



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Wright at 9:05pm

Roll Call

Trustees Vlach and Wright

Excused: Jaramillo

Also Present: President Duncan, Trustee D'Alessandro, Stanek, Umans, Interim Administrator Bretl, Treasurer Peternell, Director of Public Works Edwards and Police Lieutenant Kostock.

Meeting Minutes

Vlach/Wright motion to approve the meeting minutes of January 11, 2023. Unanimously carried.

Adjourn

Vlach/Wright motion to adjourn at 9:05pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee



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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 8:18pm

Roll Call

Trustees Wright, D'Alessandro, and Umans

Also Present: President Duncan, Trustees Stanek and Vlach, Interim Administrator Bretl, Treasurer Peternell, Director of Public Works Edwards, Police Lieutenant Kostock, Recreation Director Rowland, Engineer Snyder, and Derek D'Auria; Walworth County Economic Development Alliance.

Meeting Minutes

Umans/D'Alessandro motion to approve meeting minutes of January 11, 2023, January 16, 2023, January 20, 2023, January 25, 2023, and January 27, 2023. Unanimously carried.

Walworth County Economic Development Alliance 2023 Membership

Derek D'Auria was present to discuss some of the activities that WCEDA has assisted the Village with in 2022 and an overview of what the organization does for Walworth County. It was the consensus of the Committee that WCEDA provides valuable services to the Village. Umans/D'Alessandro motion to recommend Village Board approval of the 2023 Membership in the amount of \$1,500. Unanimously carried.

Removal of Tennis Courts

Bretl discussed the bid from Odling for removal of the tennis courts and restoration of the property by Lions Field in the amount of \$23,250. Bretl stated that this project is considered "public construction", however it is under the \$25,000 threshold that requires it to be publicly bid. A Class 1 notice of the proposed construction is required before a contract is executed. D'Alessandro/Umans motion to recommend Village Board approval to award the contract to Odling after Class 1 notice has been done. Unanimously carried.

Contract for construction of tennis and basketball courts on Theatre Road

The Committee reviewed the contract from Sherrer Construction for the construction of tennis and basketball courts on Theatre Road in the amount of \$219,500. Discussion was held regarding concerns with some of the contract language. D'Alessandro/Umans motion to recommend Village Board approval contingent upon contract negotiation language. Unanimously carried.

Walworth County Economic Development Alliance 2023 Membership

No action taken, duplicate agenda item.

Monthly activity of Borrowing projects

The Committee reviewed the to date spending of the borrowed funds.

Treasurer Report

The Committee reviewed the Treasurer's report of December and January activities.

Adjourn

D'Alessandro/Umans motion to adjourn at 8:43pm. Unanimously carried.

/s/ Lori Peterzell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 7:12pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustees Vlach and Umans, Interim Administrator Bretl, Treasurer Peternell, Director of Public Works Edwards, Police Lieutenant Kostock, Recreation Director Rowland, Engineer Snyder and Bob Morava and Jacob Schmidt; Geneva Lake Environmental Agency.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of January 11, 2023. Unanimously carried.

Monthly Reports for Rec Department

The Committee reviewed the monthly recreation department activity reports.

Boat Cleaning Station

Bob Morava was present to discuss the solar powered boat cleaning machine that GLEA would like to donate to the Village. He stated that the annual maintenance costs are approximately \$1,500. A concrete slab and a cover would also be needed at an approximate cost of \$1,000. Stanek/D'Alessandro motion to recommend accepting the free unit and send item to Finance & Personnel for funding options. Jacob Schmidt discussed a Clean Boats Clean Waters (CBCW) grant through the Wisconsin Department of Natural Resources that GLEA received. The grant will reimburse CBCW inspectors at \$12/hour or a total of \$2400 after completing 200 hours as required by the grant. GLEA will host a mandatory training sometime before Memorial Day and provide all the materials needed for the inspectors. D'Alessandro/Wright motion to recommend Village Board approval of participating in the Clean Boats Clean Waters grant and enter into a reimbursement agreement with Geneva Lake Environmental Agency. Unanimously carried.

Spectrum Fireworks Proposal

D'Alessandro stated that the Lions Club met with a representative from Spectrum Fireworks regarding the fireworks for Corn & Brat Fest. He stated that the Lions Club is in favor of providing Spectrum Fireworks an opportunity to bid on the fireworks display in 2023. D'Alessandro/Stanek motion to consider Spectrum Fireworks as a provider for the 2023 fireworks display for Corn & Brat Fest. Unanimously carried.

Boat Launch Webcam

Discussion was held regarding having webcams at the boat launch. Bretl stated that the CivicPlus doesn't have the capability of providing a live stream on the Village's website. D'Alessandro stated that the Williams Bay Business Association (WBBA) is upgrading their website and indicated that their website would be able to live stream. Bretl suggested the WBBA work with the Village to provide a link on the Village website to provide a live stream of the boat launch.

Adjourn

Wright/Stanek motion to adjourn at 8:17pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Vlach at 7:04pm

Roll Call

Trustees Vlach and Umans

Excused: Jaramillo

Also Present: President Duncan, Trustees D'Alessandro, Stanek and Wright, Interim Administrator Bretl, Treasurer Peternell, Director of Public Works Edwards, Police Lieutenant Kostock, Recreation Director Rowland, and Engineer Snyder.

Meeting Minutes

Umans/Vlach motion to approve the meeting minutes of January 11, 2023. Unanimously carried.

Request to close Walworth Ave to vehicular traffic from Geneva to Cherry Streets on May 6, 2023, for Cinco de Mayo Event

Discussion was held regarding alcohol at the event. Since the event organizers want the event to be a family friendly event, the focus will be on the entertainment they didn't feel that alcohol would be an important part of the event. It was the consensus of the Committee to not allow alcohol outside of the establishments that serve alcohol.

Monthly Numbers

The Committee reviewed the January 2023 Police Activity.

Adjourn

Umans/Vlach motion to adjourn at 7:12pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 6:30pm.

Roll Call

Trustees Stanek, D'Alessandro and Vlach

Also Present: President Duncan, Trustee Umans and Wright, Interim Administrator Bretl, Treasurer Peternell, Director of Public Works Edwards, Police Lieutenant Kostock, Recreation Director Rowland, Village Engineer Snyder, Dave Bjorge; Marquis Car Club and Cathy Butler; 340 Smythe

Meeting Minutes

Vlach/D'Alessandro motion to approve meeting minutes of January 11, 2023. Motion carried unanimously.

Request to close Walworth Ave to vehicular traffic from Geneva to Cherry Streets on May 6, 2023, for Cinco de Mayo Event

D'Alessandro stated that the WBBA is interested in sponsoring a Cinco de Mayo event on May 6, 2023, and is requesting to close Walworth Ave to vehicular traffic from Geneva to Cherry Streets for the event. The event would be like a block party and would be a family day event with entertainment including a DJ, dancers, food and crafts. Since WBBA would be sponsoring the event, they would be providing insurance and naming the Village as an additional insured. It was the consensus of the Committee that it would be a good event for the Village. Representatives for the event will bring more concrete plans to the Committee later when more details are available.

Request for Car Show

Dave Bjorge was present to discuss holding a car cruise event on Walworth Avenue between Geneva and Cherry Street on either June 16th or June 30th. Discussion was held regarding summer activities in the Village at that time of year and how that would impact the limited parking in the Village. It was the consensus of the Committee that the event is a good idea but not during that time of year. It was recommended to Bjorge that he contact the Library as a possible location for the event.

Request by resident for replacement of the Baywood Heights subdivision sign at the Theatre Road entrance to the subdivision

Cathy Butler (340 Smythe) was present to discuss a request from some of the residents in Baywood Heights to replace the sign at the entrance of the subdivision. Butler stated that she received a quote from Timber Line Signs for approximately \$2,000 with a design like the wood sign in Lakewood Trails. Edwards stated that there is no Homeowner's Association in Baywood Heights and the sign is on Village property. It was the consensus of the Committee that since the sign is on Village property, the Village would be responsible for replacing the sign. D'Alessandro/Vlach motion to obtain another quote and bring the item to the Finance & Personnel Committee for recommendation on funding.

Adjourn

Vlach/D'Alessandro motion to adjourn at 7:04pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, FEBRUARY 15, 2023, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Umans at 8:44pm

Roll Call

Trustees Umans and Stanek

Excused: Jaramillo

Also Present: President Duncan, Trustee D'Alessandro, Vlach and Wright, Interim Administrator Bretl, Treasurer Peternell, Director of Public Works Edwards, Police Lieutenant Kostock, and Engineer Snyder.

Meeting Minutes

Stanek/Umans motion to approve the meeting minutes of January 11, 2023. Unanimously carried.

Baxter & Woodman Engineering Updates

Snyder provided an update on the following projects:

- State Road 67 Reconstruction

Pre-construction meeting was held on February 13; working on having another meeting later that week. Road closure to begin March 1st. Construct water main and sanitary sewer to be completed by Memorial Day. Roadway completion by November 2023.

- Geneva Lake Dredging at Southwick Creek

No changes from last month's update.

- Water Main Asset Management Condition Study

Plan on having a draft report for review in March.

- Bailey Estates Phase 4 and Phase 5

Gerstad is working on the waiver packages and contractors' statements; expected to have by March 1st.

- Water Loss and Infiltration Reduction

No changes from last month's update.

- Harris Road Lift Station

Baxter Woodman submitted a work order to begin Phase 1 improvements, anticipate bidding in April and construction to start after Labor Day.

- Corrosion Control Study – Ammonia Reduction – Lime Reactor Cleaning

Still working with the PSC to construct.

- Lime Reactor Cleaning

Baxter Woodman submitted a work order with plans to submit a bid package within the next month and have the reactor back in service by Memorial Day.

- Well 2 Pump Replacement

Baxter Woodman submitted a work order with plans to submit a bid package within the next month and have the well out of service during the time the utilities are installed in Elkhorn Road.

- Water Tower Antenna Relocation

Waiting for Verizon to receive authorization to provide proposal.

- Women's Leadership Center

No changes from last month.

Public Works Update

No Report

Adjourn

Stanek/Umans motion to adjourn at 9:04pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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