	278,062.00	618,398.39	686,367.00	67,968.61	90.1
	NET REVENUE OVER EXPENDITURES	(278,062.00)	(157,159.77)	.00	157,159.77	.0

2019 Library Budget to Actual - After Final Audit

Acct	Title	Budget	Actual
100-41100	Library Fund Levy	\$148,803	\$148,803
	Administrtion Levy for Treasurer	\$9,330	\$9,330
	Bldg Expense Levy	<u>\$27,200</u>	<u>\$27,200</u>
	Total Levy	\$185,333	\$185,333

				NOTE: Total line item budget was \$12,580; \$3280 was for Library expenses; \$9330 was for Treasurer Administration
400-58100-135	Library Administration Cost	\$9,330.00	\$9,082.28	
400-58100-150	Library Bldg Repair & Maintenance	\$3,400.00	\$7,827.88	
400-58100-155	Libray Bldg Supplies	\$4,000.00	\$479.24	
400-58100-170	Library Gas	\$4,000.00	\$8,568.15	
400-58100-171	Library Electric	\$7,200.00	\$6,280.21	
400-58100-173	Library Water & Sewer	\$600.00	\$587.74	
400-58100-175	Library Janitorial Services	<u>\$8,000.00</u>	<u>\$7,800.00</u>	
		<u>\$27,200.00</u>	<u>\$31,543.22</u>	-\$4,343.22
	Total Expenditures	\$36,530.00	\$40,625.50	
(A)	Excess(defeciency) of revenue over expenditures for Village expenses		(\$4,095.50)	(transfer to be authorized in May 2021)

Excess(defeciency) of revenue over expenditures
for all Library expenses per Audit (pg 49) (\$18,121.00)

Total amount due from Library (\$14,025.50)

Total 2019 Library Expenses	386,362.00
Less Village Taxes	<u>(185,333.00)</u>
	201,029.00
Less Building and Operating Expenses in excess of Budget	<u>(4,095.50)</u>
2019 Due to Village	<u><u>196,933.50</u></u>
Non Village Library Income	182,908.00
2019 Library share of Expenses over Budget	<u>14,025.50</u>
	<u><u>196,933.50</u></u>

(A) Accounting for the fund balance needs to be adjusted by \$4,095.50.

Library Fund Balance 12/31/2019	pg49	193,179.00
Building and Operating Expense True Up		<u>4,095.50</u>
		<u><u>197,274.50</u></u>



VILLAGE OF WILLIAMS BAY

Date: May 10, 2021

To: Building, Zoning, and Ordinance Committee

C: Jackie Pankau
Lori Peternell

From: Becky Tobin, Village Administrator

A handwritten signature in black ink, appearing to be "BT", with a long horizontal line extending to the right.

Re: Tree Permits and Weed/ Tall Grass Violations

As you are aware the Public Works Director has been responsible for tree permits for the last month since the Building Inspector is no longer performing this service. Public works is also responsible for code violations related to weeds and tall grass. Both of these services are taking away from time that he could be performing duties more pertinent to his role as Public Works Director. In many communities weeds/ tall grass violations fall under property maintenance and are enforced by the Code Enforcement officer. I was also made aware of the fact that Municipal Code Enforcement LLC has experience with tree permits and does have the ability and expertise to handle the tree permit process for the Village of Williams Bay. I reached out to Allison Shwark and Kyle Lefel with Municipal Code Enforcement LLC and they expressed that they are capable and willing to take on these additional items for the Village. In their professional opinion they think the agreement would need to be amended to allow 9 hours per week rather than 7, especially during the busy summer months. The additional cost could potentially be \$90.00 per week (2 hours @ \$45.00 per hour). If you wish to pursue this further I can have Municipal Code Enforcement LLC amend the agreement and we can bring it to the next Village Board meeting for consideration.

**CONTRACT FOR CODE ENFORCER FOR CODE ENFORCEMENT SERVICES
BETWEEN MUNICIPAL CODE ENFORCEMENT, LLC AND THE VILLAGE OF
WILLIAMS BAY**

THIS AGREEMENT is entered between the Village of Williams Bay, PO Box 580, Williams Bay, Wisconsin, 53191, and Municipal Code Enforcement, LLC, PO Box 62, Delavan, Wisconsin, 53115.

RECITALS:

WHEREAS, the Village of Williams Bay requires Code Enforcement Services; and

WHEREAS, Municipal Code Enforcement, LLC maintains an agency that regularly enforces and administers municipal codes for various municipalities, said services include but are not limited to, review of the municipal code, completion of code inspections, investigations, written orders for repair, citations, administration of landlord licensing and vacant building program, property complaints and engagements in other code enforcement activities. Municipal Code Enforcement, LLC is prepared to provide Code Enforcement Services, set forth more specifically in this Contract; and

WHEREAS, the Village of Williams Bay and Municipal Code Enforcement, LLC desire to contract with each other, concerning matters related to code enforcement services, to be provided by Municipal Code Enforcement, LLC, to the Village of Williams Bay.

WHEREAS, the Village of Williams Bay has agreed to compensate Municipal Code Enforcement, LLC for performing these services.

NOW THEREFORE, for valuable consideration, and with the express intention on the part of both parties, that this Contract is legally binding, the Parties do agree and state as follow:

SCOPE OF SERVICES - Municipal Code Enforcement, LLC agrees to provide the Village of Williams Bay with the following Code Enforcement Services:

Blighted Properties/Property Maintenance – A photo will be taken and sent with a Repair Order to the property owner, and the property owner will be given a deadline to repair the property and/or accessory structure(s). After the compliance deadline has passed, re-inspection of the property will be done, and further actions will be taken.

Unsightly Debris – Go out into neighborhoods, and photograph unsightly debris (tires, mattresses, garbage, abandoned furniture, junk, etc.). A letter will be sent to the property owner, along with a color photo, identifying the problem, and giving the property owner time to remedy it.

Landlord Licensing – Implement a Landlord Licensing Program, where Landlords must register their rental properties, and have their property inspected on a complaint basis or at the request of the property owner.

Vacant Building Program – Implement a Vacant Building Program, where Owners must register their vacant buildings, and have the buildings periodically inspected. This program generates funds to pay for itself.

Weeds/Grass/Trees – When weeds, grass, or trees are in violation of the Village Ordinance, a letter with a photo will be sent to the property owner. If they do not comply within the timeframe given, then we will hire someone, at the discretion of the administrator, to remedy the situation on behalf of the Village, and the costs may be billed to the property owner, according to a fee schedule. Eventually, this can result in a special charge against the property.

Tree Permits – Issuance of tree permits, as well as handling the necessary inspection, communication, documentation, and record-keeping that is involved.

Junk Vehicles/Abandoned Boats/Recreational Vehicles – When a violation of Ordinances exists, pertaining to these items, a notice with a color photo will be sent to the property owner, giving them a deadline to comply, or face municipal citations.

General complaints from the public concerning condition of property:

- Unsightly Debris
- Landlord/Tenant
- Neighbor Disputes
- Safety Hazards
- Blighted Neighborhoods

Condemned Buildings – After a fire or other damage, inspect the property for health and safety, and issue orders to repair or raze. We will then work closely with the Village Attorney, if necessary, to take the steps to raze the building if applicable, when there is no compliance from the property owner.

Citations & Court – Write citations for non-compliance and attend court if necessary. Usually, a citation will get the property owner to bring the property up to code before Court. Prepare evidence necessary in the prosecution for violations against ordinances.

Other Issues/Complaints/Nuisances – If any other issues, complaints, or nuisances should be brought to our attention, but do not fall under our jurisdiction, according to this Contract, we will make sure that they are well documented, we will forward them to the applicable department, and we will follow up on them, if necessary.

HOURS AND COMPENSATION – Weekly hours will vary and are flexible, as the needs and requests of the Village vary, but will not exceed 9 hours per week. A rate of \$48.00 per hour will be paid for those hours.

TERMS OF CONTRACT – This contract shall have a term beginning on August 1st, 2021 and ending on December 31st, 2022. This contract shall only be renewed by an amendment or by a subsequent contract, executed by both parties. The contract shall not automatically renew.

TERMINATION – Notwithstanding, the contract term specified in this contract, both the Village of Williams Bay and Municipal Code Enforcement, LLC shall have the right to terminate this contract, without cause, by giving 90 days written notice to the other party.

INSURANCE – Municipal Code Enforcement, LLC shall at their own expense, procure, maintain, and always provide the following certificates of insurance, to the Village Clerk, during the term of this contract:

- General Liability – One Million Dollars (\$1,000,000.00) combined single limit and Two Million Dollars (\$2,000,000.00) aggregate for bodily injury, personal injury, and property damage
- Automobile Liability Insurance

INDEPENDENT CONTRACTOR – It is agreed and understood, between the Parties, that Municipal Code Enforcement, LLC shall be considered as an Independent Contractor, and not as an employee of the Village of Williams Bay, and shall not be entitled to any benefits, as an employee. Municipal Code Enforcement, LLC remains in control of all employees, including but not limited to hiring, firing, discipline, evaluation, and establishment of standards for performance thereof. All Municipal Code Enforcement, LLC personnel rendering service hereunder shall be, for all purposes, employees of Municipal Code Enforcement, LLC, although they may act as officers or agents of the Village of Williams Bay.

Kyle Lefel, Municipal Code Enforcement, LLC Date

Allison Schwark, Municipal Code Enforcement, LLC Date

William Duncan, Village President Date

ATTEST:

Jackie Pankau, Village Clerk Date

Hi Becky,

We have made the changes, and attached an updated agreement.

Our process can be defined as follows:

1. Receive written request, via the Village Tree Permit Application by the property owner, for the allowance of the tree removal, with detailed reason(s) for the removal.
2. Conduct inspection of premises, with property owner, to confirm validity of reason(s) for removal, whether that be due to building plans or dangerous circumstances. If necessary, we will require the property owner to obtain written verification from an arborist, confirming whether or not the tree is unhealthy/unsafe.
3. Perform follow-up investigations. (communication with neighbors, lot line verification, etc.)
4. Make determination on tree permit issuance (current/future safety hazards, removal necessary for new build, removal necessary for other valid reason(s), etc.)
5. Issue tree permit to property owner, with deadline, and collect applicable fee (If the Village would like to enact a fee).
6. Perform follow-up inspections and communications to verify that the tree is removed, as planned, and work through any potential concerns with the property owner.

In addition to this process, after speaking with the Building Inspector, who was handling tree permits prior, and reading through the Ordinances, we have a couple of options that may be best decided upon by yourself or the Village Board.

1. The Ordinance requires the property owner to re-plant a tree that meets the Village's specifications, after an existing tree has been removed. Is this something that the Village feels would be beneficial to continue?
2. Would you like us to implement a fee structure or an application fee?

Please let us know if there are any questions about this process, or any suggestions for improvements.

Thank you,

Allison Schwark/Kyle Lefel
Cell: 262-249-6701
Code Enforcement
Village of Williams Bay
Office: 262-245-2700

**2020 ROADWAY IMPROVEMENT UPDATE
ENGINEER'S REPORT
VILLAGE OF WILLIAMS BAY
May 12, 2021**

2020 Street Improvement Projects-- Project No. 190696

- Paving work is underway on Hickory Street, Highland Street, Wood Street, and Hickory Street Alley. Drainage improvements are also underway near the parking lot repair at Geneva Lake Law Enforcement and the drainage improvements at the NE corner of Geneva Street and N. Potawatomi Road.
- The Contractor is Payne & Dolan, Inc. The low bid amount is \$181,953.00; below is the breakdown of the bid showing costs for each pay item.
- The contract completion date is Memorial Day. Current expectations are to have the parking lot complete on May 13, 2021 and have the remaining improvements done by May 21, 2021.

SCHEDULE OF UNIT PRICES					
No.	Pay Item	Approximate Quantity		Unit Price	Amount
Part A – Hickory, Highland, and Wood Streets and Hickory Alley					
1	MOBILIZATION	1	LS	Lump Sum	\$ 6,000.00
2	CONSTRUCTION LAYOUT AND STAKING	1	LS	Lump Sum	\$ 355.00
3	ASPHALT PAVEMENT REMOVAL AND	4370	SY	\$ 3.90	\$17,043.00
4	BASE REPAIR – DENSE GRADE AGGREGATE	500	TON	\$ 29.00	\$14,500.00
5	HOT MIX ASPHALT	4370	SY	\$ 19.00	\$83,030.00
6	AGGREGATE DRIVEWAY – 10 INCH	29	SY	\$ 45.00	\$ 1,305.00
7	MANHOLE ADJUSTMENT	3	EA	\$ 300.00	\$ 900.00
8	VALVE BOX ADJUSTMENT	1	EA	\$ 40.00	\$ 40.00
9	RESTORATION OF LAWNS AND PARKWAYS	1	LS	Lump Sum	\$ 4,650.00
10	TRAFFIC CONTROL AND PROTECTION	1	LS	Lump Sum	\$ 670.00
11	PAVEMENT EXTENSION AT HICKORY STREET	1	LS	Lump Sum	\$ 1,950.00
12	ASPHALT CURB AT WOOD STREET	1	LS	Lump Sum	\$ 1,450.00
PART A - TOTAL				\$ 131,893.00	

**2020 ROADWAY IMPROVEMENT UPDATE
ENGINEER'S REPORT
VILLAGE OF WILLIAMS BAY
May 12, 2021**

SCHEDULE OF UNIT PRICES						
No.	Pay Item	Approximate Quantity		Unit Price	Amount	
Part B – Geneva Street at N. Potawatomi Road						
1	MOBILIZATION	1	LS	Lump Sum	\$ 3,550.00	
2	CONSTRUCTION LAYOUT AND STAKING	1	LS	Lump Sum	\$ 515.00	
3	GRADING IMPROVEMENT AND LAWN RESTORATION	1	LS	Lump Sum	\$ 9,500.00	
4	HOT MIX CURB	339	LF	\$ 20.00	\$6,780.00	
5	HOT MIX FLUME	2	EA	\$ 420.00	\$ 840.00	
6	TRAFFIC CONTROL AND PROTECTION	1	LS	Lump Sum	\$ 220.00	
	PART B TOTAL			\$ 21,405.00		
Part C – Geneva Lakes Law Enforcement Parking Lot						
1	MOBILIZATION	1	LS	Lump Sum	\$ 3,425.00	
2	CONSTRUCTION LAYOUT AND STAKING	1	LS	Lump Sum	\$ 530.00	
3	IMPROVEMENTS AS SHOWN	1	LS	Lump Sum	\$24,500.00	
4	TRAFFIC CONTROL AND PROTECTION	1	LS	Lump Sum	\$ 200.00	
	PART C TOTAL			\$ 28,655.00		
	TOTAL PARTS A, B, AND C			\$ 181,953.00		

5. BIDDER agrees the Work will be Substantially Completed within 60 calendar days after the Contract Time commences to run as provided in paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph 1.11 of the Supplementary Conditions within 90 calendar days after the Contract Time commences to run. Work will be complete prior to Memorial Day of 2021.

- Part A: The roadway base on Hickory Street is in poor condition; the total asphalt pavement removal and replacement is closer to 4400 square yards rather than 3340 square yards and the base repair is closer to 1800 tons, rather than 500 tons. The final cost should be about \$40,000 higher than expected.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

☐ Town ☒ Village ☐ City of Williams Bay

Application Date: May 1, 2021

County of Walworth

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning May 18, 6:00 pm and ending May 18, 9:00 pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name Lions Lovers of Williams Bay

(b) Address 372 Fair Oaks Dr WB 53191
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized April 2021

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Gen Sternberg

Vice President _____

Secretary Kendr Janski

Treasurer Rene Monroe

(g) Name and address of manager or person in charge of affair: Gen Sternberg 125 Vernon

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Lions Field House 240 Ekhorn Rd

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? all

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Lions Lovers Bingo

(b) Dates of event May 18th, June July Aug.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 5/4/2021

Date Granted by Council _____

Lions Lovers of Williams Bay
(Name of Organization)

Officer Rene Monroe 5-3-21
(Signature/date)

Officer Gen Sternberg 5/03/21
(Signature/date)

Date Reported to Council or Board Protective Svcs 5/12/21 Village Board 5/17/21

License No. _____



SERVING INDOORS OF THE LIONS FIELD HOUSE ONLY



VILLAGE OF WILLIAMS BAY

OPERATOR'S LICENSE

LICENSE NO: 355

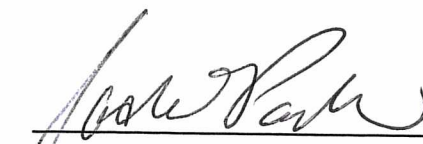
WHEREAS, the local governing body of the Village of Williams Bay, County of Walworth, State of Wisconsin, has upon application duly made, granted and authorized the issuance of an "Operator's License" to:

RITA PILARSKI

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$40.00 as required by the Municipal Ordinances, and has complied with all requirements necessary for obtaining said license;

NOW THEREFORE, An "Operator's License" pursuant to §125.32 (2) and 125.68 (2) of the Wisconsin State Statutes, and local ordinances, Is hereby issued to said applicant,
FOR THE PERIOD expiring June 30, 2021.

Given Under My hand and the Great Seal of the Village of Williams Bay, County of Walworth, State of Wisconsin, this 17th day of December, 2019.



Jackie Pankau, Village Deputy Clerk/Treasurer



COVID-19

When You've Been Fully Vaccinated

How to Protect Yourself and Others

Updated May 13, 2021

[Print](#)

Choosing Safer Activities

- If you are [fully vaccinated](#), you can resume activities that you did prior to the pandemic.
- Fully vaccinated people can resume activities without wearing a mask or physically distancing, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance.
- If you haven't been vaccinated yet, [find a vaccine](#).

Safer Activities



[COVID-19 vaccines](#) are effective at protecting you from getting sick. Based on [what we know](#) about COVID-19 vaccines, people who have been fully vaccinated can start to do some things that they had stopped doing because of the pandemic.

These recommendations can help you make decisions about daily activities after you are fully vaccinated. They are *not* intended for [healthcare settings](#).

Have You Been Fully Vaccinated?

In general, people are considered fully vaccinated: [±]

- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

If you don't meet these requirements, regardless of your age, you are NOT fully vaccinated. Keep taking all [precautions](#) until you are fully vaccinated.

If you have a condition or are taking medications that weaken your immune system, you may NOT be fully protected even if you are fully vaccinated. Talk to your healthcare provider. Even after vaccination, you may need to continue taking all [precautions](#).

What You Can Start to Do



If you've been fully vaccinated:

- You can resume activities that you did prior to the pandemic.
- You can resume activities without wearing a mask or staying 6 feet apart, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance.
- If you [travel in the United States](#), you do not need to get tested before or after travel or self-quarantine after travel.
- You need to pay close attention to [the situation at your international destination](#) before traveling outside the United States.
 - You do NOT need to get tested **before** leaving the United States unless your destination requires it.
 - You still need to [show a negative test result](#) or documentation of recovery from COVID-19 **before** boarding an international flight to the United States.
 - You should still get tested 3-5 days **after** international travel.
 - You do NOT need to self-quarantine **after** arriving in the United States.
- If you've been around someone who has COVID-19, you do not need to stay away from others or get tested unless you have symptoms.
 - However, if you live or work in a correctional or detention facility or a homeless shelter and are around someone who has COVID-19, you should still get tested, even if you don't have symptoms.

What You Should Keep Doing



For now, if you've been fully vaccinated:

- You will still need to follow guidance at your workplace and local businesses.
- If you [travel](#), you should still take steps to [protect yourself and others](#). You will still be [required to wear a mask](#) on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States, and in U.S. transportation hubs such as airports and stations. Fully vaccinated [international travelers](#) arriving in the United States are still [required to get tested](#) within 3 days of their flight (or show documentation of recovery from COVID-19 in the past 3 months) and should still get tested 3-5 days after their trip.
- You should still watch out for [symptoms of COVID-19](#), especially if you've been around someone who is sick. If you have symptoms of COVID-19, you should get [tested](#) and [stay home](#) and away from others.
- People who have a condition or are taking medications that weaken the immune system, should talk to their healthcare provider to discuss their activities. They may need to keep taking all [precautions](#) to prevent COVID-19.

What We Know

COVID-19 vaccines are effective at preventing COVID-19 disease, especially severe illness and death

COVID-19 vaccines are effective at preventing COVID-19 disease, especially severe illness and death.

- COVID-19 vaccines reduce the risk of people spreading COVID-19.

What We're Still Learning

- How effective the vaccines are against variants of the virus that causes COVID-19. Early data show the vaccines may work against some variants but could be less effective against others.
- How well the vaccines protect people with weakened immune systems, including people who take immunosuppressive medications.
- How long COVID-19 vaccines can protect people.

As we know more, CDC will continue to update our recommendations for both vaccinated and unvaccinated people.

Want to learn more about these recommendations? Read our expanded [Interim Public Health Recommendations for Fully Vaccinated People](#).

± This guidance applies to COVID-19 vaccines currently authorized for emergency use by the U.S. Food and Drug Administration: Pfizer-BioNTech, Moderna, and Johnson and Johnson (J&J)/Janssen COVID-19 vaccines. This guidance can also be applied to COVID-19 vaccines that have been authorized for emergency use by the World Health Organization (e.g. AstraZeneca/Oxford).

Related Pages

- › [Interim Public Health Recommendations for Fully Vaccinated People](#)
- › [Science Brief: Background Rationale and Evidence for Public Health Recommendations](#)
- › [Infection Control after Vaccination for Healthcare Workers](#)

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