



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

COMMITTEE MEETINGS

MONDAY, AUGUST 7, 2023 AT 6:45 PM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. Streets & Highways Committee – D'Alessandro, Russell, Vlach (15 Min.)**
 - a. Call to Order
 - b. Roll Call
 - c. Streets & Highways Committee Meeting Minutes of 7/5/2023
 - d. Bailey Estates Annual Block Party - September 9, 2023
 - e. Discussion of Crosswalks: (1) W. Geneva St./STH 67 @ Stam St. - Existing Crosswalk; (2) E. Geneva St. @ Kishwaukee Nature Conservancy path - New Crosswalk; and (3) E. Geneva St. @ Potawatomi Rd. - New Crosswalk.
 - f. Adjourn
- II. Protective Services Committee – Vlach, Russell, Jaramillo (10 Min.)**
 - a. Call to Order
 - b. Roll Call
 - c. Protective Services Committee Meeting Minutes of 7/5/2023
 - d. Police Department Monthly Numbers
 - e. Police Chief's Report
 - f. Adjourn
- III. Parks & Lakefront Committee – Russell, Wright, Umans (10 Min.)**
 - a. Call to Order
 - b. Roll Call
 - c. Parks & Lakefront Committee Meeting Minutes of 7/5/2023
 - d. Business Lease Renewal for TLS Windsled Inc.
 - e. Discussion Regarding Bailey Estates Subdivision Park
 - f. Recreation Directors Report
 - g. Adjourn
- IV. Water & Sewer Committee – Umans, Jaramillo, Vlach (20 Min.)**
 - a. Call to Order

- b. Roll Call
- c. Water & Sewer Committee Meeting Minutes of 7/5/2023
- d. Water & Sewer Committee Meeting Minutes of 7/12/2023
- e. Project Approval For Cured In Place Pipe (CIPP) Sanitary Sewer Lining and Televising
- f. Public Works Director Report
- g. Engineers Report
- h. Adjourn

V. Building, Zoning & Ordinance Committee – Jaramillo, Wright, D'Alessandro (45 Min.)

- a. Call to Order
- b. Roll Call
- c. Building, Zoning & Ordinance Committee Meeting Minutes of 7/5/2023
- d. Ordinance Amending Section 110-5 of the Code of Ordinances of the Village of Williams Bay Concerning Village Board Bylaws
- e. Ordinance Amending Village Code Re: Tree Preservation Regulations
- f. Ordinance Amending Village Code Re: Prohibiting the Transportation of Aquatic Invasive Species as proposed by the Geneva Lakes Environmental Agency (GLEA)
- g. Adjourn

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans (60 Min.)

- a. Call to Order
- b. Roll Call
- c. Finance & Personnel Committee Meeting Minutes of 7/5/2023
- d. Consideration of Accepting Bid for Tennis and Basketball Courts – Theater Road Park
- e. Consideration of Accepting Bid for Geneva Lake Dredging at Southwick Creek
- f. Consideration of Accepting Bid for Lime Reactor Cleaning
- g. Consideration of Accepting the Bid for Well 2 Pump Replacement
- h. Consideration of Amending the 2023 Budget
- i. Consideration of Quote for Engine Repairs to 2006 International Village Truck by Lakeside Intl. LLC.
- j. Funding Request For Cured In Place Pipe (CIPP) Sanitary Sewer Lining and Televising
- k. Authorization to Fill Vacant Public Works Position - Full-time Public Works/Water Operation Job Opening & Advertisement
- l. Village Administrator Annual Performance Review (1) Approval of 2023 Goals and (2) Review/Possible Modification to the Employee Review Form
- m. Treasurer's Report
- n. Monthly Borrowings Status Report
- o. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.



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UNOFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE MONDAY, JULY 5, 2023, AT 6:45 PM VILLAGE HALL COUNCIL ROOM

Call to Order

The meeting was called to order by Chairman D'Alessandro at 6:45pm.

Roll Call

Trustees D'Alessandro, Russell, and Vlach

Also Present: President Duncan, Trustee Jaramillo, Umans and Wright, Administrator Lothspeich, Treasurer Peternell, Director of Public Works Edwards, Allison Schwark; Municipal Code Enforcement, Chief Wolf Nitsch, Deputy Chief Rick Manthy; Village of Fontana.

Meeting Minutes

Vlach/Russell motion to approve the meeting minutes of June 5, 2023. Unanimously carried.

Installation of Signage "Engine Brake Mufflers Required"

Chief Timm stated that the WI DOT does not allow "Engine Braking Prohibited" signage but does allow "Engine Brake Mufflers Required." The Village has applied for the applicable permits for the allowable signage. Vlach/Russell motion to recommend Village Board approval of installation of "Engine Brake Mufflers Required" signage. Unanimously carried.

Discussion and Direction to Staff re: Downtown Master Plan RE: Streets and Parking

It was the consensus of the committee to direct staff to draft and Request for Proposal (RFP) for a Downtown Master Plan.

Adjourn

Vlach/D'Alessandro motion to adjourn at 6:59pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Streets & Highways Committee

From: Contact form at Williams Bay, WI <cmsmailer@civicplus.com>
Sent: Wednesday, July 12, 2023 11:59 AM
To: Justin Timm <chief@vi.williamsbay.wi.gov>
Subject: [Williams Bay, WI] Bailey Estates block party (Sent by Josh Frantz, joshfrantz01@gmail.com)

Hello jtimmm,

Josh Frantz (joshfrantz01@gmail.com) has sent you a message via your contact form (<https://www.williamsbay.org/user/341/contact>) at Williams Bay, WI.

If you don't want to receive such e-mails, you can change your settings at <https://www.williamsbay.org/user/341/edit>.

Message:

Hello Chief Timm,

Last year I hosted a block party for our neighborhood on Cambridge Dr. I was looking to do the same thing this year. I had to go in front of the village board to get it approved and was wondering if we could avoid that this year or if I needed to do it again?

We were able to get some road horses to block the front of the street to prevent cars from driving down and I was wondering if we could get those again?

We are looking to have the party on September 9th.

Your help is appreciated.

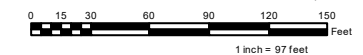
Thanks,

Josh Frantz



Geneva Street (Frost Park) Crosswalk Aerial

WALWORTH COUNTY, WISCONSIN



Grid North

Ground North

Author:

Map Produced on: 8/1/2023

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division
1800 County Trunk N
Elkhorn, Wisconsin 53121-1001

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Geneva Street (Kishwauketoe) Crosswalk Area

WALWORTH COUNTY, WISCONSIN

0 15 30 60 90 120 150
Feet
1 inch = 89 feet

Grid North
Geoid North

Author:
Map Produced on: 8/1/2023

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

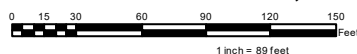
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E Geneva Street (Potawatomi Rd) Crosswalk

WALWORTH COUNTY, WISCONSIN



Author:
Map Produced on: 8/1/2023
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

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From: Jim D'alessandro <harborview_wb@yahoo.com>
Sent: Thursday, July 15, 2021 10:36 AM
To: Becky Tobin
Subject: Crosswalks

Hi Becky

Please send to Chief and Trustees

Jim D

Pedestrian Crosswalks – How Safe Are They?

Author / Coordinator:
Arizona Department of Transportation
March 2007

The Arizona Department of Transportation's crosswalk policy is based on research conducted over a seven-year period by the City of San Diego. The San Diego approach to evaluating crosswalk needs, which resulted from that research, has resulted in that city being consistently ranked as the safest pedestrian city in the nation. The San Diego study showed traffic engineers that nearly six pedestrian accidents were occurring in marked crosswalks for every one mishap in unmarked crosswalks (those unpainted crosswalks that exist by State law at all intersections). When this ratio was adjusted in terms of relative crosswalk usage, there was still an impressive 2 to 1 difference in accidents.

Overall, the question of crosswalks is a difficult one and there are no easy answers. The following discussion surveys some of the factors which enter into traffic engineers' decisions to mark crosswalks and are offered here in the interest of broader public understanding.

HOW SECURE ARE YOU IN A CROSSWALK?

Marked crosswalks are widely classified as safety devices and most jurisdictions give the pedestrian the right-of-way when within them. Interestingly, however, there is strong evidence that these very facts prompt many pedestrians to feel overly secure when using a marked crosswalk – to the degree that they may aggressively place themselves in a hazardous position with respect to vehicles in the mistaken belief that the vehicle can and will stop in all cases, even when it may be impossible to do so. It is not unusual, also, for this type of pedestrian behavior to cause rear-end collisions.

By contrast, a pedestrian using an unmarked crosswalk generally feels less secure, less certain that the vehicle will stop – and exercises more caution in waiting for safe gaps in traffic before crossing. The end result is fewer accidents at unmarked crosswalks.

THE CROSSWALK AS A WARNING DEVICE

One of the commonly accepted functions of the marked crosswalk is that it serves as a warning device to the traveling public.

And yet, studies show that the driver's view of a crosswalk is greatly reduced at the safe stopping sight distance – where he should be able to perceive and react to a pedestrian in a crosswalk – due to the effects of foreshortening and distance diminishment. The view of the crosswalk is further affected by road alignment, irregularities in the pavement and other variables like weather, a dirty windshield, glare, and adverse lighting conditions.

Meanwhile, the pedestrian's view of the same crosswalk is quite impressive and he's prone to assume that, since he can see the crosswalk so well, certainly the driver can see it just as effectively. This resulting overconfidence is seen as another factor in the disproportionate share of accidents in marked crosswalks.

ANOTHER CONTRIBUTOR: EXPOSURE RATIO

Assume that for every pedestrian who crosses a street in a marked crosswalk there are some 70 vehicles that drive over it. This is a ratio of use only – obviously each pedestrian does not encounter 70 vehicles. The pedestrian may have only encountered a few, if any, vehicles. Similarly, few, if any of the 70 drivers may have had to slow down or stop for the pedestrian.

In many locations on our roads and streets, the pedestrian and the driver most often encounter marked crosswalks with no necessity to slow down or stop. The result of this relatively low incidence of actual exposure is that it tends to precondition both the pedestrian and the driver to a presumption of safe passage and they are ill-prepared to react when danger does occur.

Does this mean marked crosswalks should not be installed?

Not necessarily. The marked crosswalk is a useful traffic engineering device for channelizing pedestrians and helping pedestrians find their way across complex and confusing intersections. It will continue to be used until a better means is developed to show the preferred route to pedestrians when crossing the street.

The answer, of course, is the understanding by pedestrians that as much caution needs to be used when using a marked crosswalk as those unmarked – which is the purpose of this brief discussion.

TRADEOFFS: ADVANTAGES vs. DISADVANTAGES

The decision to install or not install a marked crosswalk should not be taken lightly. Rational warrants have been adopted in "Arizona's Crosswalk Policy" for their installation. Care should be taken that crosswalks are not installed where there is a question of their resulting in traffic casualties.

In general, marked crosswalks have the following advantages and disadvantages:

A) Advantages

1. May help pedestrians orient themselves and find their way across complex intersections.
2. May help show pedestrians the shortest route across traffic.
3. May help show pedestrians the route with the least exposure to vehicular traffic and traffic conflicts.
4. May help position pedestrians where they can be seen best by oncoming traffic.
5. May help utilize the presence of luminaires to improve pedestrian nighttime safety.
6. May help channelize and limit pedestrian traffic to specific locations.
7. May aid in enforcing pedestrian crossing regulations.
8. May act, in a limited manner, as a warning device and reminder to drivers that this is a location where pedestrian conflicts can be expected.

B) Disadvantages

1. May cause pedestrians to have a false sense of security and to place themselves in a hazardous position with respect to vehicular traffic.
2. May cause the pedestrian to think that the driver can and will stop in all cases, even when it is impossible to do so.
3. May cause a greater number of rear-end and associated collisions due to pedestrians not waiting for gaps in traffic.
4. May cause an increase in fatal and serious injury accidents.
5. May cause a disrespect for all pedestrian regulations and traffic controls.

Unjustified and poorly located marked crosswalks may cause an increased expense to the taxpayers for installation and maintenance costs which may not be justified in terms of improved public safety. Indeed, such crosswalks may tend to increase the hazard to pedestrians and drivers alike.

In conclusion, it is appropriate to restate that marked crosswalks will continue to be a useful traffic control device. But, it is important that the general public recognize what marked crosswalks can and cannot do. It is also important that public officials not install them, unless the anticipated benefits clearly outweigh their associated risks.



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UNOFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE MONDAY, JULY 5, 2023, AT 6:45 PM VILLAGE HALL COUNCIL ROOM

Call to Order

The meeting was called to order by Chairman Vlach at 6:59pm

Roll Call

Trustees Vlach, Jaramillo, and Russell

Also Present: President Duncan, Trustee Jaramillo, Umans and Wright, Administrator Lothspeich, Treasurer Peternell, Director of Public Works Edwards, Allison Schwark; Municipal Code Enforcement, Chief Wolf Nitsch, Deputy Chief Rick Manthy; Village of Fontana.

Meeting Minutes

Jaramillo/Russell motion to approve the meeting minutes of May 31, 2023, June 5, 2023, and June 19, 2023. Unanimously carried.

Williams Bay Lioness Lions Club Temporary Class "B" and "Class B" Retailer's License Application for September 7, 2023.

Jaramillo/Russell motion to recommend Village Board approval of Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Application for September 7, 2023. Unanimously carried.

Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Application for October 5, 2023, November 5, 2023, December 7, 2023, January 4, 2024, February 1, 2024, and March 7, 2024.

Jaramillo/Russell motion to recommend Village Board approval of Williams Bay Lioness Lions Club Temporary Class "B" Retailer's License Application for October 5, 2023, November 5, 2023, December 7, 2023, January 4, 2024, February 1, 2024, and March 7, 2024. Unanimously carried.

Williams Bay Cultural Arts Alliance (Williams Bay Fine Art & Music Fest) Temporary Class "B" and "Class B" Retailer's License Application for July 29 & 30, 2023.

Jaramillo/Russell motion to recommend Village Board approval Williams Bay Cultural Arts Alliance (Williams Bay Fine Art & Music Fest) Temporary Class "B" and "Class B" Retailer's License Application for July 29 & 30, 2023. Unanimously carried.

Intergovernmental Agreement (IGA) Between the Village of Williams Bay and Village of Fontana RE: Fontana Provided Ambulance and Emergency Medical Services (EMS) for Williams Bay. Consideration of: (1) First Amendment to IGA; (2) Addendum A – Identified Costs and (3) Addendum B – Lease for Ambulance Use Agreement

Lothspeich stated that discussions with Williams Bay and Fontana will occur the week of July 9th to determine which ambulance will be leased to Fontana. It was the consensus of the Committee that the 2022 Ambulance should be provided to Fontana as the proposed IGA is written. Vlach/Jaramillo motion to recommend Village Board approval of

These are not official minutes until approved by the Protective Services Committee

Intergovernmental Agreement (IGA) Between the Village of Williams Bay and Village of Fontana RE: Fontana Provided Ambulance and Emergency Medical Services (EMS) for Williams Bay. Consideration of: (1) First Amendment to IGA; (2) Addendum A – Identified Costs and (3) Addendum B – Lease for Ambulance Use Agreement. Unanimously carried.

Fontana Emergency Medical Services (EMS) Monthly Numbers

The Committee reviewed the May 2023 (EMS) Monthly Numbers.

Williams Bay Police Department Monthly Numbers

The Committee reviewed the June 2023 Police Activity.

Williams Bay Police Chief's Monthly Report

Chief Timm stated that Officer Raabe & Shiroda attended the Women in Law Enforcement Seminar; Officer Borgen celebrated his 20-year anniversary with the Village, and all officers participated in the KNC 5K run.

Williams Bay Police Department Staffing

Chief Timm discussed the 2019 study stating that the Village was 2.5 officers short of what should be utilized for our community. Timm discussed some of the increase in activity in the Bay over the years including Yerkes visitors, new homes, full-time residents, and short-term rentals. Preliminary 2024 overtime projections are \$104,000 compared to 2023 projections of \$35,000.

Adjourn

Jaramillo/Russell motion to adjourn at 7:31pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



VILLAGE OF WILLIAMS BAY

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UNOFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE MONDAY, JULY 5, 2023, AT 6:45 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Russell at 7:32pm

Roll Call

Present: Trustees Russell, Wright, and Umans

Also Present: President Duncan, Trustee Jaramillo, Umans and Wright, Administrator Lothspeich, Treasurer Peternell, Director of Public Works Edwards, Allison Schwark; Municipal Code Enforcement.

Meeting Minutes

Wright/Umans motion to approve meeting minutes of June 5, 2023. Unanimously carried.

Adjourn

Umans/Wright motion to adjourn at 7:32pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Parks and Lakefront Committee

MUNICIPAL BUSINESS LEASE

SECTION I. Date, Contracting Parties, Description of Property and Term of the Lease.

1. This lease is made this _____ day of _____, 2023, between The Village of Williams Bay, Wisconsin, herein called the Municipality, and TLS WindSled Inc. herein called the Renter.

2. The Municipality, in consideration of the agreements with the Renter herein set forth, hereby leases to the Renter, to occupy the municipal boat launch area to provide Hovercraft ice rides to patrons.

3. This lease shall be for the following specified period: December 15, 2023 and shall continue in force until March 15, 2024. The season shall be determined by the weather conditions. Renter shall provide a tentative schedule to the Village Administrator by December 1, 2023. Renter shall provide a 24-hour notice to the Village if they are scheduled to be open for business and are not able to due to weather or some other unforeseen circumstance. There shall be no automatic renewal of this agreement.

SECTION II. Rental Payments.

1. Amount of Rent: The monthly rental payment owed by the Renter shall be 3% of the Renter's gross sales for the payment period. That amount shall be calculated from the start of this lease to the end of the first month, and subsequently each month after. The Renter shall provide verification of the gross sales to the Municipality.

2. Time of Payment: The monthly cash rent for this business to be paid by the Renter to the Municipality is to be paid on the 10th day of each month, or the closest Monday thereafter if said due date occurs on a Saturday or Sunday. The first payment shall be due January 10, 2024, and monthly thereafter with the last payment being due April 10, 2024.

3. Checks shall be made payable to the: Village of Williams Bay

4. Overdue rental payments shall bear interest at the rate of 10% per annum.

SECTION III. The Renter and Municipality Agree as Follows:

1. It is the responsibility of the Renter to obtain and hold all necessary licenses and permits from the State of Wisconsin and Department of Agriculture, Trade & Consumer Protection, DNR, and to comply with all requirements of said licenses and permits and provide copies of the same to Village Administrator.
2. Renter agrees to only operate on Saturdays and Sundays during the specified period in Section 1. Hours of operation are 11:00 a.m.- 5:00 p.m. Renter is permitted to leave equipment at the municipal boat launch during overnight hours on Saturday if the business is going to be operating on Sunday.
3. Premises herein leased and every part thereof, during said term, shall be used only for the lawful business purposes of the Renter.
4. Renter shall not alter or redecorate said premises without prior written consent of Municipality. Renter agrees to maintain the area in a neat, clean, and orderly manner.
5. Renter agrees to pay all reasonable costs, attorneys' fees, and expenses that shall be paid or incurred by Municipality in enforcing this lease.
6. Renter agrees not to assign this lease or sublease the premises without the consent of the Municipality.
7. Renter agrees to indemnify and hold harmless the Municipality from any and all liability, loss, or damage the Municipality may suffer as a result of claims, demands, costs, or judgments against it arising from the Renter's activities with this agreement. Renter shall provide a Certificate of Insurance to the Municipality with liability coverage being a minimum \$1,000,000 each occurrence, damage to rented property no less than \$500,000 and a general aggregate of no less than \$2,000,000.
8. TLS WindSled Inc. and Terry Soltow agree to personally guarantee the debts from Section II only of the Renter for this agreement.
9. Municipality will provide snow removal of the parking lot. Renter has permission to use electrical outlets and portable toilets that are available on the property.

SECTION IV. Termination of Agreement:

1. Failure on the part of either party to perform any of the terms, covenants, or conditions covered by this agreement, shall constitute grounds for termination thereof, at the option of the other party.

SECTION V. Signatures:

RENTER:

Terry Soltow, President, TLS WindSled Inc.

Approved by Village Board of the Village of Williams Bay this _____ day of
_____, 2023.

MUNICIPALITY:
VILLAGE OF WILLIAMS BAY

William B. Duncan, President

ATTEST:

Tina Kolls, Clerk

SUBDIVIDER'S AGREEMENT

This Agreement made this 2nd day of January, 1996, between Roger O. Gerstad, hereinafter called "Subdivider" and the Village of Williams Bay, a municipal corporation of the State of Wisconsin, located in Walworth County, hereinafter called the "Village".

Whereas, Subdivider is the owner of approximately 146.93 acres of land in the Village, said land being described as follows, to-wit:

The North 80 rods of the west 100 rods of the NW 1/4, except the South 232.16 feet of the West 303.15 feet thereof, all in Section 36, T2N, R16E; also

The South 1/2 of the NW 1/4 and the East 30 acres of the NE 1/4 of the NW 1/4, excepting from said 30 acres the North 440 feet thereof, all in Section 36, T2N, R16E, Walworth County, Wisconsin.

Tax Parcel Numbers FD 36 00121 and FD 36 00123.

Whereas, Subdivider desires to subdivide and develop said land for residential purposes; and

Whereas, said land is presently zoned RS-3 and RS-4, which allows the above development; and

Whereas, the Plan Commission of the Village has recommended to the Village Board of the Village that the proposed subdivision of the above described lands be given approval when the plat thereof has been presented to the Plan Commission and Village Board on the condition that the Subdivider enter into an agreement with the Village relative to the manner and method by which said land is to be developed; and

Whereas, the Subdivider agrees to develop said land as herein described in accordance with this Agreement.

Now, therefore, in consideration of the Village Board granting approval of a plat of the above described lands and the development thereof, the Subdivider does hereby agree to subdivide and develop said land as follows:

Section I. Improvements.

A. Roads and Streets. The Subdivider hereby agrees:

1. To grade and surface all roads and streets in the Subdivision in accordance with the plat of said subdivision and the plans and specifications on file with the Village Clerk's office as well as all applicable Village ordinances, specifications, regulations and guidelines for the construction of roads in the Village of Williams Bay and as approved by the Village Engineer.

2. Roads and streets will be completed, presented and accepted by the Village of Williams Bay through the first lift, before any occupancy permits are issued.
3. The first lift of the streets and roads will be completed and presented to the Village no later than one year after the initial commencement of road and street work in each phase as each phase is developed or as extended by the Village Board.
4. The final lift of asphalt shall be placed on all roads and streets after the construction of buildings on 80 percent of the lots in each phase and after at least one winter season, whichever is later, but no later than two years after the completion of the first lift, unless extended by the Village Board.
5. To furnish "as-built" plans of the entire system in each phase pursuant to the specifications on file with the Village Clerk upon completion and acceptance thereof.
6. Subdivider shall maintain roads until accepted by resolution, adopted by the Village Board of the Village of Williams Bay.
7. The only point of access to Theatre Road to or from the subdivision shall be at Sussex. Specifically no access to Theatre Road is permitted by any lots adjacent thereto. The plat shall indicate such restrictions.
8. Subdivider may receive building permits after the road and street gravel subbase is in place, however, Subdivider agrees that he will not close any third-party contracts until all improvements except the final lift of asphalt paving are accepted by the Village of Williams Bay. Third-party contracts for purposes of this subparagraph means a contract by the Subdivider to sell a lot to anyone and closing for purposes of this subparagraph means the final closing where a deed to the lot is conveyed to a purchaser.

B. Sanitary Sewer. The Subdivider hereby agrees:

1. To construct, furnish, install, and provide a complete sewerage system throughout the entire subdivision all in accordance with the plans and specifications, on file in the Village Clerk's office and all applicable Federal, State and Village of Williams Bay ordinances, specifications, regulations and guidelines for the construction sewerage systems in the Village of Williams Bay.
2. Clean all sanitary sewers prior to acceptance of the improvements and issuance of building permits by the Village of Williams Bay.
3. Furnish as-built plans of the entire system including locations of laterals at the main and lot lines, pursuant to specifications of the Village of Williams Bay.

4. Televis the sanitary sewer system; repair any defects as determined by the Village Engineer and supply the video tape to the Village of Williams Bay; prior to issuance of building permits and acceptance of the improvements by the Village of Williams Bay.
5. Sanitary sewer may be installed by phase as set forth on the final plat.
6. No third-party contracts will be closed by the Subdivider until the sanitary sewer system has been completed by phase and dedicated to and accepted by the Village of Williams Bay.

C. Water. The Subdivider hereby agrees:

1. To construct, install, furnish, and provide a complete system of water distribution throughout the entire subdivision, in accordance with the plans and specifications on file in the Village Clerk's office and all applicable Federal, State and Village of Williams Bay ordinances, specifications, regulations and guidelines for the construction of water systems in the Village of Williams Bay.
2. Furnish as-built plans of the entire system including hydrant valve locations and locations of laterals at the main and to lot lines, pursuant to specifications approved by the Village Engineer.
3. To pressure test, leakage test and obtain clean water sample of the entire water system, repair any defects as determined by the Village Engineer, prior to issuance of building permits and acceptance of the improvements by the Village of Williams Bay.
4. Water may be installed by phase as set forth on the final plat.
5. That third-party contracts will be closed by the Subdivider until the water system has been completed by phase and dedicated to and accepted by the Village of Williams Bay.

D. Surface Water Drainage. The Subdivider hereby agrees:

1. To construct, install, furnish, and provide adequate facilities for storm and surface water drainage throughout the entire subdivision and a grading plan, in accordance with the plans and specifications on file in the Village Clerk's office and all applicable Village ordinances, specifications, regulations and guidelines for the construction of storm and surface water drainage systems in the Village of Williams Bay.
2. Site grading and construction of surface and storm water drainage facilities be completed and accepted by the Village of Williams Bay prior to any building permits being issued.
3. Provide facilities to transmit the existing surface drainage across the

subdivision. These facilities shall be designed to accommodate the anticipated storm water flows resulting from development of the adjacent properties. This subdivider further agrees to provide proper facilities to transmit the surface drainage from the subdivision to a stream, waterway or dedicated easement that is adequate capacity to transmit the anticipated flows from the subdivision and adjacent property.

4. To maintain roads free from mud and dirt from construction of the subdivision.
5. To clean all storm sewers prior to issuance of building permits and acceptance of the improvements by the Village of Williams Bay.
6. The Village retains the right to require a subdivider to install additional storm and surface water drainage measures and erosion control measures as needed prior to acceptance by the Village of Williams Bay of the storm and surface water drainage improvements.
7. Outlots A and B will be dedicated to the public on the final plat and be owned by the Village for drainage, utility easement and storm water detention areas. The subdivider will construct the required surface water drainage facilities as required by this subsection D. Subdivider will maintain Outlots A and B at his expense until the 125th unit is constructed and occupied and the water main loop is constructed. Thereafter the Village will take over the maintenance of Outlots A and B, charging the costs of such maintenance, with such cost to include a reasonable administrative fee for the administration of the charging process, as a special charge pursuant to 66.60(16), Wis. Stats., against all of the lots in the subdivision equally. The restrictive covenants to be recorded by the subdivider will set forth this requirement for the benefit of the future owners.

E. Landscaping. The Subdivider hereby agrees:

1. To preserve to the maximum extent possible existing trees, shrubbery, vines, and grasses not actually lying in public roadways, drainageways, building foundation sites, private driveways, soil absorption waste disposal areas, paths, and trails by use of sound conservation practices.
2. Street trees to be planted by Subdivider in accordance with Section 17.0813 of the Land Division Ordinance within 30 days of placing the final surface course, as required by this Agreement or the next planting season.
3. To remove and lawfully dispose of all barns, outbuildings, destroyed trees, brush, tree trunks, shrubs, and other natural growth and all rubbish. The Subdivider shall not bury any of the above in any portion of this subdivision.

4. That all landscaping and removal of unwanted items will be completed by phases certified completed by the Developer. Ditches and swales to be planted within the current planting season of their construction.
- F. Street Lamps. The Subdivider hereby agrees to pay the Village for the Village's cost for the design, furnishing and installing of a street lighting system within the subdivision. Payment shall be made within 30 days of billing.
- G. Street Signs. The Subdivider hereby agrees to pay the Village for the Village's cost for the installation of all street signs required. Payment shall be made within 30 days of billing.
- H. Grading, Erosion and Silt Control. The Subdivider hereby agrees:
1. Prior to commencing site grading to submit for approval and execution by the Village an Erosion and Silt Control Plan. Said plan shall provide sufficient control of the site, to prevent siltation downstream from the site. The Subdivider shall provide to the Village written certification from the Subdivider's Engineer that said plan, in its execution, shall meet all Federal, State, County and local regulations, guidelines, specifications, laws and ordinances, including notification of land disturbance to the State of Wisconsin Department of Natural Resources.
 2. The Subdivider shall cause all grading, excavation, open cuts, and site slopes and other land surface disturbances to be so mulched, seeded, sodded or otherwise protected that erosion, siltation, sedimentation and washing are prevented in accordance with the plans and specifications on file with the Village Clerk.
 3. The Subdivider shall immediately place effective erosion control procedures along downslope areas and along sideslope areas as required to prevent or reduce erosion where erosion during construction will result in a loss of soil to waters of the state, public sewer inlets or off-site. During the period of construction at a site, all erosion control procedures necessary to meet the performance standards of Wisconsin Administrative Code ILHR Section 21.125 shall be properly implemented, installed and maintained by the subdivider, the building permit applicant and the subsequent landowner. If erosion occurs after building construction activities have ceased, some or all of the erosion control procedures shall be maintained until the site has been stabilized.
 4. The Subdivider agrees that all disturbed areas be restored in accordance with the Wisconsin Construction Site Best Management Practice Handbook.
- I. Additional Improvement. The Subdivider hereby agrees that if, at any time after plan approval and construction, the modifications to the plans, including additional improvements such as additional drainage ways, sanitary sewer lines, water mains, erosion control measures and storm and surface water

management modifications, are necessary in the interest of public safety or are necessary for the implementation for the original intent of the improvement plans, the Village is authorized to order Subdivider, at Subdivider's expense, to implement the same.

Section II. Dedication.

- A. Subject to all of the other provisions of this Agreement and the exhibit hereto attached, the Subdivider shall, without charge to the Village, upon completion of all of the above described improvements, or upon completion by phases if permitted to be installed in phases by this Agreement, unconditionally give, grant, convey and fully dedicate the same to the Village, its successors and assigns, forever, free and clear of all encumbrances whatever, together with, including without limitation because of enumeration, all buildings, structures, mains, conduits, pipes, lines, plant machinery, equipment, appurtenances and habitments which may in any way be a part of or pertain to such improvements and together with any and all necessary easements for access thereto. After such dedication, the Village shall have the right to connect or integrate other sewer or water facilities with those facilities provided hereunder as the Village decides, with no payment or award to, or consent required of, the Subdivider. Because the Subdivider has requested that the Village Board accept the final plat prior to completion of all improvements, the Subdivider agrees to file with the Village an irrevocable letter of credit from a lending institution approved by the Village for each phase issued in favor of the Village, and prior to the commencement of construction for that phase in an amount equal to the costs of all improvements in each phase as submitted to and approved by the Village Engineer and Village Clerk, plus fees and special assessments. No construction shall commence until such a letter of credit is on file with the Village 15 days prior to the commencement of construction of each phase. Each letter of credit shall include additional costs to reasonably compensate the Village for completion of all improvements and costs associated with completion of the current phase to be constructed (see Section VII) to include all survey monuments in accordance with Section VII herein. Dedication shall not constitute acceptance of any improvement by the Village. All improvements in a phase will be accepted by the Village by separate resolution at such time as said improvements are in acceptable form and according to Village specifications after the issuance of an appropriate letter of acceptance by the Village Engineer.
- B. If at any time:
1. The Subdivider is in default of any aspect of this Agreement, or
 2. The Subdivider does not complete the installation of all improvements, except the final lift of asphalt paving improvements for each phase within one (1) year from the Village's acceptance of the letter of credit for each phase and within two (2) years after completion of the first lift of asphalt paving for the final lift of asphalt paving unless otherwise extended by this Agreement or by action of the Village Board, or

3. The Subdivider as Developer for Bailey Estates subdivision fails to maintain adequate funds in escrow with the Village of Williams Bay to pay the cost of improvements in the Bailey Estates subdivision, or
4. The letter of credit on file with the Village of Williams Bay is dated to expire within sixty (60) days and the same has not been extended, renewed or replaced.

The Subdivider shall be deemed in violation of this Agreement and the Village shall have the authority to draw upon the letter of credit.

The lending institution providing the letter of credit shall pay to the Village any draw upon demand and upon its failure to do so, in whole or in part, the Village shall be empowered in addition to its other remedies, without notice or hearing, to impose special assessments in the amount of said completion, or satisfaction costs, upon each and every lot in the subdivision payable in the next succeeding tax roll.

- C. The amount of the letter of credit may be reduced by resolution of the Village Board as the cost of improvements are paid for by the Subdivider, provided that the remaining letter of credit is sufficient to secure payment for any remaining improvements required. The Village will not reduce the letter of credit until the Village approves the improvement work.

Section III. Miscellaneous Requirements.

- A. Survey Monuments. The Subdivider hereby agrees to properly place and install all survey or other monuments required by statute or ordinance, prior to final plat approval. Interior piping shall be installed after the improvements are completed.
- B. Deed Restrictions. The Subdivider hereby agrees to execute and record deed restrictions in a form as will be separately approved by the Village prior to the sale of any lots in the subdivision. Such restrictions shall include covenants as follows: That there shall be no further division or subdivision of lots on this plat; that this Subdivider's Agreement has been entered into between the Subdivider and the Village of Williams Bay, a copy of which is on file in the Village Clerk's office; that the lots in the subdivision are subject to a special charge on the part of the Village to maintain the retention/detention ponds on Outlots A and B. See paragraph 12 of the Pre-Annexation Agreement.
- C. Park Dedication. As provided in the Village's Land Division Ordinance, the Subdivider agrees to dedicate Outlot C to the Village for park, recreation, and open space.
- D. Grade. The Subdivider hereby agrees to furnish to the Village Engineer a copy of the plan showing the street grades in front of each lot and the recommended basement floor grade and finished yard grade. This information shall be provided prior to the issuance of building permits.

E. Reimbursement of Engineering, Inspection, Administrative and Miscellaneous Costs.

1. The Subdivider agrees to reimburse the Village for any costs incurred by the Village for engineering, inspection, administrative and legal expenses in connection with this subdivision:
 - a. Engineering and administrative costs shall be based on regular Village pay rates (or overtime if applicable) plus the hourly rate for overhead and fringe benefits for any time actually spent on the project. Any costs for outside consultants shall be charged at the rate the consultant charges the Village.
 - b. When Subdivider submits to Village a letter of credit reduction request, Subdivider must submit in connection with such request a contractor's statement and applicable lien waivers in support of such reduction request. Such request will then be reviewed by the Village Engineer for accuracy and recommendation to the Village Board to approve the letter of credit reduction request when all improvements are installed and accepted by the Village.
 - c. Legal costs shall be based on the statements of the Village Attorney with no overhead added by the Village.

F. Removal of Topsoil. The Subdivider agrees that no topsoil shall be removed from the site without the approval of the Village of Williams Bay.

Section IV. Roads, Sanitary Sewer, Water, and Storm Water Correction

The Subdivider shall correct defects due to faulty materials, or workmanship in any public improvement which appear within a period of one year from the date of acceptance by the Village, as is herein provided and shall pay for any damages resulting therefrom to Village property. Acceptance shall be made in the form of a resolution adopted by the Village Board. The Village may refuse to accept the improvements unless and until they conform to generally accepted industry standards.

This correction period does not affect or bar claims for negligence discovered at a later date. Negligent workmanship shall be governed by Wisconsin Law on negligence.

Section V. Method of Improvement.

The Subdivider hereby agrees to engage contractors for all work included in this Agreement who are qualified to perform the work. The Subdivider further agrees to use materials and make the various installations in accordance with the approved plans and specifications made a part of this Agreement by reference and including those standard specifications as the Village may have adopted at the time of construction.

Section VI. Issuance of Building Permits.

- A. No building permit shall be issued until the public sanitary sewer and water systems are completed and accepted by the Village of Williams Bay.
- B. No building permits shall be issued until surface and storm water drainage systems are complete and accepted by the Village of Williams Bay.
- C. No building permits shall be issued until the grading plan has been submitted and accepted by the Village of Williams Bay.
- D. No building permit shall be issued until the first lift of asphalt is installed on the streets and roads and accepted by the Village of Williams Bay.
- E. No building permits shall be issued until all storm sewers are cleaned.
- F. No building permits shall be issued until the sanitary sewer system is televised and all repairs to the defects to the same are made, and the Village of Williams Bay is supplied a tape of the sanitary sewer system and all sewer lines are cleaned.
- G. No building permits shall be issued until all as-built plans have been submitted and approved by the Village of Williams Bay.
- H. No building permits shall be issued until all private utilities have been installed throughout the subdivision.
- I. No building permits shall be issued until all landscaping and removal of unwanted items, including buildings, have been completed.
- J. Notwithstanding the above provisions of this section VI, the Subdivider may apply for and receive building permits after the gravel base for the streets and roads in the subdivision are placed subject, however, to the Subdivider's agreement that he will not close any third-party contracts for any lot until all improvements except the final lift of asphalt paving are completed and accepted by the Village.

Section VII. Plat Approval.

The Village shall, upon receipt of the financial security described previously, complete the approval of the final plat of the subdivision and cause the same to be signed, acknowledged, and delivered to the Subdivider.

Section VIII. Phasing and Development.

The Village hereby agrees to allow the Subdivider to complete the installation of all Improvements in the subdivision in phases as shown on the final plat, provided however, that Improvements which are not physically located within the area of any specific phase but are necessary to serve the lots within that phase shall be installed as part of the Improvements for that phase.

- A. The installation of all improvements for each phase shall be completed no later than one year after the commencement of improvements work in each phase, unless the time for completion is extended by the Village of Williams Bay.
- B. The Village will provide Subdivider with a written letter of acceptance of all utility and street improvements required to be constructed in this Agreement upon acceptable completion thereof in each phase in the opinion of the Village Engineer. Upon the issuance of such letters of acceptance, the Village will formally accept the streets and other public dedications for each phase as set forth on the final plat. Until such letter of acceptance is given to the Subdivider for a phase and the Village formally accepts the streets and other public dedications, as well as all of the improvements for that phase required to be constructed or furnished by the Subdivider by this Agreement, the letter of credit for that phase provided for herein shall stand as security for the completion thereof, and the dedicated streets and other public lands and dedications as shown on the final plat will not be officially accepted. The Developer shall be responsible for all maintenance of Village streets and utilities until such time as the Village of Williams Bay accepts the streets and utilities by formal resolution.
- C. The procedure for the filing of letters of credit by the Subdivider shall be as follows:
 - 1. Letter of Credit must be on file with the Village a minimum of 15 days prior to the start of construction of each phase.
 - 2. The initial letter of credit for Phase I shall be in an amount deemed adequate by the Village Engineer and approved by the Village Board with a maturity date of one year after final plat approval. As each additional Phase is presented for approval a new letter of credit in an amount determined under Section II shall be filed. Such letters of credit shall be in a form acceptable to and approved by the Village.
 - 3. A letter of credit may be reduced in an appropriate amount upon completion and acceptance by the Village of water and sewer mains and base and binder courses of streets.

Section IX. Village Responsibility.

The Village will perform no repairs or maintenance on said improvements until accepted by the Village. However, the Village will perform snow removal on the roads and streets in the subdivision upon completion of the binder course. Trash and garbage removal service will be provided by the Village when occupants reside in the Subdivision.

Section X. General Indemnity.

In addition to, and not the exclusion or prejudice of, any provisions of this Agreement, or documents incorporated herein by reference, the Subdivider shall indemnify and save harmless the Village, officers, agents, independent contractors, and employees, and shall defend the same from and against any and all liability, claims, losses, damages, interests, actions, suits,

judgments, costs, expenses, attorney fees and the like to whomever owed and by whomever and whenever brought or maintained which may in any manner result from or arise in the cause of, out of, or as a result of the following acts or omissions of the Subdivider:

- A. Negligent performance of this Agreement.
- B. Negligent construction or operation of improvements covered under this Agreement.
- C. Violation of any law or ordinance.
- D. The infringement of any patent trademark, trade name or copy right.
- E. Use of road improvements prior to their formal dedication to the Village.
- F. In any case where judgment is recovered against the Village, if notice and opportunity to defend has been delivered to the Subdivider of the pendency of the suit, within ten (10) days after the Village has been served with the same, the judgment shall be conclusive of the Subdivider and not only as to the amount of damages, but also as its liability to the Village.
- G. The Subdivider shall also name as an additional insured on its general liability insurance, the Village, its officers, agents, employees and independent contractors hired by the Village to perform services as to this subdivision and give the Village evidence of the same in the form of a certificate of insurance filed with the Village 15 days prior to the commencement of construction.
- H. The subdivider shall furnish a completed Exhibit C prior to start of construction.

Section XI. Reservation of Rights.

The Village reserves the right to withhold issuance of any and all building permits, if Subdivider is in violation of this Agreement.

Heir and Assigns. This Agreement is binding upon the Subdivider, owners, their heirs and assigns, and any and all future owners of the subject lands.

Section XII. General Conditions and Regulations.

- A. All provisions of the Village's ordinances are incorporated here and by reference, and all such provisions shall bind the parties hereto and be part of this Agreement as fully as if set forth by length herein. This Agreement and all work and improvements hereunder shall be performed and carried out in strict accordance with and subject to the provisions of said ordinances.
- B. Subdivider shall not assign this Agreement without the written consent of the Village.

Section XIII. Amendments.

The Village and Subdivider, by mutual consent, may amend the Subdivider's Agreement, at any regularly scheduled meeting of the Village of Williams Bay, if properly noticed pursuant to

the open meeting law. The Village shall not, however, consent to an amendment until after first having received a recommendation from the Village of Williams Bay Planning Commission.

2 IN WITNESS WHEREOF, the Subdivider has caused this Agreement to be signed this day of JANUARY, 1996.

SUBDIVIDER:

Roger O. Gerstad
Roger O. Gerstad

STATE OF WISCONSIN)

)ss

COUNTY OF WALWORTH)

Personally came before me this 2nd day of JANUARY, 1996, the above-named Roger O. Gerstad to me known to be the person who executed the foregoing instrument and acknowledged the same.

William T. Seibert
Notary Public, Walworth County, WI
My Commission: 15 FEBRUARY 1995

Accepted pursuant to Resolution adopted by the Village Board of the Village of Williams Bay this 2nd day of JANUARY, 1996.

VILLAGE OF WILLIAMS BAY

By: Kathleen G. Lundberg

ATTEST:

Jean Gould

BAILEY ESTATES, A SUBDIVISION
LOCATED IN PART OF THE NW, NE, SE, & SW 1/4s OF THE
NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 16 EAST,
VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN

639640

Filed
MAY 11, 2005 AT 02:58PM
CANDIE J MOOLEVER
REGISTER OF DEEDS
WALWORTH COUNTY, WI
Fee Amount: \$50.00

BEARINGS MEASURED RELATIVE TO
NORTH LINE NW 1/4 SECTION 36
(ASSIGNED N 90°00'00" E)



ROTATE BEARINGS -01°01'12" FOR
ISCOSINSIN STATE PLANE COORDINATE
SYSTEM, SOUTH ZONE BEARINGS

UNPLATTED LANDS

ALL AREA SOUTH OF PROPOSED BUSSED DRIVE, AND SOUTH OF PROPOSED LOT 10, SHALL BE MEASURED AS SHOWN HEREON. THIS AREA SHALL CONTAIN AT LEAST 10,000 SQUARE FEET (12,000 SQ. FT. MINIMUM VILLAGE REQUIREMENT) AND HAVE LOT WIDTH MEASURED AT THE STREET BUILDING SETBACK LINE SHOWN HEREON OF AT LEAST 90 FEET.

THE LOTS IN THE FINAL PLAN OF THIS SUBDIVISION SHALL BE RESTRICTED TO FURTHER DIVISION FOR THE PURPOSE OF CREATING MORE BUILDABLE PARCELS, AS SHOWN HEREON.



1-11-2005
Revised 4-11-2005
Patricia A. Burton

There are no objections to this plat with respect to s. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

● = SET SOLID ROUND IRON BAR STAKE
1 5/16"x30"x4.60 LBS./FT.

⑥4 = CURVE REFERENCE NUMBER

701 = CENTER LINE REFERENCE NUMBER

UE = UTILITY EASEMENT
DE = DRAINAGE EASEMENT
DUE = DRAINAGE & UTILITY EASEMENT
S.S. = SANITARY SEWER
W.M. = WATER MAIN
F.M. = FORCE MAIN

ALL OTHER LOT AND OUTLOT
CORNERS ARE SET IRON REBAR
STAKES, 3/4" X 24" X 1.50 lbs./ft.

MAP SCALE IN FEET

ORIGINAL 1" = 80'

0 50 100 150 200 250

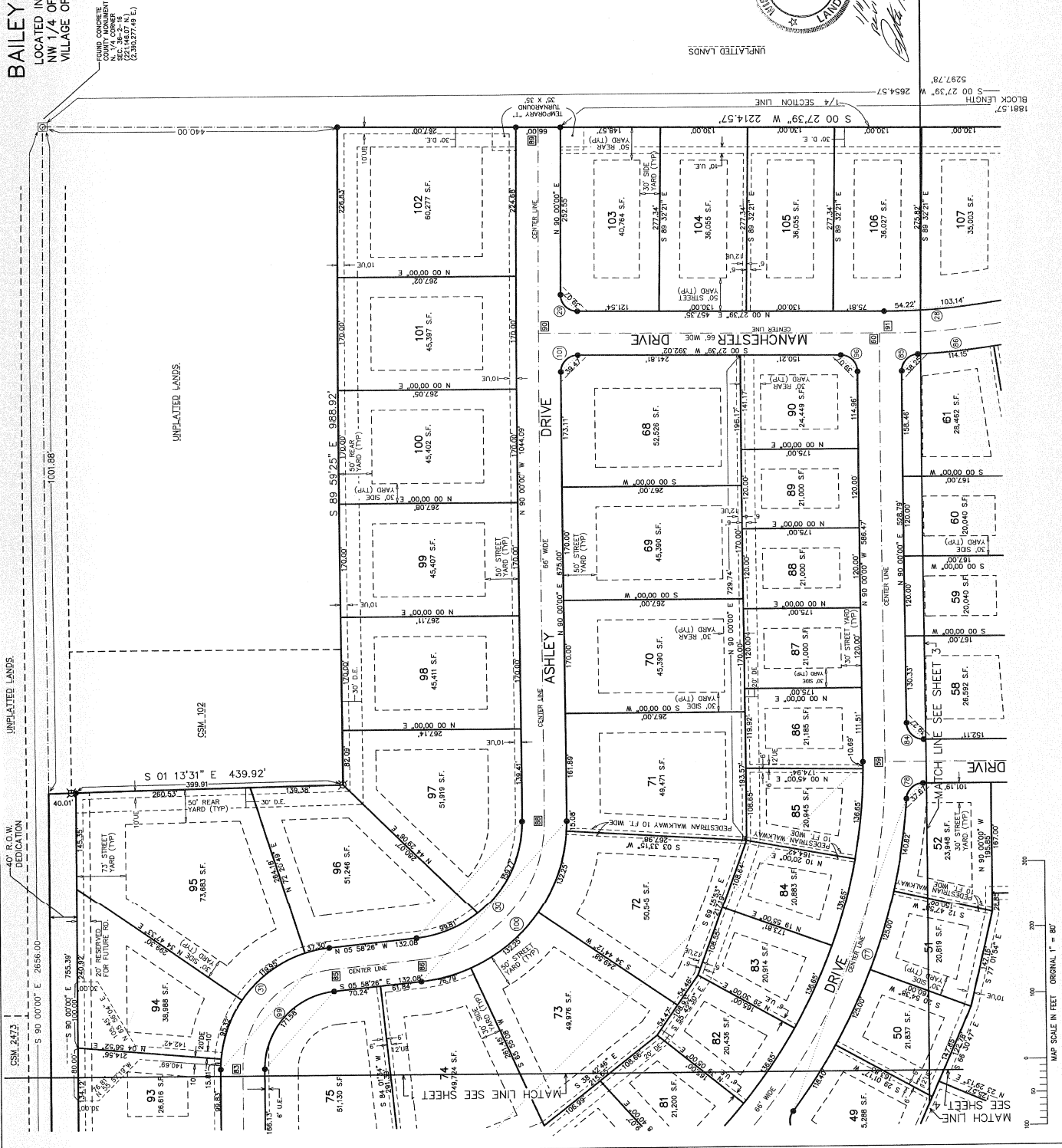
FARRIS, HANSEN & ASSOCIATES, INC.
ENGINEERING - ARCHITECTURE - SURVEYING
7 RIDGWAY COURT, PO BOX 437
ELKHORN, WISCONSIN 53121
PHONE: (262) 723-2098
FAX: (262) 723-5886

DATE: 12/23/2004 SHEET: 1 OF 6
REV: 01/20/2005

CAB D SLIDE 13

BAILEY ESTATES, A SUBDIVISION

LOCATED IN PART OF THE NW, NE, SE, & SW 1/4s OF THE
NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 16 EAST,
VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN



ROTATE BEARINGS - 01°01'12\"/>

There are no objections to this plan with respect to
the same as provided by s. 236.12, Wis. Stats.
Certified April 25, 2005
Peter S. Gordon
Department of Administration

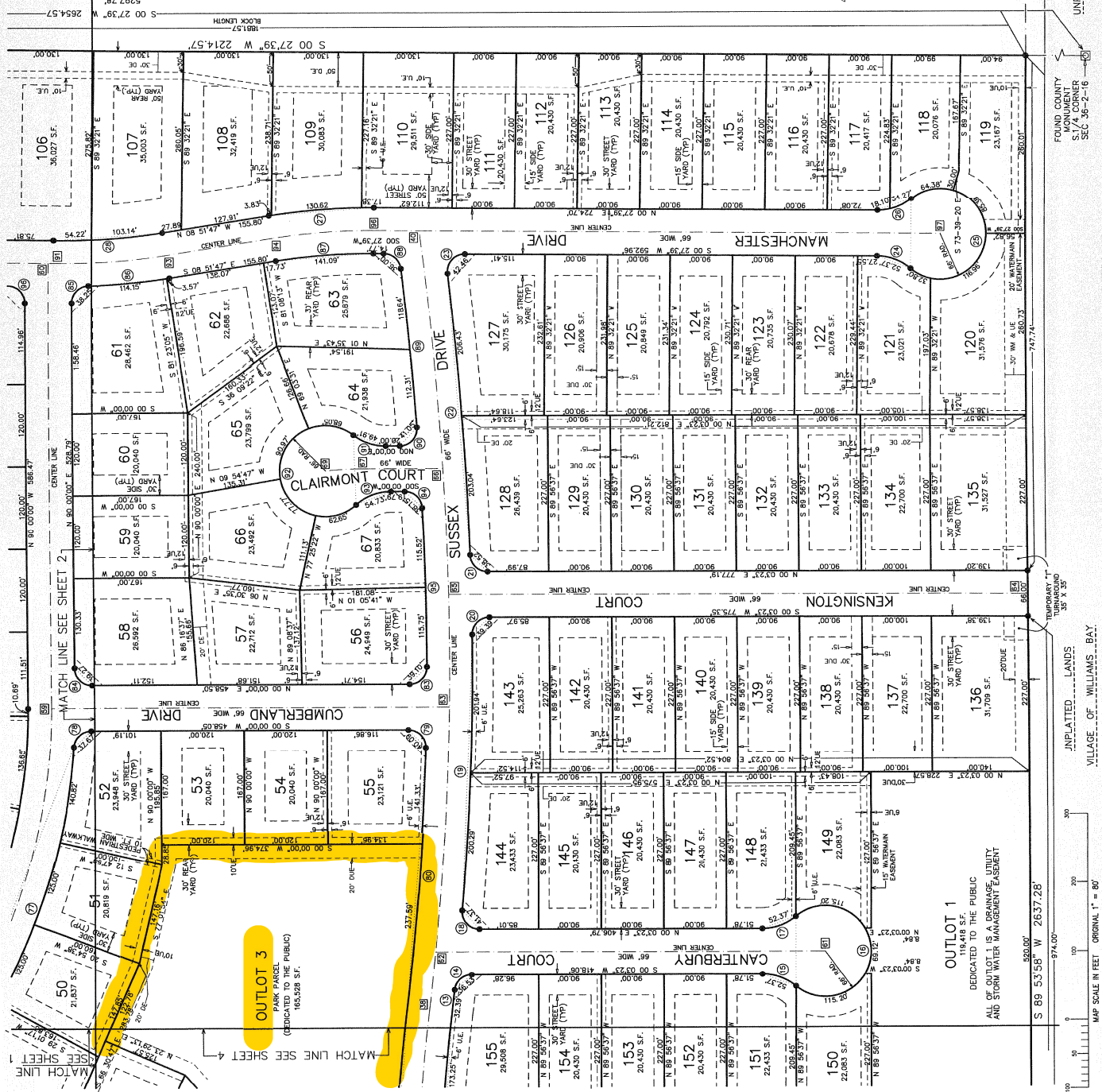
- LEGEND
- ☒ = FOUND IRON PIPE STAKE, 1" DIA.
 - ☐ = FOUND CONCRETE COUNTY MONUMENT
 - = SET SOLID ROUND IRON BAR STAKE 1 1/2\"/>
 - ④ = CURVE REFERENCE NUMBER
 - 78 = CENTER LINE REFERENCE NUMBER (XXX) = RECORDED AS
 - UE = UTILITY EASEMENT
 - DE = DRAINAGE EASEMENT
 - DUE = DRAINAGE & UTILITY EASEMENT
 - ALL OTHER LOT AND OUTLOT BEARINGS ARE SET BY THE SURVEYOR STAKES, 3/4\"/>



FARRIS, HANSEN & ASSOCIATES, INC.
ENGINEERING - ARCHITECTURE - SURVEYING
7 RIDGEWAY COURT, PO BOX 437
ELKHORN, WISCONSIN 53121
PHONE: (262) 723-2098
FAX: (262) 723-5666
PROJ. NO. 3249 | DATE 12/29/2004 | SHEET 2 OF 6
REV. 01/20/2005

CAP D SLIDE 14

BAILEY ESTATES, A SUBDIVISION LOCATED IN PART OF THE NW, NE, SE, & SW 1/4s OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 16 EAST, VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN



BEARINGS MEASURED RELATIVE TO
 NORTH LINE, NW 1/4 SECTION 36
 (ASSIGNED N 90°00'00" E)
 ROTATE BEARINGS -01°01'12" FOR
 WISCONSIN STATE PLANE COORDINATE
 SYSTEM, SOUTH ZONE BEARINGS

There are no objections to this plat with respect to
 s. 236.15, 236.16, 236.20 and 236.21 (1) and (2), Wis.
 Stats. as provided by s. 236.12, Wis. Stats.

Certified
April 25th, 2008
Renée J. Parker
 Department of Administration



- LEGEND**
- ⊗ = FOUND IRON PIPE STAKE, 1" DIA
 - ⊠ = FOUND CONCRETE COUNTY MONUMENT
 - = SET VARIOUS IRON BAR STAKE 1 1/2" x 3/4" x 60 LBS./FT.
 - ⊙ = CURVE REFERENCE NUMBER
 - ⊞ = CENTER LINE REFERENCE NUMBER
 - (XXX) = RECORDED AS
 - SS = SANITARY SEWER EASEMENT/UTILITY EASEMENT
 - WM = WATER MAIN EASEMENT/UTILITY EASEMENT
 - UE = UTILITY EASEMENT
 - DE = DRAINAGE EASEMENT
 - DUE = DRAINAGE & UTILITY EASEMENT

ALL OTHER LOT AND OUTLOT
 CORNERS ARE SET IRON REBAR
 STAKES, 3/4" x 2 1/2" x 130 LBS./FT.

FARRIS, HANSEN & ASSOCIATES, INC.
 ENGINEERING - ARCHITECTURE - SURVEYING
 7 RIDGWAY COURT, PO BOX 437
 ELKHORN, WISCONSIN 53121
 PHONE: (262) 723-2098
 FAX: (262) 723-5886

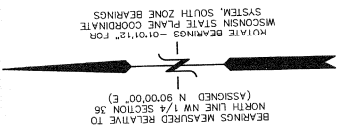
PROJ. NO. 3249 DATE 12/23/2004 SHEET 3 OF 6
 REV. 7/20/2005

OUTLOT 1
 118,419 S.F.
 DEDICATED TO THE PUBLIC
 ALL OF OUTLOT 1 IS A DRAINAGE UTILITY
 AND STORM WATER MANAGEMENT EASEMENT

UNPLATTED LANDS
 VILLAGE OF WILLIAMS BAY
 MAP SCALE IN FEET ORIGINAL 1" = 80'

CAB D SLIDE 15

BAILEY ESTATES, A SUBDIVISION LOCATED IN PART OF THE NW, NE, SE & SW 1/4s OF THE NW 1/4 OF SECTION 36, TOWN 2 NORTH, RANGE 16 EAST, VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY, WISCONSIN

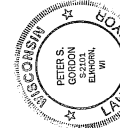


BEARINGS MEASURED RELATIVE TO
 NORTH LINE NW 1/4 SECTION 36
 WISCONSIN STATE PLANE COORDINATE
 SYSTEM, SOUTH ZONE BEARINGS
 (ASSIGNED N 90°00'00\"/>

There are no objections to this plat with respect to
 s. 236.15, 236.16, 236.20 and 236.21 and (C), Wis.
 Stats. as provided by s. 236.12, Wis. Stats.

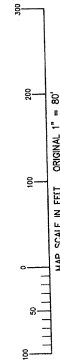
Certified April 25, 2018

Barbara J. Ponder
 Department of Administration



LEGEND

- ✕ = FOUND IRON PIPE STAKE, 1" DIA.
 - = FOUND CONCRETE COUNTY
 - = SET SOLID ROUND IRON BAR STAKE
1 1/2" DIA. X 36" LONG
 - ④ = CURVE REFERENCE NUMBER
 - ④ = CENTER LINE REFERENCE NUMBER
 - (XXX) = RECORDED AS
 - UE = UTILITY EASEMENT
 - DE = DRAINAGE EASEMENT
 - DUE = DRAINAGE & UTILITY
EASEMENT
 - FME = FORCE MAIN EASEMENT
- ALL OTHER LOT AND OUTLOT
 CORNERS ARE SET FROM REBAR
 STAKES, 3/4" X 24" X 1.50 LB./FT.



FARRIS, HANSEN & ASSOCIATES, INC.
 ENGINEERING - ARCHITECTURE - SURVEYING
 7 RIDGWAY COURT, PO BOX 437
 ELKHORN, WISCONSIN 53121
 PHONE: (262) 723-2098
 FAX: (262) 723-5886

PROJ. NO. 3248 DATE 12/22/2014 SHEET 1 OF 8
 REV. 01/07/2008

OUTLOT 1
 DEDICATED TO THE PUBLIC
 AND STORM WATER MANAGEMENT EASEMENT

UNPLATTD LANDS
 VILLAGE OF WILLIAMS BAY

UNPLATTD LANDS
 40' R.O.W. DEDICATION



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES WATER AND SEWER COMMITTEE MONDAY, JULY 5, 2023, AT 6:45 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Umans at 8:01pm

Roll Call

Trustees Umans, Jaramillo, and Vlach

Also Present: President Duncan, Trustee Jaramillo, Umans and Wright, Administrator Lothspeich, Treasurer Peternell, Director of Public Works Edwards, Allison Schwark; Municipal Code Enforcement.

Meeting Minutes

Vlach/Jaramillo motion to approve the meeting minutes of June 5, 2023. Unanimously carried.

Williams Bay Public Works Monthly Report

Update on items covered under Engineer's Report

Williams Bay Engineer's Monthly Report

Village Engineer was not in attendance, no discussion was held regarding the report.

Adjourn

Jaramillo/Vlach motion to adjourn at 8:04pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Water and Sewer Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

UNOFFICIAL MINUTES SPECIAL MEETING OF THE WATER & SEWER COMMITTEE MEETING

**WEDNESDAY, JULY 12, 2023 AT 6:30 PM
TOWN HALL INFORMATIONAL MEETING
VILLAGE HALL COUNCIL ROOM
250 WILLIAMS STREET
WILLIAMS BAY, WI 53191**

I. Call to Order

Trustee Umans called the meeting to order at 06:30pm.

II. Status Report on Water & Sewer System and Projects

Trustee Robert Umans thanked staff for their hard work.

Trustee Umans gave a brief history of his time as chair of the Water & Sewer Committee.

Trustee Umans gave a brief overview of his time as chair of the Water & Sewer Committee as well as upcoming water and sewer upgrades and improvements for the next six to eight years. Some of the highlights were:

- Corrosion Control/Chlorination Improvements
- Well 2 Pump Replacement
- Well 3 Inspections and upgrades
- Water Main Replacements
- Water Plant Improvements
- Water Tower Replacements
- Replace 30 miles of Water Mains
- Harris Road Lift Station No. 3 Planning/Design & Construction
- Remodel Lift Stations

Trustee Umans discussed upcoming Water Utility projects and what the estimated cost was for each project.

Trustee Umans discussed upcoming Sewer Utility projects and what the estimated cost was for each project.

Trustee Umans discussed past water rate increases and how water rate increases work. Trustee Umans explained that the Village of Williams Bay is planning to implement a conventional water rate increase for the second quarter of 2025.

III. Discussion

Jacob Schmidt (419 W Geneva St) inquired if lead pipes in the Village of Williams Bay were being addressed.

Trustee Umans and Village Engineer Snyder explained that there had been very few found and that replacing them was not a huge expense.

James Killian (91 N Potawatomi Rd) inquired if the smoke tests that were performed had saved the Village of Williams Bay enough money to pay for themselves.

Trustee Umans and Director of Public Works Edwards both explained that they felt the smoke tests were worth it as they had found several large holes which were then repaired.

Killian also spoke about the fact that the Village of Williams Bay had not requested a water rate increase since 1985.

IV. Adjourn

The motion to adjourn was initiated by Trustee Jaramillo and seconded by Trustee Umans at 07:39pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.



VILLAGE OF WILLIAMS BAY

Office of the Director of Public Works

July 27, 2023

The Village of Williams Bay is requesting a proposal for CIPP sewer line installation to be completed in 2023.

The proposal shall be for approx. 920 ft. of 8" pipe in 3 segments and approx. 239 ft of 6" in 1 segment. With the lining the Village would also like a proposal for televising approx. 342 ft of 6" in 2 segments and then quoted for possible immediate lining.

The price shall include:

- Labor, material, and equipment
- Mobilization and traffic control (cones and signs as needed)
- Light cleaning, root cutting, and televising prior to installation of liner
- Bypass pumping, there shall be no backups
- Installation of 4.5mm for 6" and 6.0mm for 8" finished thickness fully structural CIPP
- Installation of liner per industry standards, ASTM F1216
- Reinstatement of active service connections
- Televising of sewers after installation of liner
- Provide reports post lining

A map snippet is attached, the lining segments included are 87.3-87.2, 86A-86, 85-84, 84-83 and the televising and possible lining segments are 86-85A, 85A-85.

Also attached are the televising videos for review of the lining segments.

Proposals should be returned to the Village of Williams Bay by August 15, 2023

Best Regards,

A handwritten signature in black ink, appearing to read "Wayne Edwards", with a stylized flourish at the end.

Wayne Edwards
Director of Public Works
wedwards@vi.williamsbay.wi.gov



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE MONDAY, JULY 5, 2023, AT 6:45 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Jaramillo at 6:47pm

Roll Call

Trustees Jaramillo, D'Alessandro, and Wright

Also Present: President Duncan, Trustee Jaramillo, Umans and Wright, Administrator Lothspeich, Treasurer Peternell, Director of Public Works Edwards, Allison Schwark; Municipal Code Enforcement.

Meeting Minutes

Wright/D'Alessandro motion to approve the meeting minutes of June 5, 2023. Unanimously carried.

Resolution Approving Amendments to Zoning Administrator Schaefer Municipal Services Contract

Jaramillo/D'Alessandro motion to recommend Village Board approval of Amendments to Zoning Administrator Schaefer Municipal Services Contract. Unanimously carried.

Ordinance Amending Village Code Signage Regulations Amortization Schedule

The Committee reviewed the draft ordinance that removes the language regarding the replacement schedule of signs. Lothspeich stated that the ordinance isn't enforceable as a non-conforming use due to the age of signs. Jaramillo/Wright motion to recommend Village Board approval of the amended ordinance. Unanimously carried.

Ordinance Amending Village Code Re: Tree Preservation Regulations

The Committee reviewed the proposed changes to the tree preservation regulations. Lothspeich stated that the changes are still being reviewed by the Village Attorney and the Tree Commissioner. No action taken.

Ordinance Amending Village Code RE: Engine Breaking Prohibited

D'Alessandro/Wright motion to recommend Village Board approval of installation of "Engine Brake Mufflers Required" signage. Unanimously carried.

Ordinance Amending Village Code Chapter 281 Public Waters and Beaches Re: Piers

The Committee reviewed the proposed changes that would require piers to be painted white. Jaramillo/D'Alessandro motion to recommend Village Board approval of Amending Village Code Chapter 281 Public Waters and Beaches Re: Piers. Wright- Nay, motion carried.

Tourist and Rooming House Conditional Use Permits Approved August 2022 – Update

Wright stated that the Village has not received any complaints regarding the conditional use permits that were approved in August 2022.

Adjourn

D'Alessandro/Wright motion to adjourn at 8:31pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee

ORDINANCE #2023-_____
AN ORDINANCE CREATING SECTION 12-13 OF THE CODE OF ORDINANCES OF THE
VILLAGE OF WILLIAMS BAY ESTABLISHING THE COMMITTEE OF THE WHOLE

WHEREAS, the Building, Zoning and Ordinance Committee having recommended to the Village Board consideration of the creation of the Committee of the Whole in order to better facilitate informal and more detailed discussion regarding matters requiring Village Board approval; and

WHEREAS, the Village Board having determined that a Committee of the Whole would best facilitate informal and more detailed discussion regarding matters requiring Village Board approval if the meetings of such committee were held jointly with Village Board Committees, which would allow Village Board members who are not members to participate during the discussions of the Village Board Committees, and to have the benefit of receiving the information provided to the Village Board Committees which serve as the basis for the recommendations of such committees.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Section 12-13 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

12-13 COMMITTEE OF THE WHOLE

A. Composition. The Committee of the Whole shall consist of the Village Board.

B. Duties. The Committee shall meet jointly with all Village Board Committees for the consideration of those matters which must be approved by the Village Board.

C. Committee of the Whole Bylaws.

(1) The President shall serve as chair and call the meeting to order. In the absence of the chair any member of the Committee may call the meeting to order and appoint one of its members as chair for the meeting.

(2) Each Village Board Committee meeting jointly with the Committee of the Whole shall call its meeting to order at such time as it considers matters addressed to such Committee.

(3) Each Village Board Committee shall act on any matters upon which it chooses to make a recommendation to the Village Board.

(4) Following the conclusion of all business to come before a Village Board Committee, it shall adjourn.

(5) Following the conclusion of business of all Village Board committees, the Committee of the Whole may provide a recommendation to the Village Board concerning the recommendations of the Village Board Committees.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

DRAFT

ORDINANCE #2023 - _____

AN ORDINANCE REPEALING AND RECREATING SECTION 331-2 & 331-4 OF THE CODE OF ORDINANCES OF THE VILLAGE OF WILLIAMS BAY REGARDING PRESERVATION OF TREES

WHEREAS, a duly noticed public meeting was held by the Building, Zoning & Ordinances Committee on July 5, 2023 regarding repealing and recreating Sec. 331-2 of the Code of Ordinances to strengthen the existing tree removal requirement; and

WHEREAS, after said public meeting, the Building, Zoning & Ordinances Committee having recommended to the Village Board to repeal the current Sec. 331-2 and adopt the new Sec. 331-2; and

WHEREAS, the Village Board having determined that it is appropriate to adopt such revisions to the Village Code Tree Replacement to be more stringent in protecting existing trees and the natural environment of the Village as a whole;

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

SECTION 1: § 331-2 of the Code of Ordinances of the Village of Williams Bay is hereby repealed and recreated to read as follows:

§ 331-2 Tree Preservation

A. Purpose. The purpose of this section is to:

- (1) Promote the preservation and planting of trees in order to preserve the Village's character as a naturally wooded community.
- (2) Protect the waters of the state and Geneva Lake.
- (3) Preserve and enhance property values within the village.
- (4) Generally, protect, promote, and enhance the quality of life, public health and safety and general welfare of the people in the village.

B. Definitions. As used in this section, the following terms shall have the meanings indicated:

BUILDING ACTIVITY AREA

Upon issuance and for the duration of a building permit, the entire minimum area necessary for the construction of a principal structure, permitted accessory structures, driveway, utility installation or subsequent permitted additions to each. This area shall be defined by the Tree Commissioner at the time of the issuance of the tree permit and shall be the smallest possible area that permits the construction of the permitted building or improvement.

REPLACEMENT TREE

A tree of at least 2 inches diameter measured at a point on the tree four feet above grade level that is maintained in a healthy condition and survives one year after planting. This tree shall be of a similar or higher quality than the tree it is replacing.

SHORELAND AREA

A strip of land 35 feet wide inland from Geneva Lake's ordinary high water mark (864.30 feet MSL elevation) or any navigable stream's ordinary high water mark.

STEEP SLOPE AREA

Any area of the Village where the slope exceeds 12%.

TREE PRESERVATION AREA

All areas in the Village in which trees are located.

DIAMETER AT BREAST HEIGHT (DBH)

Diameter at breast height, or DBH, is the standard for measuring trees. DBH refers to the tree diameter measured at 4.5 feet above the ground.

PROTECTED TREES

All trees six inches in diameter or larger measured at a point on the tree four feet above grade level shall be protected, and require a tree removal permit.

TREE TOPPING

Inappropriate pruning technique to remove the top portion of the tree's main leader(s), resulting in an overall reduction in the tree's height, size and potential health or life expectancy.

CLEAR CUTTING

The one-time, continuing, or cumulative clearing, cutting, harvesting, or other destruction (including by fire) of trees in an area (or combined areas) of more than 30% of the woodlands on a property (or up to 100% for developments approved prior to the effective date of this chapter).

C. Vegetation removal prohibited in shoreland or steep slope areas.

- (1) Vegetation removal is prohibited in the shoreland area. Natural shrubbery and all trees shall be preserved in the shoreland area. Where removed as a part of a landscaping plan approved by the Tree Commissioner, they shall be replaced with other vegetation or replacement trees that are equally effective in retarding runoff, preventing erosion and preserving natural beauty. Any shoreland area vegetation removal shall be done during the growing season and shall be stabilized and revegetated or seeded within a two-week period of removal so as to produce a vegetative cover. The approval of a tree removal permit by the Tree Commissioner shall be required prior to natural shrubbery and tree removal in the shoreland area.
- (2) Vegetation removal prohibited in steep slope areas. Vegetation removal is prohibited in the Village where the slope exceeds 12%. As a part of a landscaping plan approved by the Tree Commissioner, vegetation may be removed, but shall be replaced with other vegetation or replacement trees that are equally effective in retarding runoff, preventing erosion and preserving natural beauty. Any steep slope vegetation removal shall be done during the growing season and shall be stabilized and revegetated or seeded within a two-week period of removal so to produce a vegetative cover. The approval of a tree removal permit by the Tree Commissioner shall be required prior to natural shrubbery and tree removal in the steep slope area.

D. Tree removal prohibited, exceptions and replacement trees.

- (1) Tree removal in tree preservation area prohibited. Except for the exceptions enumerated in the following Subsection D(2), it is prohibited to remove any protected tree or cause any trees to be removed from the tree preservation area of each lot.
 - (a) No protected tree may be removed or trimmed that is located on public property, other than by the public property owner.
 - (b) No protected tree may be removed or trimmed that is located on the property of another unless written consent is first obtained from the property owner and a tree removal permit is obtained.
 - (c) No clear cutting of protected trees from a property shall be permitted

(d) No tree topping of a protected tree shall be permitted.

(2) Exceptions. This section shall not apply to the Village of Williams Bay Department of Public Works, or any planned Village project whether on public or private property. Under the following conditions, trees may be removed from the tree preservation area after obtaining a tree removal permit from the Village Tree Commissioner:

(a) Removal of the tree will enhance the tree preservation area, the health of the remaining trees or be consistent with good arboricultural or silvicultural practices.

(b) Removal where said trees represent a danger to property or the health, safety or welfare of any person, or where said tree is dead, dying, diseased, severely damaged or injured to the extent that it is likely to die or become diseased.

(c) Trees removed from the building activity area which is minimally necessary to undertake any permitted use by right, accessory use or approved conditional use.

(d) The tree is an "invasive species" tree. An "invasive species" tree shall mean those species so designated on the most recent Wisconsin Department of Natural Resources published list of invasive tree species.

(3) Replacement trees. Whenever possible and when in keeping with good arboricultural or silvicultural practices, replacement trees shall be planted for all removed trees that were not dead, dying, hazardous, or so unsafe, or unsound that they pose a safety risk to the general public. They may be planted in the tree preservation area or in the building activity area after the initial construction activities are completed. All replacement trees must be planted within 30 days of final grading and shall be determined as follows:

(a) For a removed tree with a DBH of 6 to 20 inches: one replacement tree

(b) For a removed tree with a DBH of 20 to 30 inches: two replacement trees.

(c) For a removed tree with a DBH of 30 inches or larger: three replacement trees.

E. Tree protection during construction or land disturbance. Where any construction activity, land disturbance or tree removal is taking place on any property, or nearby any adjoining property, the following tree preservation methods and standards must be followed and must be shown in advance on any application for tree removal:

(1) No construction activity, movement or placement of equipment or vehicles, placement of material or spoils or excess soil shall be placed inside the root zone and drip line of any protected tree on the property undergoing construction, as well as any adjoining property.

(2) Temporary proactive fencing shall be installed outside of each protected tree's root zone and drip line, including trees on adjoining properties that may be affected. Said fencing shall remain in place during the entire time of construction, land disturbance or tree removal, and location shall be approved by the Village Engineer or Tree Commissioner.

(3) Such other measures as may be required by the Village of Williams Bay depending on unique or unusual property conditions, tree locations or proposed construction activity or land disturbance.

F. Donation Required. Whenever in this section the planting of replacement trees is required, as an alternative, a fee in the amount of \$400 for each required replacement tree may be made to the Friends of Kishwauketoe, Ltd. Any donation shall be deposited with the Village prior to the tree permit being released. The Village Clerk will make a record of the donation, notify the Tree Commissioner, and forward the donation to the Friends of Kishwauketoe, Ltd. [Added 7-6-2021 by Ord. No. 2021-07]

G. Public or utility easement tree trimming. Tree trimming on public rights-of-way, on public easements or on utility easement corridors in the Village shall be done in accordance with accepted arboricultural and silvicultural practices. Any person intending to conduct tree trimming on public rights-of-way, on public easements or on utility easement corridors must first obtain the written permission of the owner of the trees to be trimmed and the written permission of the Tree Commissioner prior to the commencement of such trimming.

H. Soil compaction and earthen stockpiling prohibited. It is prohibited to compact soil or stockpile earthen material within the dripline of any protected tree.

I. Management and care of removed trees or tree branches.

- (1) Removal. All trees and tree branches removed or trimmed pursuant to this section must be removed from the owner's property so as to not be allowed to rot or decay upon the property. Such removal is required with 10 days of cutting or trimming.
- (2) Exception for firewood. Trees and branches intended for use as firewood may be cut and neatly stacked upon lots or parcels of real estate in the Village.

J. Standards and appeals.

- (1) The Tree Commissioner shall comply with good arboricultural or silvicultural practices, and the requirements of all applicable ordinances of the Village of Williams Bay, in granting or denying any permission required of the Tree Commissioner in this section.
- (2) Any applicant objecting to any decision of the Tree Commissioner has the right to appeal the decision of the Tree Commissioner to the Village Board. The objecting person must deliver a written appeal to the Village Clerk during ordinary business hours, and within 30 days of the decision of the Tree Commissioner. The Village Clerk will place the appeal upon the agenda of the next available regularly scheduled Village Board meeting, taking into consideration any notice requirements of any relevant open meetings law. The Village Board will review the decision of the Tree Commissioner. Within 60 days of the submission date of the appeal, the Village Board will either affirm the decision of the Tree Commissioner or direct the Tree Commissioner to issue such permit with such conditions as may be appropriate.

§ 331-3 Threat to Trees (Remains as is, no changes).

§ 331-4 Violations and penalties.

Penalty. In addition to those penalties provided by the village ordinances, any person who removes or substantially destroys a protected tree without a tree removal permit shall on private or public property also be fined a minimum of \$500.00 per inch of tree DBH. (In the absence of proof to the contrary, any such tree illegally removed shall be presumed to be at least four inches DBH, unless a larger size can be established. The payment of a fine shall not relieve any person found to have violated this section from the tree replacement requirement set forth herein.

Section II. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

DRAFT

§ 331-2 ~~Tree removal.~~ **Tree Preservation**

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(a) Purpose.

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The purpose of this section is to:

(1) Promote the preservation and planting of trees in order to preserve the village's character as a naturally wooded community.

(2) Protect the waters of the state and Geneva Lake.

(3) Preserve and enhance property values within the village.

(4) Generally, protect, promote and enhance the quality of life, public health and safety and general welfare of the people in the village.

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~~A. (b)~~ Definitions. As used in this section, the following terms shall have the meanings indicated:

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BUILDING ACTIVITY AREA

Upon issuance and for the duration of a building permit, the entire minimum area necessary for the construction of a principal structure, permitted accessory structures, driveway, utility installation or subsequent permitted additions to each. This area shall be defined by the Tree Commissioner at the time of the issuance of the ~~building-tree~~ permit and shall be the smallest possible area that permits the construction of the permitted building or improvement.

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REPLACEMENT TREE

A tree of at least ~~1 1/2~~ 2 inches diameter measured at a point on the tree four feet above grade level that is maintained in a healthy condition and survives one year after planting. This tree shall be of a similar or higher quality than the tree it is replacing.

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SHORELAND AREA

A strip of land 35 feet wide inland from Geneva Lake's ordinary high water mark (864.30 feet MSL elevation) or any navigable stream's ordinary high water mark.

STEEP SLOPE AREA

Any area of the Village where the slope exceeds 12%.

TREE PRESERVATION AREA

All areas in the Village in which trees are located.

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~~The area of a lot not designated as the building activity area where all~~

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DIAMETER AT BREAST HEIGHT (DBH)

Diameter at breast height, or DBH, is the standard for measuring trees. DBH refers to the tree diameter measured at 4.5 feet above the ground.

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PROTECTED TREES

All trees six inches in diameter or larger measured at a point on the tree four feet above grade level be preserved, protected, and require a tree removal permit.

TREE TOPPING

inappropriate pruning technique to remove the top portion of the tree's main leader(s), resulting in an overall reduction in the tree's height, size and potential health or life expectancy.

CLEAR CUTTING

The one-time, continuing, or cumulative clearing, cutting, harvesting, or other destruction (including by fire) of trees in an area (or combined areas) of more than 30% of the woodlands on a property (or up to 100% for developments approved prior to the effective date of this chapter).

~~B. Purpose. The intent and purpose of this section is to preserve the Village's character as a natural vegetated and wooded community, to maintain property values by improving and preserving the aesthetic appeal of the Village, to preserve the natural resources of the Village, to reduce the amount of erosion in the Village, to protect the quality of the waters of the State and the Village and to protect and promote the health, safety and welfare of the people by minimizing the amount of sediment and other pollutants carried by runoff to surface waters due to the erosion of land not protected by a naturally vegetated and wooded environment.~~

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C. Vegetation removal prohibited in shoreland or steep slope areas.

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(1) Vegetation removal is prohibited in the shoreland area. Natural shrubbery and all trees shall be preserved in the shoreland area. Where removed as a part of a landscaping plan approved by the Tree Commissioner, they shall be replaced with other vegetation or replacement trees that are equally effective in retarding runoff, preventing erosion and preserving natural beauty. Any shoreland area vegetation removal shall be done during the growing season and shall be stabilized and revegetated or seeded within a two-week period of removal so as to produce a vegetative cover. The ~~written permission of the Tree~~ approval of a tree removal permit by the Tree Commissioner shall be required prior to natural shrubbery and tree removal in the shoreland area.

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(2) Vegetation removal prohibited in steep slope areas. Vegetation removal is prohibited in the Village where the slope exceeds 12%. As a part of a landscaping plan approved by the Tree Commissioner, vegetation may be removed, but shall be replaced with other vegetation or replacement trees that are equally effective in retarding runoff, preventing erosion and preserving natural beauty. Any steep slope vegetation removal shall be done during the growing season and shall be stabilized and revegetated or seeded within a two-week period of removal so to produce a vegetative cover. The ~~written permission of~~ approval of a tree removal permit by the Tree Commissioner shall be required prior to natural shrubbery and tree removal in the steep slope area.

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D. Tree removal prohibited, exceptions and replacement trees.

(1) Tree removal in tree preservation area prohibited. Except for the exceptions enumerated in the following Subsection **D(2)**, it is prohibited to remove any protected tree or cause any trees to be removed from the tree preservation area of each lot.

~~During construction, no equipment movement, construction or placement of equipment or material storage shall be permitted in the tree preservation area.~~

~~-(a) No protected tree may be removed or trimmed that is located on public property, other than by the public property owner.~~

~~(b) No protected tree may be removed or trimmed that is located on the property of another unless written consent is first obtained from the property owner and a tree removal permit is obtained~~

(c) No clear cutting of protected trees from a property shall be permitted

(d) No tree topping of a protected tree shall be permitted.

(2) Exceptions. This section shall not apply to the Village of Williams Bay Department of Public Works, or any planned Village project whether on public or private property. Under the following conditions, trees may be removed from the tree preservation area after obtaining ~~written permission~~ a tree removal permit from the Village Tree Commissioner:

(a) Removal of the tree will enhance the tree preservation area, the health of the remaining trees or be consistent with good arboricultural or silvicultural practices.

(b) Trees ~~may be removed from a lot~~ where said trees represent a danger to property or the health, safety or welfare of any person, or where said tree is dead, dying, diseased, severely damaged or injured to the extent that it is likely to die or become diseased.

(c) Trees ~~may be removed~~ removed from the building activity area is minimally necessary to undertake any permitted use by right, accessory use or approved conditional use.

(d) The tree is an "invasive species" tree. An "invasive species" tree shall mean those species so designated on the most recent Wisconsin Department of Natural Resources published list of invasive tree species.

(3) Replacement trees. Whenever possible and when in keeping with good arboricultural or silvicultural practices, replacement trees shall be planted for all removed trees ~~that were not dead, dying, hazardous, or so unsafe, or unsound that they pose a safety risk to the general public.~~ They may be planted in the tree preservation area or in the building activity area after the initial construction activities are completed. All replacement trees must be planted within 30 days of final grading and shall be determined as follows:-

(a) For a removed tree with a DBH of 6 to 20 inches: one replacement tree

(c) For a removed tree with a DBH of 20 to 30 inches: two replacement trees.

(d) For a removed tree with a DBH of 30 inches or larger: three replacement trees.

E. Tree protection during construction or land disturbance. Where any construction activity, land disturbance or tree removal is taking place on any property, or nearby any adjoining property, the following tree preservation methods and standards must be followed and must be shown in advance on any application for tree removal:

(1) No construction activity, movement or placement of equipment or vehicles, placement of material or spoils or excess soil shall be placed inside the root zone and drip line of any protected tree on the property undergoing construction, as well as any adjoining property.

(2) Temporary proactive fencing shall be installed outside of each protected tree's root zone and drip line, including trees on adjoining properties that may be affected. Said fencing shall remain in place during the entire time of construction, land disturbance or tree removal, and location shall be approved by the Village Engineer or Tree Commissioner.

(3) Such other measures as may be required by the Village of Williams Bay depending on unique or unusual property conditions, tree locations or proposed construction activity or land disturbance.

F. E. Whenever in this section the planting of replacement trees is required, as an alternative, a fee in the

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amount of ~~\$250~~, \$400 for each required replacement tree may be made to the ~~Friends of Kishwaukee,~~ Ltd. Any donation shall be deposited with the Village Clerk who will make a record of the donation, ~~notify the Tree Commissioner and forward the donation to the Friends of Kishwaukee, Ltd.~~ [Added 7-6-2021 by Ord. No. 2021-07]

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G. F. Public or utility easement tree trimming. Tree trimming on public rights-of-way, on public easements or on utility easement corridors in the Village shall be done in accordance with accepted arboricultural and silvicultural practices. Any person intending to conduct tree trimming on public rights-of-way, on public easements or on utility easement corridors must first obtain the written permission of the owner of the trees to be trimmed and the written permission of the Tree Commissioner prior to the commencement of such trimming.

H. G. Soil compaction and earthen stockpiling prohibited. It is prohibited to compact soil or stockpile earthen material within the dripline of any ~~protected tree or larger measured at a point on the tree four feet above grade level.~~

I. H. Management and care of removed trees or tree branches.

- (1) Removal. All trees and tree branches removed or trimmed pursuant to this section must be removed from the owner's property so as to not be allowed to rot or decay upon the property. Such removal is required with ~~30-10~~ days of cutting or trimming.
- (2) Exception for firewood. Trees and branches intended for use as firewood may be cut and neatly stacked upon lots or parcels of real estate in the Village.

J. I. Standards and appeals.

- (1) The Tree Commissioner shall comply with good arboricultural or silvicultural practices, and the requirements of all applicable ordinances of the Village of Williams Bay, in granting or denying any permission required of the Tree Commissioner in this section.
- (2) Any applicant objecting to any decision of the Tree Commissioner has the right to appeal the decision of the Tree Commissioner to the Village Board. The objecting person must deliver a written appeal to the Village Clerk during ordinary business hours, and within 30 days of the decision of the Tree Commissioner. The Village Clerk will place the appeal upon the agenda of the next available regularly scheduled Village Board meeting, taking into consideration any notice requirements of any relevant open meetings law. The Village Board will review the decision of the Tree Commissioner. Within 60 days of the submission date of the appeal, the Village Board will either affirm the decision of the Tree Commissioner, or direct the Tree Commissioner to issue such permit with such conditions as may be appropriate.

§ 331-4 Violations and penalties.

~~Except as otherwise provided in this chapter, any person who shall violate any provision, rule or order hereunder, upon conviction thereof, shall be subject to a penalty as provided in § 1-4 of this Municipal Code.~~

Penalty. In addition to those penalties provided by the village ordinances any person who removes or substantially destroys a protected tree without a tree removal permit shall on private or public property also be fined a minimum of \$500.00 per inch of tree DBH. (In the absence of proof to the contrary, any such tree illegally removed shall be presumed to be at least four inches DBH, unless a larger size can be established. The payment of a fine shall not relieve any person found to have violated this section from the tree replacement requirement set forth herein.

Ordinance No. _____

An Ordinance Creating Section 54-169 of the Municipal Code of the Village of Fontana-on-Geneva Lake.

The Village Board of the Village of Fontana-on-Geneva Lake, Walworth County, Wisconsin, do ordain as follows:

SECTION 1. Creating Section 54-169 of the Municipal Code of the Village of Fontana-on-Geneva Lake, as follows:

Section 54-169. Transportation/removal of Aquatic Invasive Species.

(a) Prohibition against the transport of Aquatic Invasive Species. No person shall operate a vehicle or transport any boat or any water craft to or from a public highway if aquatic invasive species are attached to said vehicle, boat or personal water craft. All aquatic invasive species shall be removed from a vehicle, boat or personal water craft prior to placing such equipment into navigable waters.

(b) All persons shall decontaminate their vehicle, boat, or personal water craft at a portable Boat Cleaning Station located near the public boat launch in the Village of Fontana, if said Boat Cleaning Station is available for use.

(c) As used in this Section 54-169, the term “Aquatic Invasive Species” shall have the definition set forth in Wisconsin Administrative Code Section NR40.024(m), and any future amendments thereto.

SECTION 2. Effective Date.

This Ordinance shall be in full force and effect upon its passage, approval and publication as required by law.

PASSED AND ADOPTED by the Village Board of the Village of Fontana-on-Lake Geneva, Walworth County, Wisconsin, this ____ day of _____, 2023.

VILLAGE BOARD OF THE VILLAGE OF
FONTANA ON-GENEVA LAKE

By: _____
Patrick Kenny, Village President

Attest: _____
Drew Lussow, Village Clerk



Geneva Lake Environmental Agency

350 Constance Blvd., P.O. Box 914, Williams Bay, WI 53191

Village of Fontana - Village of Williams Bay - City of Lake Geneva - Town of Linn - Town of Walworth
Phone: 262.245.4532 Fax: 262.245.4533 Email: info@gleawi.org Website: www.gleawi.org

Memo

To: Village of Williams Bay & Fontana, City of Lake Geneva, Town of Linn & Walworth, Walworth County

From: Geneva Lake Environmental Agency

Subject: Chapter 30 Aquatic Invasive Species Ordinances

Date: 3/28/2023

I am writing to inform you that the Geneva Lake Environmental Agency recently passed a Chapter 30 Aquatic Invasive Species Ordinance draft. This ordinance aims to protect our water bodies from invasive aquatic species and maintain the ecological balance of our environment.

This ordinance will allow the municipalities the power to enforce Chapter 30 at the local level to ensure that all watercraft owners have removed and drained all water and aquatic vegetation from the watercraft and trailers.

The following are the key features of the Chapter 30 Aquatic Invasive Species Ordinances:

1. Watercraft Inspection: All watercraft entering and exiting our waterways are eligible and subject to inspections to check for invasive species and ensure that all water is drained from the craft before launching or leaving.
2. Decontamination: Watercraft owners shall drain all water and remove any visible aquatic plants or animals from the watercraft before launching or leaving any waterway before operating on any road within the municipality.
3. Penalties: Violating any of the above requirements will result in a penalty, including a fine or denied access to launch at municipal launch, should the watercraft owner decide not to drain, clean, or remove organic matter from their watercraft or trailers.
 - (a) For the first offense, a forfeiture shall be \$100, plus costs
 - (b) For a second offense, a forfeiture shall be \$175, plus costs.
 - (c) For a third and subsequent offense, a forfeiture shall be \$250, plus costs.
 - (d) Municipal launch staff can deny access to any watercraft utilizing their launch.

Chapter 30, Aquatic Invasive Species Ordinances, aims to prevent the further spread of Aquatic Invasive Species by giving each local municipality the power to enforce Chapter 30 through its municipal court system and allowing each municipality to be a part of the solution to stopping the further introduction of Aquatic Hitchhikers and protecting our waterways and preserving the environment for future generations. If you have any other questions or concerns, please do not hesitate to contact me.

Sincerely,

Jacob Schmidt
Executive Director

Section VII. Aquatic Plants and Invasive Animals.

(a) - Purpose

The purpose of this ordinance is to prevent the spread of aquatic invasive species in Geneva Lake and surrounding water bodies.

(b) - Definitions

1. The following words, terms, and phrases, when used in this article shall have the meanings described to them in this section. The words, terms, and phrases defined shall apply to this section only.
2. *Animal* - means all vertebrate and invertebrate species including but not limited to mammals, birds, reptiles, amphibians, fish, and shellfish, or their eggs, larvae, or young, but exclude humans.
3. *Aquatic Animal* - means all animals that live in, on, or near the water. This includes all vertebrate and invertebrate species, including but not limited to reptiles, amphibians, fish, and shell fish, or their eggs, larvae or young.
4. *Invasive Species* - has been previously defined under Wis. Stat. § 23.22(1)(c), and Wis. Adm. § NR 40.02(24) and the definition is hereby adopted under this code.
5. *Aquatic Invasive Species* - has been previously defined under Wis. Adm. § NR 40.02(3m) and the definition is hereby adopted under this code.
6. *Aquatic Plant* - means a nonwoody submerging, emergent, free-floating, or floating leave plant that normally grows in or near water and includes any part thereof. Any permits issued under Wis. Adm. Code § NR 19.09 shall be exempt from this definition.
7. *Decontamination* - is the process of removing Aquatic Invasive Species as defined in (5) or materials that may contain or transmit any type of invasive species by disinfection or other methods.
8. *Portable Boat Cleaning Station* - is a device provided at public or private lake access to remove all potential invasive species.

(c) - Prohibition Against the Transport of Plants and Aquatic Animals.

1. No person may operate a vehicle, or transport any boat, personal watercraft, canoe, kayak, paddle board or associated trailer, or boating equipment, fishing equipment, hunting and/or trapping equipment from navigable waters onto a public highway if aquatic plants, or aquatic animals are attached. All aquatic

plants and aquatic animals shall be removed prior to entry onto a public highway or launching a boat or placing equipment or trailers into navigable waters.

2. When available, an operator or owner of a vehicle, boat, personal watercraft, canoe, kayak, paddle board, or associated trailer shall use at public or private access, the person shall decontaminate the boat per the posted instructions on the Portable Boat Cleaning Station.
3. This section shall not apply to bait used on that particular body of water in accordance with the Department of Natural Resources, or applicable Wisconsin Administrative Codes.

(d) – Enforcement

1. Any County or Municipality Law Enforcement Officer shall have authority to issue a citation pursuant to Wis. Stat. §66.0113(1)(a).
2. All forfeitures shall be collected and retained by the enforcing agency.
3. An offense shall be considered by each instance of violation, not by each vehicle or equipment subject to this ordinance.

Walworth County reference— General penalty, § 1-12; statutory misdemeanors and forfeitures adopted, § 14 Citations, § 38-1; sheriff, ch. 46; excavation regulations enforced by citation, § 54-43; cash deposits for violation of the excavation regulations, § 54-45; issuance of citations, §§ 54-46, 54-98.

State Law reference— Citation system, Wis. Stats. § 66.0113

Section X. Penalties.

6. Any person who violates Section VII of the Joint Uniform Lake Law Ordinances shall be subject to a forfeiture plus court costs as follows:
 - (a) For the first offense, a forfeiture shall be \$100, plus costs
 - (b) For a second offense, a forfeiture shall be \$175, plus costs.
 - (c) For a third and subsequent offense, a forfeiture shall be \$250, plus costs.



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE MONDAY, JULY 5, 2023, AT 6:45 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 7:33pm

Roll Call

Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustee Jaramillo, Umans and Wright, Administrator Lothspeich, Treasurer Peternell, Director of Public Works Edwards, Allison Schwark; Municipal Code Enforcement.

Meeting Minutes

D'Alessandro/Umans motion to approve meeting minutes of June 5, 2023. Unanimously carried.

Williams Bay Zoning Administrator Schaeffer Municipal Services Contract Amendment – Office Hours Changes

Lothspeich stated that Schaeffer is requesting changing her office hours from Mondays 2:30-4:30 pm and Wednesdays 1:00-4:00pm to Tuesdays 2:00-5:00pm and Wednesdays 11:00-1:00pm.

Umans/D'Alessandro motion to recommend Village Board approval of Williams Bay Zoning Administrator Schaeffer Municipal Services Contract Amendment – Office Hours Changes. Unanimously carried.

Resolution R-40-23 Budget

Peternell stated that a recommendation was made by the auditor to create a separate fund for EMS IGA related revenues and expenditures. This resolution reallocates the tax levy and expenditures from the General Fund to the new fund.

D'Alessandro/Umans motion to recommend Village Board approval of Resolution R-40-23 Budget. Unanimously carried.

Debt Service Fund Balance Recommendation

Peternell stated that she contacted Baird regarding the accumulated debt service fund balance. He stated that the balance could be applied to prepay a portion of the 2017 Bonds that are callable on 4/01/24 and have balances with coupons at 4.00%. Most of the 2017 borrowing funded levy supported projects. By applying the balance of \$489,189 it would reduce interest cost by \$228,500 over the remaining life of the borrowing and it would shorten the maturity by two years.

Wright/Umans motion to recommend Village Board approval of prepaying a portion of the 2017 Bonds that are callable on 4/01/24. Unanimously carried.

Statement of Work: Scan Project – Gordon Flesch Company, Inc.

The Committee reviewed the statement of work to scan minutes, ordinances, and resolutions in the amount of \$4,284.

Umans/D'Alessandro motion to recommend Village Board approval of the statement of work in the amount of \$4,284. Unanimously carried.

Lease for Ambulance Use agreement between the Village of Williams Bay and Village of Fontana

Lothspeich stated that discussions with Williams Bay and Fontana will occur the week of July 9th to determine which ambulance will be leased to Fontana. It was the consensus of the Committee that the 2022 Ambulance should be provided to Fontana as the proposed IGA is written. Wright/Umans motion to recommend Village Board approval of Intergovernmental Agreement (IGA) Between the Village of Williams Bay and Village of Fontana RE: Fontana Provided Ambulance and Emergency Medical

Services (EMS) for Williams Bay. Consideration of: (1) First Amendment to IGA; (2) Addendum A – Identified Costs and (3) Addendum B – Lease for Ambulance Use Agreement. Unanimously carried.

Treasurer Report

Peternell updated the Committee on the following items:

- The Shared Revenue bill has been passed; it will provide an additional \$82k in funding for Williams Bay. New funds may be utilized for: law enforcement, fire protection, emergency medical services, emergency response communication, public works, courts, and transportation.
- Had 2nd meeting with Baird and Department Heads on the Capital Improvement Plan (CIP). Department heads completed templates to forecast the next 5 years of capital expenditures. Baird will be completing a rough draft of CIP and meeting with Administrator and Treasurer to review in mid-July.

Monthly activity of Borrowing projects

The Committee reviewed the to date spending of the borrowed funds. The Committee requested that the spend-down requirements be added for the August report.

2024 Draft Williams Bay Budget Timeline

The Committee reviewed the draft 2024 budget timeline.

Adjourn

Umans/D'Alessandro motion to adjourn at 8:00pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Finance & Personnel Committee

August 3, 2023

Mr. David Lothspeich, Administrator
Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191

Subject: Williams Bay – Theatre Road Tennis and Basketball Court

Dear Mr. Lothspeich:

Listed below are the bids received at 10:00 A.M. on August 3, 2023, for the two contracts associated with the Theatre Road Tennis and Basketball Court Project. Enclosed is a sheet showing the plan holders at the time of bid. The bid holding period is 45 days.

Contract A: Everything Except Electrical and Lighting

<u>BIDDER</u>	<u>BID AMOUNT</u>
DK Contractors Prairie, WI	\$329,144.00

Contract B: Electrical and Lighting

<u>BIDDER</u>	<u>BASE BID</u>	<u>ALTERNATE -DEDUCT</u>
WIL-surge Electric, Inc. Butler, WI	\$133,921.00	(\$101,161.00)

The alternate bid on Contract B allows the Village to delete the items associated with the lighting that can be installed later, if needed, for financial reasons and still have the functions of the courts before May of 2024. This deduct represents 16 lights/poles, the conductors, and the control panel. The total of bid prices if the Village selects this option is \$361,904.00 (\$329,144 + \$133,921.00 – 101,161.00). The Village would be paying \$32,760.00 to have the ability to light the fields in the future.

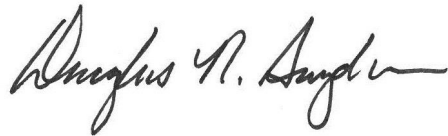
The Village previously bid a version of this project and got results between \$291,500 and \$470,000 for a design that included 6 lights and no drainage system under the pavement. We understand the budget for the project is \$250,000.

We will provide a recommendation following Village review of the bid results.

Please call if you have any questions.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Douglas R. Snyder, PE

DRS\jmc

C/encs.: Tina Kolls, Clerk (w/original bids)

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Village of Williams Bay, WI - Theatre Road Tennis and Basketball Court

Quest eBidDoc™ Number: 8596926

Closing Date: Thu, 08/03/2023 10:00 AM CDT Posting Type: Construction Project Owner Name: Village of Williams Bay Solicitor Name: Baxter & Woodman, Inc. Contact: Doug Snyder Phone: 262-492-1462 Email: dsnyder@baxterwoodman.com

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cont.	Bus. Desig	Entry Date	Doc Type	Contract A Contract 1 Bid	Contract B TOTAL BID	Contract B Deduct
Musco Lighting 2107 Stewart Rd. Muscatine, IA-52761	Bid Center bid.center@musco.com	8007561205 800374-8402		Supplier	07/26/2023	eBidDoc			
Minnesota Builders 5500 Hennepin Ave. 1123 Glenwood Ave. Minneapolis, MN-55405	David Siegel adsiegel@mbcbox.org	612-381-2625		Plan Room	07/25/2023	eBidDoc			
Wolf Paving 1320 Walnut Ridge Dr. Hartland, WI-53029	Wolf Paving bidrequest@wolfpaving.com	262-966-2121		Unknown	07/26/2023	eBidDoc			
WIL-surge Electric, Inc 13201 W Silver Spring Rd. Butler, WI-53007	AmaraRae Pinter wilsurge@wilsurge.com	262-781-9210 262-781-9610		Prime Bidder	07/25/2023	eBidDoc		\$133,921.00	\$101,161.00
DK Contractors 11013 122nd St. Pleasant Prairie, WI-53168	Kevin Garrison kevingarrison@dkcontractors.net	262-857-7414 262-857-2927	WBE	Prime Bidder	07/28/2023	eBidDoc	\$329,144.00		
Ferguson Waterworks 1400 N. RICHMOND ST., 53501 N. RICHMOND ST., APPLETON, WI-54913	Joshua Triebenbach joshua.triebenbach@ferguson.com	920-731-3252 920-731-2305		Supplier	07/28/2023	eBidDoc			
ConstructConnect 3825 Edwards Rd. Cincinnati, OH-45209	Eric Mills coniant@constructconnect.com	800-384-2059 866-570-8187		Plan Room	07/27/2023	eBidDoc			
Odling Construction, Inc. 4941 Townhall Rd. Delevan, WI-53115	Dean Odling odlingconstruction@gmail.com	262-728-6148 262-728-0290		Prime Bidder	07/28/2023	eBidDoc			
Vanderstappen Power Plus, Inc DBA VP+ N1888 State Road 120, Lake Geneva, WI-53147	John or Jennifer john@vpplus.net	262-248-8684	VOSB	Construction Manager	07/31/2023	eBidDoc			
Reesmans Excavating & Grading, Inc. 28815 Bushnell Road, Burlington, WI-53105	Chris St.Clair estimating@reesmans.com	262-539-3124 262-539-2665		Prime Bidder	07/31/2023	eBidDoc			
Adams Electric 20 Wisconsin St. Elkhorn, WI-53121	John Orr john@adamspower.com	262-944-3143		Prime Bidder	08/01/2023	eBidDoc			

August 3, 2023

Mr. David Lothspeich, Administrator
Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191

Subject: Williams Bay – Geneva Lake Dredging at Southwick Creek

Dear Mr. Lothspeich:

Listed below are the bids received at 10:00 A.M. on August 3, 2023 for the Geneva Lake Dredging at Southwick Creek Project:

<u>BIDDER</u>	<u>BASE BID</u>	<u>ALTERNATE DEDUCT</u>
RLP Diversified Inc. Burlington, WI	\$180,000.00	(\$20,000.00)

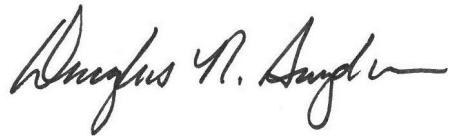
The base bid includes the loading, hauling, and disposal of the dewatered sediment by the Contractor without involvement by Village staff or free use of the Odling Construction pit as a disposal site. We asked Odling Construction for a price to load and haul the dewatered sediment and expect to have the quote before the August 7th meeting. The bid holding period is 45 days.

We will forward a recommendation following bid review by the Village.

Please call if you have any questions.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Douglas R. Snyder, PE

JWM:DRS:jmc
C/encs.: Tina Kolls, Clerk (w/original bids)
P:\WLMSV\222379-Dredging at SW Creek\Bidding\Rec Award.docx

Village of Williams Bay, WI - Geneva Lake Dredging

Quest eBidDoc™ Number: 8596934

Closing Date: Thu, 08/03/2023 10:00 AM CDT Posting Type: Construction Project Owner Name: Village of Williams Bay Solicitor Name: Baxter & Woodman, Inc. Contact: Doug Snyder Phone: 262-492-1462 Email: dsnyder@baxterwoodman.com

TOTAL
BID
\$180,000.00
ACT
DEDUCT
\$20,000.00

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cert	Bus. Desig	Entry Date	Doc Type	Comments
R/L Diversified Inc. 207 Front Street Burlington, WI-53106	Andy Keyes rkeyes@rli.com	262-206-1297		Prime Bidder	07/24/2023	eBidDoc	
Veit & Company, Inc. 14000 Veit Place, Rogers, MN-55374	Patrice Brodning estimating@veitusa.com	763-428-2242 763-428-8348		Prime Bidder	07/24/2023	eBidDoc	
ConstructConnect 3923 Edwards Rd Chickama, OH-46009	Eric Mills content@constructconnect.com	800-364-2069 866-570-8187		Plan Room	07/28/2023	eBidDoc	
Paragon Integrated Services Group, LLC 8811 West 500 North Mendota, WI-53181	Dan Mount dmount@paragonisg.com	7408185052	MBE	Prime Bidder	07/27/2023	eBidDoc	
Midwest Amphibious Equipment PO Box 57, Grand Rapids, MN-55744	Matt Brink matt@ma-equipment.com	2182322174		Prime Bidder	07/27/2023	eBidDoc	
MERRELL BROS INC 8811 WEST 500 NORTH KOKOMO, IN-46901	TERRY MERRELL kim.fuller@merrellbros.com	574-689-7792 574-689-7476		Prime Bidder	07/28/2023	eBidDoc	
Drex Inc. 1213 N Sherman Ave #381, Madison, WI-53704	Scott Langum scottlangum@draxco.com	808-692-5650		Prime Bidder	07/31/2023	eBidDoc	
Odling Construction, Inc. 5411 Tomlinson Rd Delafield, WI-53116	Dean Odling odlingconstruction@gmail.com	262-728-5148 262-728-0280		Prime Bidder	08/02/2023	eBidDoc	
Integrated Lakes Management, Inc. 110 Le Baron St. Waukegan, IL-60085	Debbie Budyak dbudyak@lmenvironment.com	847-244-6682 847-244-0281	SBE	Prime Bidder	08/02/2023	eBidDoc	

Project	Cost	Year for Project	Actual Cost
Southwick Creek Realignment**	\$500,000.00		\$528.75
** Less reallocation per Resolution R-13-23 (Southwick Creek dredging)	-\$11,100.00	Village Project	
** Less reallocation per Resolution R-19-23 (Southwick Creek dredging)	-\$5,878.21	Village Project	
** Less reallocation per Resolution R-14-23 (SEWRPC Study)	-\$42,000.00	Water Project	
** Less reallocation per Resolution R-36-23 (Well #2 Pump Replacement)	<u>-\$18,600.00</u>	Water Project	
Remaining balance of Southwick Creek realignment allocation	\$422,421.79		
Engineering			\$528.75
Construction			\$0.00

Vendor	Description	Invoice Date	Invoice \$\$	Invoice #
Baxter & Woodman		11/22/2022	\$528.75	241001
Total Engineering			\$528.75	
Total Construction			\$0.00	
Total Project Cost			\$528.75	

August 3, 2023

Mr. David Lothspeich, Administrator
Village of Williams Bay
250 Williams Street
Williams Bay, WI 53191

Subject: Williams Bay – Lime Reactor Cleaning

Dear Mr. Lothspeich:

Listed below are the bids received at 10:00 A.M. on August 3, 2023, for the Lime Reactor Cleaning Project. Enclosed is a list of plan holders at the time of bid. The original budget was \$200,000.

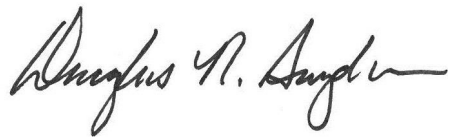
<u>BIDDER</u>	<u>BASE BID AMOUNT</u>
TMI Coatings, Inc. Paul, MN	\$343,000.00

We analyzed the bids, and find TMI Coatings, Inc. to be the lowest, responsible, and responsive Bidder, and believe that TMI Coatings, Inc. is qualified to complete the Project. We recommend that the Village award the Contract to TMI Coatings, Inc. for \$343,000.00 contingent on financing and regulatory permits.

Please advise us of your decision and call if you have any questions.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Douglas R. Snyder, PE

DRS:jmc
C/encs.: Tina Kolls, Clerk (w/original bids)

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Village of Williams Bay, WI - Lime Reactor Cleaning

Quest eBidDoc" Number: 8596931

Closing Date: Thu, 08/03/2023 10:00 AM CDT **Posting Type:** Construction Project **Owner Name:** Village of Williams Bay **Solicitor Name:** Baxter & Woodman, Inc. **Contact:** Doug Snyder **Phone:** 262-492-1462 **Email:** dsnyder@baxterwoodman.com

<u>Company Name & Address</u>	<u>Contact Name/Email Address</u>	<u>Phone/Fax</u>	<u>Bus. Cat</u>	<u>Bus. Desig</u>	<u>Entry Date</u>	<u>Doc Type</u>	<u>Comments</u>
Mid City Corporation 12930 W. Custer Avenue, Butler, WI-53007	Mid City Corporation estimating@midcitycorp.us	262-781-5940 262-781-4005	SBE	Prime Bidder	07/21/2023	eBidDoc	
ConstructConnect 3825 Edwards Rd. Cincinnati, OH-45209	Eric Mills eremill@constructconnect.com	800-364-2059 866-570-8187		Plan Room	07/26/2023	eBidDoc	
TMI Coatings, Inc. 3291 Terminal Drive, St. Paul, MN-55121	Tracy Giori tmi@tmicoatings.com	661-462-6100 661-462-0598	SBE/WBE	Prime Bidder	07/28/2023	eBidDoc	
V&T Painting LLC 5856 Gramercy Ct. Farmington Hills, MI-48336	Vasel Malaj vaselpainting@aol.com	2484971494	SBE	Prime Bidder	07/28/2023	eBidDoc	
							BID AMOUNT
							\$ 343,000.00

August 3, 2023

Mr. David Lothspeich, Administrator
Village of Williams Bay
250 Williams Street
Williams Bay WI 53191

Subject: Williams Bay – Well 2 Pump Replacement

Dear Mr. Lothspeich:

Listed below are the bids received at 10:00 A.M. on August 3, 2023, for the Well 2 Pump Replacement Project. Enclosed are the plan holders at the time of bid. The bid holding period is 45 days.

<u>BIDDER</u>	<u>BID AMOUNT</u>
Water Well Solutions Butler, WI	\$153,169.00
Midwest Well Solutions, d/b/a Municipal Well & Pump Waupun, WI	\$173,273.00
Mid City Corporation Butler, WI	\$176,600.00
CTW Corporation Lannon, WI	\$203,520.00

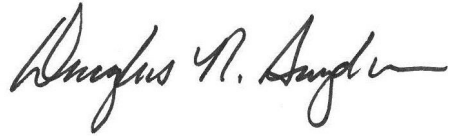
The bid amount includes a \$5,000 cash allowance for direct charges from Alliant Energy for the service replacement and Energencs for revisions to the Village control system at the water plant. The original project estimate was \$250,000.

We analyzed the bids, and find Water Well Solutions to be the lowest, responsible, and responsive Bidder, and believe that Water Well Solutions is qualified to complete the Project. We recommend that the Village award the Contract to Water Well Solutions for \$153,169.00 contingent on regulatory permits.

Please advise us of your decision and call if you have any questions.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Douglas R. Snyder, PE

JWM:DRS:jmc

C/encs.: Tina Kolls, Clerk (w/original bids)

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Village of Williams Bay, WI - Well No. 2 Pump Replacement

Quest eBidDoc" Number: 8596922

Closing Date: Thu, 08/03/2023 10:00 AM CDT Posting Type: Construction Project Owner Name: Village of Williams Bay Solicitor Name: Baxter & Woodman, Inc. Contact: Doug Snyder Phone: 262-492-1462 Email: dsnyder@baxterwoodman.com

Company Name & Address	Contact Name/Email Address	Phone/Fax	Bus. Cont.	Bus. Desig.	Entry Date	Doc Type	Comments
Mid City Corporation 2830 W. Custer Avenue, Butler, WI 53007	Mid City Corporation estimating@midcitycorp.us	262-781-5940 262-781-4005	SBE	Prime Bidder	07/21/2023	eBidDoc	
Midwest Well Services, dba Municipal Well & Pump 1212 Storkach Drive, Waupun, WI 53983	Brian Brodersen bbrodersen@municipalwellandpump.com	920-324-3400 820-324-3431		Prime Bidder	07/24/2023	eBidDoc	\$176,600.00
Minnesota Builders Exchange 1123 Glenwood Ave, Minneapolis, MN 55405	David Siegal addenda@mbex.org	612-381-2625		Plan Room	07/26/2023	eBidDoc	\$173,273.00
Core & Main LP 2804 Larue Fields Lane, Sun Prairie, WI 53590	Eric Suszka Eric.Suszka@coreandmain.com	608-434-1311		Supplier	07/26/2023	eBidDoc	
Ferguson Waterworks #1476 5350 N. RICHMOND ST., APPLETON, WI 54913	Joshua Tiebenbach joshua.tiebenbach@ferguson.com	920-731-3252 920-731-2305		Supplier	07/27/2023	eBidDoc	
ConstructConnect 3825 Edwards Rd, Cincinnati, OH 45209	Eric Mills content@constructconnect.com	800-384-2059 866-570-8187		Plan Room	07/27/2023	eBidDoc	
J. Miller Electric, Inc. 512 S. Park St. Port Washington, WI 53074	Justin Miller justin.jmillerelectric@gmail.com	262-284-2846 262-284-8282		Subcontractor	07/28/2023	eBidDoc	
Dorner Company N81 W23043 Silver Spring Dr, Sussex, WI- 53089	Pete Pronold petep@dornerco.com	262-29322100 262-29322101		Supplier	07/31/2023	eBidDoc	
Vanderstappen Power Plus, Inc DBA VP+ N1888 State Road 120, Lake Geneva, WI 53147	John or Jennifer john@vpplus.net	262-249-8584	VOSB	Construction Manager	07/31/2023	eBidDoc	
Crane Engineering Sales, Inc PO Box 38, Kimberly, WI- 54138	Dawn Draeger d.draeger@craneengineering.net	920-257-0109 920-733-2871		Supplier	08/01/2023	eBidDoc	
JMB & Associates N50 W13906 Overview Drive, Menomonie Falls, WI 53051	Jeff Miller jeffm@jmb-assoc.com	262-432-0630 262-432-0635	SBE	Supplier	08/01/2023	eBidDoc	
CTW Corporation, Wells and Fanning 3380 Old Military RD, De Pere, WI 54115	Troy Simonar troy.simonar@ctwcorporation.com	920-366-9850	SBE	Prime Bidder	08/02/2023	eBidDoc	
Emergenetics, Inc 200 East Main Drive, Saukville, WI 53080	Doralee Piering doralee.piering@emergenetics.com	262-377-8360 262-377-1515	SBE	Supplier	08/02/2023	eBidDoc	
Power Tech LLC 333 N. Main St., Walworth, WI 53184	Brandon Reschke office@powertech.llc	262-276-9138	SBE	Subcontractor	08/02/2023	eBidDoc	

Waterwell Solutions
Oconomowoc, WI

\$153,169.00

CTW Corporation
Lannon, WI

\$203,520.00



MEMORANDUM

DATE: AUGUST 7, 2023
TO: COMMITTEE MEETINGS
FROM: LORI PETERNELL, VILLAGE TREASURER
RE: CONSIDERATION OF AMENDING THE 2023 BUDGET

While working on the 2024 budget, I noticed that the 2023 budget has the tipping recycling expense included in the general fund budget. Therefore, this budget amendment moves \$12,800 from the General Fund levy and General Fund expense to the Recycling Fund levy and Recycling Fund expense. In turn, this will increase the amount of the state recycling grant moving forward as it is calculated based on actual recycling costs.

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-51-2023**

**A RESOLUTION AMENDING THE 2023 GENERAL FUND OPERATING BUDGET
THE VILLAGE BOARD OF THE VILLAGE OF WILLIAMS BAY, WALWORTH COUNTY,
WISCONSIN, RESOLVES AS FOLLOWS:**

WHEREAS, the Village of Williams Bay's 2023 General Fund annual budget was approved by the Village Board of Trustees on December 5, 2022; and

WHEREAS, pursuant to Wis. Statutes section 65.90(5)(a), the Village Board of Williams Bay is permitted to approve budget amendments to its adopted budget; and

WHEREAS, Wisconsin State law requires all municipalities adopt a recycling program to its residents; and

NOW THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby approve the following transfers: **(1)** the sum of \$12,800 transfer from the General Fund Tax Levy (100-41100) to the 2023 Recycling Tax Levy (225-41100) and **(2)** the sum of \$12,800 transfer from the Refuse Collections (100-54710-000) to the 2023 Recycling Tipping Fees (225-54635-165); and

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Publication. this resolution be published within 15 days of the adoption as prescribed under Wis. Statutes section 65.90 (5)(a).

Section III: Approval. The President and Board of Trustees hereby approves the recommended work order, therefore.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____ 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

Repair Management
BY NAVISTAR

LAKESIDE INTL, LLC

3850 KENNEDY RD. - JANESVILLE, WI 535458822

Phone: (1) 608-7548195 - Fax: (1) 608-7548053

Estimate Number: 4071303 - RO Number: 5087339

Service Writer: Casey Mangrum - Date: 7/5/2023 10:38 AM (C)

Currency: USD

Unit No:

VILLAGE OF WILLIAMS BAY

VIN: 1HTWDAAR26J401492

Model: 7400 SFA 4X2

Engine: INTL DT466 HT 285HP/2400 GOV

Make: International

Delivered: 5/31/2006

In Service: 17 Years 1 Months

Mileage: 27346 Eng Hrs: 0

Recall/AFC: No

Contact Name: JERRY MEHRING

Position: primary

Phone: (262) 245-2706

E-Mail:

PO Number:

Operation Section A	Qty/Time	Labor Cost	Parts Cost	Core Charge	Total Cost
Cylinder Head Or Replace Gasket, R & R And/Or Replace (1) HEAD, CYLINDER, RENEWED 05-06MY (1) GASKET, KIT, CYL HEAD GSKET (1) GASKET, INLET (1) SEAL, RING O #214 (1) THERMOSTAT, TEMP REGULATOR (6) WASHER, LOWER SUPPORT (2) CLAMP, HOSE RADIATOR, 2.25-3.13 IN. INSIDE DIA INLET (2) GASKET, EXHAUST GAS RECIRCULATION, EGR TUBE TO EGR VALVE (1) GASKET EGR VALVE TO INLET DUCT (1) GASKET, INLET DUCT TO INTAKE MANIFOLD (1) CLAMP HEAT EXCHANGER (12) GUIDE, VALVE LIFTER, ENGINE (1) GASKET, EXHAUST GAS RECIRCULATION, COOLER TO MANIFOLD (1) COOLER KIT, RECIRCULATION, 17 IN.	21.0	\$3,777.90	\$13,679.87	\$798.00	\$18,255.77
Road Test / Test Drive - ROAD TEST	0.0	\$0.00	\$0.00	\$0.00	\$64.95

Complaint:	COOLANT LOSS
Cause:	CRACKED CYLINDER HEAD, AND BAD EGR COOLERS
Correction:	REPLACE HEAD AND COOLERS; REPLACE EXHAUST MANIFOLD

Operation Section B	Qty/Time	Labor Cost	Parts Cost	Core Charge	Total Cost
Exhaust Manifold And/Or Gasket, Replace (1) MANIFOLD ASSY EXHAUST LOW MT (12) BOLT, TORQUE PREVAILING, M12 X 1.75 X 40MM (1) TUBE, EXHAUST BACK PRESSURE	6.5	\$1,169.35	\$1,525.48	\$0.00	\$2,694.83

Complaint:	Not Available
Cause:	Not Available
Correction:	Not Available

Notes: [7/5/2023 10:38 AM] - Dealer: WHILE REPLACING HEAD GASKET, FOUND HEAD CRACKED: REPLACE CYLINDER HEAD

Summary	
Parts:	\$15,205.35
Core:	\$798.00

Labor:	\$4,947.25
Other Items:	\$64.95
Shop:	\$289.99
Tax:	\$0.00
Haz. Waste:	\$10.00
TOTAL:	\$21,315.54

This estimate is subject to teardown and inspection and is valid for 30 days from date above. I, the undersigned, authorize you to perform the repairs and furnish the necessary materials. I understand any costs verbally quoted are an estimate only and not binding. Your employees may operate vehicle for inspecting, testing and delivery at my risk. You will not be responsible for loss or damage to vehicle or articles left in it. AUTHORIZED BY: _____
DATE: ____/____/____



VILLAGE OF WILLIAMS BAY

Office of the Director of Public Works

July 27, 2023

The Village of Williams Bay is requesting a proposal for CIPP sewer line installation to be completed in 2023.

The proposal shall be for approx. 920 ft. of 8" pipe in 3 segments and approx. 239 ft of 6" in 1 segment. With the lining the Village would also like a proposal for televising approx. 342 ft of 6" in 2 segments and then quoted for possible immediate lining.

The price shall include:

- Labor, material, and equipment
- Mobilization and traffic control (cones and signs as needed)
- Light cleaning, root cutting, and televising prior to installation of liner
- Bypass pumping, there shall be no backups
- Installation of 4.5mm for 6" and 6.0mm for 8" finished thickness fully structural CIPP
- Installation of liner per industry standards, ASTM F1216
- Reinstatement of active service connections
- Televising of sewers after installation of liner
- Provide reports post lining

A map snippet is attached, the lining segments included are 87.3-87.2, 86A-86, 85-84, 84-83 and the televising and possible lining segments are 86-85A, 85A-85.

Also attached are the televising videos for review of the lining segments.

Proposals should be returned to the Village of Williams Bay by August 15, 2023

Best Regards,

A handwritten signature in black ink, appearing to read "Wayne Edwards", is written over a horizontal line.

Wayne Edwards
Director of Public Works
wedwards@vi.williamsbay.wi.gov

Village of Williams Bay
Full Time Public Works/Water Operator

The Village of Williams Bay is seeking an individual for a full-time position to assist with public works operations including; water, sewer, streets, parks and buildings. Some required tasks include water plant operations, sewer maintenance, snow removal and a variety of building and equipment maintenance and repairs. Typical works days are Monday-Friday and a rotating weekend schedule. Applicants must possess a valid driver's license and obtain a CDL within 6 months of employment. Water operation certification is not required but preferred. Computer experience including Microsoft products, email and GIS Mapping is preferred. Salary will be based upon certification and work-related experience. The Village offers a full benefit package.

For additional information and to obtain an application please visit our website at williamsbay.org or at the Village Hall. Please submit your application to:

Wayne Edwards
Director of Public Works
P.O. Box 580
250 Williams Street
Williams Bay, WI 53191
wedwards@vi.williamsbay.wi.gov

Position open until filled.
Applications available at williamsbay.org

2023 Individual Goals --- David Lothspeich

Draft: 8/1/2023

DRAFT 2023

1. Lead process to develop a Capital Expense Plan for the Village
2. Develop proposals for use of federal and/or state funds: ARPA, grants, loans
3. Develop and refine annotated agendas for Village Board and Committee meetings
4. Develop a Village Board handbook and orientation process for Board consideration and adoption
5. Lead project to secure proposals for a downtown Master Plan, to include parking, streetscape, traffic flows (2023 and ongoing for implementation).
6. Budget compliance and development
7. Replace Treasurer.

DRAFT 2024

1. Develop proposals for reorganizing building and zoning permitting processes (2023 and ongoing)
2. Develop a financial analysis of the Kayak/Paddleboard rental operation
3. Develop proposals for comprehensive financial policies for Board consideration and adoption
4. Develop proposals for long term strategy for EMS and Fire protection for Board consideration (2023 and ongoing)
5. Review Comprehensive Plan and make recommendations for priority actions that might be taken
6. Budget compliance and development

**Village of Williams Bay
Performance Appraisal Report
for the
Village Administrator**

Date: _____

Individual Goals from this Review Period

Section Weight- 50%

Title of Goal #1 _____ Due Date: _____

Outcome: _____

Weight:

Rating:

Title of Goal #2 _____ Due Date: _____

Outcome: _____

Weight:

Rating:

Title of Goal #3 _____ Due Date: _____

Outcome: _____

Weight:

Rating:

Title of Goal #4 _____ Due Date: _____

Outcome: _____

Weight:

Rating:

Title of Goal #5 _____ Due Date: _____

Outcome: _____

Weight:

Rating:

Performance Standards**Section Weight- 25%**

Strategic Planning & Implementation- Understands Village and departmental goals and required course of action. Appropriately allocates resources to pursue goals. Develops action plans to support strategic objectives. Works successfully with departmental supervisory staff and public officials to build and promote a commitment to strategic efforts. Works through own strategic plan and follows up to make sure progress is being made departmentally.

Comments: _____

Weight: 15%

Rating:

Financial Management- Works closely with others to develop and manage an accurate and timely budget to achieve departmental and Village financial needs. Investigates new processes, products, equipment, or services to reduce expenses or increase revenue. Monitors departmental budget on a consistent basis to respond timely to issues as they arise. Understands financial implications of decisions.

Comments: _____

Weight: 15%

Rating:

Human Resources Management- Promotes Human Resources policies and practices, helping others to understand and apply them. Actions and words strongly demonstrate support of the organization's policies and work rules. Ensures that the appropriate people are included in the decision-making process. Department is adequately staffed. Exercise excellent judgement in workforce planning, disciplinary actions, and other employee related issues.

Comments: _____

Weight: 15%

Rating

Technical Competence: Skilled in utilizing the available technology, computer systems, software, databases, and other tools to provide effective departmental services and follow up. Works to be aware of emerging technological innovations and their potential organizational applications. Understands and interprets technical information including rules, regulations, instructions, reports, charts, graphs, or tables and can apply information to specific situations.

Comments: _____

Weight: 15%

Rating:

Supervisory Responsibilities- Leads by example. Provides clear direction. Builds and maintains teamwork. Empowers staff members. Helps supervisors deal with problematic situations. Monitors ongoing departmental outcomes. Provides timely performance feedback that helps members of department know how they are doing and encourages improvement.

Comments: _____

Weight: 25%

Rating:

Compliance- Demonstrates commitment to Village's compliance with all appropriate standards, statutes, regulations and ordinances by having a full understanding of requirements, supplemented by Counsel input as needed, and taking all steps, personally, in direction to staff and in input to the Village Board to assure the Village is in compliance.

Comments: _____

Weight: 15%

Rating:

Core Competencies**Section Weight- 25%**

Job Knowledge- Demonstrates sufficient job knowledge and related skills to perform job requirements satisfactorily. Invests time in learning new techniques, approaches, and skills to perform tasks that manage responsibility well.

Comments: _____

Weight: 20%

Rating:

Leadership- Making a sustained difference through working effectively with others at every level of an organization, focusing action on the important, leading by example, communication productively even during difficult situations and managing resources, while providing direction and feedback.

Comments: _____

Weight: 20%

Rating:

Communication/Conflict Resolution- Communicates clearly, persuasively, and professionally. Insures that key issues are addressed in the appropriate method and that important information is provided quickly and effectively. Demonstrates ability to create and deliver formal and informal verbal and written communication free of punctuation, spelling, grammatical or other errors without intimidation or negative escalation.

Comments: _____

Weight: 20%

Rating:

Problem Solving- Identifies problems in a timely manner. Uses appropriate problem-solving techniques and tools to assess and resolve problems.

Comments: _____

Weight: 10%

Rating:

Relationship/Rapport/People Skills- Develops positive relationships with coworkers, customers, or the public by making others feel their concerns and contributions are welcome. Role models ethical and respectful behavior. Demonstrates a high level of sensitivity, helpfulness, and appropriate confidentiality when addressing conflicting expectations.

Comments: _____

Weight: 10%

Rating:

Concern for Effectiveness- Develops and implements a consistent set of best practices. Understands the level of accuracy, thoroughness, attention, and action required to perform roles effectively.

Comments: _____

Weight: 5%

Rating:

Self-Development- Proactively identifies approaches to improve own performance and seeks knowledge and skill building activities as well as feedback to support development and career goals.

Participates in training and development opportunities, welcomes new learning and the challenge of unfamiliar tasks.

Comments: _____

Weight: 5%

Rating:

Tolerance for Stress, Ambiguity, and Change- Demonstrates flexibility in applying different approaches to changing work demands. Maintains composure and control. Maintains an even temperament exercising restraint and not overreacting in emotionally-charged situations.

Comments: _____

Weight: 10%

Rating:

Overall Performance Rating _____ %

Enter Comments Regarding Overall Rating:

*I have reviewed this document and discussed the contents with the Village President and the Finance and Personnel Committee Chair.

Village Administrator Signature/Date: _____

Comments from Village Administrator: _____

Village President Signature/Date: _____

Finance and Personnel Chair Signature/Date: _____

Ratings:

4.0 – 5.0: Above Average, High Level Performance

3.0 – 3.99 Average

0 – 2.99 Below Average, Corrective Action Indicated

2023 Wisconsin Act 12 Information

The Wisconsin Department of Revenue (DOR) is providing the following overview of [2023 Wisconsin Act 12](#), which contains significant statewide changes. We will continue to provide guidance throughout this process, whether it be through emails, webinars, presentations, common questions, or another means.

1. Exempts personal property from taxation and creates additional personal property aid payment
2. Changes shared revenue programs
3. Establishes new levy limit calculations for municipalities with Tax Incremental Districts (TIDs)
4. Amends maintenance of effort laws requiring consistent local funding of law enforcement, fire and emergency medical services and creates new reporting requirement
5. Creates innovation grants for counties and municipalities
6. Other local government changes including Tax Incremental Finance and a new DOR report with local government financial information

1. Personal Property Exemption

Effective date – January 1, 2024

Affected chapters – 26, 33, 60, 66, 70, 71, 73, 76, 77, 78, 79, 706, 815, 978

Summary of changes

- a. Exempts personal property from taxation beginning with assessments as of January 1, 2024**
 - Locally assessed personal property under Ch. 70
 - State assessed manufacturing personal property under Ch. 70
 - State assessed rail personal property under Ch. 76
- b. Maintains personal property assessment and taxation laws for:**
 - Completion of the 2023 personal property tax collections during 2024
 - Correction of 2023 personal property errors on the 2024 assessment roll
 - Assessment of omitted personal property from the 2022 and 2023 on the 2024 assessment roll, or omitted from 2023 on the 2025 assessment roll
- c. Adjusting TID personal property base values** – establishes a process for municipalities to request DOR adjust the base values of Tax Incremental Districts (TIDs) to account for the exemption of personal property
- d. Manufacturing income credit** – provides a process for manufacturing establishments that do not own real property in this state to continue claiming the manufacturing income tax credit
- e. Moves the airline hub exemption** – from Ch. 70 to Ch. 76
- f. Aid payments** – creates aid payments to taxing jurisdictions for the loss of personal property tax revenue beginning in 2025

Questions on these topics, contact:

- Property assessment – bapdor@wisconsin.gov
- Manufacturing income tax credit – DORFranchise@wisconsin.gov
- Manufacturing property assessment – the [district office](#) where the property is located
- Airlines, railroads, telecommunications and utilities – utility@wisconsin.gov
- Aid payments, local government finance – lgs@wisconsin.gov
- Tax incremental finance – tif@wisconsin.gov

2. Shared Revenue Programs

Effective dates

- June 22, 2023 (day after publication) – section 217m
- July 1, 2024 – sections 9, 10, 16, 77, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 213, 215, 216, 217
- June 30, 2026 – sections 211, 212

Affected chapters – 25, 49, 70, 79

Summary of changes

a. Local government fund

- **Creates fund accounts**
 - County and municipal aid
 - Expenditure restraint
 - Exempt computer aid
 - Personal property aid
 - New! Repeal of personal property taxes
 - Video service provider fee
 - Municipal services
 - New! Supplemental County and Municipal Aid
 - New! Innovation Grants
 - Community youth and family aids

b. County and municipal aid

- **2024** – counties and municipalities receive an aid payment equal to the 2012 payment, plus supplemental CMA payment
- **2025 and after** – the aid payment is the amount credited to the county and municipal aid account of the local government fund multiplied by the proportion of the total of county and municipal aid payments that the county or municipality received in 2024. Payments are increased for fallen protective service officer (law, fire and EMS) insurance payments reported to DOR under 66.0137(5)(d).

c. Supplemental CMA

- **Used only for** – law enforcement, fire protection, emergency medical services, emergency response communications, public works, courts, transportation
- **2024 – determined for:**
 - Counties
 - Municipalities with a population less than 5,000
 - Municipalities with a population between 5,000 and 30,000
 - Municipalities with a population between 30,000 and 110,000
 - Additional payment for municipalities with a population between 30,000 and 50,000
 - Municipalities with a population over 110,000
- **2025 and after** – proportion of the total payments from the supplemental county and municipal aid account under 25.491(9) that the county or municipality received in 2024 multiplied by the amount for the year in the supplemental county and municipal aid account under 25.491(9)

d. Expenditure restraint

- **New exclusions from determining eligibility** – includes expenditures related to:
 - State or federal grants for law enforcement, fire protection, emergency medical services
 - Sales tax revenues under 77.701
 - Innovation grant payments under 79.038
- **Aid payment** – received in 2025 will equal the aid payment received in 2024
- **Expenditure Restraint Report** – does need to be filed in 2024 to capture new budget amount, which includes supplemental CMA payment

e. Other provisions

- **Repeals payments** – to local governments for medical care transportation services
- **County and municipal payments** – are reduced by 15% when failing to maintain a level of law enforcement under, fire protection and emergency medical service under 62.90(5)(a), specified levels of law enforcement and fire protection under 62.90(5)(bm), maintenance of effort under 66.0608(2m)

Questions – contact lgs@wisconsin.gov

3. Levy Limits

Effective dates

- June 22, 2023 (day after publication) – sections 52m, 52s, 53d, 53h, 53p, 53t, 65m, 66m
- July 1, 2024 – sections 18m, 52, 52g, 53b, 53c

Affected chapters – 59, 66

Summary of changes

a. Transfer of service

- **Levy limit adjustment** – applies only if the county and transferee governmental unit file a notice of service transfer with DOR

b. Tax Increment District (TID) growth as a factor in annual levy increases

- **TID new construction for levy limits** – beginning with TIDs created in 2025, municipalities may use up to 90% of new construction within a TID for determining the levy increase
- **TID termination for levy limits** – beginning with TIDs created in 2025, allows a one-time levy adjustment equal to 10% of the newly-created value within the TID; the adjustment may be increased to 25% if the TID closes prior to 75% of its anticipated life
- **For TIDS created after December 31, 2024** – the joint review board must establish the year the TID is expected to terminate

Questions – contact lgs@wisconsin.gov

4. Maintenance of Effort

Effective date – July 1, 2024

Affected chapter – 66

Summary of changes

- ##### a. New reporting requirement
- political subdivisions to certify to DOR that the political subdivision is maintaining a level of law enforcement and fire and emergency medical services that is at least equivalent to the previous year. Aid is reduced by 15%, in the following year, if a political subdivision does not satisfy the requirement.
- ##### b. More details to follow

Questions – contact lgs@wisconsin.gov

5. Innovation Grants for Counties and Municipalities

Effective date – July 1, 2024

Affected chapter – 79

Summary of changes

Counties and municipalities may apply to DOR for innovation grants to implement innovation plans. Innovation grants are awarded to counties and municipalities that submit an innovation plan to transfer certain services to a county,

municipality, nonprofit organization, or private entity. A plan must project savings of at least 10% of the cost to provide the service for approval.

- a. Eligible services** – public safety, fire protection, emergency services, courts, jails, training, communications, information technology, administration, public works, economic development, tourism, public health, housing, planning, zoning, parks and recreation
- b. A county or municipality must enter into an agreement or contract to transfer services that contains:**
 - Services or duties to be transferred
 - Transfer those services or duties for a minimum period that is at least twice the length of the period described in par. (d) 1. that remains on the date that the application is submitted
 - Cost of performing those services or duties in the year immediately preceding the transfer
 - Cost of performing those services or duties for the entire term of the agreement or contract
- c. Grant payments** – may be made beginning in the fiscal year after DOR promulgates rules to administer the program and the two following fiscal years
- d. DOR must annually submit a report** – to the Joint Committee on Finance concerning all grants awarded and must audit 10% of the grants awarded
- e. Innovation planning grant** – municipalities with a population of 5,000 or less may apply for a separate innovation planning grant, not exceeding \$100,000, to use only for staffing and consultant expenses for planning the transfer of local government services
- f. DOR may distribute** – a total of \$300,000,000
- g. No county or municipality** – may receive more than \$10,000,000 per year
- h. Cost savings**
 - Counties and municipalities are required to certify to DOR that half of the projected savings will be realized no later than 24 months after receiving the first grant distribution
 - Counties and municipalities are required to certify to DOR that the full projected savings will be realized no later than 36 months after receiving the first grant distribution
 - Payments are withheld when the county or municipality fails to realize the projected cost savings
- i. More details to follow**

Questions – contact lgs@wisconsin.gov

6. Other Changes to Local Government Laws

Effective dates

- January 1 of the year following the year that an ordinance is adopted under sec. 77.70 (2) (a) or 77.701 (1); secs. 2, 6, 15f, 15m, 19, 20, 21, 42, 43, 44, 219n, 219p
- July 1, 2024 – sections 32, 33, 215
- First applies to a vacancy on the board of fire and police commissioners that occurs on the effective date of this subsection, except that if the board has a member with professional law enforcement experience and a member with professional firefighting experience: sections 37 and 37m
- First applies to the vacancies created by the expiration of the terms of those members or a vacancy created by the death, resignation, or removal of those members: section 37 and 37m
- June 22, 2023 (day after publication) – sections 3, 4, 5, 22, 34, 35, 36, 38, 39, 40, 41, 45, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189

Summary of changes

- a. Tax Incremental Finance**
 - **TID Annual Report**
 - **Statute amended** – 66.1105(6m)(c)(8.)

- **Summary** – changes a reporting requirement on the Tax Incremental District (TID) Annual Report. The report must contain the value of new construction and the value of improvements removed as compared to prior law providing for a net amount.
- **Effective date** – June 22, 2023 (day after publication)
- **Questions** – contact tif@wisconsin.gov
- **TID section exception**
 - **Statute amended** – sec. 66.1105(2)(f)2.e., Wis. Stats.
 - **Summary** – adds a TID project cost exception for a rail fixed guideway transportation system route traversing Clybourn Street and Michigan Street, referred to as the "Lakefront Line."
 - **Effective date** – first applies to a TID in existence on June 22, 2023 (day after publication)
 - **Questions** – contact tif@wisconsin.gov
- b. New DOR Report – Local Government Financial Information**
 - **Statute created** – sec. 73.03 (77), Wis. Stats.
 - **Summary** – DOR must annually create and maintain a web page with comparative local government spending information received from the Municipal Finance Report (MFR) under sec. 73.10, Wis. Stats.
 - **Effective date** – July 1, 2024
 - **Questions** – contact lgs@wisconsin.gov
- c. Projects funded by Warren Knowles-Gaylord Nelson Stewardship 2000 Program**
 - **Statute amended** – 23.0917(5t)(intro.), 23.0917(5t)(b)
 - **Summary** – current law provides that each municipality and each county may adopt a resolution supporting or opposing the proposed acquisition of land funded under the stewardship program. If DNR receives a copy of a resolution within 30 days after notifying the municipality or county, DNR must take the resolution into consideration before approving or denying the land acquisition. Act 12 expands these resolutions to apply to any stewardship program project or activity, but limits the application to a project or activity on land north of USH 8. Act 12 prohibits DNR from obligating stewardship money and from submitting a project or activity to Joint Finance Committee for passive review, if required, unless every municipality and county in which a portion of the land on which the project will occur is located adopts a resolution supporting the project by a majority vote.
 - **Effective date** – June 22, 2023 (day after publication)
- d. Local regulation of non-metallic quarries**
 - **Statute created** – 66.0441, 101.02(7Y)
 - **Summary** – limits the ability of a political subdivision to place limits or conditions on the operation of quarries from which nonmetallic materials that are used primarily in the construction or repair of public transportation facilities, public infrastructure, or private construction or transportation projects are extracted
 - **Effective date** – June 22, 2023 (day after publication)
- e. Advisory referenda**
 - **Statute amended or created** – 59.52(25), 66.0144
 - **Summary** – counties and municipalities may conduct advisory referenda for specific purposes – local shared revenue agreements, cooperative boundary agreements, certain cable and telecommunication operations
 - **Effective date** – June 22, 2023 (day after publication)
- f. Local health officer**
 - **Statute amended** – 252.03(2j)
 - **Summary** – prohibits a local health officer from issuing a mandate to close a business to control an outbreak for longer than 30 days unless the governing body of the governmental unit in which the order is intended to apply approves an extension. No approved extension may be longer than 30 days.
 - **Effective date** – June 22, 2023 (day after publication)
- g. No preference in hiring**
 - **Statute created** – 66.0145

- **Summary** – prohibits local governments from discriminating against or providing a preference in hiring or contracting based on race, color, ancestry, national origin, or sexual orientation (unless as required to receive federal aid)
- **Effective date** – June 22, 2023 (day after publication)
- h. Emergency medical responder certification requirements**
 - **Statute amended** – 256.15(1)(ij), 256.15(4)(a)4., 256.15(4m)(d), 256.15(8)(b)3., 256.15(8)(bm), 256.15(8)(fm), 256.15(10m), 256.35(3s)(bm)5.
 - **Summary** – revisions to EMS licensing, local governments are not able to prohibit police, fire or EMS employees from being employed by or volunteering for another jurisdiction at the same time
 - **Effective dates**
 - Sections 226, 227, 228, 229, 230, 231, 232 – first day of the seventh month beginning after publication
 - Section 233 – July 1, 2024
- i. Milwaukee sales tax, retirement system, police, fire**
 - **Affected chapters** – 13, 40, 59, 62, 77, 79, 111
 - **Summary**
 - **Sales tax** – allows City to establish a 2% local sales tax with a 2/3 Common Council vote. Allows County to establish a 0.4% sales tax with a 2/3 County Board vote. Sales tax expires when existing pension system liability is fully funded or after 30 years. City must use sales tax revenue above fund pension obligations to increase or maintain police and fire staffing.
 - **Retirement system** – if the city or county imposes the taxes, new employees are enrolled in the Wisconsin Retirement System. Closes the retirement system of the City of Milwaukee and the Milwaukee County to new employees.
 - **Police and fire** – several changes for the fire and police commission (FPC) of a first-class city
 - **Effective dates**
 - January 1 of the year following the year that an ordinance is adopted under s. 77.70 (2) (a) or 77.701 (1): sections 2, 6, 15f, 15m, 19, 20, 21, 42, 43, 44, 219n, 219p
 - July 1, 2024 – sections 32, 33, 215
 - First applies to a vacancy on the board of fire and police commissioners that occurs on the effective date of this subsection, except that if the board has a member with professional law enforcement experience and a member with professional firefighting experience: sections 37 and 37m
 - First applies to the vacancies created by the expiration of the terms of those members or a vacancy created by the death, resignation, or removal of those members: section 37 and 37m
 - June 22, 2023 (day after publication) – sections 3, 4, 5, 22, 34, 35, 36, 38, 39, 40, 41, 45, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189

As of date:	8/4/2023								
TOTAL FUNDS RECEIVED									\$12,135,000.00
Levy Supported Projects									\$3,735,000.00
	<u>Estimated amount used for borrowing</u>	<u>Committee approved date of project</u>	<u>VB approved date of project</u>	<u>Bid opening date (if applicable)</u>	<u>Bid/proposal amount</u>	<u>Signed contract/proposal on file (Y/N)</u>	<u>Project start date</u>	<u>Project end date</u>	<u>Total Project cost</u>
<u>Streets Department Projects</u>									
Lakewood Trails Subdivision Paving	\$300,000.00								
Engineering	\$0.00								\$0.00
Construction	\$0.00								\$0.00
Observatory Place paving	\$300,000.00								
Engineering	\$0.00								\$0.00
Construction	\$0.00								\$0.00
Walworth Avenue paving	\$300,000.00								
Engineering	\$0.00								\$0.00
Construction	\$0.00								\$0.00
Hwy 67 East Paving	\$500,000.00								
Engineering	\$0.00								\$0.00
Parking (Resurface segment)	\$29,000.00								\$29,003.00
Construction	\$369,647.90								\$569,192.18
Geneva St/Parking lots/bridge	\$1,035,000.00								
Engineering	\$0.00								\$0.00
Construction	\$0.00								\$0.00
<u>Parks Department Projects</u>									
Theatre Rd Baseball Fence	\$15,000.00	8/10/2022	8/24/2022	N/A	\$13,530.00	Y			\$13,530.00
Restrooms/Concessions Theatre Rd	\$100,000.00								\$0.00
Upgrades to Theatre Rd baseball fields	\$25,000.00								\$0.00
Tennis and Basketball Courts at Theatre Road	\$250,000.00								
Engineering	\$15,600.00	6/5/2023	6/19/2023			Y			\$12,150.00
Construction	\$0.00								\$0.00
Remove Lions Field Tennis/Basketball Courts	\$30,000.00				\$23,250.00				\$0.00
Lions Field House updating with storage	\$100,000.00								
Engineering	\$0.00								\$0.00
Construction	\$0.00								\$0.00
Playgrounds (3)	\$200,000.00								\$120,030.00
Baywood Heights				N/A	\$42,023.00	Y		May-23	
Lion's Field				N/A	\$78,619.00	Y		May-23	
Edgewater Park									
<u>Beach/Lakefront Projects</u>									
Beach Cleaner	\$75,000.00	12/14/2022	12/19/2022	N/A	\$29,354.00	N/A	N/A		\$29,354.00
Utility Tractor **		12/14/2022	12/19/2022	N/A	\$34,406.58	N/A	N/A		
Zereturn Mower**									\$16,442.70
Southwick Creek Dredging	\$0.00								
Engineering	\$11,100.00	4/17/2023	5/1/2023			Y			\$2,145.00

Permits	\$5,878.21	5/10/2023	5/15/2023			Y			\$5,878.21
Construction Costs	\$0.00								\$0.00
Update Beachhouse	\$15,000.00								\$15,000.00
General Government IT Projects									
Village Server and IT Upgrades	\$20,000.00								\$17,356.38
(11) desktops & (2) laptops & Server			12/19/2022	N/A	\$15,765.70	Y	N/A	Apr-23	
Laserfiche Software	\$10,000.00	1/11/2023	1/16/2023	N/A	\$9,993.00	Y			\$9,100.00
Police Department Projects									
New Police Squad (292)	\$65,000.00								\$19,215.21
New Police Squad (294)	\$65,000.00								\$0.00
Squad Computers	\$15,000.00								\$0.00
Axon Fleet Vehicle Cameras (3)	\$45,000.00								\$0.00
Emergency Management Projects									
Emergency Management Vehicle	\$85,000.00	8/15/2022	8/15/2022	N/A	\$80,000.00				\$2,246.31
Fire & Rescue Projects									
Fire and EMS Equipment (Tanker and Ambulance)	\$200,000.00	11/16/2022	11/21/2022	N/A	\$198,980.00	Y	N/A	Took delivery 03/2023	\$109,975.00
REMAINING LEVY SUPPORTED FUNDS									\$2,764,382.01
Water Utility Supported Projects									
	<u>Estimated amount used for borrowing</u>	<u>Committee approved date of project</u>	<u>VB approved date of project</u>	<u>Bid opening date (if applicable)</u>	<u>Bid/proposal amount</u>	<u>Signed contract/proposal on file (Y/N)</u>	<u>Project start date</u>	<u>Project end date</u>	<u>\$5,722,421.79</u> <u>Total Project cost</u>
Water Captial Projects									
Reactor Cleaning and Painting	\$200,000.00								
Engineering	\$15,500.00		2/23/2023			Y			\$5,580.00
Construction Costs	\$0.00								\$0.00
State Road 67 Water replacement	\$1,000,000.00								
Engineering (Baxter Woodman)	\$26,700.00		2/23/2023			Y		4/27/2023	\$26,700.00
Bid Prices (Payne & Dolan)	\$415,776.16			1/10/2023		Y	3/1/2023		\$393,350.76
15% Enginering & Contingencies (WDOT)	\$62,366.42			1/10/2023					\$0.00
Core & Main supplied materials	\$243,181.92			1/10/2023					\$279,545.08
Design & Construction Observation	\$75,324.00			1/10/2023					\$0.00
Loch Vista Water Main	\$1,100,000.00								
Engineering	\$0.00								\$0.00
Construction Costs	\$0.00								\$0.00
Chlorination Improvements (Corrosion Control Treatm	\$2,800,000.00								
Engineering	\$205,000.00	6/5/2023	6/19/2023			Y			\$106,185.77
Construction	\$0.00								\$0.00
Southwick Creek Realignment**	\$422,421.79								
Engineering	\$0.00								\$528.75
Construction	\$0.00								\$0.00
Water Plant LOMR Amendment									
SEWRP Study	\$42,000.00	5/10/2023	5/15/2023			Y			\$3,991.17

Engineering	\$8,000.00	6/5/2023	6/19/2023			Y			\$6,659.53
Well #2 Pump Replacement	\$150,000.00								\$9,370.00
Engineering	\$18,600.00								\$0.00
Construction	\$0.00								
REMAINING WATER UTILITY SUPPORTED FUNDS									\$4,890,510.73
**Southwick Creek Realignment costs have been reallocated to other projects (see Water Projects tab)									
Sewer Utility Supported Projects									\$2,800,000.00
	<u>Estimated amount used for borrowing</u>	<u>Committee approved date of project</u>	<u>VB approved date of project</u>	<u>Bid opening date (if applicable)</u>	<u>Bid/proposal amount</u>	<u>Signed contract/proposal on file (Y/N)</u>	<u>Project start date</u>	<u>Project end date</u>	<u>Total Project cost</u>
Sewer Captial Projects									
Mainline repairs associated with televising	\$200,000.00								
Engineering									\$0.00
Construction									\$21,755.15
State Road 67 Sewer replacement	\$600,000.00								
Engineering (Baxter Woodman)	\$26,700.00		2/23/2023			Y		4/27/2023	\$26,700.00
Bid Prices (Payne & Dolan)	\$280,988.76			1/10/2023		Y	3/1/2023		\$307,322.99
15% Enginering & Contingencies (WDOT)	\$42,148.31			1/10/2023					\$0.00
Core & Main supplied materials	\$54,542.74			1/10/2023					\$53,961.36
Design & Construction Observation	\$50,847.00			1/10/2023					\$0.00
Harris Road Lift station #3 upgrade	\$1,000,000.00								
Engineering	\$92,700.00		2/23/2023			Y			\$52,687.56
Construction									\$0.00
Harris Road Force Main	\$1,000,000.00								
Engineering									\$0.00
Construction									\$0.00
REMAINING SEWER SUPPORTED PROJECTS									\$2,337,572.94
REMAINING FUNDS (ALL PROJECTS)									\$9,992,465.68
Spenddown requirements		Borrowing							
10% including investment proceeds	6 months - February 2023	\$1,237,000.00							
45% including investment proceeds	1 year - August 2023								
75% including investment proceeds	18 months								
100% of proceeds	2 years								