



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 3/20/2023 MEETING MONDAY, MARCH 20, 2023 AT 6:30 PM

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: President Bill Duncan, Trustees Jim D'Alessandro, Robert Umans, Adam Jaramillo, Lowell Wright

Also Present: Administrator Lothspeich, Dave Bretl; PAA, Treasurer Peternell, Police Chief Timm and Director of Public Works

Excused: Trustees George Vlach, Matt Stanek

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of March 6, 2023

The motion to Approve the Village Board Meeting Minutes of March 6, 2023 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by Lowell Wright and seconded by Robert Umans; Jim D'Alessandro abstained from Cinco De Mayo application and Edgewater Park Application for the Farmers Market. Unanimously carried.

A. DOT Request Regarding Parking on STH 67

The Streets & Highways Committee recommended the Village Board approval of moving forward with the project.

B. Replacement of certain portions of sidewalk on Highway 67

The Streets & Highways Committee recommended the Village Board approval of moving forward with the project.

C. Cinco De Mayo Application

The Streets & Highways Committee recommended the Village Board approve of the street closure between N. Walworth and Cherry St on May 6, 2023 from 6:00am-6:00pm. The Police Department will put cones up between 4:00am-5:00am.

D. Edgewater Park Application - Farmers Market

The Parks & Lakefront Committee recommended Village Board approval of the Edgewater Park Application for the Farmer's Market for 2023.

E. Boat Cleaning Station Donation

The Parks & Lakefront Committee recommended Village Board approval to accept the (2) CD3 mobile boat cleaning units from the Geneva Lake Environmental Agency and decline the donation of the boat cleaning station from the Geneva Lake Conservancy.

F. Add David Lothspeich and remove Catherine Tobin as an authorized signer for First National Bank &

Trust and Advia Credit Union

The Finance & Personnel Committee recommended the Village Board approval of adding David Lothspeich and removing Catherine Tobin as authorized signers for First National Bank & Trust and Advia Credit Union.

G. Village Hall Server

The Finance & Personnel Committee recommended Village Board approval of purchasing a new server for the Village Hall from SHI in the amount of \$4,901.59 to be paid with funds from the borrowing.

VI. Presentation of accounts and petitions

A. Payroll ending 03-10-2023 in the amount of \$44,958.67

The motion to Approve the Payroll ending 03-10-2023 in the amount of \$44,958.67 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

B. Accounts Payable Unpaid dated 03-17-2023 in the amount of \$212,468.59

The motion to Approve the Accounts Payable Unpaid dated 03-17-2023 in the amount of \$212,468.59 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

C. February financial statements

The motion to Approve the February financial statements was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. Ordinance 2023-02 Regarding Communication Tower Performance Standards

Bretl stated that Ordinance 2023-01 An Ordinance Amending Section 390-0207C and Section 390-0223C of the Code of Ordinances of the Village of Williams Bay Concerning Communication Towers was also recommended by the Plan Commission to have Village Board approval. However, it was inadvertently not added to the agenda. Consensus of the Board to wait to act on Ordinance 2023-02 until next meeting in addition to Ordinance 2023-01.

B. APPLICANT: Mike Condron and John Dwyer dba Dip in the Bay

TAX KEY: WOP 00008 AND WWUP 00088

STREET ADDRESS: 105 N. Walworth Street and Lakefront Area, Village of Williams Bay

Applicant is requesting a Temporary Use Permit per Section 390.1208 "Temporary Use Permit" and Section 390.0316.B "Temporary Outdoor Sales" for a food vending cart.

The motion to approve the Temporary Use Permit per Section 390.1208 "Temporary Use Permit" and Section 390.0316.B "Temporary Outdoor Sales" for a food vending cart was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

C. APPLICANT: Hwy 67 Plaza, LLC (Owner), Jay Tonkin (Applicant)

TAX KEY: WOP 00040

STREET ADDRESS: 54 W. Geneva Street, Village of Williams Bay

Applicant is requesting a Certificate of Compliance per Section 390.1211 "Certificate of Compliance" and Section 390.0310.E "Indoor Sales and Service" for an internet sales of automobiles business with indoor storage only.

The motion to Approve a Certificate of Compliance per Section 390.1211 "Certificate of Compliance" and Section 390.0310.E "Indoor Sales and Service" for an internet sales of automobiles business with indoor storage only was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

XI. Ordinances and Resolutions

- A. None

XII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

1. IT Services Contract Renewal

Motion made by Committee, no second required to approve the IT Services contract with Velocity Solutions through December 31, 2024 . Unanimously carried.

2. Assessment Services RFP

Motion made by Committee, no second required to approve the Assessment Services RFP as written. Unanimously carried.

3. Baywood Heights Subdivision Entrance sign on Theatre Road

The motion to approve a quote from Brushfire Signs to replace the Baywood Heights Subdivision Entrance sign on Theatre Road in the amount of \$2,549 with funding from contingency was initiated by Lowell Wright and seconded by James D'Alessandro. Unanimously carried.

4. Replacement of certain portions of sidewalk on Highway 67

Motion made by Committee, no second required to approve the replacement of portions of the sidewalk on Highway 67 with funding to come from the borrowing. Unanimously carried.

5. Clean Boat Clean Water Grant

Motion made by Committee, no second required contingent upon receiving Memorandum of Understanding with Geneva Lake Environmental Agency. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. No Report

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. Linn Beach Agreement

The motion to reject the proposed Linn Beach Agreement was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

The motion to provide (and bill) the Town of Linn with 200 tags upfront; additional tags can be purchased if needed and any unused tags will be refunded by the Village was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. Consider update to 238-1 concerning minor curfew.

Update only, ordinance will be amended and presented at the April BZO Committee meeting.

E. Water & Sewer, Trustee Umans - Chair

1. Extension of Lease with U.S. Cellular

Motion made by Committee, no second required to extend the lease for an additional 5 year term. Unanimously carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

- A. Appointment of Judy Tiggelaar to the Conservation Commission to finish the remainder of Elizabeth Forsyth Blooms Term ending 4/30/2025.

The motion to Approve the Appointment of Judy Tiggelaar to the Conservation Commission to finish the remainder of Elizabeth Forsyth Blooms Term ending 4/30/2025 was initiated by Adam Jaramillo and seconded by Robert Umans. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Robert Umans at 7:05pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.