



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING MONDAY, MAY 15, 2023 AT 6:30 PM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Minutes**
 - A. Village Board Meeting Minutes of 5/1/2023
- V. **Consent Agenda**
 - A. First National Bank & Trust Banking Agreement Renewal
- VI. **Presentation of accounts and petitions**
 - A. Payroll ending 05-05-2023 in the amount of \$47,523.85
 - B. Accounts Payable Unpays dated 05-12-2023 in the amount of \$146,940.57
 - C. April Financial Statements
 - D. Monthly Electronic Fund Transfer (EFT) payments in the amount of \$87,761.72
- VII. **Plan Commission**
 - A. None
- VIII. **Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)**
 - A. None
- IX. **PUBLIC COMMENTS**
- X. **President's Remarks**
- XI. **Ordinances and Resolutions**
 - A. None
- XII. **Committee Reports**
 - A. **Finance & Personnel, Chair - Trustee Wright**
 - 1. Resolution R-14-23 Authorizing Proposal for Waterplant Flood Map Revision
 - 2. Resolution R-16-23 Authorizing Proposal for Village Assessment Services

3. Resolution R-18-23 Authorizing Wisconsin Retirement System (WRS) Unfunded Liability

4. Resolution R-19-23 Authorizing Integrated Lakes Management (ILM) Invoice Payment

B. Protective Services, Chair - Trustee Vlach

1. Original, Renewal, or Temporary Operator License Applications

C. Parks & Lakefront, Chair - Trustee Russell

1. Resolution R-15-23 Authorizing Use of Edgewater Park Use Applications

D. Building, Zoning, & Ordinance, Chair - Trustee Jaramillo

1. No Report

E. Water & Sewer, Chair - Trustee Umans

1. 2022 Water Meter Replacements and Water Loss

F. Streets & Highways, Chair - Trustee D'Alessandro

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Assessor Appointment

B. Resolution R-20-23 Approval of Village Committee Meeting Schedule

XV. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 05/12/2023 4:00 PM

Amended: 5/12/2023 4:12 PM

Posted: 5/12/2023 5:00 PM



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UNOFFICIAL MINUTES VILLAGE BOARD MEETING 5/1/2023 MEETING MONDAY, MAY 1, 2023 AT 6:30 PM

I. Call to Order

President William Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: President Bill Duncan, Trustee George Vlach, Trustee Jim D'Alessandro, Trustee Lowell Wright, Trustee Robert Umans, Trustee Adam Jaramillo, Trustee Steven Russell

Also Present: Administrator David Lothspeich, Clerk Tina Kolls, Chief Justin Timm, Director of Public Works Wayne Edwards

III. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

IV. Minutes

A. Village Board Meeting Minutes of 4/17/2023

The motion to approve the Village Board Meeting Minutes of 4/17/2023 was initiated by Trustee Umans and seconded by Trustee Vlach. Unanimously carried.

V. Consent Agenda

A. None

VI. Presentation of accounts and petitions

A. Payroll ending 04-21-2023 in the amount of \$45,295.27

The motion to approve the Payroll ending 04-21-2023 in the amount of \$45,295.27 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 04-28-2023 in the amount of \$175,112.27

The motion to approve the Accounts Payable Unpaid dated 04-28-2023 in the amount of \$175,112.27 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

C. Library Accounts Payable dated 04-17-2023 in the amount of \$4,911.70

The motion to approve the Library Accounts Payable dated 04-17-2023 in the amount of \$4,911.70 was initiated by Trustee Wright and seconded by Trustee Umans. Unanimously carried.

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

- A. None

IX. PUBLIC COMMENTS

Laverne Duncan (341 Pierce Dr.) expressed her thanks to the Public Works Department for their hard work on the sign for Baywood Heights. Ms. Duncan stated how great the sign looked.

X. President's Remarks

President Duncan had no remarks.

XI. Ordinances and Resolutions

A. Second Reading - Ordinance 2023-03 Curfew hours on Friday and Saturday nights

The motion to clarify the amendment to the verbiage "in the village that was to be removed was only the "in the village proceeding "that this section shall not apply to minors while they are returning home from functions authorized by the governing body of any public or parochial school or church" to Ordinance 2023-03 Curfew hours on Friday and Saturday nights was initiated by Trustee Jaramillo and seconded by Trustee Wright. Unanimously carried.

The motion to approve the Second Reading of Ordinance 2023-03 Curfew hours on Friday and Saturday nights was initiated by Trustee Jaramillo and seconded by Trustee Wright. Unanimously carried.

The motion to adopt Ordinance 2023-03 Curfew hours on Friday and Saturday nights was initiated by Trustee Jaramillo and seconded by Trustee Wright. Unanimously carried.

B. Resolution R-13-23 Authorizing Village Engineer, Baxter Woodman, to prepare a bid package for dredging of Geneva Lake at Southwick Creek

The motion to approve Resolution R-13-23 Authorizing Village Engineer, Baxter Woodman, to prepare a bid package for dredging of Geneva Lake at Southwick Creek with the amendment of it being financed from the relocation of Southwick Creek was initiated by Trustee Wright and seconded by Trustee Vlach. Unanimously carried.

XII. Committee Reports

A. Finance & Personnel

- 1. No Report

B. Protective Services

- 1. Original, Renewal, or Temporary Operator License Applications

The motion to approve the Original, Renewal, or Temporary Operator License Applications was initiated by Trustee Vlach and seconded by Trustee Wright. Unanimously carried.

C. Parks & Lakefront

- 1. No Report

D. Building, Zoning, & Ordinance

- 1. No Report

E. Water & Sewer

- 1. No Report

F. Streets & Highways

- 1. No Report

XIII. Public Comments

There were no Public Comments.

XIV. Other Items for Discussion, Consideration, or Action

A. Committee Appointments

The Motion to approve the appointment of Tina Kolls as Village Clerk for a one-year term was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

The Motion to approve the appointment of Lori Peternell as Village Treasurer for a one-year term was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

The Motion to approve the appointment of SAFEbuilt as Building Inspector for a one-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Schaeffer Municipal Services as Zoning Administrator for a one-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Baker Tilly Virchow Krause, LLP as Village Auditor for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Baxter & Woodman as Village Engineer for a one-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Consigny Law Firm, S.C. as Village Attorney for a one-year term was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

The Motion to approve the appointment of Municipal Code Enforcement as Weed and Tree Commissioner for a one-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of the Police Chief as Civil Defence Commissioner for a one-year term was initiated by President Duncan and seconded by Trustee Jaramillo. Unanimously carried.

The Motion to approve the appointment of Lake Geneva Regional News and Kenosha News as the Official Newspaper Designations for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of LaMarr Lundberg as Citizen Representative to the Geneva Lake Environmental Agency was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Rob Umans as the Village Board Representative to the Geneva Lake Environmental Agency was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

The Motion to approve the appointment of Jay Blincoe as Citizen Representative to the Geneva Lake Use Committee was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Jim D'Alessandro as the Village Board representative to the Geneva Lake Use Committee was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

The Motion to approve the appointment of the standing committees as presented below for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Trustee D'Alessandro was a No. Motion Passes.

Building , Zoning & Ordinances Committee

Adam Jaramillo, Chair

Lowell Wright

Jim D'Alessandro

Finance & Personnel Committee

Lowell Wright, Chair

Rob Umans

Jim D'Alessandro

Parks & Lakefront Committee

Steve Russell, Chair

Lowell Wright

Rob Umans

Protective Services Committee

George Vlach, Chair

Steve Russell

Adam Jaramillo

Water & Sewer Committee

Rob Umans, Chair

Adam Jaramillo

George Vlach

Streets & Highways Committee

Jim D'Alessandro, Chair

Steve Russell

George Vlach

The Motion to approve the Appointment of the Civil Defense Commission as presented below for a one-year term was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

Police Chief	Police Chief, Chair
David H. Burrough	Citizen Member
Rich Gluth	Rescue Squad Captain/Citizen
Paul Nicholson	Citizen Member
Doug Smith	Fire Chief/Citizen
Dale Vavra	Citizen Member
George Vlach	Village Board Member/Citizen

The Motion to approve the appointment of John P Marra as a Member to the Ethics Board for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Tom Lothian as Chair of the Harbor Commission for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Lowell Wright as Village Trustee Representative to the Harbor Commission for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Richard Lamkey as a Member of the Harbor Commission for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Matt Robbins as Member of the Harbor Commission for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Frank Bonifacic to the Law Enforcement Committee for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Michael Fieweger as a Citizen Member of the Parks and Memorial Advisory Committee for a three-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Lowell Wright as the Village Board Member to the Plan Commission for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Lowell Wright as the Village Board Member to the Plan Commission for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Patt Watts as the Parks & Memorial Board Member to the Plan Commission for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Marianne Klemke as a Citizen Member to the Plan Commission for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Adam Jaramillo as the Village Board Representative to the Library Board for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of George Vlach as Chair of the Zoning Board of Appeals for a one-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Rob Umans as the Village Trustee to the Zoning Board of Appeals for a one-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Matt Robbins as the Plan Member to the Zoning Board of Appeals for a three-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of Mike Fieweger as the First Alternate to the Zoning Board of Appeals for a three-year term was initiated by President Duncan and seconded by Trustee Umans. Unanimously carried.

The Motion to approve the appointment of the Enhancement Committee as presented below for a one-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

Halina Marra	President
Julie Ann Poplar	Vice President
Rita Pilarski	Treasurer

Connie Gluth	Member
Sharon VanDenBroucke	Member
Mary Jo Petullo	Member
Pat Grove	Member
Sandy Carlson	Member

The Motion to approve the appointment of Maggie Gage to the Joint Extraterritorial Zoning Committee for a three-year term was initiated by President Duncan and seconded by Trustee Wright. Unanimously carried.

The Motion to approve the appointment of Michael O'Brien as Member to the Extraterritorial Zoning Board of Appeals for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Dennis Costello as a First Alternate to the Extraterritorial Zoning Board of Appeals for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

The Motion to approve the appointment of Spencer Weber as a Second Alternate to the Extraterritorial Zoning Board of Appeals for a three-year term was initiated by President Duncan and seconded by Trustee Vlach. Unanimously carried.

B. Discussion of Village Board and Committee Meetings

Trustee D'Alessandro explained that he would like the Board to consider holding two meetings a month. Trustee D'Alessandro explained that the first Village Board meeting of the month is really just invoices and not really a good use of the board's time. Trustee D'Alessandro explained action items that are on committee agendas should be pulled off and put on a separate committee meeting for discussion and fact-finding reasons.

Trustee Vlach agreed that this could definitely work and the Board could always call a special meeting if needed.

Trustee Wright would like to have the Committee Meeting moved from Wednesdays to the first Monday of the month, being held as the first immediately after the first Village Board meeting. Trustee Wright explained that he feels there is a lot of discussion that happens in committee and that is still going to happen whether it is a committee meeting or a board meeting.

Trustee Umans asked if we could possible implement time limits as he feels sometimes the Committee chairs are not great at keeping things moving.

Trustee D'Alessandro stated that the Committees have been acting as a Committee of the Whole.

Administrator Lothspeich explained the meeting as a whole and the legal line between the committee and board.

Administrator Lothspeich explained that, with a committee of a whole, everyone votes and there is no action, just a discussion.

Trustee Umans explained that at the Committee meetings only the committee members should vote and discuss.

Administrator Lothspeich explained that as far as time limits go on committee meetings, he feels that after several hours, our minds are no longer clear.

President Duncan explained that he agreed with only the three committee members voting and discussing. President Duncan explained that he had concerns about moving committee meeting to Monday as it may create extra meetings. President Duncan also had concerns about bill paying issues.

Trustee Wright explained that they could hold the meetings two Mondays a month as required by ordinance, the first would be Village Board followed directly by Village Board and the third would be Village Board only. Trustee Wright had questions on the proposed agenda timeframe. Trustee Wright explained that the agenda should be set by Trustees or Chair not by Department Heads.

Administrator Lothspeich explained that it was his intent to give the trustees more time to review and add to the agenda if needed.

C. Clerks Week Proclamation 2023

President Duncan read a Proclamation and proclaimed the week of April 30 - May 6, 2023 as Professional Municipal Clerk's Week.

D. Police Appreciation Proclamation 2023

President Duncan read a Proclamation and proclaimed May 15, 2023 as Peace Officer's Memorial Day and May 15 - May 21, 2023, as Police Appreciation Week.

E. Public Service Recognition Week Proclamation 2023

President Duncan read a Proclamation and proclaimed April 30- May 6, 2023, as Public Service Recognition Week.

XV. Adjournment

The motion to adjourn was initiated by Trustee Vlach and seconded by Trustee D'Alessandro at 07:44pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.

April 24, 2023

Village of Williams Bay
Attn: Lori Peternell, Village Administrator
250 Williams St.
Williams Bay, WI 53191

Re: Banking Service Agreement

Dear Lori,

Thank you for your continued business with First National Bank and Trust Company. We appreciate the opportunity to continue offering financial services to the Village of Williams Bay (The Village). The services are outlined below and will be in effect with the Village of Williams Bay and First National Bank and Trust Company (FNBT) for an additional two year period ending June 6, 2025, with the option of extensions thereafter.

The structure and services are outlined as follows:

- **The Village shall maintain a balance of \$500,000 in a non-interest bearing account and excess funds above this will continue to be automatically swept to an interest bearing account, "General Funds Savings", ending in 5228.**
- **In order to assist the Village in maintaining the \$500,000 target balance, FNBT will establish the Target Balance Sweep between the General Fund account and General Funds Savings account at no charge (\$75/mo waiver).**
- **Interest bearing accounts under the Village's EIN # will be tied to the Weekly Federal Funds rate (as published in the Wall Street Journal) minus 0.50%. (The current FFR as of April 11, 2023 is approximately 4.85%).**
- **By meeting the balance requirements above, the Municipal checking account service fees will continue to be waived with the exceptions of Incoming and Outgoing Wire Transfers, NSF and stop payment items and would be charged at time of occurrence. Cash Management services consisting of ACH Origination; Remote Deposit Capture; per item fees of checks written and deposited and Online Banking Fees will continue to be waived. This is an average savings to the Village of approximately \$4,500 a year, plus an additional cost savings of \$5,300 to insure \$5MM in deposits thru the Federal Home Loan Bank Letter(s) of Credit as noted below.**
- **FNBT will continue to collateralize the Village's available balances over the FDIC limits and State of WI coverage for those balances under the Village's Tax Identification number. FNBT will collateralize via the use of Federal Home Loan Bank Letter of Credit(s). To assist in making sure we have adequate collateral coverage, FNBT asks to be notified of changes in funds/balances.**

- **FNBT highly recommends the Village consider adding additional services to protect from account fraud, by adding Check Positive Pay and ACH Filters on additional accounts. FNBT will provide Check Positive Pay at no charge on all/any accounts and ACH Blocks & Filters at \$12 per additional account, with all training and set up fees provided at no additional charge. There is a \$1.80 per exception item fee, but no fee for first 60-day grace period. In addition, FNBT recommends consideration be given to the use of Dual Control for ACH. (Online Wires does have Dual Control).**
- **FNBT also asks for the opportunity to bid on any additional financing in which the Village may need now, or in the future.**

Thank you again for the opportunity to continue providing banking services to the Village of Williams Bay. Please do not hesitate to call (608) 363-8015 or email me, Susan.Starr@bankatfirstnational.com with questions.

Sincerely,

Susan Starr
Cash Management Officer

Service Agreement

We agree to the Banking Services Agreement above dated June 6, 2023 until June 6, 2025, with the option of extensions thereafter.

Village of Williams Bay

Signed by: _____
William Duncan, Village President

Date: _____

Attest by: _____
Tina Kolls, Village Clerk

Date: _____

First National Bank and Trust Company

Signed by: _____
Susan Starr, Cash Management Officer

Date: _____

Pay Period Date: 4/22/2023 - 5/5/2023
 Pay Date: 5/12/2023

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$860.20	\$0.00	\$73.15	\$787.05
General Administration	\$10,673.47	\$0.00	\$4,663.27	\$6,010.20
KNC	\$2,574.50	\$0.00	\$1,094.51	\$1,479.99
Lakefront/Beach	\$3,178.42	\$0.00	\$1,008.89	\$2,169.53
Library	\$7,720.31	\$0.00	\$2,578.84	\$5,141.47
Municipal Court	\$1,259.42	\$0.00	\$166.38	\$1,093.04
Parks	\$760.00	\$0.00	\$80.25	\$679.75
Police	\$23,630.20	\$1,439.40	\$8,884.88	\$16,184.72
Protective Services (F&R)	\$4,312.51	\$0.00	\$1,004.33	\$3,308.18
Public Works/W&S	\$12,736.73	\$320.16	\$4,805.61	\$8,251.28
Recreation Department	\$3,247.22	\$0.00	\$828.58	\$2,418.64
Village Board	\$0.00	\$0.00	\$0.00	\$0.00
Total Net Wages				\$47,523.85

Payroll Register - Detail by Department

GL Account and Title	Description	Amount	GL Period
0			
AMAZON CAPITAL SERVICES			
100-51410-160 GEN ADMIN SUPPLIES	VH OFFICE SUPPLIES	327.35	0
100-54310-175 STREETS ROAD MAINTENANCE	SUPPLIES	21.99	0
100-54310-150 STREETS EQUIP REPAIRS/MAINT	TOW CHAIN	163.55	0
100-54310-150 STREETS EQUIP REPAIRS/MAINT	AMERICAN FLAG	116.20	0
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	35.57	0
Total AMAZON CAPITAL SERVICES:		664.66	
BALLY BAY LLC			
100-44301 WATERWAY MARKERS	REFUND FOR OVERPAYMENT	7.00	0
Total BALLY BAY LLC:		7.00	
BALSLEY PRINTING			
100-51410-160 GEN ADMIN SUPPLIES	REGULAR ENVELOPES	375.00	0
Total BALSLEY PRINTING:		375.00	
BAXTER WOODMAN			
200-57610-140 WATER FUND CAPITAL OUTLAY	HWY 67 UTILITES CONSTRUCTI	26,700.00	0
300-58965-140 SEWER CAPITAL OUTLAY	HWY 67UTILITIES CONSTRUCTI	26,700.00	0
Total BAXTER WOODMAN:		53,400.00	
BLUE SKY INFLATABLES LLC			
100-55210-279 REC DEPT DONATION EXPENSES	SUMMER KICKOFF BASH INFLA	372.50	0
Total BLUE SKY INFLATABLES LLC:		372.50	
BORGEN, ELLIANNA			
100-55210-275 REC DEPT PROGRAM EXPENSES	POTLUCK DINNER HELP	33.00	0
Total BORGEN, ELLIANNA:		33.00	
BURLINGTON WASTEWATER UTILITY			
200-57623-170 WATER TESTING	MONTHLY BILLING	100.00	0
Total BURLINGTON WASTEWATER UTILITY:		100.00	
CNH INDUSTRIAL ACCOUNTS			
100-55410-150 PARKS REPAIRS/MAINT	SUPPLIES	25.09	0
Total CNH INDUSTRIAL ACCOUNTS:		25.09	
CORE & MAIN			
200-57641-160 WATER DISTRIBUTION SUPPLIES	CURB STOP	455.34	0
Total CORE & MAIN:		455.34	
DOMINION VOTING SYSTEMS			
100-51412-000 ELECTION EXPENSE	VOTING EQUIPMENT ANNUAL L	463.00	0
Total DOMINION VOTING SYSTEMS:		463.00	
FARYNIUK, DEMETRYO			
100-44623 HORVATH DRY STORAGE REVENUE	RETURN OF HORVATH KEY DE	50.00	0

GL Account and Title	Description	Amount	GL Period
Total FARYNIUK, DEMETRYO:		50.00	
GIBBONS, BOB & LEONA			
001-15100 UTILITY CASH CLEARING	REFUND FOR OVERPAYMENT	150.10	0
Total GIBBONS, BOB & LEONA:		150.10	
GORDON FLESCH			
100-51410-162 GEN ADMIN COPIER EXPENSE	VH MONTHLY CHARGES	181.47	0
100-55210-200 REC DEPT TELEPHONE	REC DEPT MONTHLY CHARGE	48.46	0
Total GORDON FLESCH:		229.93	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HIGH CALCIUM HYDRATED LIM	4,142.34	0
Total GRAYMONT WESTERN LIME INC.:		4,142.34	
HEYER TRUE VALUE HARDWARE			
100-54310-150 STREETS EQUIP REPAIRS/MAINT	SUPPLIES	87.94	0
200-57935-150 WATER PLANT REPAIRS/MAINT	SUPPLIES	40.54	0
100-54310-150 STREETS EQUIP REPAIRS/MAINT	TANK SPRAYER	22.99	0
Total HEYER TRUE VALUE HARDWARE:		151.47	
HYDRO CORP			
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	1,242.00	0
200-57656-150 CROSS CONNECTION INSPECTION	CROSS CONNECTION PROGRA	348.00	0
Total HYDRO CORP:		1,590.00	
INITIAL DESIGNS CUSTOM EMBROIDERY			
100-52120-125 POLICE UNIFORMS	POLICE UNIFORMS	348.24	0
Total INITIAL DESIGNS CUSTOM EMBROIDERY:		348.24	
KITTLESAN, JOEL			
100-44623 HORVATH DRY STORAGE REVENUE	RETURN OF HORVATH KEY DE	50.00	0
Total KITTLESAN, JOEL:		50.00	
MCCLELLAN, TEGAN			
100-55210-275 REC DEPT PROGRAM EXPENSES	POTLUCK DINNER HELP	33.00	0
Total MCCLELLAN, TEGAN:		33.00	
MILPORT ENTERPRISES INC			
200-57631-160 WATER TREATMENT CHEMICALS	ALUMINUM SULFATE	1,775.00	0
Total MILPORT ENTERPRISES INC:		1,775.00	
MOCK, MARY			
100-55210-275 REC DEPT PROGRAM EXPENSES	COMPOST DELIVERY	93.75	0
Total MOCK, MARY:		93.75	

GL Account and Title	Description	Amount	GL Period
MUNICIPAL CODE ENFORCEMENT LLC			
100-53100-215 CODE ENFORCEMENT CONTRACT	CODE ENFORCEMENT	2,772.00	0
100-53100-220 STR ENFORCEMENT CONTRACT	STR CODE ENFORCEMENT	240.00	0
Total MUNICIPAL CODE ENFORCEMENT LLC:		3,012.00	
NEW LIFE SURFACE RESTORATION, LLC			
100-55210-150 REC DEPT REPAIRS/MAINTENANCE	NEW FLOORING AT REC DEPT -	1,770.04	0
Total NEW LIFE SURFACE RESTORATION, LLC:		1,770.04	
NORMAN B BARR CAMP INC			
100-44301 WATERWAY MARKERS	OVERPAYMENT ON WATERWAY	21.00	0
Total NORMAN B BARR CAMP INC:		21.00	
PATS SERVICES INC			
200-57631-160 WATER TREATMENT CHEMICALS	LIME SLUDGE	880.00	0
Total PATS SERVICES INC:		880.00	
PENGUIN MANAGEMENT, INC			
100-52320-160 FIRE DEPT SUPPLIES	1 YEAR AGREEMENT	972.00	0
Total PENGUIN MANAGEMENT, INC:		972.00	
PREMIUM WATERS INC			
100-51730-160 VH BLDG SUPPLIES	VH WATER DELIVERY	22.49	0
Total PREMIUM WATERS INC:		22.49	
SAFEBUILT LLC			
100-53100-211 BLDG INSPECTION CONTRACT	BUILDING INSPECTION FEES	101.40	0
100-53100-211 BLDG INSPECTION CONTRACT	BUILDING INSPECTION FEES	468.00	0
100-53100-211 BLDG INSPECTION CONTRACT	BUILDING INSPECTION FEES	7,356.97	0
Total SAFEBUILT LLC:		7,926.37	
SECURIAN FINANCIAL GROUP INC			
100-52120-124 POLICE LIFE INSURANCE	POLICE - LIFE INSURANCE	73.11	0
100-54310-124 STREETS LIFE INSURANCE	STREETS- LIFE INSURANCE	24.50	0
100-55410-124 PARKS LIFE INSURANCE	PARKS LIFE INSURANCE	1.82	0
200-57630-124 WATER TREATMENT - LIFE INS	WATER TREATMENT LIFE INSU	10.08	0
200-57640-124 WATER DISTRIBUTION - LIFE INS	WATER DISTRIBUTION LIFE INS	10.08	0
230-58100-124 KNC LIFE INSURANCE	KNC LIFE INSURANCE	3.53	0
100-51410-124 GEN ADMIN LIFE INSURANCE	GEN ADMIN LIFE INSURANCE	87.84	0
100-55210-124 REC DEPT LIFE INSURANCE	REC DEPT. LIFE INSURANCE	4.54	0
400-58100-123 LIBRARY HEALTH INSURANCE	LIBRARY LIFE INSURANCE	37.13	0
100-21257 LIFE INSURANCE PAYABLE	EMPLOYEE CONTRIBUTION	251.67	0
Total SECURIAN FINANCIAL GROUP INC:		504.30	
SIREN SERVICES			
100-52320-150 FIRE DEPT REPAIRS/MAINT	FIRE DEPT REPAIRS	181.53	0
Total SIREN SERVICES:		181.53	

GL Account and Title	Description	Amount	GL Period
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	1,089.90	0
Total STATE OF WI - COURT FINES:		1,089.90	
SYMBOL ARTS			
100-52120-125 POLICE UNIFORMS	POLICE UNIFORMS	292.50	0
Total SYMBOL ARTS:		292.50	
TOP PACK DEFENSE LLC			
100-52120-125 POLICE UNIFORMS	POLICE UNIFORM	528.99	0
100-52120-125 POLICE UNIFORMS	POLICE UNIFORM	509.00	0
Total TOP PACK DEFENSE LLC:		1,037.99	
VELOCITY			
100-52120-130 POLICE IT EXPENSE	POLICE IT SERVICES	345.51	0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	GENERAL GOVT IT SERVICES	712.18	0
200-57922-000 SOFTWARE LIC FEES & IT SUPPORT	WATER DEPT IT	64.68	0
100-52320-130 FIRE DEPT IT	FIRE DEPT IT	28.30	0
100-55210-130 REC DEPT IT	REC DEPT IT	78.83	0
100-52120-130 POLICE IT EXPENSE	MUNICIPAL COURT IT	40.34	0
100-52360-130 RESCUE DEPT IT EXPENSE	RESCUE DEPT IT	14.15	0
100-52120-130 POLICE IT EXPENSE	POLICE IT SERVICES	360.00	0
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	GENERAL GOVT IT SERVICES	1,350.00	0
100-55210-130 REC DEPT IT	REC DEPT IT	90.00	0
Total VELOCITY:		3,083.99	
VON BRIESEN & ROPER, S.C.			
100-51610-000 LEGAL SERVICES	GEN GOVT LEGAL FEES	157.50	0
Total VON BRIESEN & ROPER, S.C.:		157.50	
WALCOMET			
300-58980-310 WALCOMET SEWER CONNECTION FEE	SEWER CONNECTION FEE - 50	4,000.00	0
300-58980-300 WALCOMET SEWERAGE EXPENSES	MONTHLY BILLING	56,232.79	0
Total WALCOMET:		60,232.79	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	429.00	0
Total WALWORTH COUNTY TREASURER-COURT FINES:		429.00	
WAUKESHA COUNTY TECHNICAL COLLEGE			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	100.00	0
Total WAUKESHA COUNTY TECHNICAL COLLEGE:		100.00	
WILLE, SANDRA			
100-55210-275 REC DEPT PROGRAM EXPENSES	ART CLASS TEACHER	158.00	0
Total WILLE, SANDRA:		158.00	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	56.22	0

GL Account and Title	Description	Amount	GL Period
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	57.83	0
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	59.46	0
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	69.20	0
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	31.04	0
Total WISCONN VALLEY MEDIA GROUP:		273.75	
WISCONSIN PROFESSIONAL POLICE			
100-21262 UNION DUES PAYABLE	UNION DUES	258.00	0
Total WISCONSIN PROFESSIONAL POLICE:		258.00	
WISCONSIN STATE LABORATORY OF HYGIENE			
200-57623-170 WATER TESTING	FLUORIDE	28.00	0
Total WISCONSIN STATE LABORATORY OF HYGIENE:		28.00	
Total 0:		146,940.57	
Grand Totals:		146,940.57	

Village Board Approval Date: _____

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
100-41100 GENERAL TAX LEVY	.00	588,602.38	2,704,336.00	2,115,733.62	21.8
100-41101 DELINQUENT PP TAX	.00	36.67	150.00	113.33	24.5
100-41102 INT ON DELINQUENT PP TAX	.00	1.10	.00	(1.10)	.0
100-41104 TAX EQUIVALENT	.00	.00	100,800.00	100,800.00	.0
100-41105 ROOM TAX	1,129.58	12,729.54	52,000.00	39,270.46	24.5
100-41106 CABLE FRANCHISE FEES	.00	97.10	51,000.00	50,902.90	.2
100-41110 MERCY PILOT	.00	55,812.93	55,000.00	(812.93)	101.5
TOTAL TAXES	1,129.58	657,279.72	2,963,286.00	2,306,006.28	22.2
<u>INTERGOVERNMENTAL</u>					
100-42001 EXEMPT COMPUTER AID	.00	.00	470.00	470.00	.0
100-42002 STATE SHARED REVENUE	.00	.00	64,314.00	64,314.00	.0
100-42006 TRANSPORTATION AID	.00	102,226.14	204,425.00	102,198.86	50.0
100-42007 POLICE TRAINING FROM STATE	.00	.00	1,120.00	1,120.00	.0
100-42008 OTHER STATE AIDS	2,691.28	10,701.90	16,400.00	5,698.10	65.3
100-42009 POLICE GRANT FROM CTY	.00	516.94	2,500.00	1,983.06	20.7
100-42010 POLICE SRO REVENUE	.00	.00	69,668.00	69,668.00	.0
TOTAL INTERGOVERNMENTAL	2,691.28	113,444.98	358,897.00	245,452.02	31.6
<u>LICENSES & PERMITS</u>					
100-43001 LIQUOR/BEER LICENSE	650.00	750.00	6,425.00	5,675.00	11.7
100-43002 OPERATOR LICENSE	.00	320.00	2,000.00	1,680.00	16.0
100-43006 BUILDING PERMITS	.00	22,288.35	80,000.00	57,711.65	27.9
100-43007 ELECTRICAL PERMITS	.00	4,501.80	15,000.00	10,498.20	30.0
100-43008 PLUMBING PERMITS	.00	5,167.40	15,000.00	9,832.60	34.5
100-43009 ROOM TAX PERMIT	.00	550.00	800.00	250.00	68.8
100-43013 RENTAL PROP ADMIN	.00	10.00	.00	(10.00)	.0
100-43014 CIGARETTE LICENSE	.00	.00	300.00	300.00	.0
100-43015 ZONING AND PLANNING FEES	775.00	6,505.00	21,000.00	14,495.00	31.0
100-43016 TREE PERMIT	420.00	2,610.00	4,000.00	1,390.00	65.3
100-43018 DOG LICENSE	40.00	1,110.00	600.00	(510.00)	185.0
100-43021 TOURIST ROOMING HOUSE PERMIT	.00	6,750.00	6,750.00	.00	100.0
100-43022 SHORT TERM RENTAL PERMIT	.00	4,750.00	19,000.00	14,250.00	25.0
100-43025 TRANSIENT MERCHANT PERMIT	.00	250.00	.00	(250.00)	.0
100-43090 INVOICED SERVICE PAYMENTS	4,481.88	18,480.25	10,000.00	(8,480.25)	184.8
TOTAL LICENSES & PERMITS	6,366.88	74,042.80	180,875.00	106,832.20	40.9

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES FOR SERVICE</u>					
100-44040 POLICE GEN REVENUE	2.00	80.00	250.00	170.00	32.0
100-44049 SPECIAL ASSESSMENT LETTERS	160.00	1,360.00	4,000.00	2,640.00	34.0
100-44060 STREET OPENING PERMIT	.00	250.00	1,000.00	750.00	25.0
100-44093 SPORTS CAMP REVENUES	.00	.00	3,000.00	3,000.00	.0
100-44095 TENNIS REVENUES	.00	.00	750.00	750.00	.0
100-44096 GOLF REVENUES	.00	.00	500.00	500.00	.0
100-44098 ZUMBA REVENUES	.00	202.00	3,000.00	2,798.00	6.7
100-44100 BASEBALL/SOFTBALL REG FEES	.00	3,200.00	8,865.00	5,665.00	36.1
100-44102 ADULT PROGRAM REVENUES	.00	1,767.00	3,000.00	1,233.00	58.9
100-44103 SUMMER PROGRAM REVENUES	.00	755.00	3,500.00	2,745.00	21.6
100-44106 DONATION FOR REC DEPT	.00	.00	4,050.00	4,050.00	.0
100-44107 FIELD HOUSE RENTALS	.00	2,900.00	3,000.00	100.00	96.7
100-44108 EDGEWATER DEPOSIT	.00	500.00	.00	(500.00)	.0
100-44301 WATERWAY MARKERS	1,344.00	1,365.00	6,100.00	4,735.00	22.4
100-44620 LAKEFRONT/SHORE INCOME	1,503.00	5,945.50	11,600.00	5,654.50	51.3
100-44621 BEACH REVENUE	1,750.00	10,398.00	96,600.00	86,202.00	10.8
100-44622 LAUNCH REVENUE	7,883.75	32,538.44	170,000.00	137,461.56	19.1
100-44623 HORVATH DRY STORAGE REVENUE	3,088.40	22,788.00	24,000.00	1,212.00	95.0
100-44625 TOWN OF LINN BEACH REVENUE	.00	14,000.00	15,000.00	1,000.00	93.3
100-44630 KAYAK/PADDLEBOARD RENTAL FEES	.00	.00	18,000.00	18,000.00	.0
TOTAL PUBLIC CHARGES FOR SERVICE	15,731.15	98,048.94	376,215.00	278,166.06	26.1
<u>FINES & FORFEITURES</u>					
100-45001 COURT FINE REVENUE	3,574.30	10,623.30	40,000.00	29,376.70	26.6
100-45002 PARKING TICKET REVENUE	175.00	3,775.00	1,750.00	(2,025.00)	215.7
TOTAL FINES & FORFEITURES	3,749.30	14,398.30	41,750.00	27,351.70	34.5
<u>SOURCE 46</u>					
100-46000 WEED AND NUISANCE CONTROL	.00	750.00	500.00	(250.00)	150.0
TOTAL SOURCE 46	.00	750.00	500.00	(250.00)	150.0
<u>COMMERCIAL</u>					
100-48004 INTEREST ON INVESTMENTS	.00	109,033.60	37,000.00	(72,033.60)	294.7
100-48013 BOAT SLIP RENTAL	2,600.00	235,555.00	250,545.00	14,990.00	94.0
100-48015 GENEVA LK LAW ENFORCEMENT AGCY	.00	31,652.75	44,000.00	12,347.25	71.9
100-48016 MUNICIPAL BUSINESS LEASE PYMT	.00	.00	1,100.00	1,100.00	.0
TOTAL COMMERCIAL	2,600.00	376,241.35	332,645.00	(43,596.35)	113.1

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
100-49001 AURORA DONATION	.00	3,250.00	3,250.00	.00	100.0
100-49002 INSURANCE PAYMENTS/REBATE	.00	.00	5,000.00	5,000.00	.0
100-49003 SALE OF VGE ASSET	.00	.00	5,000.00	5,000.00	.0
100-49009 GENERAL MISC UNCLASS	.00	.00	1,000.00	1,000.00	.0
100-49200 OPERATING TRANSFER IN	.00	.00	50,000.00	50,000.00	.0
TOTAL MISCELLANEOUS	.00	3,250.00	64,250.00	61,000.00	5.1
TOTAL FUND REVENUE	32,268.19	1,337,456.09	4,318,418.00	2,980,961.91	31.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENT</u>					
100-51110-110 VILLAGE BOARD WAGES	.00	5,512.50	22,050.00	16,537.50	25.0
100-51110-121 VILLAGE BOARD FICA	.00	421.72	1,687.00	1,265.28	25.0
100-51110-130 VILLAGE BOARD OTHER EXPENSE	.00	.00	600.00	600.00	.0
100-51210-110 MUNICIPAL COURT WAGES	1,259.42	11,334.78	32,745.00	21,410.22	34.6
100-51210-121 MUNICIPAL COURT FICA	96.34	960.93	2,505.00	1,544.07	38.4
100-51210-150 MUNICIPAL COURT IT FEES	.00	4,021.24	5,000.00	978.76	80.4
100-51210-160 MUNICIPAL COURT SUPPLIES	.00	.00	1,200.00	1,200.00	.0
100-51210-161 MUNICIPAL COURT POSTAGE	.00	500.00	500.00	.00	100.0
100-51210-190 MUNICIPAL COURT TRAINING	.00	700.00	2,000.00	1,300.00	35.0
100-51400-000 RECRUITING FEES	.00	25,906.50	.00	(25,906.50)	.0
100-51405-000 BILLABLE SERVICES	.00	21,187.50	10,000.00	(11,187.50)	211.9
100-51410-110 GEN ADMIN WAGES	5,725.27	32,996.57	132,831.00	99,834.43	24.8
100-51410-121 GEN ADMIN FICA	406.07	3,064.78	10,162.00	7,097.22	30.2
100-51410-122 GEN ADMIN RETIREMENT	446.57	2,964.51	10,361.00	7,396.49	28.6
100-51410-123 GEN ADMIN HEALTH INSURANCE	1,753.32	8,030.57	28,572.00	20,541.43	28.1
100-51410-124 GEN ADMIN LIFE INSURANCE	.00	153.64	450.00	296.36	34.1
100-51410-127 GEN ADMIN HSA FUNDING	499.99	1,541.61	8,250.00	6,708.39	18.7
100-51410-130 GEN ADMIN IT EXPENSE	.00	304.96	900.00	595.04	33.9
100-51410-160 GEN ADMIN SUPPLIES	.00	1,428.76	8,000.00	6,571.24	17.9
100-51410-161 GEN ADMIN POSTAGE	104.28	6,690.20	6,500.00	(190.20)	102.9
100-51410-162 GEN ADMIN COPIER EXPENSE	.00	1,292.83	3,000.00	1,707.17	43.1
100-51410-190 GEN ADMIN TRAINING	.00	2,728.34	4,000.00	1,271.66	68.2
100-51410-200 GEN ADMIN TELEPHONE	.00	1,582.78	8,400.00	6,817.22	18.8
100-51410-210 GEN ADMIN PUBLICATIONS	.00	725.56	3,500.00	2,774.44	20.7
100-51410-300 GEN ADMIN CODIFICATION	.00	1,348.21	7,000.00	5,651.79	19.3
100-51412-000 ELECTION EXPENSE	.00	1,411.54	1,740.00	328.46	81.1
100-51412-110 ELECTION WAGES	.00	5,008.80	5,000.00	(8.80)	100.2
100-51412-121 ELECTION FICA	.00	8.61	20.00	11.39	43.1
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	.00	12,244.99	31,590.00	19,345.01	38.8
100-51414-100 LASERFICHE EXPENSE	.00	.00	15,000.00	15,000.00	.0
100-51415-000 LEAGUE EXPENSES/DUES	.00	.00	3,162.00	3,162.00	.0
100-51510-000 INSURANCE EXPENSE	.00	58,659.00	65,000.00	6,341.00	90.2
100-51520-000 ASSESSOR CONTRACT	.00	8,308.76	19,900.00	11,591.24	41.8
100-51521-000 PROPERTY REASSESSMENT	.00	.00	7,900.00	7,900.00	.0
100-51560-000 CONTINGENCY	.00	.00	148,288.00	148,288.00	.0
100-51570-000 AUDIT EXPENSE	.00	24,677.50	20,000.00	(4,677.50)	123.4
100-51610-000 LEGAL SERVICES	.00	17,629.72	50,000.00	32,370.28	35.3
100-51720-150 LIONS FIELD HOUSE REPAIR/MAINT	.00	.00	1,300.00	1,300.00	.0
100-51720-160 LIONS FIELD HOUSE SUPPLIES	.00	24.77	200.00	175.23	12.4
100-51720-170 LIONS FIELD HOUSE GAS	159.08	1,430.48	1,800.00	369.52	79.5
100-51720-171 LIONS FIELD HOUSE ELECTRIC	105.71	438.47	1,400.00	961.53	31.3
100-51720-173 LIONS FIELD HOUSE W&S	.00	321.50	1,140.00	818.50	28.2
100-51720-175 JANITORIAL SERVICES	.00	1,742.96	5,230.00	3,487.04	33.3
100-51730-150 VH BLDG REPAIRS/MAINT	.00	477.37	13,000.00	12,522.63	3.7
100-51730-160 VH BLDG SUPPLIES	.00	216.19	3,000.00	2,783.81	7.2
100-51730-170 VH BLDG GAS	208.89	1,938.24	2,200.00	261.76	88.1
100-51730-171 VH BLDG ELECTRIC	664.38	3,235.87	7,700.00	4,464.13	42.0
100-51730-173 VH BLDG WATER & SEWER	.00	848.34	1,938.00	1,089.66	43.8
100-51730-175 JANITORIAL SERVICES	.00	2,544.23	8,100.00	5,555.77	31.4
100-51920-000 LEAGUE EXPENSES/DUES	.00	3,161.38	.00	(3,161.38)	.0
100-51965-000 WMS BAY BUSINESS ASSOC	.00	8,067.51	36,400.00	28,332.49	22.2
100-51970-000 SHORT TERM RENTAL ADMIN	.00	6,564.61	6,600.00	35.39	99.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL GENERAL GOVERNMENT	11,429.32	294,359.33	767,821.00	473,461.67	38.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
100-52120-110 POLICE WAGES	24,447.40	224,034.60	583,005.00	358,970.40	38.4
100-52120-111 POLICE PT SHIFT PREMIUM	.00	150.00	750.00	600.00	20.0
100-52120-112 POLICE OT WAGES	1,439.40	22,010.48	24,654.00	2,643.52	89.3
100-52120-121 POLICE FICA	1,920.43	20,544.21	46,543.00	25,998.79	44.1
100-52120-122 POLICE RETIREMENT	3,401.31	36,446.95	77,021.00	40,574.05	47.3
100-52120-123 POLICE HEALTH INSURANCE	8,641.84	51,589.25	90,063.00	38,473.75	57.3
100-52120-124 POLICE LIFE INSURANCE	.00	292.44	846.00	553.56	34.6
100-52120-125 POLICE UNIFORMS	.00	3,801.63	9,000.00	5,198.37	42.2
100-52120-127 POLICE HSA FUNDING	2,499.96	12,499.80	26,250.00	13,750.20	47.6
100-52120-130 POLICE IT EXPENSE	.00	27,892.40	33,450.00	5,557.60	83.4
100-52120-150 POLICE REPAIRS/MAINT	.00	3,115.27	12,024.00	8,908.73	25.9
100-52120-160 POLICE SUPPLIES	.00	1,736.65	2,500.00	763.35	69.5
100-52120-161 POLICE POSTAGE/CONFINEMENT	.00	55.00	150.00	95.00	36.7
100-52120-180 POLICE FUEL	1,339.26	6,076.27	20,000.00	13,923.73	30.4
100-52120-190 POLICE TRAINING	.00	10,642.87	18,000.00	7,357.13	59.1
100-52120-200 POLICE TELEPHONE	.00	1,324.90	7,000.00	5,675.10	18.9
100-52120-210 POLICE COMMUNITY PROGRAMS	.00	.00	2,500.00	2,500.00	.0
100-52120-215 POLICE GRANT EXPENDITURES	.00	.00	7,000.00	7,000.00	.0
100-52120-220 POLICE LICENSE SUPENSION FEE	.00	21.00	.00	(21.00)	.0
100-52120-300 STUDENT RESOURCE OFFICER	.00	.00	92,891.00	92,891.00	.0
100-52120-400 POLICE ACADEMY EXPENSES	.00	3,384.54	.00	(3,384.54)	.0
100-52130-110 WATER SAFETY PATROL	.00	29,431.00	29,431.00	.00	100.0
100-52130-120 GENEVA LAKE ENVIRONMENTAL AGCY	.00	35,000.00	35,000.00	.00	100.0
100-52130-130 GENEVA LAKE LAW ENFORCEMENT	.00	73,000.00	73,000.00	.00	100.0
100-52130-150 EMERGENCY MANAGEMENT	.00	961.52	5,000.00	4,038.48	19.2
100-52320-106 FIRE DEPT OFFICER PAY	1,879.18	7,516.72	22,550.00	15,033.28	33.3
100-52320-107 FIRE DEPT MEETING PAY	216.00	972.00	4,200.00	3,228.00	23.1
100-52320-108 FIRE DEPT DRILL PAY	1,187.00	3,696.00	16,000.00	12,304.00	23.1
100-52320-109 FIRE DEPT CALLS PAY	471.50	4,693.50	24,000.00	19,306.50	19.6
100-52320-120 FIRE DEPT TRAINING PAY	144.00	144.00	3,900.00	3,756.00	3.7
100-52320-121 FIRE DEPT FICA	280.39	1,538.96	5,405.00	3,866.04	28.5
100-52320-122 FIRE DEPT RETIREMENT	84.60	424.19	1,100.00	675.81	38.6
100-52320-130 FIRE DEPT IT	.00	885.30	1,000.00	114.70	88.5
100-52320-150 FIRE DEPT REPAIRS/MAINT	.00	1,607.60	16,000.00	14,392.40	10.1
100-52320-160 FIRE DEPT SUPPLIES	.00	3,157.00	5,000.00	1,843.00	63.1
100-52320-170 FIRE DEPT GAS	458.44	4,605.97	5,100.00	494.03	90.3
100-52320-171 FIRE DEPT ELECTRIC	126.27	583.60	2,500.00	1,916.40	23.3
100-52320-173 FIRE DEPT WATER & SEWER	.00	306.56	800.00	493.44	38.3
100-52320-180 FIRE DEPT FUEL	44.46	536.47	1,000.00	463.53	53.7
100-52320-190 FIRE DEPT TRAINING	.00	.00	5,500.00	5,500.00	.0
100-52320-200 FIRE DEPT TELEPHONE	.00	2,230.54	3,500.00	1,269.46	63.7
100-52340-106 DIVE TEAM OFFICER PAY	75.00	300.00	900.00	600.00	33.3
100-52340-107 DIVE TEAM MEETING PAY	.00	.00	100.00	100.00	.0
100-52340-108 DIVE TEAM DRILL PAY	.00	.00	1,600.00	1,600.00	.0
100-52340-121 DIVE TEAM FICA	5.74	28.70	200.00	171.30	14.4
100-52340-145 DIVE TEAM TANK MAINTENANCE	.00	744.80	1,900.00	1,155.20	39.2
100-52340-150 DIVE TEAM REPAIRS/MAINT	.00	.00	600.00	600.00	.0
100-52340-190 DIVE TEAM TRAINING	.00	.00	3,110.00	3,110.00	.0
100-52360-106 RESCUE DEPT OFFICER PAY	449.50	1,798.00	5,400.00	3,602.00	33.3
100-52360-107 RESCUE DEPT MEETING PAY	54.00	243.00	1,000.00	757.00	24.3
100-52360-108 RESCUE DEPT TRAINING PAY	181.00	621.00	4,000.00	3,379.00	15.5
100-52360-109 RESCUE DEPT CALLS PAY	298.00	1,268.00	6,500.00	5,232.00	19.5

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
100-52360-110 RESCUE DEPT UNEMPLOYMENT	.00	262.98	.00	(262.98)	.0
100-52360-121 RESCUE DEPT FICA	75.12	400.17	1,293.00	892.83	31.0
100-52360-122 RESCUE DEPT RETIREMENT	1.17	4.21	20.00	15.79	21.1
100-52360-130 RESCUE DEPT IT EXPENSE	.00	14.15	300.00	285.85	4.7
100-52360-150 RESCUE DEPT REPAIRS/MAINT	.00	176.02	1,500.00	1,323.98	11.7
100-52360-160 RESCUE DEPT SUPPLIES	.00	1,768.15	2,500.00	731.85	70.7
100-52360-170 RESCUE DEPT INTERGOVT AGMNT	.00	89,474.07	763,532.00	674,057.93	11.7
100-52360-180 RESCUE DEPT FUEL	.00	299.12	500.00	200.88	59.8
100-52360-190 RESCUE DEPT TRAINING	.00	600.00	500.00	(100.00)	120.0
100-52360-200 RESCUE DEPT TELEPHONE	.00	240.88	780.00	539.12	30.9
TOTAL PUBLIC SAFETY	49,720.97	695,152.44	2,109,868.00	1,414,715.56	33.0

PUBLIC SAFETY

100-53100-160 BLDG INSP SUPPLIES	.00	.00	2,000.00	2,000.00	.0
100-53100-210 ZONING INSPECTION CONTRACT	.00	5,264.50	19,000.00	13,735.50	27.7
100-53100-211 BLDG INSPECTION CONTRACT	.00	39,878.08	88,000.00	48,121.92	45.3
100-53100-215 CODE ENFORCEMENT CONTRACT	.00	8,376.00	20,000.00	11,624.00	41.9
100-53100-220 STR ENFORCEMENT CONTRACT	.00	936.00	5,000.00	4,064.00	18.7
TOTAL PUBLIC SAFETY	.00	54,454.58	134,000.00	79,545.42	40.6

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
100-54100-110 DPW ADMIN WAGES	1,517.72	13,771.45	39,461.00	25,689.55	34.9
100-54100-121 DPW ADMIN FICA	96.17	957.23	3,019.00	2,061.77	31.7
100-54100-122 DPW ADMIN RETIREMENT	118.38	1,179.27	3,078.00	1,898.73	38.3
100-54100-123 DPW ADMIN HEALTH INSURANCE	757.75	4,509.19	9,100.00	4,590.81	49.6
100-54100-127 DPW HSA FUNDING	208.33	1,041.65	2,500.00	1,458.35	41.7
100-54100-300 ENGINEERING	.00	2,440.00	15,000.00	12,560.00	16.3
100-54310-110 STREETS WAGES	3,612.30	30,508.59	95,823.00	65,314.41	31.8
100-54310-112 STREETS OT WAGES	106.71	1,207.83	1,959.00	751.17	61.7
100-54310-113 STREETS DBL OT WAGES	.00	505.73	1,000.00	494.27	50.6
100-54310-121 STREETS FICA	269.74	2,651.64	7,545.00	4,893.36	35.1
100-54310-122 STREETS RETIREMENT	260.44	2,755.10	6,774.00	4,018.90	40.7
100-54310-123 STREETS HEALTH INSURANCE	1,667.11	9,928.20	20,004.00	10,075.80	49.6
100-54310-124 STREETS LIFE INSURANCE	.00	98.00	235.00	137.00	41.7
100-54310-125 STREETS UNIFORMS	.00	385.86	2,500.00	2,114.14	15.4
100-54310-127 STREETS HSA FUNDING	416.50	2,121.93	5,835.00	3,713.07	36.4
100-54310-150 STREETS EQUIP REPAIRS/MAINT	.00	14,509.95	27,000.00	12,490.05	53.7
100-54310-160 STREETS SUPPLIES	.00	2,582.18	6,500.00	3,917.82	39.7
100-54310-170 STREETS GAS	354.89	3,554.71	4,000.00	445.29	88.9
100-54310-171 STREETS ELECTRIC	452.92	2,065.65	6,000.00	3,934.35	34.4
100-54310-173 STREETS WATER & SEWER	.00	358.85	960.00	601.15	37.4
100-54310-175 STREETS ROAD MAINTENANCE	.00	.00	25,000.00	25,000.00	.0
100-54310-180 STREETS FUEL	243.07	3,967.00	9,500.00	5,533.00	41.8
100-54310-190 STREETS TRAINING	.00	244.00	1,000.00	756.00	24.4
100-54310-200 STREETS TELEPHONE	.00	159.14	1,000.00	840.86	15.9
100-54310-280 SNOW/ICE CONTROL MATERIALS	.00	14,066.82	17,500.00	3,433.18	80.4
100-54310-281 TRAFFIC SIGNS/MARKINGS	.00	506.26	2,000.00	1,493.74	25.3
100-54310-282 HIGHWAY STRIPING/MARKING	.00	981.00	1,000.00	19.00	98.1
100-54420-000 STREET LIGHTING	2,971.78	14,786.87	35,000.00	20,213.13	42.3
100-54710-000 REFUSE COLLECTIONS	.00	38,678.64	167,550.00	128,871.36	23.1
TOTAL PUBLIC WORKS	13,053.81	170,522.74	517,843.00	347,320.26	32.9

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEISURE ACTIVITIES</u>					
100-55210-110 REC DEPT WAGES	3,247.22	27,896.98	100,304.00	72,407.02	27.8
100-55210-121 REC DEPT FICA	243.38	2,268.71	7,673.00	5,404.29	29.6
100-55210-122 REC DEPT RETIREMENT	180.00	1,783.54	4,680.00	2,896.46	38.1
100-55210-123 REC DEPT HEALTH INSURANCE	587.93	3,527.58	7,056.00	3,528.42	50.0
100-55210-124 REC DEPT LIFE INSURANCE	.00	18.16	60.00	41.84	30.3
100-55210-127 REC DEPT HSA FUNDING	208.33	1,041.65	2,500.00	1,458.35	41.7
100-55210-130 REC DEPT IT	.00	296.83	1,545.00	1,248.17	19.2
100-55210-143 BASEBALL FIELD UPKEEP	.00	.00	4,500.00	4,500.00	.0
100-55210-150 REC DEPT REPAIRS/MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
100-55210-160 REC DEPT SUPPLIES	.00	241.09	2,200.00	1,958.91	11.0
100-55210-190 REC DEPT TRAINING	.00	450.00	1,250.00	800.00	36.0
100-55210-200 REC DEPT TELEPHONE	.00	316.07	300.00	(16.07)	105.4
100-55210-210 REC DEPT PUBLICATIONS	.00	.00	3,500.00	3,500.00	.0
100-55210-220 REC DEPT XPRESS BILL PAY	.00	.00	2,100.00	2,100.00	.0
100-55210-270 REC DEPT BASEBALL UNIFORMS	.00	.00	3,000.00	3,000.00	.0
100-55210-271 REC DEPT BASEBALL EXPENSES	.00	149.99	8,000.00	7,850.01	1.9
100-55210-274 REC DEPT ADULT FITNESS	.00	.00	2,300.00	2,300.00	.0
100-55210-275 REC DEPT PROGRAM EXPENSES	.00	3,011.27	5,800.00	2,788.73	51.9
100-55210-277 REC DEPT GOLF EXPENSES	.00	.00	500.00	500.00	.0
100-55210-278 REC DEPT BOO IN THE BAY	.00	.00	1,000.00	1,000.00	.0
100-55210-280 KAYAK/PADDLEBOARD EXPENSE	.00	400.00	1,000.00	600.00	40.0
100-55410-110 PARKS WAGES	1,619.61	12,576.46	44,020.00	31,443.54	28.6
100-55410-112 PARKS OT WAGES	.00	627.54	465.00	(162.54)	135.0
100-55410-113 PARKS DBL OT WAGES	.00	170.45	465.00	294.55	36.7
100-55410-115 PARKS CONTRACT LABOR	.00	.00	7,500.00	7,500.00	.0
100-55410-120 PARKS UNEMPLOYMENT	144.00	144.00	100.00	(44.00)	144.0
100-55410-121 PARKS FICA	130.54	1,107.06	3,439.00	2,331.94	32.2
100-55410-122 PARKS RETIREMENT	107.93	1,069.76	2,587.00	1,517.24	41.4
100-55410-123 PARKS HEALTH INSURANCE	757.76	4,509.22	9,093.00	4,583.78	49.6
100-55410-124 PARKS LIFE INSURANCE	.00	7.28	162.00	154.72	4.5
100-55410-125 PARKS UNIFORMS	.00	385.86	2,000.00	1,614.14	19.3
100-55410-127 PARKS HSA FUNDING	277.92	1,350.13	2,500.00	1,149.87	54.0
100-55410-148 TENNIS COURT MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
100-55410-150 PARKS REPAIRS/MAINT	.00	3,736.12	19,000.00	15,263.88	19.7
100-55410-160 PARKS SUPPLIES	.00	.00	1,500.00	1,500.00	.0
100-55410-170 PARKS GAS	731.99	3,608.00	4,000.00	392.00	90.2
100-55410-171 PARKS ELECTRIC	603.33	3,549.79	5,700.00	2,150.21	62.3
100-55410-173 PARKS WATER & SEWER	.00	1,427.93	3,740.00	2,312.07	38.2
100-55410-180 PARKS FUEL	64.66	2,786.47	7,500.00	4,713.53	37.2
100-55411-110 LAKEFRONT WAGES	3,178.42	8,458.68	85,000.00	76,541.32	10.0
100-55411-112 LAKEFRONT OT WAGES	.00	.00	5,000.00	5,000.00	.0
100-55411-121 LAKEFRONT FICA	243.15	647.08	6,502.00	5,854.92	10.0
100-55411-125 LAKEFRONT UNIFORMS	.00	.00	1,000.00	1,000.00	.0
100-55411-130 LAKEFRONT IT	.00	360.00	500.00	140.00	72.0
100-55411-150 LAKEFRONT REPAIRS/MAINT	.00	4,605.00	11,000.00	6,395.00	41.9
100-55411-153 LAKEFRONT PIER REPAIRS	.00	62,236.49	130,000.00	67,763.51	47.9
100-55411-154 LAKEFRONT PIER INSTALLATION	.00	.00	80,000.00	80,000.00	.0
100-55411-160 LAKEFRONT SUPPLIES	.00	8,187.15	9,000.00	812.85	91.0
100-55411-200 LAKEFRONT TELEPHONE	.00	265.46	1,500.00	1,234.54	17.7
100-55412-000 GENEVA LK LEVEL CORP	.00	3,000.00	3,000.00	.00	100.0
100-55415-000 ENHANCEMENT COMMITTEE	.00	.00	800.00	800.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL LEISURE ACTIVITIES	12,326.17	166,217.80	613,341.00	447,123.20	27.1
<u>CONSERVATION & DEVELOPMENT</u>					
100-56120-000 HOLIDAY DECORATION SUPPLIES	.00	.00	1,500.00	1,500.00	.0
100-56130-000 TREE ENHANCEMENT	.00	.00	8,500.00	8,500.00	.0
100-56420-190 HORVATH PROPERTY EXPENSE	.00	.00	1,000.00	1,000.00	.0
TOTAL CONSERVATION & DEVELOPMENT	.00	.00	11,000.00	11,000.00	.0
TOTAL FUND EXPENDITURES	86,530.27	1,380,706.89	4,153,873.00	2,773,166.11	33.2
NET REVENUE OVER EXPENDITURES	(54,262.08)	(43,250.80)	164,545.00	207,795.80	(26.3)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

POLCE DEPT DONATIONS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL</u>					
110-42004	POLICE DONATIONS	.00	100.00	200.00	100.00	50.0
	TOTAL INTERGOVERNMENTAL	.00	100.00	200.00	100.00	50.0
	TOTAL FUND REVENUE	.00	100.00	200.00	100.00	50.0
	NET REVENUE OVER EXPENDITURES	.00	100.00	200.00	100.00	50.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

ARPA LOCAL RECOVERY FUNDS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS</u>					
115-49200	OPERATING TRANSFER IN	.00	.00	276,220.00	276,220.00	.0
	TOTAL MISCELLANEOUS	.00	.00	276,220.00	276,220.00	.0
	TOTAL FUND REVENUE	.00	.00	276,220.00	276,220.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

ARPA LOCAL RECOVERY FUNDS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ARPA EXPENDITURES</u>					
115-52320-165	ARPA LOCAL RECOV EXPENDITURES	.00	.00	276,220.00	276,220.00	.0
	TOTAL ARPA EXPENDITURES	.00	.00	276,220.00	276,220.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	276,220.00	276,220.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC CHARGES FOR SERVICE</u>					
200-44460	WATER RESIDENTIAL SALES	.00	108,094.25	510,600.00	402,505.75	21.2
200-44461	WATER COMMERCIAL SALES	.00	20,311.98	102,000.00	81,688.02	19.9
200-44463	WATER PUBLIC FIRE PROTECTION	.00	65,812.67	230,000.00	164,187.33	28.6
200-44464	WATER PUBLIC AUTH SALES	.00	2,278.49	15,500.00	13,221.51	14.7
200-44465	PRIVATE FIRE REVENUE-WTR	.00	904.20	4,000.00	3,095.80	22.6
200-44466	MULTIFAMILY RESIDENTIAL	.00	4,324.22	20,000.00	15,675.78	21.6
200-44470	WATER FORFEITED DISCOUNTS	.00	1,457.89	2,500.00	1,042.11	58.3
200-44474	WATER OTHER REVENUE	.00	482.00	2,000.00	1,518.00	24.1
200-44475	IMPACT FEES	.00	3,147.50	62,950.00	59,802.50	5.0
	TOTAL PUBLIC CHARGES FOR SERVICE	.00	206,813.20	949,550.00	742,736.80	21.8
	<u>COMMERCIAL</u>					
200-48004	INTEREST ON INVESTMENTS	.00	117,177.89	70,000.00	(47,177.89)	167.4
200-48005	PROPERTY RENTAL/TOWER LEASE	.00	29,585.30	60,000.00	30,414.70	49.3
200-48420	IMPACT FEE INTEREST INCOME	.00	1,984.36	1,000.00	(984.36)	198.4
	TOTAL COMMERCIAL	.00	148,747.55	131,000.00	(17,747.55)	113.6
	TOTAL FUND REVENUE	.00	355,560.75	1,080,550.00	724,989.25	32.9

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER UTILITY</u>						
200-57346-000	NEW WATER METERS	.00	4,801.69	25,000.00	20,198.31	19.2
200-57346-100	METER REPLACEMENT PROGRAM	.00	13,632.00	30,000.00	16,368.00	45.4
200-57408-000	WATER TAX EQUIVALENT	.00	.00	100,800.00	100,800.00	.0
200-57427-000	INTEREST ON LT DEBT	.00	151,606.70	257,588.00	105,981.30	58.9
200-57599-000	WATER INSURANCE EXPENSE	.00	29,329.50	30,000.00	670.50	97.8
200-57600-150	WELL #3 - REPAIRS	.00	690.00	800.00	110.00	86.3
200-57601-150	WELL #1 - REPAIRS	.00	.00	800.00	800.00	.0
200-57602-150	WELL #2 - REPAIRS	.00	.00	800.00	800.00	.0
200-57610-140	WATER FUND CAPITAL OUTLAY	.00	57,025.93	303,500.00	246,474.07	18.8
200-57622-170	WATER POWER - NATURAL GAS	995.71	5,669.33	7,000.00	1,330.67	81.0
200-57622-171	WATER POWER - ELECTRIC	5,698.12	23,506.34	65,000.00	41,493.66	36.2
200-57623-160	WATER PUMPING SUPPLIES	.00	44.99	200.00	155.01	22.5
200-57623-170	WATER TESTING	.00	366.74	3,000.00	2,633.26	12.2
200-57630-110	WATER TREATMENT - WAGES	1,992.69	17,932.12	51,804.00	33,871.88	34.6
200-57630-112	WATER TREATMENT - OT WAGES	106.71	580.29	1,494.00	913.71	38.8
200-57630-113	WATER TREATMENT - DBL OT WAGES	.00	335.28	1,494.00	1,158.72	22.4
200-57630-121	WATER TREATMENT - FICA	149.76	1,558.61	4,107.00	2,548.39	38.0
200-57630-122	WATER TREATMENT - RETIREMENT	163.75	1,700.32	4,187.00	2,486.68	40.6
200-57630-123	WATER TREATMENT - HEALTH INS	890.69	5,325.68	10,687.00	5,361.32	49.8
200-57630-124	WATER TREATMENT - LIFE INS	.00	40.32	120.00	79.68	33.6
200-57630-127	WATER TREATMENT HSA FUNDING	277.76	1,388.76	3,333.00	1,944.24	41.7
200-57631-160	WATER TREATMENT CHEMICALS	.00	20,696.41	140,000.00	119,303.59	14.8
200-57632-160	WATER TREATMENT SUPPLIES	.00	306.19	2,200.00	1,893.81	13.9
200-57635-150	WATER TREATMENT REPAIRS/ MAINT	.00	3,762.08	5,000.00	1,237.92	75.2
200-57640-110	WATER DISTRIBUTION - WAGES	1,993.02	17,935.98	51,804.00	33,868.02	34.6
200-57640-112	WATER DISTRIBUTION - OT WAGES	106.74	580.44	1,494.00	913.56	38.9
200-57640-113	WATER DISTRIBUTION-DBL OT WAGE	.00	335.38	1,494.00	1,158.62	22.5
200-57640-121	WATER DISTRIBUTION - FICA	149.82	1,559.08	4,107.00	2,547.92	38.0
200-57640-122	WATER DISTRIBUTION -RETIREMENT	163.79	1,700.89	.00	(1,700.89)	.0
200-57640-123	WATER DISTRIBUTION - HLTH INS	890.69	5,325.68	10,687.00	5,361.32	49.8
200-57640-124	WATER DISTRIBUTION - LIFE INS	.00	40.32	130.00	89.68	31.0
200-57640-127	WATER DISTRIBUTION HSA FUNDING	277.80	1,389.08	3,333.00	1,943.92	41.7
200-57641-160	WATER DISTRIBUTION SUPPLIES	.00	2,078.08	6,000.00	3,921.92	34.6
200-57650-150	WATER TOWERS REPAIRS/MAINT	.00	.00	1,000.00	1,000.00	.0
200-57651-150	WATER MAINS REPAIRS/MAINT	.00	6,602.14	35,000.00	28,397.86	18.9
200-57652-150	WATER SERVICES REPAIRS/ MAINT	.00	2,369.94	5,000.00	2,630.06	47.4
200-57653-151	WATER METER TESTING	.00	.00	3,000.00	3,000.00	.0
200-57654-150	HYDRANT REPAIRS/MAINT	.00	.00	12,000.00	12,000.00	.0
200-57656-150	CROSS CONNECTION INSPECTION	.00	4,770.00	19,080.00	14,310.00	25.0
200-57902-110	WATER ACCOUNTING - WAGES	1,839.48	16,555.71	48,077.00	31,521.29	34.4
200-57902-121	WATER ACCOUNTING - FICA	134.02	1,332.86	3,678.00	2,345.14	36.2
200-57902-122	WATER ACCOUNTING- RETIREMENT	143.48	1,427.31	3,750.00	2,322.69	38.1
200-57902-123	WATER ACCOUNTING - HEALTH INS	696.36	6,870.65	12,679.00	5,808.35	54.2
200-57902-127	WATER ACCT HSA FUNDING	208.33	1,041.71	3,750.00	2,708.29	27.8
200-57903-125	WATER METER READING - UNIFORMS	.00	1,072.66	5,500.00	4,427.34	19.5
200-57920-110	WATER ADMIN - WAGES	1,393.48	9,106.79	34,189.00	25,082.21	26.6
200-57920-121	WATER ADMIN - FICA	91.50	738.69	2,616.00	1,877.31	28.2
200-57920-122	WATER ADMIN - RETIREMENT	108.69	803.04	2,667.00	1,863.96	30.1
200-57920-123	WATER ADMIN - HEALTH INS	595.01	2,844.05	7,140.00	4,295.95	39.8
200-57920-127	WATER ADMIN HSA FUNDING	166.67	645.84	2,000.00	1,354.16	32.3
200-57921-130	WATER IT EXPENSE	.00	366.67	300.00	(66.67)	122.2
200-57921-160	WATER OFFICE SUPPLIES	.00	4,161.84	10,000.00	5,838.16	41.6

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
200-57921-200 WATER TELEPHONE	.00	248.93	850.00	601.07	29.3
200-57922-000 SOFTWARE LIC FEES & IT SUPPORT	.00	95.68	.00	(95.68)	.0
200-57923-000 WATER ATTORNEY EXPENSE	.00	.00	1,000.00	1,000.00	.0
200-57924-000 WATER ENGINEERING EXPENSE	.00	6,137.50	10,220.00	4,082.50	60.1
200-57925-000 WATER AUDIT EXPENSE	.00	17,328.75	12,000.00	(5,328.75)	144.4
200-57928-000 WATER REGULATORY EXPENSE	.00	.00	950.00	950.00	.0
200-57930-130 WATER DRUG TESTING EXPENSE	.00	233.50	500.00	266.50	46.7
200-57930-140 WATER DIGGERS HOTLINE EXPENSE	.00	665.60	2,900.00	2,234.40	23.0
200-57930-190 WATER TRAINING EXPENSE	.00	1,066.35	3,000.00	1,933.65	35.6
200-57933-150 WATER TRANSP REPAIRS/MAINT	.00	.00	1,500.00	1,500.00	.0
200-57933-180 WATER FUEL EXPENSE	161.33	544.53	900.00	355.47	60.5
200-57934-000 WATER DEBT SERVICE	.00	145,160.50	211,479.00	66,318.50	68.6
200-57935-150 WATER PLANT REPAIRS/MAINT	.00	21,176.83	20,000.00	(1,176.83)	105.9
200-57945-000 WATER DEBT SERVICE MISC EXP	.00	.00	160.00	160.00	.0
200-57951-000 WATER SHOP TOOLS	.00	95.97	500.00	404.03	19.2
200-57952-000 WATER LAB EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
TOTAL WATER UTILITY	19,395.40	624,708.25	1,608,348.00	983,639.75	38.8
WATER UTILITY					
200-58801-000 IT SUPPORT/ANNUAL FEES	.00	3,977.00	7,000.00	3,023.00	56.8
TOTAL WATER UTILITY	.00	3,977.00	7,000.00	3,023.00	56.8
TOTAL FUND EXPENDITURES	19,395.40	628,685.25	1,615,348.00	986,662.75	38.9
NET REVENUE OVER EXPENDITURES	(19,395.40)	(273,124.50)	(534,798.00)	(261,673.50)	(51.1)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

FIRE DEPARTMENT 2% DUES

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL</u>					
215-42004	2% FIRE DUES	.00	.00	28,000.00	28,000.00	.0
	TOTAL INTERGOVERNMENTAL	.00	.00	28,000.00	28,000.00	.0
	TOTAL FUND REVENUE	.00	.00	28,000.00	28,000.00	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

FIRE DEPARTMENT 2% DUES

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>2% DUES EXPENDITURES</u>					
215-52320-106 FIRE INSPECTOR OFFICER WAGES	500.00	2,000.00	6,000.00	4,000.00	33.3
215-52320-121 FIRE INSPECTOR FICA	49.34	233.52	460.00	226.48	50.8
215-52320-165 FIRE DUES 2% EXPENDITURES	.00	1,492.42	10,000.00	8,507.58	14.9
TOTAL 2% DUES EXPENDITURES	549.34	3,725.94	16,460.00	12,734.06	22.6
TOTAL FUND EXPENDITURES	549.34	3,725.94	16,460.00	12,734.06	22.6
NET REVENUE OVER EXPENDITURES	(549.34)	(3,725.94)	11,540.00	15,265.94	(32.3)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

ACT 102 RESCUE GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL</u>					
220-42004	ACT 102 GRANT	.00	.00	2,500.00	2,500.00	.0
220-42006	ACT 102 - ARPA SUPPLEMENT	.00	12,195.11	12,195.00	(.11)	100.0
220-42100	EMS FLEX GRANT	44,502.50	44,502.50	44,502.00	(.50)	100.0
	TOTAL INTERGOVERNMENTAL	44,502.50	56,697.61	59,197.00	2,499.39	95.8
	<u>MISCELLANEOUS</u>					
220-49200	OPERATING TRANSFER IN	.00	.00	49,402.00	49,402.00	.0
	TOTAL MISCELLANEOUS	.00	.00	49,402.00	49,402.00	.0
	TOTAL FUND REVENUE	44,502.50	56,697.61	108,599.00	51,901.39	52.2

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

ACT 102 RESCUE GRANT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>ACT 102 GRANT EXPENDITURES</u>					
220-52320-165	ACT 102 EXPENDITURES	.00	.00	7,400.00	7,400.00	.0
220-52320-170	ACT 102 ARPA EXPENDITURES	.00	880.00	12,195.00	11,315.00	7.2
220-52320-200	EMS FLEX GRANT EXPENDITURES	.00	89,005.00	89,004.00	(1.00)	100.0
	TOTAL ACT 102 GRANT EXPENDITURES	.00	89,885.00	108,599.00	18,714.00	82.8
	TOTAL FUND EXPENDITURES	.00	89,885.00	108,599.00	18,714.00	82.8
	NET REVENUE OVER EXPENDITURES	44,502.50	(33,187.39)	.00	33,187.39	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
225-41100	RECYCLING TAX LEVY	.00	18,383.70	84,464.00	66,080.30	21.8
	TOTAL TAXES	.00	18,383.70	84,464.00	66,080.30	21.8
	<u>INTERGOVERNMENTAL</u>					
225-42500	STATE RECYCLING GRANTS	.00	.00	8,500.00	8,500.00	.0
	TOTAL INTERGOVERNMENTAL	.00	.00	8,500.00	8,500.00	.0
	<u>MISCELLANEOUS</u>					
225-49200	OPERATING TRANSFER IN	.00	.00	16,261.00	16,261.00	.0
	TOTAL MISCELLANEOUS	.00	.00	16,261.00	16,261.00	.0
	TOTAL FUND REVENUE	.00	18,383.70	109,225.00	90,841.30	16.8

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

RECYCLING FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>RECYCLING</u>					
225-54635-130	RECYCLING OTHER EXPENSE	.00	.00	19,000.00	19,000.00	.0
225-54635-131	RECYCLING FEES	.00	20,417.28	81,725.00	61,307.72	25.0
225-54635-150	RECYCLING REPAIRS/MAINT	.00	2,262.97	3,000.00	737.03	75.4
225-54635-160	RECYCLING PROGRAM SUPPLIES	.00	500.00	500.00	.00	100.0
225-54635-165	RECYCLING TIPPING FEES	.00	7,521.99	5,000.00	(2,521.99)	150.4
	TOTAL RECYCLING	.00	30,702.24	109,225.00	78,522.76	28.1
	TOTAL FUND EXPENDITURES	.00	30,702.24	109,225.00	78,522.76	28.1
	NET REVENUE OVER EXPENDITURES	.00	(12,318.54)	.00	12,318.54	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

KISHWAUKETOE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
230-48996 KISHAUKETOE REIMBURSE	19,985.92	19,985.92	.00	(19,985.92)	.0
TOTAL COMMERCIAL	19,985.92	19,985.92	.00	(19,985.92)	.0
TOTAL FUND REVENUE	19,985.92	19,985.92	.00	(19,985.92)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

KISHWAUKETOE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>KNC OPERATIONS</u>					
230-58100-110 KNC REGULAR WAGES	2,574.50	22,114.75	.00	(22,114.75)	.0
230-58100-121 KNC FICA	194.12	1,663.49	.00	(1,663.49)	.0
230-58100-122 KNC RETIREMENT	156.00	1,529.49	.00	(1,529.49)	.0
230-58100-123 KNC HEALTH INSURANCE	587.93	3,527.58	.00	(3,527.58)	.0
230-58100-124 KNC LIFE INSURANCE	.00	14.12	.00	(14.12)	.0
230-58100-127 KNC HSA FUNDING	208.33	1,041.65	.00	(1,041.65)	.0
230-58100-145 KNC ARBOR DAY EXPENSES	.00	120.42	.00	(120.42)	.0
230-58100-160 KNC SUPPLIES	.00	150.95	.00	(150.95)	.0
230-58100-180 KNC FUEL	.00	59.82	.00	(59.82)	.0
230-58100-200 KNC PHONE EXPENSE	.00	113.37	.00	(113.37)	.0
TOTAL KNC OPERATIONS	3,720.88	30,335.64	.00	(30,335.64)	.0
TOTAL FUND EXPENDITURES	3,720.88	30,335.64	.00	(30,335.64)	.0
NET REVENUE OVER EXPENDITURES	16,265.04	(10,349.72)	.00	10,349.72	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

FIRE & DIVE TEAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
260-47500 INTEREST INCOME	.00	622.05	.00	(622.05)	.0
TOTAL SOURCE 47	.00	622.05	.00	(622.05)	.0
 <u>COMMERCIAL</u>					
260-48500 DONATIONS - CHICKEN ROAST	.00	1,280.00	.00	(1,280.00)	.0
TOTAL COMMERCIAL	.00	1,280.00	.00	(1,280.00)	.0
TOTAL FUND REVENUE	.00	1,902.05	.00	(1,902.05)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

FIRE & DIVE TEAM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
260-52502-000 DUES/MEMBERSHIP/HOST MEETINGS	.00	65.31	.00	(65.31)	.0
260-52507-000 BLDG MAINTENANCE & SUPPLIES	.00	199.39	.00	(199.39)	.0
260-52508-000 MISCELLANEOUS	.00	300.00	.00	(300.00)	.0
260-52511-000 EQUIPMENT PURCHASES	.00	678.70	.00	(678.70)	.0
260-52515-000 BUILDING REPAIRS	.00	228.29	.00	(228.29)	.0
260-52517-000 OFFICE EXPENSE	.00	440.95	.00	(440.95)	.0
TOTAL COST CATEGORY 52	.00	1,912.64	.00	(1,912.64)	.0
TOTAL FUND EXPENDITURES	.00	1,912.64	.00	(1,912.64)	.0
NET REVENUE OVER EXPENDITURES	.00	(10.59)	.00	10.59	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

RESCUE SQUAD FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
270-47500	INTEREST INCOME	.00	105.04	.00	(105.04)	.0
	TOTAL SOURCE 47	.00	105.04	.00	(105.04)	.0
	COMMERCIAL					
270-48500	DONATIONS	.00	600.00	.00	(600.00)	.0
	TOTAL COMMERCIAL	.00	600.00	.00	(600.00)	.0
	TOTAL FUND REVENUE	.00	705.04	.00	(705.04)	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

RESCUE SQUAD FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
270-52500-000 RESCUE SQUAD EXPENSES	.00	2,669.93	.00	(2,669.93)	.0
TOTAL COST CATEGORY 52	.00	2,669.93	.00	(2,669.93)	.0
TOTAL FUND EXPENDITURES	.00	2,669.93	.00	(2,669.93)	.0
NET REVENUE OVER EXPENDITURES	.00	(1,964.89)	.00	1,964.89	.0

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>PUBLIC CHARGES FOR SERVICE</u>					
300-44460	SEWER RESIDENTIAL SALES	.00	236,274.61	990,000.00	753,725.39	23.9
300-44461	SEWER COMMERCIAL SALES	.00	32,105.12	160,000.00	127,894.88	20.1
300-44464	SEWER PUBLIC AUTHORITY SALES	.00	3,304.71	13,800.00	10,495.29	24.0
300-44470	SEWER FORFEITED DISCOUNTS	.00	1,858.90	4,000.00	2,141.10	46.5
300-44475	SEWER CONNECTION FEE	.00	4,500.00	67,500.00	63,000.00	6.7
	TOTAL PUBLIC CHARGES FOR SERVICE	.00	278,043.34	1,235,300.00	957,256.66	22.5
	<u>COMMERCIAL</u>					
300-48004	INTEREST ON INVESTMENTS	.00	53,378.25	40,000.00	(13,378.25)	133.5
300-48005	PROPERTY RENTAL INCOME	.00	13,395.00	13,395.00	.00	100.0
	TOTAL COMMERCIAL	.00	66,773.25	53,395.00	(13,378.25)	125.1
	TOTAL FUND REVENUE	.00	344,816.59	1,288,695.00	943,878.41	26.8

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER UTILITY</u>					
300-58801-000 IT SUPPORT/ANNUAL FEES	.00	1,988.50	6,000.00	4,011.50	33.1
300-58929-000 SEWER SYSTEM MAPPING	.00	.00	250.00	250.00	.0
300-58960-000 SEWER DEBT SERVICE	.00	155,882.44	214,870.00	58,987.56	72.6
300-58964-110 SEWER ACCOUNTING - WAGES	1,839.48	16,555.49	48,077.00	31,521.51	34.4
300-58964-121 SEWER ACCOUNTING - FICA	134.03	1,332.94	3,678.00	2,345.06	36.2
300-58964-122 SEWER ACCOUNTING - RETIREMENT	143.48	1,427.31	3,750.00	2,322.69	38.1
300-58964-123 SEWER ACCOUNTING - HEALTH INS	696.36	6,870.65	12,679.00	5,808.35	54.2
300-58964-127 SEWER ACCT HSA FUNDING	208.33	1,041.63	3,750.00	2,708.37	27.8
300-58965-000 SEWER DEBT SERVICE MISC EXP	.00	.00	160.00	160.00	.0
300-58965-110 SEWER ADMIN - WAGES	1,393.48	9,106.79	34,189.00	25,082.21	26.6
300-58965-121 SEWER ADMIN - FICA	91.48	738.56	2,616.00	1,877.44	28.2
300-58965-122 SEWER ADMIN - RETIREMENT	108.69	803.03	2,667.00	1,863.97	30.1
300-58965-123 SEWER ADMIN - HEALTH INS	595.01	2,844.05	7,140.00	4,295.95	39.8
300-58965-127 SEWER ADMIN HSA FUNDING	166.66	645.81	2,000.00	1,354.19	32.3
300-58965-140 SEWER CAPITAL OUTLAY	.00	18,432.50	2,800,000.00	2,781,567.50	.7
300-58966-160 SEWER OPERATING SUPPLIES	.00	22.10	500.00	477.90	4.4
300-58966-170 SEWER UTILITIES - NATURAL GAS	252.98	1,278.96	3,000.00	1,721.04	42.6
300-58966-171 SEWER UTILITIES - ELECTRIC	1,123.72	5,102.68	13,000.00	7,897.32	39.3
300-58967-000 SEWER FUEL EXPENSE	161.32	783.82	1,500.00	716.18	52.3
300-58967-150 SEWER VEHICLE REPAIRS & MAINT	.00	.00	1,500.00	1,500.00	.0
300-58968-150 SEWER COLLECTION SYSTEM MAINT	.00	9,641.07	7,500.00	(2,141.07)	128.6
300-58969-130 SEWER IT EXPENSE	.00	366.67	300.00	(66.67)	122.2
300-58969-160 SEWER OFFICE SUPPLIES	.00	3,597.78	10,000.00	6,402.22	36.0
300-58969-200 SEWER TELEPHONE	.00	248.93	1,100.00	851.07	22.6
300-58970-000 SEWER ATTORNEY EXPENSE	.00	.00	500.00	500.00	.0
300-58972-000 SEWER AUDIT EXPENSE	.00	12,338.75	9,000.00	(3,338.75)	137.1
300-58973-000 SEWER ENGINEERING EXPENSE	.00	1,300.00	1,500.00	200.00	86.7
300-58974-000 SEWER INSURANCE EXPENSE	.00	29,329.50	30,000.00	670.50	97.8
300-58975-130 SEWER DRUG TESTING EXPENSE	.00	.00	200.00	200.00	.0
300-58975-190 SEWER TRAINING EXPENSE	.00	.00	250.00	250.00	.0
300-58976-000 SEWER REPLACEMENT FUND	.00	6,791.99	23,500.00	16,708.01	28.9
300-58978-000 SLIP LINERS	.00	.00	50,000.00	50,000.00	.0
300-58980-300 WALCOMET SEWERAGE EXPENSES	.00	164,058.20	725,000.00	560,941.80	22.6
300-58980-310 WALCOMET SEWER CONNECTION FEE	.00	.00	60,000.00	60,000.00	.0
300-58996-000 I & I REDUCTION	.00	.00	35,000.00	35,000.00	.0
TOTAL SEWER UTILITY	6,915.02	452,530.15	4,115,176.00	3,662,645.85	11.0
TOTAL FUND EXPENDITURES	6,915.02	452,530.15	4,115,176.00	3,662,645.85	11.0
NET REVENUE OVER EXPENDITURES	(6,915.02)	(107,713.56)	(2,826,481.00)	(2,718,767.44)	(3.8)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
400-41100 LIBRARY FUND TAX LEVY	.00	48,342.98	222,112.00	173,769.02	21.8
TOTAL TAXES	.00	48,342.98	222,112.00	173,769.02	21.8
<u>COMMERCIAL</u>					
400-48004 INTEREST ON BANK ACCOUNT	.00	3,530.03	300.00	(3,230.03)	1176.7
400-48905 COUNTY REIMBURSEMENT	.00	59,768.00	117,149.00	57,381.00	51.0
400-48970 MISC REVENUE	.00	600.00	.00	(600.00)	.0
TOTAL COMMERCIAL	.00	63,898.03	117,449.00	53,550.97	54.4
TOTAL FUND REVENUE	.00	112,241.01	339,561.00	227,319.99	33.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY OPERATIONS</u>					
400-58100-110 LIBRARY WAGES	7,720.31	68,486.61	191,635.00	123,148.39	35.7
400-58100-121 LIBRARY FICA	523.98	5,053.06	14,660.00	9,606.94	34.5
400-58100-122 LIBRARY RETIREMENT	417.63	4,032.49	10,440.00	6,407.51	38.6
400-58100-123 LIBRARY HEALTH INSURANCE	2,281.11	13,749.87	27,900.00	14,150.13	49.3
400-58100-127 LIBRARY HSA FUNDING	468.74	4,843.70	8,125.00	3,281.30	59.6
400-58100-130 LIBRARY EQUIPMENT	.00	2,095.92	2,900.00	804.08	72.3
400-58100-135 LIBRARY ADMINISTRATION COSTS	58.79	3,491.51	9,500.00	6,008.49	36.8
400-58100-155 LIBRARY BLDG SUPPLIES	.00	227.74	1,000.00	772.26	22.8
400-58100-160 LIBRARY SUPPLIES	.00	1,175.70	4,000.00	2,824.30	29.4
400-58100-161 LIBRARY POSTAGE	.00	.00	57.00	57.00	.0
400-58100-170 LIBRARY BLDG GAS	270.45	2,487.73	3,500.00	1,012.27	71.1
400-58100-171 LIBRARY BLDG ELECTRIC	464.32	2,138.68	6,800.00	4,661.32	31.5
400-58100-173 LIBRARY BLDG WATER & SEWER	.00	351.38	1,130.00	778.62	31.1
400-58100-175 JANITORIAL SERVICES	.00	2,700.00	8,100.00	5,400.00	33.3
400-58100-200 LIBRARY TELEPHONE	.00	614.95	2,820.00	2,205.05	21.8
400-58200-000 ADULT PRINT	.00	2,878.59	10,000.00	7,121.41	28.8
400-58200-100 ADULT DIGITAL	.00	567.27	1,500.00	932.73	37.8
400-58201-000 CHILDREN PRINT	.00	1,324.87	5,000.00	3,675.13	26.5
400-58201-100 CHILDREN DIGITAL	.00	345.69	1,032.00	686.31	33.5
400-58210-000 LIBRARY TRAINING & CONFERENCES	.00	240.00	1,000.00	760.00	24.0
400-58220-000 LIBRARY MILEAGE EXPENSE	.00	50.95	300.00	249.05	17.0
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	.00	1,438.20	2,000.00	561.80	71.9
400-58232-000 LIBRARY CRAFTS	.00	290.18	500.00	209.82	58.0
400-58240-000 LIBRARY MEDIA	.00	1,904.36	2,000.00	95.64	95.2
400-58280-000 LIBRARY PERIODICALS	.00	2,326.95	2,300.00	(26.95)	101.2
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	.00	10,403.60	15,000.00	4,596.40	69.4
TOTAL LIBRARY OPERATIONS	12,205.33	133,220.00	333,199.00	199,979.00	40.0
TOTAL FUND EXPENDITURES	12,205.33	133,220.00	333,199.00	199,979.00	40.0
NET REVENUE OVER EXPENDITURES	(12,205.33)	(20,978.99)	6,362.00	27,340.99	(329.8)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

LIBRARY DONATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMERCIAL</u>					
410-48925 FRIENDS REVENUE	.00	128.00	3,000.00	2,872.00	4.3
410-48940 LIBRARY CHAPIN REVENUE	.00	.00	4,000.00	4,000.00	.0
410-48955 DONOR DESIGNATED FUNDS	.00	200.00	1,618.00	1,418.00	12.4
410-48960 MISC REV FOR BOARD COMMITMENT	.00	1,304.57	5,783.00	4,478.43	22.6
TOTAL COMMERCIAL	.00	1,632.57	14,401.00	12,768.43	11.3
TOTAL FUND REVENUE	.00	1,632.57	14,401.00	12,768.43	11.3

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

LIBRARY DONATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>LIBRARY OPERATIONS</u>					
410-58200-101	BOOKS, BOARD COMMITTED	.00	132.35	200.00	67.65	66.2
410-58200-102	BOOKS, DONOR DESIGNATED	.00	412.50	500.00	87.50	82.5
410-58240-101	MEDIA, DONOR DESIGNATED	.00	.00	618.00	618.00	.0
410-58250-000	LIBRARY CHAPIN EXPENDITURES	.00	789.67	4,000.00	3,210.33	19.7
410-58255-000	LIB FRIENDS EXPENDITURE	.00	587.34	3,000.00	2,412.66	19.6
410-58330-000	DONOR DESIGNATED EXPENDITURES	.00	.00	700.00	700.00	.0
410-58340-000	BOARD COMMITTED EXPENDITURES	.00	1,529.42	3,345.00	1,815.58	45.7
	TOTAL LIBRARY OPERATIONS	.00	3,451.28	12,363.00	8,911.72	27.9
	TOTAL FUND EXPENDITURES	.00	3,451.28	12,363.00	8,911.72	27.9
	NET REVENUE OVER EXPENDITURES	.00	(1,818.71)	2,038.00	3,856.71	(89.2)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

FIREWORKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL</u>					
415-42004 FIREWORKS DONATION	100.00	12,250.00	26,000.00	13,750.00	47.1
TOTAL INTERGOVERNMENTAL	100.00	12,250.00	26,000.00	13,750.00	47.1
TOTAL FUND REVENUE	100.00	12,250.00	26,000.00	13,750.00	47.1

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

FIREWORKS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIREWORKS EXPENDITURE</u>					
415-52320-165 FIREWORKS EXPENDITURE	.00	25,343.62	26,000.00	656.38	97.5
TOTAL FIREWORKS EXPENDITURE	.00	25,343.62	26,000.00	656.38	97.5
TOTAL FUND EXPENDITURES	.00	25,343.62	26,000.00	656.38	97.5
NET REVENUE OVER EXPENDITURES	100.00	(13,093.62)	.00	13,093.62	.0

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COST CATEGORY 51</u>					
500-51410-140	GEN ADMIN IT CAPITAL OUTLAY	.00	17,356.38	.00	(17,356.38)	.0
	TOTAL COST CATEGORY 51	.00	17,356.38	.00	(17,356.38)	.0
	<u>COST CATEGORY 52</u>					
500-52120-140	POLICE DEPT CAPITAL OUTLAY	.00	457.50	66,800.00	66,342.50	.7
500-52130-140	EMERGENCY MGT CAPITAL OUTLAY	.00	9,707.78	85,000.00	75,292.22	11.4
500-52320-140	FIRE SUPPRESSION/CAPITAL OUTLA	.00	109,975.00	.00	(109,975.00)	.0
	TOTAL COST CATEGORY 52	.00	120,140.28	151,800.00	31,659.72	79.1
	<u>COST CATEGORY 54</u>					
500-54310-140	STREETS/HIGHWAYS	.00	1,295.63	500,000.00	498,704.37	.3
	TOTAL COST CATEGORY 54	.00	1,295.63	500,000.00	498,704.37	.3
	<u>COST CATEGORY 55</u>					
500-55410-140	PARKS/CAPITAL OUTLAY	.00	14,607.50	752,000.00	737,392.50	1.9
500-55411-140	BEACH/LAUNCH/LAKEFRONT/CAPITAL	.00	29,354.00	75,000.00	45,646.00	39.1
	TOTAL COST CATEGORY 55	.00	43,961.50	827,000.00	783,038.50	5.3
	TOTAL FUND EXPENDITURES	.00	182,753.79	1,478,800.00	1,296,046.21	12.4
	NET REVENUE OVER EXPENDITURES	.00	(182,753.79)	(1,478,800.00)	(1,296,046.21)	(12.4)

VILLAGE OF WILLIAMS BAY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES</u>					
600-41100	TAX LEVY-DEBT SERVICE	.00	195,768.90	899,461.00	703,692.10	21.8
	TOTAL TAXES	.00	195,768.90	899,461.00	703,692.10	21.8
	TOTAL FUND REVENUE	.00	195,768.90	899,461.00	703,692.10	21.8

VILLAGE OF WILLIAMS BAY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
600-59160-000	PRINCIPAL-DEBT SERVICE LTD	.00	611,427.00	611,427.00	.00	100.0
600-59260-000	INTEREST-DEBT SERVICE LTD	.00	153,985.26	288,034.00	134,048.74	53.5
	TOTAL COST CATEGORY 59	.00	765,412.26	899,461.00	134,048.74	85.1
	TOTAL FUND EXPENDITURES	.00	765,412.26	899,461.00	134,048.74	85.1
	NET REVENUE OVER EXPENDITURES	.00	(569,643.36)	.00	569,643.36	.0

<u>Monthly EFT Payments</u>			
For Month:	Apr-23		
<u>Vendor</u>	<u>Amount</u>	<u>Date</u>	<u>Purpose</u>
Alliant Energy	\$2,971.78	4/19/2023	Monthly Street light charges
Alliant Energy	\$10,412.71	4/3/2023	Monthly Electric charges
American Express Merchant	\$80.89	4/30/2023	Online transaction fees
AT&T Mobility	\$162.72	4/16/2023	(2) Monthly charges for Streets Dept tablets, HarborMaster cell phone & Court cell phone
AT&T Mobility	\$562.45	4/16/2023	(2) Monthly charges for Police, Fire, Rescue & Administrator cell phone charges
Charter Communications	\$159.98	4/28/2023	Monthly VH internet charges
Citgo	\$166.78	4/4/2023	Monthly gas charges
Delta Dental/Vision	\$683.88	4/1/2023	April Dental & Vision Insurance Premium
Employee Trust Funds (ETF)	\$29,824.84	4/17/2023	May Health Insurance premium
Employee Trust Funds (ETF)	\$28,516.31	4/3/2023	March retirement remittance
ExxonMobil	\$1,639.94	4/4/2023	Monthly fuel purchases
First National Bank & Trust	\$3,961.94	4/15/2023	Monthly credit card charges
Globe Life	\$1,101.65	4/3/2023	Employee life insurance monthly premiums
Paymentech	\$488.70	4/30/2023	Online transaction fees
Village of Williams Bay	\$1,672.85	4/15/2023	Quarterly water & sewer bills
WE Energies	\$5,140.42	4/12/2023	Monthly gas charges
Xpress Bill Pay	\$213.88	4/30/2023	Monthly hosting fee and transaction fees
	\$87,761.72		

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-14-23**

A RESOLUTION AUTHORIZING PROPOSAL FOR WATERPLANT FLOOD REVISIONS

WHEREAS, the Village of Williams Bay is served by the Southeastern Wisconsin Regional Planning Commission (SEWRPC); and

WHEREAS, the Village of Williams Bay water plant is currently shown as being located with the Southwick Creek floodway/floodplain which negatively impacts the Village's water plant; and

WHEREAS, SEWRPC submitted the attached letter agreement (Agreement) to provide the following services: (1) update the floodplain mapping for \$28,000, (2) detailed hydrologic analysis for \$6,000, and (3) Federal Emergency Management Agency Letter of Map Amendment (LOMA) for \$8,000

WHEREAS, on May 10, 2023, the Village of Williams Bay Water & Sewer and Finance & Personnel Committees determined that it is in the best interests of the Village and its residents to authorize approval of the Agreement at a cost not to exceed \$42,000, funded by water borrowed funds that were previously allocated for Southwick Creek realignment; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended proposal.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended proposal and authorizes an agreement, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of May 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

W239 N1812 ROCKWOOD DRIVE • PO BOX 1607 • WAUKESHA, WI 53187-1607 •

TELEPHONE (262) 547-6721
FAX (262) 547-1103

Serving the Counties of:

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WASHINGTON
WAUKESHA



May 9, 2023

Mr. David Lothspeich
Village Administrator
Village of Williams Bay
250 Williams St.
Williams Bay, WI 53191

Dear Mr. Lothspeich:

Based on the meeting on April 24, 2023, between the Southeastern Wisconsin Regional Planning Commission (SEWRPC), the Village of Williams Bay, and the Village's consultant, Baxter & Woodman Consulting Engineers, the Village expressed the desire to update the floodplain mapping for Southwick Creek, which currently negatively impacts the Village's water treatment plant.

In accordance with Mr. Douglas Snyder's April 25, 2023, e-mail communication on behalf of the Village to Ms. Laura K. Herrick of SEWRPC staff, we have prepared this letter agreement between the Village and the Commission for the requested work at a not to exceed cost to the Village of \$28,000. A detailed breakdown of the project tasks, deliverables, and costs can be found in the enclosed Scope of Work. Please note that there is an option to request a more detailed hydrologic analysis at an additional cost to the Village of \$6,000 that can be exercised with an amendment to this agreement. The costs listed here do not include the FEMA Letter of Map Revision (LOMR) submittal cost of \$8,000, which will also be the Village's responsibility.

If this agreement is acceptable to you, please sign as indicated at the bottom of each of the two copies of this letter and return one of the signed copies to us.

We look forward to working with the Village to complete this study. Should you have any questions or comments concerning this matter, please do not hesitate to contact Ms. Laura K. Herrick directly at (262) 953-3224, or lherrick@sewrpc.org.

Sincerely,

Benjamin R. McKay, AICP
Interim Executive Director

Mr. David Lothspeich
May 9, 2023
Page 2

Enclosure

#268086-2

cc: Mr. Douglas Snyder, P.E., Baxter & Woodman Consulting Engineers
Mr. Wayne Edwards, Village of Williams Bay

bcc: Elizabeth A. Larsen
Laura K. Herrick

ACCEPTED ON BEHALF OF
THE VILLAGE OF WILLIAMS BAY

David Lothspeich, Village Administrator
Village of Williams Bay

Date _____

SOUTHWICK CREEK FLOODPLAIN MAPPING PROJECT

SCOPE OF WORK MAY 2023

Project Description

The Southwick Creek (Creek) floodplain was originally modeled and delineated by Southeastern Wisconsin Regional Planning Commission (SEWRPC) staff in 1983. This 1983 work is still reflected in the current effective FEMA mapping for Southwick Creek. The Village of Williams Bay (Village) drinking water treatment plant was completed in 1985, and the floodplains were not updated at that time, so the plant is shown in the FEMA regulatory floodway for Southwick Creek. The Village of Williams Bay is requesting professional services to perform modeling work and develop updated floodplain mapping for Southwick Creek in the Village of Williams Bay (Map 1). Floodplain mapping will be updated for the entire length of Southwick Creek currently mapped by FEMA.

SEWRPC shall be responsible for providing the necessary engineering services in accordance with the Scope of Work defined herein. The Village shall be responsible for providing the required structure plan sets and survey data needed to complete the engineering services, timely comments on the draft floodplain maps, and the \$8,000 FEMA submittal fee.

Project Tasks and Deliverables - SEWRPC

- Project Management
 - Provide invoices and progress reports
 - Provide regular communication with the Village project manager and as requested
- Hydrologic Analysis
 - Determine flood flows for the 10-, 4-, 2-, 1-, and 0.2-percent annual probability flood events computed from the 2023 U.S. Geological Survey regression equations developed for unregulated streams in Wisconsin
 - Optional – at the request of the Village, develop a HEC-HMS model for the Southwick Creek watershed to determine flood flows for the 10-, 4-, 2-, 1-, and 0.2-percent annual probability flood events
- Hydraulics Analysis
 - Develop a HEC-RAS model for Southwick Creek for the 10-, 4-, 2-, 1-, and 0.2-percent annual probability flood events
 - Develop a SWMM model for the upstream long enclosure to determine the hydraulic pipe capacity
 - Utilize the latest terrain information based on LIDAR to develop Creek channel cross sections and floodplains
 - Utilize structural plan sets and survey information provided by the Village
- Floodplain Mapping
 - Develop draft digital floodplain mapping for the 1- and 0.2-percent annual probability flood events and provide to the Village for review
 - Incorporate Village comments and finalize the models and mapping for Letter of Map Revision (LOMR) submittal
- LOMR Submittals
 - Prepare LOMR submittal packages for the Wisconsin Department of Natural Resources (WDNR) and FEMA
 - Submit LOMR request to WDNR for review and address WDNR comments
 - Submit LOMR request to FEMA for review and address FEMA comments

Project Responsibilities – Village

- Project Management
 - Provide payment for invoices within 30 days of receipt
- Hydraulic structure data
 - Provide survey or plan set data for the mouth and the nine (9) hydraulic structures along Southwick Creek listed below. The locations are also included on Map 1. Data needed includes upstream and downstream invert elevations at the structure and culvert or bridge opening dimensions (i.e. diameter, width, depth, low chord elevation). Also provide the vertical datum information (NGVD29 or NAVD88) for survey data.
 - Mouth – if sediment is to be removed at the mouth of the Creek, provide a cross section at the mouth or at the nearby pedestrian bridge once it is clear.
 - 2 pedestrian bridges as shown
 - E. Geneva Street
 - 3 driveway crossings
 - 2 long enclosures as shown
 - STH 67
- FEMA LOMR submittal fee of \$8,000

Schedule and Cost

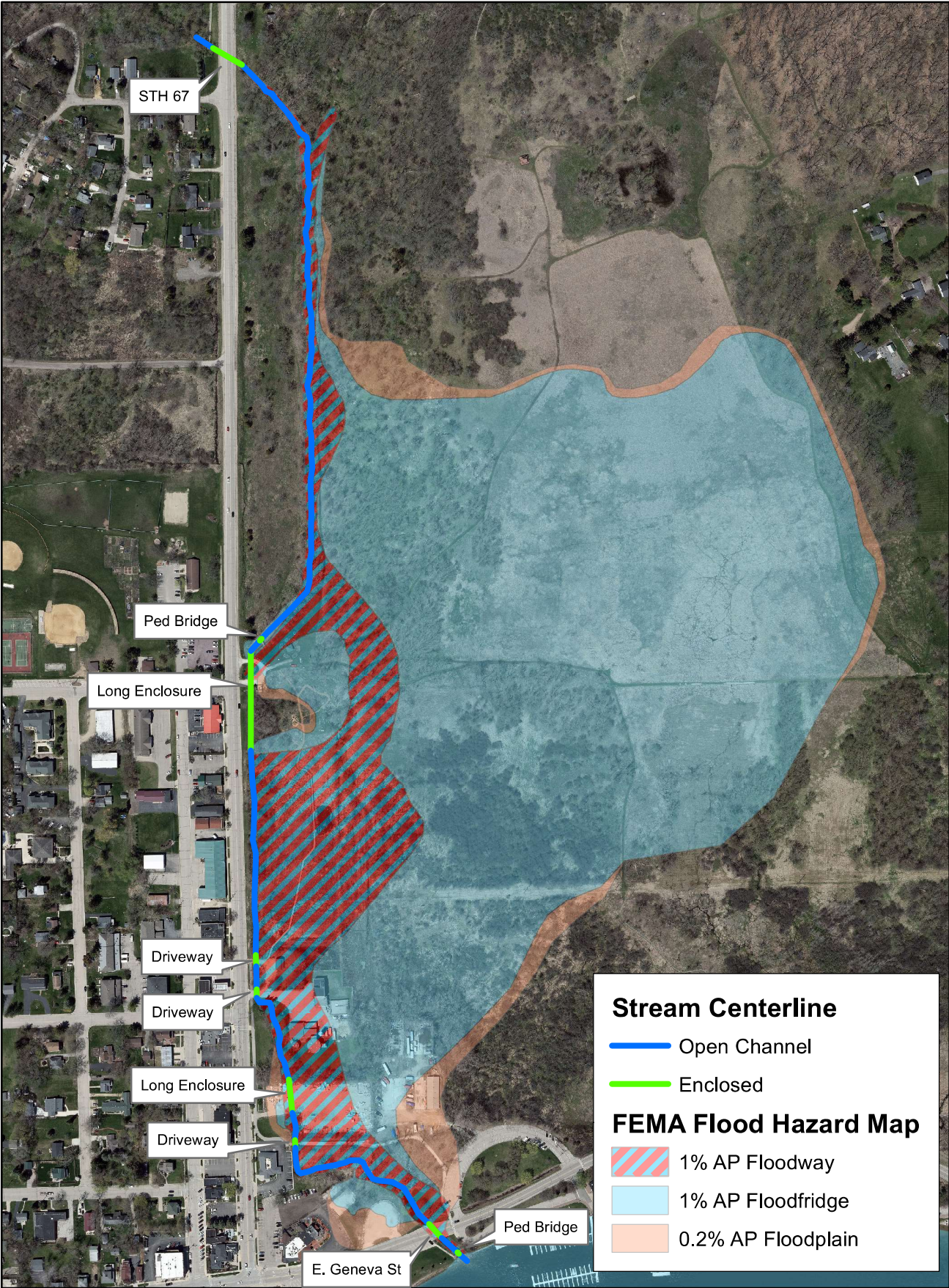
Based on a contract starting date of June 2023, it is proposed that the Southwick Creek preliminary floodplain mapping effort be completed by December 2023, and then the LOMR submittal to WDNR in early 2024. It is proposed that the base effort will be done at a not to exceed cost of \$35,000. The Village would contribute \$28,000 and SEWRPC would contribute \$7,000 to complete the base effort.

The Village requested to include an option to complete new hydrologic modeling. The additional cost to the Village to complete that work, upon request and as an amendment to the contract, would be \$6,000.

It is also proposed that this be a lump sum contract, with a payment of \$20,000 made when the preliminary mapping is completed through the Village review and a payment of \$8,000 when the LOMR process is completed through FEMA review and acceptance. If the optional work is requested, the initial payment would rise to \$26,000.

#268087
ZL/LKH/EAL/BRM/ac
5/9/23

Map 1 - Southwick Creek Centerline and Floodplain



**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-17-23**

**A RESOLUTION AUTHORIZING PROPOSAL FOR VILLAGE ASSESSOR SERVICES
(ACCURATE APPRAISAL, LLC)**

WHEREAS, the Village of Williams Bay (Village) sent out Request For Proposal (RFP) for Village Assessor services; and

WHEREAS, the Village received two proposals for assessment services, one of which was from Accurate Appraisal, LLC (Accurate); and

WHEREAS, on May 10, 2023, the Village of Williams Bay Finance and Personnel Committee determined that it is in the best interests of the Village and its residents to recommend approval of the proposal from Accurate; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended proposal.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended proposal and authorizes an agreement, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of May 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk



ASSESSMENT SERVICES PROPOSAL

PREPARED FOR:



Village of
Williams Bay
WISCONSIN

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Accurate is an independent assessment firm and will never outsource our assessing services to an outside contractor.

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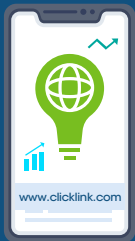
To navigate on a digital copy, please **click the page heading above to jump to the page you would like to review**. Click on the Accurate logo on each page to jump back to the Table of Contents.

This proposal is built to be INTERACTIVE!

Throughout this document you will see QR codes. Use your cell phone camera app and point your camera at the QR code. A link will pop up. Click on the link to watch videos, visit websites and much more!



Open your camera app and hover your phone over the QR Code. Your camera will automatically scan the QR code.



A clickable link will appear. Select the link and enjoy the content!

Test this link to our website!



Viewing this as a digital copy? You can click the QR codes to view the content in the proposal.

INTRODUCTION

We appreciate the opportunity to serve the Village of Williams Bay!

For over 23 years, Accurate Appraisal has continuously improved the assessment experience through **innovation, education, and technology**. We understand that Williams Bay is a unique community, therefore we provide solutions tailored to fit your specific needs.



We firmly believe that every property owner comes first. They should be part of the assessment process and not just an end result. We work hard to make sure **everyone is treated fairly and equitably**.

TRANSPARENCY

is our core principle in educating and empowering those we serve.
our employees.
municipalities.
the community.

OUR CORE VALUES:



1. WE ARE FAMILY

We have an unwavering loyalty to each other and our customers. We Respect & Encourage each other and appreciate uniqueness. We value and support each other's health, safety and work/life balance.



4. BE ADMIRABLE

We guard our integrity by doing the right thing - ALWAYS. We strive for quality and precision in our work, our products, and our services. We act like owners and honor our word and commitments. We choose candor, respect, and kindness.



2. ALWAYS TRANSPARENT

We are Open & Honest in ALL interactions, sharing our data, processes, information, mistakes, and victories. We hold each other accountable. Our availability to our customers and family members is abundant.



5. WE ARE A BOATLOAD OF FUN!

Positivity is our attitude of choice. We have infectious spirits bringing enthusiasm and excitement to all we do. We are passionate and value diversity and inclusion. There's no reason too small to celebrate.



3. EMBRACE GROWTH & INNOVATION

We are comfortable being uncomfortable while striving to get better every day. We foster and enhance customer relationships while seeking to learn and develop. We offer to teach and mentor customers and family members.



Our Mission:

Engaging our employees to collaborate, educate, and deliver the most reliable and transparent assessment solutions through innovation, communication and technology.

ASSESSMENT TEAM

Your assessment team has access to over **195 YEARS** of assessing experience!

Our dedicated **Assessment Team** coordinates their efforts from accountability officers to our field team and customer service. Throughout the entire assessment process - field work, attending open books and closing boards of review, our services are completed as a team. You will have full access to 1 account coordinator as your main point of contact.

34 EMPLOYEES

27 ASSESSOR I & II

3 ASSESSOR III

4 SOFTWARE/IT



Bill Gaber is our overall **operations manager**. He is an assessor II and III with over 12 years of assessing experience. Bill mentors all of our assessors and plans the overall assessment schedule. He works closely with each coordinator to ensure every team member completes their tasks.

Amanda Meade is our **customer experience manager**. Her role is to guide your account manager and train our customer service staff. She leads all account managers ensuring they meet your needs.

Kyle Kabe your **account coordinator** will be your #1 main point of contact for village employees and will work with the statutory assessor. He will get you reports, set up regular meetings, etc. Kyle is an assessor II.

Jill Luebke will be overseeing the field work and verifying the roll as well as manage the open book process before board of review. She will sign the final roll and defend any cases at board. Jill is an assessor II.

Amy Baji will be collecting blotters, both printed and digital. She will verify personal property accounts and post the assessment roll online. Her #1 goal is to minimize doomages. She is an assessor II.

Terri Muskevitsch will be managing our assessor certified customer service agents. Terri is in charge of tracking all correspondence to share with your team. Terri is an assessor II.

Chris Plamann will be involved in building an intentional community education plan. He will creative videos, mailings and social media content to educate property owners. He is an assessor II.



PROUD PARTNERS WITH:



Wisconsin Association of Assessing Officers

EXPERIENCE MANAGER

AMANDA MEADE

Customer Experience Manager - Assessor II

amandam@accurateassessor.com 608.438.4476



ABOUT ME

I am an optimistic and outgoing person that loves to try new things. I love to travel! Around the US, the world and especially within Wisconsin! I am highly organized and dedicated with great problem-solving skills. I love to work with a great team and develop new ideas. In my free time I love to spend time with my big family. I really enjoy spending time with my family on the water and having adventures at our cabin up north! I am so excited about working with many different people toward common goals.

"If you can be anything in the world, be kind"

EXPERIENCE

- Determine values using the three approaches: Market, Income, Cost
- Closing Boards of Review
- New Construction Field Work
- Management of Property Record Data
- Property Sketching
- Statistically analyze market trends
- Land valuation review
- Review of Assessment Data
- Open Book and Roll Work
- GIS mapping

WORK HISTORY

Executive Director
Non Profit - 7 years

Executive Director
Preschool - 10 years

STRENGTHS/SKILLS

Problem Solver	Organized
Professional	Communication
Building Relationships	Empathetic
Personable	Consistent

CERTIFICATION



ACCOUNT COORDINATOR



KYLE KABE

Account Coordinator - Assessor II & III

kylek@accurateassessor.com 920-749-8098

ABOUT ME

I am an energetic self-starter with professional success in the fields of Assessing, Compliance, Finance, Sales and Education. I am an effective communicator, dedicated to achieving goals while building professional relationships. I am a quick learner committed to maintaining open communication and building the best education plan for your community.

"Working for Accurate gives me an amazing opportunity to learn, educate, and grow with your community."

EXPERIENCE

- Determine values using the three approaches: Market, Income, Cost
- Creating Field Work Queries
- Real Estate and Commercial Revaluation
- Development of Neighborhood Mapping
- Participate in Open Book Sessions
- Represent Company at Boards of Review
- Help Customer Service with parcel specific questions
- Communicating with Property Owners & Clerks
- Validating Property Sales
- Entering and Reviewing Building Permits
- Preparing Assessor Forms for Board of Review

EDUCATION

UW Oshkosh- 2017
Business / Marketing

STRENGTHS/SKILLS

Work Ethic
Creative
Marketing
Ethical

Communication
Flexible
Relationship Building
Educating

CERTIFICATION



STATUTORY ASSESSOR



JILL LUEBKE

Assessor Support Specialist - Assessor II

jill@accurateassessor.com 920.749.8098

ABOUT ME

I am fun and outgoing! I have my Blackbelt in Lean Six Sigma, I love working with people to help them learn about the assessment process. I have a background in Real Estate and I was a chief contracting officer for a process improvement firm. In my youth I enjoyed traveling cross country, living in many different states. I recently married the love of my life, Broc!

"I'm never late. Nothing bad comes from being early, nothing good comes from being late."

EXPERIENCE

- Determine values using the three approaches: Market, Income, Cost
- New Construction Field Work
- Closing Boards of Review
- Roll Book Review
- Data entry of sale transfers
- Data entry of building permits
- Participate in Open Book sessions
- Preparing assessor forms for Board of Review
- Mapping for Field Work Review
- Review of Sales Statistics for Revaluations

WORK HISTORY

Chief Contracting Officer

Created/Reviewed Contracts
Client Relationship
HR management

STRENGTHS/SKILLS

Communication
Committed
Trustworthy
Personable
Optimistic

Continuing Education
Building Relationships
Punctual
Attention to Detail
Process Improvement

CERTIFICATION



CUSTOMER SERVICE TEAM

When property owners call us they get a live person.

Our agents are trained assessors that answer questions quickly and educate property owners on the assessment process. Our **online appointment scheduling tool** is available 24/7.

Property owners have full access to us on our main line, email address, and live chat on our website. We utilize a visual voicemail service which speeds up our response time. Voicemails are monitored daily to we make sure respond within 24 to 48 hours. All of these services are included at no additional cost to you.



MEET OUR CUSTOMER SERVICE TEAM MEMBERS:



"Being the first connection with property owners, my goal is to be able to help them understand the process of assessing and how it affects them. Being a property owner, I understand how confusing and daunting the process can seem. It is extremely rewarding when I answer their questions, help them understand the process, and make someone's day a little better."

TERRI MUSKEVITSCH since 2007

Customer Service Manager - Assessor II

terrim@accurateassessor.com 920.749.8098



"Talking with property owners on a daily basis gives me the opportunity to educate them on the assessment process. I take it as a challenge to convey positivity when not all of my interactions start out that way. Fairness and equity is paramount in my job and I take it very seriously."

AMY BAJI since 2011

Personal Property Coordinator- Assessor II

amyb@accurateassessor.com 920.749.8098



"The best feeling in the world is hanging up a phone and knowing I was able to help property owners understand their assessment. My background in hospitality gives me the tools I need to be empathetic to their needs. I have been known to make people laugh - because my laughter is infectious."

PATTI PETERS since 2010

Customer Service - Assessor I

pattip@accurateassessor.com 920.749-8098

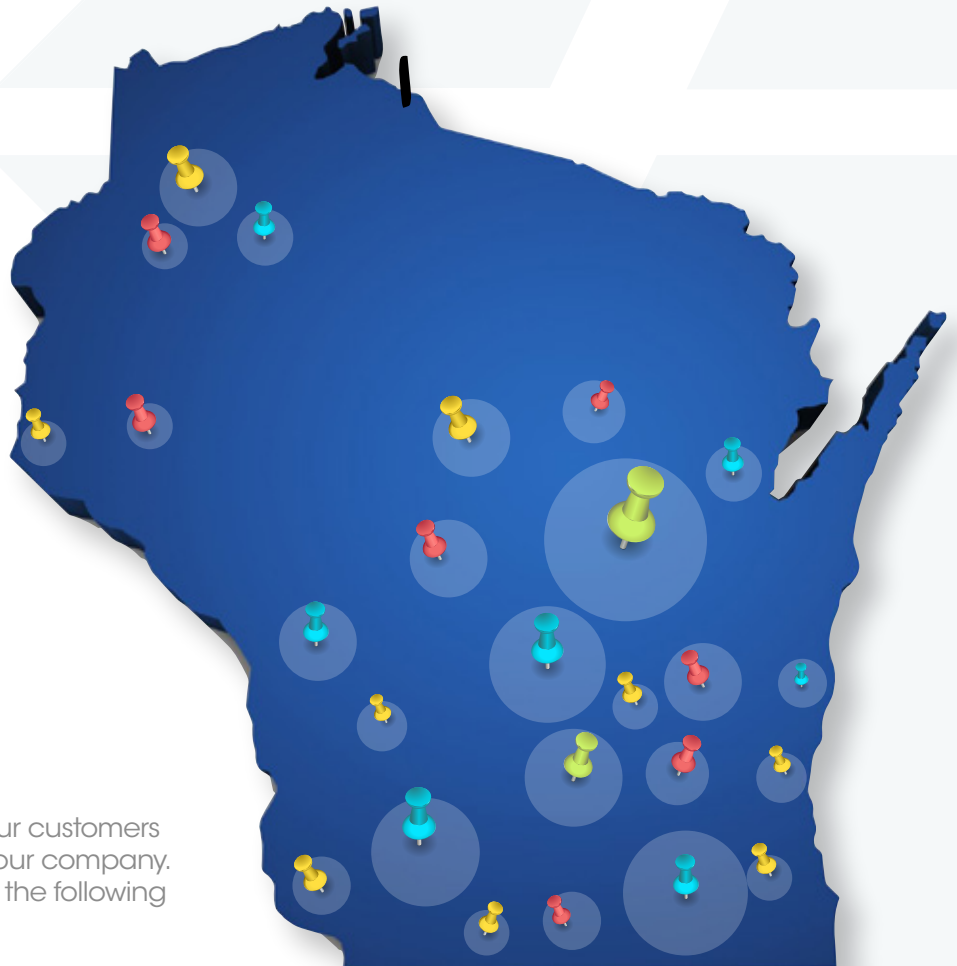


WHO WE SERVE

ALL - PROPERTY OWNERS
ALL - EMPLOYEES
105 - MUNICIPALITIES
22 - COUNTIES

We serve a variety of municipalities across the state. From small towns to large cities, we focus on one thing. **Putting property owners first.** A phrase we often hear is, "You're not a typical assessor," and we are proud of that. We strive to be inclusive and understanding with everyone we serve. Our passion to embrace growth and innovation stems from low assessment standards.

We value **transparency** in everything we do. We work with board and council members, commercial property owners, homeowners, real estate agents, and the list goes on and on. The common theme is that no matter who you are, at Accurate we will work late or go the extra mile to serve property owners. Don't think of us as a contract assessor, think of us as **a trusted advisor here to serve you and your community.**



Our client retention rate is 99%. Many of our customers have been with us since the inception of our company. A list of all municipal clients we serve is on the following page of this proposal.

225,842 - IMPROVEMENTS

MUNICIPAL CLIENT LIST

MUNICIPALITY	TYPE	POPULATION	EQ VALUE	PARCELS	SERVICE
Kenosha	City	99,986	9,129,723,600	29,901	BLEND
Franklin	City	35,451	3,608,867,300	11,971	FULL VALUE
Manitowoc	City	32,936	1,392,199,900	12,374	BLEND
De Pere	City	24,893	1,618,168,000	7,664	FULL VALUE
Grand Chute	Town	23,831	3,325,751,400	7,154	MAINTENANCE
Watertown	City	22,926	1,203,821,500	7,351	BLEND
Fox Crossing	Village	18,892	1,198,650,600	6,246	FULL VALUE
Onalaska	City	18,712	1,405,385,500	5,895	BLEND
Cudahy	City	18,200	904,066,900	5,877	FULL VALUE
Oconomowoc	City	16,847	1,898,997,800	6,160	FULL VALUE
Beaver Dam	City	16,476	740,557,500	5,545	FULL VALUE
River Falls	City	15,800	934,801,400	1,450	BLEND
Whitefish Bay	Village	14,747	2,913,528,800	4,814	BLEND
Whitewater	City	14,517	433,367,500	2,607	FULL VALUE
Shorewood	Village	13,338	1,418,231,600	3,848	BLEND
Stoughton	City	13,134	937,153,400	4,427	FULL VALUE
Glendale	City	12,779	1,065,226,500	5,030	BLEND
Baraboo	City	12,556	664,887,100	4,116	MAINTENANCE
Platteville	City	12,537	411,313,800	2,831	BLEND
Brown Deer	Village	11,964	674,445,400	4,264	BLEND
Greenville	Town	11,874	1,218,445,000	4,445	FULL VALUE
Harrison	Village	11,532	1,128,775,500	4,307	BLEND
Two Rivers	City	11,271	666,263,700	4,729	BLEND
Burlington	City	10,668	670,648,100	3,435	FULL VALUE
Monroe	City	10,661	559,462,700	4,055	BLEND
Oregon	Village	10,390	1,121,101,700	3,634	FULL VALUE
Portage	City	10,365	408,028,900	3,181	FULL VALUE
Elkhorn	City	9,853	556,333,700	3,163	FULL VALUE
Sparta	City	9,522	400,746,900	3,157	FULL VALUE
New Richmond	City	8,966	700,313,500	3,483	FULL VALUE
Altoona	City	8,929	510,581,300	2,666	BLEND
McFarland	Village	8,449	916,289,300	3,072	FULL VALUE
Delavan	Town	8,385	1,027,819,100	3,609	BLEND
Monona	City	8,179	985,590,300	2,944	FULL VALUE
Windsor	Village	7,795	901,574,900	2,836	BLEND
Sheboygan Falls	Town	7,435	154,644,400	772	BLEND
Mount Horeb	Village	7,421	676,653,100	2,484	BLEND
Vernon	Village	7,227	1,054,853,500	2,947	BLEND
Buchanan	Town	7,082	584,171,400	2,407	FULL VALUE
Beloit	Town	7,038	462,018,800	3,288	BLEND
Edgerton	City	5,552	364,170,300	2,140	FULL VALUE
Rothschild	Village	5,325	333,417,900	2,132	BLEND
Saukville	Village	4,419	300,885,500	1,449	BLEND
Prairie du Sac	Village	4,378	363,372,900	1,581	BLEND
Bayside	Village	4,377	595,016,700	1,622	FULL VALUE
Prescott	City	4,229	312,132,400	1,471	BLEND
Geneva	Town	4,099	912,896,900	3,755	BLEND
Mosinee	City	4,063	212,596,800	1,726	BLEND
Sugar Creek	Town	3,973	382,156,500	1,953	BLEND
Chilton	City	3,828	177,642,000	1,493	BLEND
Lancaster	City	3,760	192,492,400	1,591	BLEND

MUNICIPALITY	TYPE	POPULATION	EQ VALUE	PARCELS	SERVICE
Combined Locks	Village	3,588	314,834,700	1,369	BLEND
Seymour	City	3,443	74,979,700	1,252	MAINTENANCE
Lyons	Town	3,440	388,811,700	1,782	BLEND
Menominee	Town	3,422	346,963,000	1,525	BLEND
Pleasant Springs	Town	3,387	481,121,500	1,435	FULL VALUE
Boscobel	City	3,231	103,974,100	1,176	BLEND
Fulton	Town	3,158	413,981,200	2,216	FULL VALUE
Wescott	Town	3,135	386,545,700	2,554	BLEND
Brillion	City	3,127	151,267,700	1,127	BLEND
Dale	Town	2,842	252,326,200	1,151	BLEND
Walworth	Town	2,842	195,945,900	685	BLEND
Walworth	Village	2,824	164,495,100	955	BLEND
Union	Town	2,776	178,423,300	732	MAINTENANCE
Fox Lake	Town	2,709	203,679,900	938	BLEND
Dayton	Town	2,703	384,094,600	1,723	MAINTENANCE
Deerfield	Town	2,524	173,654,500	650	BLEND
Pacific	Town	2,518	390,961,700	1,332	BLEND
Poynette	Village	2,494	170,308,900	880	BLEND
Caledonia	Town	2,491	180,754,800	974	BLEND
Dekorra	Town	2,350	351,865,400	1,448	BLEND
Deerfield	Village	2,319	228,122,300	981	BLEND
Jefferson	City	2,231	400,186,600	2,747	FULL VALUE
Spring Prairie	Town	2,197	261,805,500	894	BLEND
New Glarus	Village	2,172	168,495,500	808	MAINTENANCE
Albion	Town	2,103	188,271,100	1,058	BLEND
Jamesstown	Town	2,077	174,781,600	1,023	BLEND
Pardeeville	Village	2,067	126,196,300	849	BLEND
Blooming Grove	Town	1,911	137,158,700	683	BLEND
Richmond	Town	1,835	228,604,700	1,039	BLEND
Randolph	Town	1,767	38,841,400	331	BLEND
Fontana	Village	1,713	1,303,832,100	2,712	BLEND
Darien	Town	1,588	126,297,100	565	MAINTENANCE
Springdale	Town	1,530	311,257,100	855	BLEND
Cambridge	Village	1,518	137,183,600	665	BLEND
Cleveland	Village	1,477	95,219,800	587	BLEND
Brooklyn	Village	1,466	115,985,800	495	BLEND
Eldorado	Town	1,443	99,975,300	618	BLEND
West Baraboo	Village	1,428	60,537,900	464	BLEND
Hazel Green	Village	1,200	60,805,000	398	MAINTENANCE
Berry	Town	1,188	176,335,000	544	MAINTENANCE
Green Valley	Town	1,072	54,147,900	501	MAINTENANCE
Oregon	Town	1,053	432,821,500	1,258	BLEND
Marathon	Town	1,048	76,147,200	489	BLEND
Blue Mounds	Village	971	71,354,300	297	BLEND
Footville	Village	810	38,412,500	338	BLEND
Primrose	Town	774	67,890,400	341	BLEND
Cambria	Village	753	29,585,400	326	BLEND
Perry	Town	737	59,221,900	353	BLEND
Sullivan	Village	669	37,904,600	232	BLEND
Upham	Town	647	169,759,000	942	BLEND
Rose	Town	595	59,950,200	488	BLEND
Courtland	Town	510	20,890,400	241	BLEND
Coloma	Village	456	17,531,000	252	BLEND
Friesland	Village	356	13,642,600	160	MAINTENANCE

BLEND

Years of maintenance with a market revaluation at least one year of the contract.

MAINTENANCE

Review of permits, new construction, splits, etc.

FULL VALUE

Annual Interim Market Updates. A market revaluation performed every year.



OUR HISTORY

Accurate was **founded 23 years ago** on **complete Transparency and Communication.**

For many years it was common practice for assessment firms to suppress information from the public. This resulted in a lack of understanding and mistrust within the community. The founders of Accurate recognized these short comings and began pioneering **new innovative assessment standards.**

Over the years we have developed web-based digital property record cards, created web based scheduling options, and built our own CAMA to update data digitally in the field. With a combined experience of **over 180 years** Accurate has continuously improved the assessment experience through **innovation, education, and technology.**

2000 - 2005

20 municipalities
Building digital data online
New Website
Full Value Service Options
Blend Options - more affordable and budget friendly

2010 - 2015

90 Municipalities
Started building proprietary CAMA
Still growing - added more employees

2005 - 2010

75 municipalities
Online scheduling available
Moved to new location on Midway Rd.
Growing - added new employees

2015 - PRESENT

100+ municipalities
Digital assessments in the field
CAMA software Prolorem launches
Live assessor certified customer service
Intentional community education plan

At Accurate we make a concerted effort to connect and learn the nuances of each community. There is no **"cookie-cutter"** way to assess unique communities. We tailor our services to fit the needs of everyone we serve. **Here is a small sample:**

UNIQUE ASSESSMENTS

Views of the Capital Building - Dane County
Views of the lake - Fontana
Bayshore Mall - Glendale
Access to the Chain of Lakes - Dayton
All of Menominee County
Dock-O-Miniums - Fontana

CORPORATE BUSINESS

Secura - Fox Crossing
Johnson Controls - Glendale
Foth - De Pere
Miron - Fox Crossing
Cleary Building - Greenville
Humana Insurance - De Pere

TAX EXEMPT EXPERIENCE

St. Norbert College - De Pere
Divine Savior Hospital - Portage
Skaalen Retirement Services - Stoughton

DISTRIBUTION/WAREHOUSING

WALMART Distribution center - Beaver Dam
Amazon - Greenville
TARGET - Oconomowoc

ALL INCLUSIVE SERVICES

- ✓ **FREE** Web Data Access
- ✓ **CUSTOM** Community Education
- ✓ **LIVE** Customer Service
- ✓ **CLOUD** Based Assessment Software

- Access to a dedicated assessor certified Account Manager
- Online appointment scheduler
- Telephone and Virtual Open Book appointments
- Customized videos and educational materials
- Active live chat function available on our website
- Dedicated quality management
- Virtual walk-through options
- Maintenance inspections



POSITIVE INTERACTION

We take pride in our **interaction and communication** with municipal officials, property owners, and state employees. **Our commitment to transparency and education** ensures we create a positive interaction with those we serve. Below are some examples:

W

Wendy Helgeson
1 review
★★★★★ 8 months ago
I enjoy working with the staff at Accurate Appraisal. They are quick to respond and extremely easy to work with!
 2

Response from the owner 8 months ago

Thanks for the review, Wendy! We're extremely passionate about our work.

J

Jeff Kohler
Local Guide · 41 reviews
★★★★★ 2 years ago
Very knowledgeable and courteous staff. They go above and beyond!
 Reply 3

J

Jennifer O'Handley
3 reviews
★★★★★ 8 months ago
I had received a notice of changed assessment on my recently purchased home. It was a lot higher than I was anticipating and I wrote an email, inquiring what the basis for increase was.

After receiving a reply, I scheduled a time to speak to the assessor because their information was demonstrably incorrect. I had a phone conversation with Miranda yesterday, explained the situation and I was blown away by her understanding and reasonableness.

After she sent me the amended amount today, I sent this email back and it's how I truly feel encapsulated my experience:

"Hi Miranda,

Thank you so much! I cannot tell you how refreshing it was to talk with you yesterday. I appreciate the willingness to listen and approach the conversation with logic and an open mind. I feel like there's so much hard headedness and ego in the world today! I didn't know what to expect, but I didn't expect you to be so kind and understanding, and to talk with me rather than at me.

I appreciate the adjustment and am very satisfied with the outcome."

I recommend working with this assessor; she deserves every bit of the five stars.

 2

M

Michael Busterud
4 reviews · 1 photo
★★★★★ 2 years ago
 Reply

Accurate builds relationships with your community! For example our Personal Property department created an instructional video on our website showing how to fill out PP statements.

"Just wanted to let you know, I was not looking forward to filling out the form. But the instructional video and the information on your website made the process a lot easier than I thought it would be. Thank you!"

Barr Resort - Kika Barr

Our assessors go above and beyond just valuing property. The classification of land changed for this property owner. We helped him by working with the DOR on properly classifying his land.

"Paul at Accurate was very helpful with my land classification and working with the DOR. He was very gracious and professional through the journey."

Primrose Resident - Duane Wagner



EDUCATION PLAN

Our education plan puts your community first. We utilize your channels of communication to educate your community. Together we will create a **two-way channel of communication** through social media, council meetings, newsletters, post card mailings, custom videos, and much more!

Our competitors do not use educational channels to notify property owners. It is commonplace for property owners find out about a revaluation the moment they receive their notice in the mail.

This one-way channel of communication is not transparent and leaves property owners scrambling to figure out what is going on. Often times this creates a rift between property owners, the municipality and the assessor.

6 STEPS TO EDUCATION:

1. WEEKLY SOCIAL MEDIA



Every week we share content on social media for you to share with your community. We mix this with a schedule of postings over the coming year to let property owners know what to expect and the status of the current market. Involving the community ensures we have two-way communication through the assessment process.

2. BOARD MEETINGS



Your community will inevitably have questions about the how assessments work. We will attend board meetings to educate your members arming them with the knowledge they need to explain the assessment process with property owners.

3. NEWSLETTER/MAILING

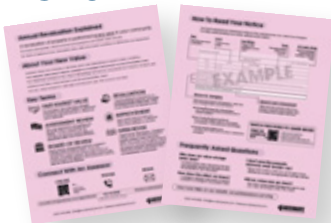
We have custom newsletter content that explains assessments, what to expect, and the schedule of social media postings to keep your community engaged. We will help you enhance the connection you have with your property owners.

4. WEBSITE



We will supply a custom video for your website that helps explain what the assessment process and what to expect. We will build links to property record info and educational FAQ's. Property owners utilize your website as a resource, we serve them best by sharing assessment data online FREE!

5. NOTICES



A notice of new value will be mailed to every property owner. Inserted with the notice will be an Understanding Your Assessment sheet explaining the assessment process with QR codes, links to videos, an online appointment scheduler, and access to our customer service team.

6. OPEN BOOK & BOR

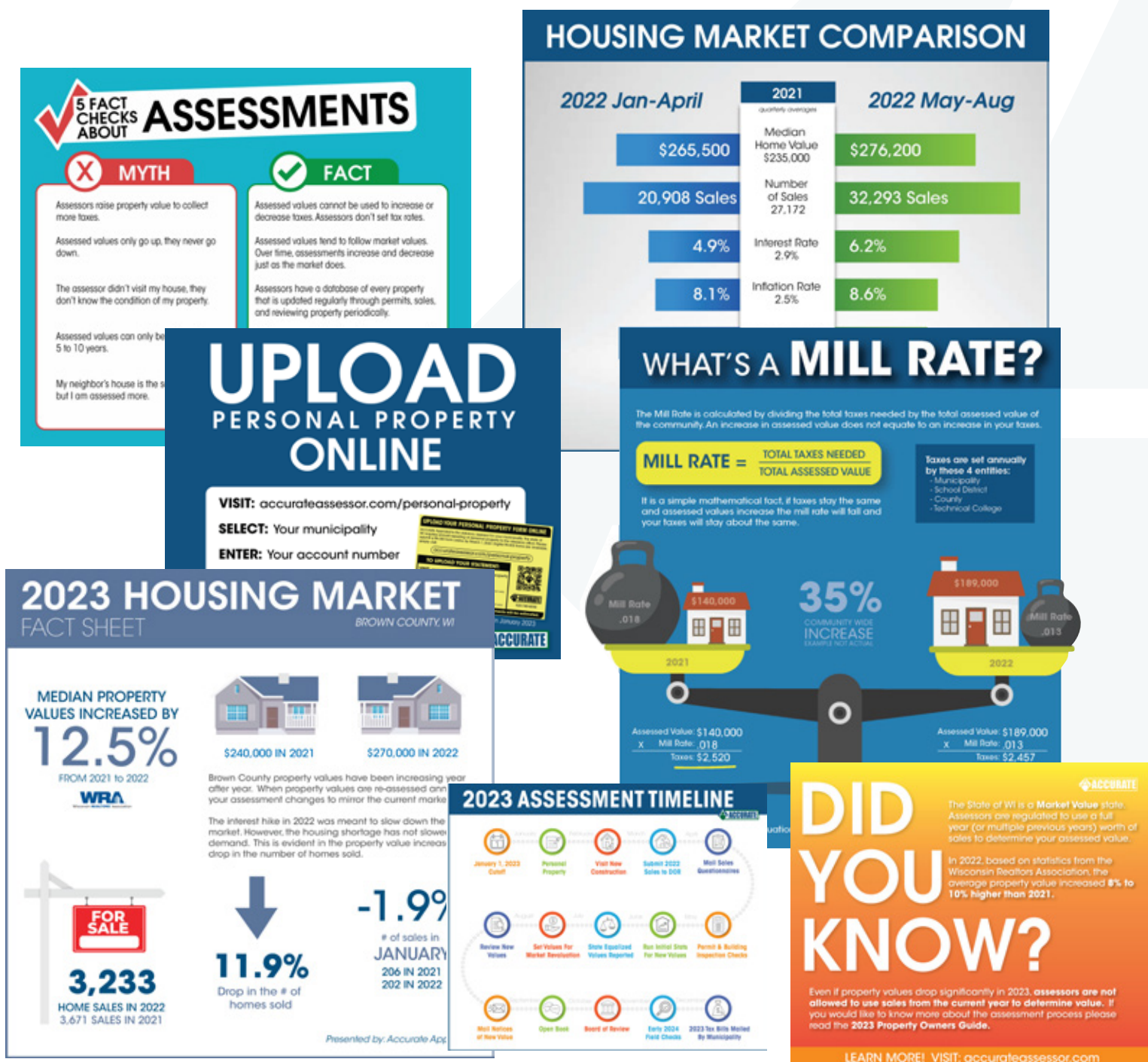
Our Open Book process starts as soon as your property owners get their notices and ends 7 days before board of review. Appointments can be set online or they can call at their convenience. Rolls are posted online and we help prepare clerks for any cases before Board of Review.



SOCIAL MEDIA

Through **Social Media** we build a positive and informative **two-way communication** with your community.

We instantly connect with thousands of property owners to **quell the stigma of taxes and assessed values**. When you don't involve your community they feel left out and discouraged about the assessment process. **Our transparency ensures property owners are engaged** so they don't feel like they're just another un-informed taxpayer.



ASSESSMENT TIMELINE

Before January of each year we will send you options for open book and board of review dates. We will work with you to schedule new construction checks, field work, data entry, and the date notices are mailed. Below is a standard outline of what happens throughout the assessment timeline.

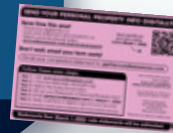
JANUARY

We start every year by visiting new construction to verify the % completion of new property. Trespass notices are mailed to property owners so they know we will be in the area.

If the property is not complete as of January 1st (each year) we update our records accordingly and flag the parcel/s for a final visit to measure and list the property as complete.



Personal Property post cards are mailed with digital submission options available.



FEB-MAR

New construction field checks are reviewed and verified by our office. Sales, permits, exemptions and any other assessment related data is updated in our records.

Initial DOR equalized values are reviewed. Personal Property is collected. Every personal property blotter is saved digitally.

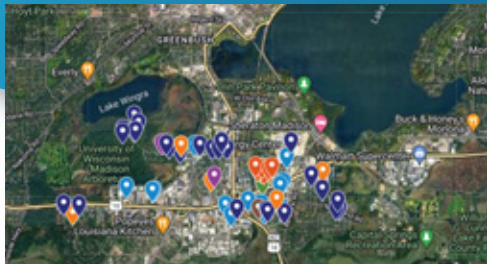
During a revaluation year education is implemented through social media, newsletters, and custom content.



APRIL

Properties are sorted and mapped for field inspections based on permits, sales, inspection requests, etc. Assessors update data on premise with their laptops.

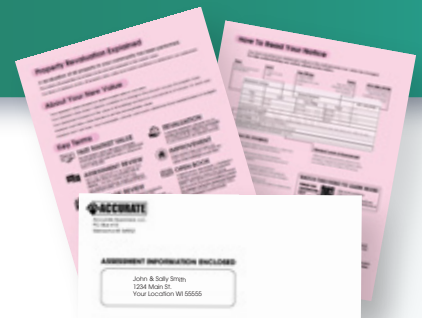
Initial market statistics from recent sales are calculated. Properties are segmented into neighborhoods to compare market values of like/similar property.



MAY

Initial values are forecasted. Value checks are performed and revisions are made. Our import/export team works with the county to verify assessment and mailing data. Initial statutory board meeting must be held if needed.

Notices are printed and mailed. Every notice includes an educational insert with links to videos and FAQ's. Rolls are posted online.



JULY/AUG

The assessment review period starts. Property owners can contact Accurate by phone, email, or online appointment. The open book period begins the day they receive their notice up to 7 days before board of review begins.

Final rolls are verified with the county and prepared for Board of Review. The assessor signs the final roll.



SOFTWARE

Our proprietary CAMA system is completely **CLOUD BASED**.

There are no costs for our software and no cost to convert your current data. Property information will be available on your website **FREE** to you and your community **24/7**. Each parcel shows detailed **images and information** and offers a digital option for sales questionnaires and personal property.



Our assessors are trained to **value and update properties on premise**, eliminating errors from re-entering data. When we take a new picture of a house or add a permit, that data is live instantly. **PROLOREM** is the only software that updates online property record information in real-time.

Your employees and property owners will be able to access the assessment data from any computer or mobile device. **PROLOREM** integrates multiple platforms such as: GIS, Apex Sketching Tool, iWorQ, etc. We will never charge to access or convert your data and you will never be charged to update or license our software.

PROLOREM

A REVOLUTION IN ASSESSING SOFTWARE

SOFTWARE COST: \$0.00

LICENSING/MAINTENANCE: \$0.00

SOFTWARE:

INTEGRATION ABILITY: YES, \$0.00

CONVERSION ABILITY: YES, \$0.00

There are never additional costs for conversions, updates, licensing, integrations, additions, etc.



SERVICE OPTIONS

The service options below are reflective of our all inclusive services. **There will never be an additional invoice for any reason.**

3-YEAR MAINTENANCE

3 Years of Maintenance

Option 1		2024	2025	2026	Total
	Community Education	Included	Included	Included	Included
	Assessment Services	Maintenance	Maintenance	Maintenance	Maintenance
	Total	\$18,000	\$18,000	\$18,000	\$54,000

RFP REQUESTED

January 1, 2024 - Dec 31, 2026

Maintenance:

We will inspect all permits, new construction and any demolitions. Every sale will be entered and reviewed. If there are changes to condition or missing information we will update the data to reflect. Any request for inspection from your community will also be visited during a maintenance year.

We recommend a market update within the next 3 years. Dramatic shifts in assessed value tend to cause a stir in the community when waiting long periods between value adjustments. A further recommendation would be to **perform a market update every 3 to 4 years**. Based on the discussion with Lori and David, most of your property data is up to date but could use some attention on specific parcels in the village.

3-YEAR BLEND

2 Years of Maintenance. 1 Market Update

Option 1		2024	2025	2026	Total
	Community Education	Included	Included	Included	Included
	Assessment Services	Maintenance	Maintenance	Market Update	Blend
	Total	\$30,000	\$30,000	\$30,000	\$90,000

RECOMMENDED

January 1, 2024 - Dec 31, 2026

Interim Market Update:

We will complete all of our inspections, check permits, and review sales just as in a maintenance year. We will break down each property by neighborhood, style, age, location etc. Each will be evaluated and re-assessed to its new fair market value. A notice of new value will be mailed to the property owner. It is important that we start education by the fall of the previous year, to ensure everyone knows about the revaluation before it happens.

We agree to the Scope of Work in the RFP with some notations below:

Should monthly meetings be required we will provide a link to meet virtually. We do require at least 4 meetings a year to ensure we meet DOR specific deadlines. An agreed upon meeting timeframe can be discussed before signing a contract.

In order to get your GIS team the data they need, an example of your current process will help us to ensure we provide it in the format you require.

We will provide a valuation for exempt property during the market update. In order for us to achieve an accurate value a starting point will be needed. We will require this data from your current assessor when data is transferred.

Personal Property Removal

Should personal property taxes ever be removed, the contract would be adjusted accordingly. A removal of \$500 annual cost would take effect. This will be laid out in the contract.

REFERENCES



Wanda Hiltgen
CLERK/TREASURER

www.town-dayton.com
clerk@town-dayton.com
(715) 252-2926

Project/Service: Blend
Statutory Assessor: Kyle Kabe



Amy White
CLERK

www.rfcity.org
awhite@rfcity.org
715.426.3408

Project/Service: Maintenance and Market Revals
Statutory Assessor: Allana Williams



CITY OF NEW RICHMOND
THE CITY BEAUTIFUL

It is with enthusiasm that I recommend Accurate Appraisal, LLC. We could not have asked for a better partner to go through a full revaluation with this year. Their depth of experience allows them to handle even the most complicated of situations and their professionalism is obvious to our team, but more importantly to our residents. A revaluation is a big deal to a community, but doesn't have to be strain on City Staff - Accurate will get you through every step.



Michelle Scanlin
CLERK

www.newrichmondwi.gov
mscanlan@newrichmondwi.gov
(715) 246-4268

Project/Service: Annual Revaluations
Statutory Assessor: Paul Reynebeau



Accurate Appraisal has professionally served as the Assessor for the Village of Fox Crossing since 2015. Over the past several years, Accurate Appraisal expertly conducted a full revaluation of the Village in 2017, and has maintained the Village at full value since 2019. A full value contract with Accurate Appraisal has provided a tremendous benefit to Fox Crossing. With the large increase in property values over the past few years, having the Village's assessed value grow incrementally over the past several years rather than a large increase in value in one year, is much easier to explain to Village residents. Accurate Appraisal has been a great partner with Fox Crossing in managing the difficult task of assessing.



Jeffrey S. Sturgell
Village Manager

www.fccommunity.com
JSturgell@foxcrossingwi.gov
(920) 720-7101

Project/Service: Annual Revaluations
Statutory Assessor: Kyle Kabe



GREENVILLE

We have worked with Accurate over the last three years, who performed a total revaluation of our municipality. Their leadership in the industry is one of the reasons why we chose Accurate as our Assessor. Their friendly, reliable service is why we continue to utilize Accurate. Timely, professional response has been appreciated and we trust them to serve our residents with dependable service and fair assessments.



Wendy Helgeson
CLERK

www.townofgreenville.com
whelgeson@greenvillewi.gov
(920) 757-5151 ext 1100

Project/Service: Annual Revaluations
Statutory Assessor: Kyle Kabe



SUMMARY

Thank you for taking the time to look over our proposal. We also appreciate David taking time to answer our questions before submitting this proposal. Our philosophy of **TRANSPARENCY** as well as our core values help guide our company and ensures that we are treating property owners fairly and equitably.

Our cloud based assessment CAMA is the most advanced in the state. All of your data is saved digitally online so you and your community can find property information quickly and easily.
The best part is, it's FREE to both you and the community.

You will have access to **one main point of contact in your account coordinator**. They will be available to your municipal employee for questions, provide assessment information, and help whenever you need them.

We provide a comprehensive customer service solution. Our **three LIVE assessor certified customer service representatives** answer questions quickly and, if needed, make adjustments on the spot over-the-phone. We track every interaction with your community throughout the assessment process and share this information at the board of review.

Implementing a progressive **education plan** and positive interactions within your employees and community is paramount. No other assessment firm provides weekly educational content such as social media posts, educational videos, newsletter content and much more!

Our website offers a 24/7 online appointment calendar and hosts a chat feature. We also offer a **proactive education plan with social media posts, website updates, custom videos**, etc. The more your community knows about the assessment process the less they will fear how the process works.

Our **Core Values** express who we are as a company. **We Are Family** - doesn't just mean our employees are family. **We embrace you and your community as our family as well**. We believe in sharing the assessment process with everyone. Trust is important to us! **Transparency** between the property owners, the Village of Williams Bay and the assessor is paramount in building a successful assessment program.



**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-18-23**

A RESOLUTION AUTHORIZING PAYMENT OF WRS UNFUNDED LIABILITY

WHEREAS, at the time that the Village of Williams Bay (Village) became a member of the Wisconsin Retirement System (WRS) the Village was required to pay a Prior Service Liability (PSL) for employees being enrolled in the plan; and

WHEREAS, at the time that the Village of Williams Bay (Village) became a member of WRS the Village opted to pay the PSL, including interest, on a monthly basis as a percent of payroll; and

WHEREAS, The Village Auditor has recommended that the Village pay off the outstanding amount to remove the liability and eliminate the interest charge.

WHEREAS, on May 10, 2023, the Village of Williams Bay Finance and Personnel Committee determined that it is in the best interests of the Village and its residents to recommend approval of paying the balance of the WRS Unfunded Actuarial Accrued Liability utilizing Village contingency fund; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommendation.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommendation, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of May 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk



STATE OF WISCONSIN
Department of Employee Trust Funds
A. John Voelker
SECRETARY

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

April 5, 2023

ER No.: 0111-000

ADMINISTRATOR
WILLIAMS BAY, VILLAGE OF
250 WILLIAMS ST
WILLIAMS BAY, WI 53191-9510

Dear Employer,

Our records indicate the Village of Williams Bay has an Unfunded Actuarial Accrued Liability (UAAL) balance (also known as Prior Service Liability) of **\$31,578.72** with the Wisconsin Retirement System as of April 1, 2023.

Please review this letter for information on your balance and actions you can take to minimize future interest charges.

What is an Unfunded Actuarial Accrued Liability (UAAL), also known as Prior Service Liability, and how is the balance calculated?

Prior Service Liability is the cost of providing benefits for service credit earned:

1. Prior to an employer joining the WRS (elected by the employer upon joining the WRS), and
2. For providing benefit improvements based on service credit earned prior to the effective date of certain major benefit legislative changes.

Your current liability balance is calculated as follows:

1. The initial amount required to fund your employees' service prior to the time under the WRS, plus
2. The amount needed to fund any statutory benefit changes, plus
3. Interest assessed on the liability balance, less
4. Payments made.

How is interest calculated?

Interest is assessed annually in March on the outstanding balance of the liability. The WRS long-term investment return assumption is used, which is currently 6.8%.

For some employers, the interest charged may be greater than the amount paid each year, resulting in the balance due increasing rather than decreasing. Please be sure to review your balance history and payments on ETF's employer website (web address on next page).



How do Employers Pay the Prior Service Liability?

The Prior Service Liability is paid monthly, as a percentage of employer's payroll. Each monthly remittance submitted by the employer includes a small rate for their respective prior service liability.

Employers can also make voluntary additional payments towards their liability by using "Line 4 – Other Payments" on their monthly remittance. ETF encourages employers to do so to minimize interest charges and/or avoid negative amortization on the liability balance.

Additionally, employers may pay off the Prior Service Liability balance at any time by making a one-time lump sum payment on "Line 4 – Other Payments".

Employers may request a customized amortization schedule from ETF.

You can see a detailed breakdown of the Prior Service Balance as of the prior year end at <https://trust.etf.wi.gov/ETFAnnualReportsWeb/logon.html> (WRS Earnings Reports – Final > WRS Unfunded Actuarial Accrued Liability Statement).

For more information about the Prior Service Liability, please see Chapter 7 of the Wisconsin Retirement System Administration Manual (ET-1127), available at etf.wi.gov.

If you have any questions, please log into your ONE account or contact the Employer Communications Center.

Employer Communications Center, ETF
1-877-533-5020 • etf.wi.gov



**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-19-23**

A RESOLUTION AUTHORIZING PAYMENT OF INVOICE FOR SOUTHWICK CREEK DREDGING

WHEREAS, Southwick Creek's outfall enters Geneva Lake into Williams Bay; and

WHEREAS, over the years erosion along Southwick Creek has deposited tons of rock and soil into Geneva Lake resulting in up to several feet of fill at the outfall; and

WHEREAS, the Village of Williams Bay (Village) determined that this fill was causing ecological concerns with Geneva Lake and negatively impacting the flow of Southwick Creek; and

WHEREAS, the Village hired Integrated Lakes Management Environments (ILM) to evaluate the amount of fill, environmental impact and submittal of the required permit application with the Wisconsin Department of Natural Resources (WDNR) for the removal of this fill; and

WHEREAS, WDNR approved the application on April 5, 2023, and issued the permit to remove the fill; and

WHEREAS, on May 10, 2023, the Village of Williams Bay Finance and Personnel Committee determined that it is in the best interests of the Village and its residents to recommend approval of paying the ILM invoice #INV18783 in the amount of \$5,878.21 from water borrowed funds that were previously allocated for Southwick Creek realignment; and

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommendation.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommendation, therefore. Approved by the Village Board of the Village of Williams Bay this 15th day of May 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk

ILM
110 Le Baron St
Waukegan IL 60085

PH: 847.244.6662
Info@ilmenvironments.com



TRUSTED CARE OF LAND & WATER

Invoice
#INV18783
4/11/2023

Bill To

Village of Williams Bay
250 Williams Street
Williams Bay WI 53191

Site	Terms	Due Date	PO #	Environment Manager
Southwick Creek on Geneva Lake	Net 15	4/26/2023		Debra Budyak

Item	Visits	Price Per Visit	Amount
Permitting	1	\$5,878.21	\$5,878.21

- 40 hours consulting time at \$115/hour = \$4,600.00
- Endangered Species Review = \$76.88
- Application fee for WDNR ePermitting = \$751.33
- Required Sediment Sampling = \$450.00

Subtotal	\$5,878.21
Discount Item	
Amount Paid	\$0.00
Balance Due	\$5,878.21

*We also accept credit card payments (2% processing fee will be charged)

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
1027 W St. Paul Ave.
Milwaukee, WI, 53233

Tony Evers, Governor
Adam N. Payne, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



04/05/2023

Village of Williams Bay
Attn: Becky Tobin
250 Williams Street
William Bay, WI 53191
[sent electronically]

IP-SE-2023-65-00306

RE: Permit #IP-SE-2023-65-00306 to dredge Geneva Lake in the Village of Williams Bay, Walworth County

Dear Mr. Tobin:

The Department of Natural Resources has completed its review of your application for a permit to dredge materials from Geneva Lake located in the SW 1/4, NW 1/4, Section 06, Township 01, Range 17E, in the Village of Williams Bay, Walworth County. You will be pleased to know your application is approved.

I am attaching a copy of your permit, which lists the many important conditions that must be followed to protect water quality and habitat. A copy of the permit must be posted for reference at the project site. **Please read your permit conditions carefully so that you are fully aware of what is expected of you.**

Please note one of the conditions requires that you submit photographs of the completed project within 7 days after you've finished construction. This helps both of us to document the completion of the project and compliance with the permit conditions.

Your next step will be to notify me of the date on which you plan to start construction and again your project is complete.

If you have any questions about your permit, please call me at (608) 575-9849 or you can reach me by email at alison.masek@wisconsin.gov.

Sincerely,

Alison Masek
Water Management Specialist

Email CC:
U.S. Army Corps of Engineers
County/Local Zoning Administrator
DNR Conservation Warden

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

DREDGE PERMIT
IP-SE-2023-65-00306

Application of Becky Tobin is hereby granted under Section 30.20(2), Wisconsin Statutes, a permit to dredge materials from Geneva Lake located in the SW 1/4, NW 1/4, Section 06, Township 01, Range 17E, in the Village of WILLIAMS BAY, Walworth County, subject to the following conditions:

PERMIT

1. You must notify Alison Masek by phone at (608) 575-9849 or by email at alison.masek@wisconsin.gov before starting construction and again not more than 5 days after the project is complete.
2. You must complete the project as described on or before 4/5/2026. If you will not complete the project by this date, you must submit a written request for an extension **prior** to expiration of the initial time limit specified in the permit. Your request must identify the requested extension date. The Department shall extend the time limit for an individual permit or contract for no longer than an additional 5 years if you request the extension before the initial time limit expires. You may not begin or continue construction after the original permit expiration date unless the Department extends the permit in writing or grants a new permit.
3. This permit does not authorize any work other than what you specifically describe in your application and plans, and as modified by the conditions of this permit. If you wish to alter the project or permit conditions, you must first obtain written approval of the Department.
4. Before you start your project, you must first obtain any permit or approval that may be required for your project by local zoning ordinances and/or by the U.S. Army Corps of Engineers. You are responsible for contacting these local and federal authorities to determine if they require permits or approvals for your project. These local and federal authorities are responsible for determining if your project complies with their requirements.
5. Upon reasonable notice, you shall allow access to your project site during reasonable hours to any Department employee who is investigating the project's construction, operation, maintenance, or permit compliance.
6. The Department may modify or revoke this permit for good cause, including if the project is not completed according to the terms of the permit or if the Department determines the activity is detrimental to the public interest.
7. **You must post a copy of this permit at a conspicuous location on the project site**, visible from the waterway, for at least five days prior to construction, and remaining at least five days after construction. You must also have a copy of the permit and approved plan available at the project site at all times until the project is complete.
8. Your acceptance of this permit and efforts to begin work on this project signify that you have read, understood, and agreed to follow all conditions of this permit.
9. You must **submit a series of photographs** to the Department, within one week of completing work on the site. The photographs must be taken from different vantage points and depict all work authorized by this permit.
10. You, your agent, and any involved contractors or consultants may be considered a party to the violation pursuant to Section 30.292, Wis. Stats., for any violations of Chapter 30, Wisconsin Statutes, or this permit.
11. Construction shall be accomplished in such a manner as to minimize erosion and siltation into surface waters. Erosion control measures (such as silt fence and straw bales) must meet or exceed the technical standards of ch. NR 151, Wis. Adm. Code. The technical standards are found at: http://dnr.wi.gov/topic/stormwater/standards/const_standards.html.
12. All equipment used for the project including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps shall be de-contaminated for invasive and exotic viruses and species prior to use and after use. The following steps

must be taken every time you move your equipment to avoid transporting invasive and exotic viruses and species. To the extent practicable, equipment and gear used on infested waters shall not be used on other non-infested waters.

1. **Inspect and remove** aquatic plants, animals, and mud from your equipment.
2. **Drain all water** from your equipment that comes in contact with infested waters, including but not limited to tracked vehicles, barges, boats, hoses, sheet pile and pumps.
3. **Dispose** of aquatic plants, animals in the trash. Never release or transfer aquatic plants, animals or water from one waterbody to another.
4. **Wash your equipment** with hot (>140° F) and/or high-pressure water,
- OR -
Allow your equipment to **dry thoroughly for 5 days**.

SPECIFIC DREDGING CONDITIONS

13. To minimize adverse impacts on fish movement, fish spawning, and egg incubation periods dredging may not occur during between March 15th through June 15th.
14. Bottom materials must be removed by equipment, which is designed to minimize the amount of sediment that can escape into the water. Equipment must be properly sized so that excavation conforms to the plans submitted.
15. You are required to install a silt curtain in the waterway around your project as shown on the approved plans.
16. You must dredge to the dimensions and elevations shown on your approved plans.
17. You must not deposit or store any of the removed materials in any wetland or below the ordinary high watermark of any waterway. All removed materials must be placed out of the floodway of any stream.
18. A copy of the plans and permit must be provided to every contractor working on the project.

FINDINGS OF FACT

1. Becky Tobin, 250 Willians Street, William Bay, WI 53191, filed an application with this Department on 01/17/2023, under sections 30.20(2) and 30.208, Wisconsin Statutes, to dredge Geneva Lake located in the SW 1/4, NW 1/4, Sec. 06, T. 01, R. 17E, Village of Williams Bay, Walworth County.
2. The applicant proposes to dredge 450 cubic yards. The project is estimated to last 5 days. Prior to the start of work, a turbidity curtain will be deployed around the project area. A floating amphibious excavator will mechanically remove material to place directly into a small barge. An amphibious excavator would be deployed in the water to excavate the sediment and load it onto the barge.
3. The Department has evaluated the project as described in the application and plans.
4. This permit complies with the substantive requirements of s. 23.24, Stats. and NR 109, Adm. Code.
5. Geneva Lake is a navigable water.
6. The proposed project, if constructed in accordance with this permit will not adversely affect water quality, will not increase water pollution in surface waters and will not cause environmental pollution as defined in s. 283.01(6m), Wis. Stats.
7. The proposed project will not impact wetlands if constructed in accordance with this permit.
8. The Department of Natural Resources has determined that the agency's review of the proposed project constitutes an integrated analysis action under s. NR 150.20(2), Wis. Adm. Code. The Department has considered the impacts on the human

environment, alternatives to the proposed projects and has provided opportunities for public disclosure and comment. The Department has completed all procedural requirements of s. 1.11(2)(c), Wis. Stats., and NR 150, Wis. Adm. Code for this project.

9. The Department of Natural Resources and the applicant have completed all procedural requirements and the project as permitted will comply with all applicable requirements of Sections 30.20 and 30.208, Wisconsin Statutes and Chapters NR 102, 103, and 345 of the Wisconsin Administrative Code.

10. The structure or deposit will/will not be detrimental to the public interest because resource managers in fisheries, water quality, Stream biology, and conservation warden review the project and suggested to grant with usual conditions.

11. The activity will not cause environmental pollution as defined in s. 299.01(4).

1. Sediment was sampled, and arsenic was not detected, because the volume is less than 3,000 CY the material is exempt from solid waste disposal requirements.

2. Sediment sampling results showed multiple exceedances of TEC levels for PAHs using the CBSQGs, though none exceed PEC. The applicant will need to confirm if a WPDES permit is needed.

12. No material injury will result to the riparian rights of any riparian owners of real property that abuts any water body that is affected by the activity.

CONCLUSIONS OF LAW

1. The Department has authority under the above indicated Statutes and Administrative Codes to issue a permit for the construction and maintenance of this project.

2. The Department has complied with s. 1.11, Wis. Stats.

NOTICE OF APPEAL RIGHTS

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions shall be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review shall name the Department of Natural Resources as the respondent.

To request a contested case hearing of any individual permit decision pursuant to section 30.209, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources, P.O. Box 7921, Madison, WI, 53707-7921. The petition shall be in writing, shall be dated and signed by the petitioner, and shall include as an attachment a copy of the decision for which administrative review is sought. If you are not the applicant, you must simultaneously provide a copy of the petition to the applicant. If you wish to request a stay of the project, you must provide information, as outlined below, to show that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment. If you are not the permit applicant, you must provide a copy of the petition to the permit applicant at the same time that you serve the petition on the Department.

The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30-day period for filing a petition for judicial review.

A request for contested case hearing must meet the requirements of section 30.209, Wis. Stats., and sections NR 2.03, 2.05, and 310.18, Wis. Admin. Code, and if the petitioner is not the applicant the petition must include the following information:

1. A description of the objection that is sufficiently specific to allow the department to determine which provisions of this section may be violated if the proposed permit or contract is allowed to proceed.

2. A description of the facts supporting the petition that is sufficiently specific to determine how the petitioner believes the project, as proposed, may result in a violation of Chapter 30, Wis. Stats.

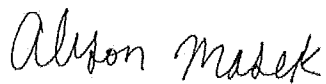
3. A commitment by the petitioner to appear at the administrative hearing and present information supporting the petitioner's objection.

If the petition contains a request for a stay of the project, the petition must also include information showing that a stay is necessary to prevent significant adverse impacts or irreversible harm to the environment.

Dated at the Southeast Region Headquarters, Wisconsin on 04/05/2023.

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES
For the Secretary

By:

A handwritten signature in black ink that reads "Alison Masek". The signature is written in a cursive, flowing style.

Alison Masek

Water Management Specialist



State of Wisconsin

e-Payment Services

[Exit](#)

Confirmation

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **WS2ENV009292335**

Payment Details

Description Department of Natural Resources E-Payment
DNR Invoice
<http://dnr.wi.gov/>

Payment Amount \$75.00

Convenience Fee \$1.88

Total Amount \$76.88

Payment Date 10/31/2022

Status PROCESSED

Invoice Number 370-0000026802

Reference Number 370-0000026802

Payment Method

Payer Name Emily Reed

Card Number *4242

Card Type Visa

Approval Code 011324

Confirmation Email ereed@ilmenvironments.com

Billing Address

Address 1 110 Le Baron St

City/Town Waukegan

State/Province/Region IL

Zip/Postal Code 60085

Country United States

FW: Payment Confirmation for Water ePermitting

Debbie Budyak <dbudyak@ilmenvironments.com>

Tue 4/11/2023 7:16 AM

To: Debbie Budyak <dbudyak@ilmenvironments.com>

-----Original Message-----

From: DNRFINANCEEPMYMT@wisconsin.gov <epaynoreply@usbank.com>

Sent: Wednesday, December 7, 2022 10:24 AM

To: Eric Mollahan <emollahan@ilmenvironments.com>

Subject: Payment Confirmation for Water ePermitting

*** PLEASE DO NOT RESPOND TO THIS EMAIL ***

Thank you for your payment.

This email is to confirm your payment submitted on Dec-07-2022 for Water ePermitting. Payment does not submit your form to the Department of Natural Resources. If you closed your browser prior to signing and submitting, you may view instructions for completing the process at:

<https://permits.dnr.wi.gov/water/SitePages/Payment%20Confirmation.aspx>

Payment Confirmation Number: WS2WT3009420285

InvoiceStatementNumber:WP-00037891

Payment Amount: \$733.00

Convenience Fee: \$18.33

Total Amount: \$751.33

Scheduled Payment Date: Dec-07-2022

Amount Due:\$733.00

ReferenceNumber:PI0215-SouthwickCreekDredge

Payer Name: Eric Mollahan

Credit Card Number:*0138

Credit Card Type: VISA

Approval Code: 017042

Questions about this payment or need assistance? Contact us at

<https://permits.dnr.wi.gov/water/SitePages/Issue%20Submittal.aspx>.

U.S. BANCORP made the following annotations

Electronic Privacy Notice. This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws, and is also confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.



MEMORANDUM

DATE: MAY 15, 2023
TO: VILLAGE TRUSTEES
FROM: TINA KOLLS, VILLAGE CLERK
RE: OPERATOR LICENSE APPLICATIONS

The following License applications have been filed with the Village Clerk.

All applications have completed a records check, and PASS/FAIL suggestions have been made by the Williams Bay Police Department based on their findings.

Original/ Renewal	Name	Address	Establishment	Record Check
O	Graciela V Jaramillo	1205 Orchard Lane, Harvard, IL 60033	Harpoon Willies	P

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-15-23**

A RESOLUTION APPROVING EDGEWATER PARK USE APPLICATIONS

WHEREAS, on May 10, 2023, the Village of Williams Bay Parks and Lakefront Committee determined that it is in the best interests of the Village and its residents to authorize approval of the attached Edgewater Park Use Applications:

- (1.) Williams Bay Fine Arts and Crafts Fest for July 28-30, 2023 and
- (2.) Williams Bay Lions Corn and Brat Fest for August 11-13, 2023.

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve the recommended Edgewater Park Use Applications.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, upon recommendation by the Parks and Lakefront Committee, do hereby ordain approval of these Edgewood Park Use Applications:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommended Applications and authorizes the events, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of May 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.

A handwritten signature in dark ink, appearing to be "M" followed by a flourish.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at williamsbaylionsclub@gmail.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: MARIO PETULLO Organization: WMS BAY CULTURAL ARTS ALLIANCE (WBCAA)
Address: 49 GARFIELD PKWY
Phone: 319 252 9777 Email: Petullofam@gmail.com
Title of Event: 47th Annual Fine Art & Craft Fest
Date(s) requested: July 28-29-30 Is event open to public? (circle one) YES NO

Summary of Event including the approximate number of attendees:

juried art and craft show and sale of 30-50 entries. Lunch and 2-3 food vendors. Music entertainment. children's art activities. Jr-Sr High art and technical art display and sale. Free to public.

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____



Page 3 EDGEWATER PARK USE AND POLICY CONTRACT

Phone: _____ Email: _____



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 6th day of Jan, 2023

Group or organization Williams Bay Cultural Arts Alliance

Our liability insurance provided by: Johannessen-Farrar Inc., Delavan
(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: Mario A. Petullo
President or other authorized signatory

VILLAGE USE ONLY

Date application received: 1-4-2022 Received by: Tina Kolls

All documentation attached? yes/no Need Insurance

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:

Village of Williams Bay
PO Box 580
250 Williams Street
Williams Bay WI 53191
(262) 245-2700

Receipt No: 20.000070
Jan 6, 2023

WILLIAMS BAY FINE ART & CRAFT FEST, INC

REC DEPARTMENT - EDGEWATER PARK DEPOSIT	500.00
100-44108 EDGEWATER DEPOSIT	

Total:	500.00
--------	--------

CHECKS	Check No: 1129	500.00
Payor: WILLIAMS BAY FINE ART & CRAFT FEST,		
Total Applied:		500.00

Change Tendered:	.00
------------------	-----

01/06/2023 3:10 PM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Kira Johnson
Johannesen Farrar, Inc.	PHONE (A/C, No, Ext): (262) 728-2631
512 E. Walworth Avenue	FAX (A/C, No): (262) 728-2312
P.O. Box 347	E-MAIL ADDRESS: kiraj@jinsurance.com
Delavan WI 53115	INSURER(S) AFFORDING COVERAGE
	INSURER A: West Bend Mutual Insurance
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER: 2022-2023 COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

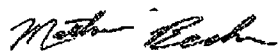
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y		B326710	03/31/2023	07/31/2023	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☐ LOC						\$
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS						\$
	☐ NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ OCCUR						AGGREGATE \$
	EXCESS LIAB						\$
	☐ CLAIMS-MADE						
	DED						RETENTION \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional insured: Village of Williams Bay

CERTIFICATE HOLDER

CANCELLATION

Village of Williams Bay	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
P.O. Box 580	
Williams Bay WI 53191-0186	AUTHORIZED REPRESENTATIVE
	

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EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.

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Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

10) Any organization requesting use of the kitchen must contact the Lions Club at williamsbaylionsclub@gmail.com to arrange for inspection of equipment available for use.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: JEFF L. FARNHAM Organization: WILLIAMS BAY LIONS
 Address: 25 OLIVE ST PO BOX 386 WILLIAMS BAY WI 53191
 Phone: 262-245-5028 Email: JNSFARNHAM@CHARTER.NET

Title of Event: CORN + BRAT FEST

Date(s) requested: AUGUST 11, 12, + 13 2023 Is event open to public? (circle one) YES NO

Summary of Event including the approximate number of attendees:

ANNUAL FUND RAISER
FRIDAY 2,000, SATURDAY 4000, SUNDAY 1000

Contact Information (if different than above)

Name: _____ Organization: _____

Address: _____



Page 3 EDGEWATER PARK USE AND POLICY CONTRACT

Phone: 262-245-5028 Email: JNSFARNHAM@CHARTER.NET



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this _____ day of _____, 20____

Group or organization _____

Our liability insurance provided by: _____

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: _____

President or other authorized signatory

VILLAGE USE ONLY

Date application received: _____ Received by: _____

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johannesen Farrar, Inc. 512 E. Walworth Avenue P.O. Box 347 Delavan WI 53115		CONTACT NAME: Kelly Brockwell PHONE (A/C, No, Ext): (262) 728-2631 FAX (A/C, No): (262) 728-2312 E-MAIL ADDRESS: KellyB@JFInsurance.com	
INSURED Williams Bay Lions Club PO Box 550 Williams Bay WI 53191		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350	

COVERAGES**CERTIFICATE NUMBER:** CL2272602950**REVISION NUMBER:**

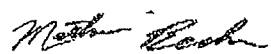
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			1451578	07/20/2022	07/20/2023	EACH OCCURRENCE \$ 100,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PERSONAL & ADV INJURY \$ 100,000
	OTHER:						GENERAL AGGREGATE \$ 200,000
							PRODUCTS - COMP/OP AGG \$ 200,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	☐ OCCUR						
	☐ CLAIMS-MADE						
	DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Williams Bay Car Show - October 8th, 2022.

CERTIFICATE HOLDER**CANCELLATION**

The Village of Williams Bay 250 Williams Street P.O. Box 580 Williams Bay, WI 53191	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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**WATER, ELECTRIC, OR JOINT UTILITY
ANNUAL REPORT**

OF

WILLIAMS BAY MUNICIPAL WATER UTILITY

PO BOX 580
WILLIAMS BAY, WI 53191-0580

For the Year Ended: DECEMBER 31, 2022

TO

PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Filed: 03/24/2023

Water Service Started Date: 01/01/1932

DNR Public Water System ID: 26500606

Safe Drinking Water Information System (SDWIS) Total Population Served: 2601

I **Lori Peternell**, **Village Treasurer** of **WILLIAMS BAY MUNICIPAL WATER UTILITY**, certify that I am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

Date Signed: **3/24/2023**

Water Audit and Other Statistics

- Where possible, report actual metered values. If water uses are not metered, estimate values for each line based on best available information. For assistance, refer to AWWA M36 Manual I Water Audits and Loss Control Programs.
- For unbilled, unmetered gallons (line 16), include water used for system operation and maintenance and water used for non-regulated sewer utility.
- If gallons estimated due to theft, data, and billing errors is unknown, multiply net gallons entering distribution system (line 3) by .0025.

Description (a)	Value (b)	
WATER AUDIT STATISTICS		1
Finished Water pumped or purchased (000s)	106,145	2
Less: Gallons (000s) sold to wholesale customers (exported water)	0	3
Subtotal: Net gallons (000s) entering distribution system	106,145	4
Less: Gallons (000s) sold to retail customers (billed, metered)	98399	6
Less: Gallons (000s) sold to retail customers (billed, unmetered)	0	7
Gallons (000s) of Non-Revenue Water	7,746	8
Gallons (000s) of unbilled-metered (including customer use to prevent freezing)	0	9
Gallons (000s) of unbilled-unmetered (including unmetered flushing, fire protection)	1,000	10
Subtotal: Unbilled Authorized Consumption	1,000	11
Total Water Loss	6,746	12
Gallons (000s) estimated due to unauthorized consumption (includes theft) default option	0	14
Gallons (000s) estimated due to data and billing errors	0	15
Gallons (000s) estimated due to customer meter under-registration	0	16
Subtotal Apparent Losses	0	17
Gallons (000s) estimated due to reported leakage (mains, services, hydrants, overflows)	0	18
Gallons (000s) estimated due to unreported and background leakage	6,746	19
Subtotal Real Losses (leakage)	6,746	20
Non-Revenue Water as percentage of net water supplied	7%	21
Total Water Loss as percentage of net water supplied	6%	22
OTHER STATISTICS		23
Maximum gallons (000s) pumped by all methods in any one day during reporting year	780	24
Date of maximum	06/30/2022	25
Cause of maximum		26
Influx of people		27
Minimum gallons (000s) pumped by all methods in any one day during reporting year	169	28
Date of minimum	05/07/2022	29
Total KWH used by the utility (including pumping, treatment facilities and other utility operations)	250,000	30
If water is purchased:		31
Vendor Name		32
Point of Delivery		33
Source of purchased water		34
Vendor Name (2)		35
Point of Delivery (2)		36
Source of purchased water (2)		37
Vendor Name (3)		38
Point of Delivery (3)		39
Source of purchased water (3)		40
Number of main breaks repaired this year	8	41
Number of service breaks repaired this year	2	42
Does the utility have an asset management plan?	Yes	43

Meters

- Include in Columns (b-f) meters in stock as well as those in service.
- Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections
- Totals by size in Column (f) should equal same size totals in Column (s).
- Explain all reported adjustments as schedule footnote.
- Do not include station meters in the meter inventory used to complete these tables.

Number of Utility-Owned Meters

Classification of All Meters at End of Year by Customers

Size of Meter	First of Year	Added During Year	Retired During Year	Adjust. Increase or Decrease	End of Year	Tested During Year	Residential	Commercial	Industrial	Public Authority	Multifamily Residential	Irrigation	Wholesale	Inter-Departmental	Utility Use	Additional Meters	In Stock	Total	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)	(s)	
5/8	2,083	177	125		2,135	131	2,014	51		12	26						32	2,135	1
1	36	1	0		37	0	18	12		3	4							37	2
1 1/2	9	2	1		10	0	3	7										10	3
2	13		0		13	0	2	8		3								13	4
3	2		0		2	2		2										2	5
4	4		0		4	4		1		1	2							4	6
6	1	1	1		1	1		1										1	7
Total	2,148	181	127		2,202	138	2,037	82		19	32						32	2,202	8

1. Indicate your residential meter replacement schedule:

Meters tested once every 10 years and replaced as needed

☒ All meters replaced within 20 years of installation

Other schedule as approved by PSC

2. Indicate the method(s) used to read customer meters

☒ Manually - inside the premises or remote register (# of meter: 5)

☒ Automatic meter reading (AMR), drive or walk by technology, wand or touchpad (# of meter: 2118)

Advanced Metering Infrastructure (AMI) - fixed network

Other

Appointed Staff Ord. § 80		Term	Expires
Village Assessor (§ 80-1E)	Associated Appraisal Consultants, Inc.	Annually	12/31/2023

(NOTE: Did not appoint at the 5/1/23 VB Mtg)



VILLAGE OF WILLIAMS BAY

TO: VILLAGE PRESIDENT DUNCAN AND TRUSTEES

FROM: DAVID A. LOTHSPREICH, VILLAGE ADMINISTRATOR

DATE: MAY 12, 2023

RE: BOARD & COMMITTEE MEETINGS SCHEDULE

Board & Committees.

The current mid-week Wednesday Committee meeting requires that the Board Agenda and the Board Packets be finalized and published by Friday, not providing much time for the Village Board to review and prep for the meeting that Monday. During the May 1, 2023 Village Board Meeting, the consensus of the Village Board was to keep the Village Board Meetings on the 1st and 3rd Monday of each month and move the Committee meetings from the 3rd Wednesday to the 1st Monday. Under this structure, on the 1st Monday of each month, the Village Board meeting would be held at 6:30 pm (regularly limited to approval of bills with special items on occasion) with Committee Meetings following at 6:45 pm.

Agendas and Meeting Materials Schedule.

The following schedule and deadlines are suggested to set agendas and provide materials to the Village Board well in advance of the meeting as proposed below.

Schedule and Deadlines Prior to Next Regularly Scheduled Meeting.*

7 days. Village Clerk submits Draft Agenda for review by Village President or Committee Chair(s).

6 days. President/Chair approves Agenda and Village Clerk sends draft agenda to Trustees/Members for review.

5 days. All requested changes by Trustees/Members sent to President/Chair for approval. Agenda is set by President/Chair and published to the Board/Committee/Commission members and staff for review but is not made public. Department Heads' memos and supporting documents are to be included with the Draft Village Board Packet. Items not included in the packet at this time will be identified to be provided prior to the meeting.

3 days. Agenda and Meeting Packet is published and made available to the public. Board/Commission members will have access to review all materials 5 days prior to the meeting. Ideally any questions will be submitted to staff prior to the meeting to provide staff time to review and provide responses before the meeting. Questions received prior to the meeting from individual Trustees/Members will be responded to and shared with all Trustees/Members so that the full Board/ Committee is aware and has the same information.

** Note. The schedules and deadlines are set to establish protocol for the Village Board and staff with the understanding that from time to time there are instances where the agenda needs to be modified short of these deadlines and no later than 24 hrs. prior to the scheduled meeting.*

**VILLAGE OF WILLIAMS BAY
RESOLUTION NO. R-20-23**

A RESOLUTION SETTING VILLAGE COMMITTEE MEETINGS SCHEDULE

WHEREAS, the Village of Williams Bay Committees have historically met on the third Wednesday of each month; and

WHEREAS, this Committee schedule has served the Village well, however, it does not provide much needed time to prepare materials for consideration by the Village Board the following Monday; and

WHEREAS, the Village Board has determined that moving the Committee Meetings from the third Wednesday to the first Monday of each month at 6:45pm; and

WHEREAS, the Village Board has determined that the Board meeting on the first of the month will be limited to approval of bills and occasional special items that can be accomplished within the fifteen minutes scheduled for the Board Meeting.

WHEREAS, the Village Board of the Village of Williams Bay, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to approve this modified schedule.

NOW, THEREFORE, the Village Board of the Village of Williams Bay, County of Walworth, State of Wisconsin, do hereby ordain as follows:

Section I: Recitals. The foregoing recitals are hereby incorporated herein as findings of the Village Board of Trustees.

Section II: Approval. The President and Board of Trustees hereby approves the recommendation, therefore.

Approved by the Village Board of the Village of Williams Bay this 15th day of May 2023.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Tina Kolls, Clerk