VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

Phone: 262-245-2700

OFFICIAL MINUTES
PLAN COMMISSION 11/15/22 MEETING
TUESDAY, NOVEMBER 15, 2022 AT 6:30 PM

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: Bill Duncan, Matt Robbins, Maggie Gage, Jess Haak, Lowell Wright, Pat Watts, Marianne Klemke
Also Present: James Killian, Administrator Tobin, Treasurer Peternell, Clerk Kolls, Zoning Administrator Schaeffer, Village Engineer Doug Snyder, Cyndie Devries; 397 W. Geneva, Jack Kirkwood; 203 Elmhurst, Architect Warren Hansen; Farris, Hansen & Associates, Inc., Chris Kirby; 48 Olive

III. Pledge of Allegiance

IV. Minutes

A. Plan Commission Meeting Minutes of October 11, 2022

The motion to Approve the Plan Commission Meeting Minutes of October 11, 2022 was initiated by Marianne Klemke and seconded by Maggie Gage. Jess Haak abstained. Unanimously carried.

V. Recommendation and Possible Action for a Certified Survey Map

A. APPLICANTS Neal and Cyndie Devries (Owners)
TAX KEY WA503600001
STREET ADDRESS 397 W. Geneva St, Williams Bay, WI 53191
The applicant is requesting approval of a certified survey map to divide the existing 38,000 square feet parcel into two lots each being approximately 19,000 square feet in area and 127 feet in width.

The motion to Approve was initiated by Jess Haak and seconded by Matt Robbins. Unanimously carried.

VI. Recommendation for Possible Action for a Site Plan

A. APPLICANTS Jack Kirkwood, 203 Elmhurst Williams Bay, LLC (Owner)
TAX KEY WSS 00032 and WSS 00033
STREET ADDRESS 203 Elmhurst Ct, Williams Bay, WI. 53191
The applicant is requesting approval of a site plan for commercial development in the Village Center District per Section 390-1206 *Site Plan* and Section 390-0705 *VCO Village Center Design Overlay District*.

The motion to Recommend Village Board Approval was initiated by Maggie Gage and seconded by Lowell Wright. With the conditions of Engineer Snyder's approval of the stormwater plan, as well as it must be built per specifications submitted by applicant. Jess Haak - Nay, Motion carried.

VII. Comprehensive Plan Draft #2

A. Review and Possible Recommendation on Comprehensive Plan Draft #2

Discussion on draft #2 of the Comprehensive Plan and future land use plan. The commission would like to schedule a

Comprehensive Plan work session for after the Thanksgiving Holiday.

VIII. Adjournment

The motion to adjourn was initiated by Lowell Wright and seconded by Maggie Gage at 08:13pm. Unanimously carried.
/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.