



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700 | Fax: 262-245-2705

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, MARCH 10, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Wright at 9:03pm

Roll Call

Trustees Wright, Parker and Umans.

Also Present: President Duncan, Trustee D'Alessandro and Vlach, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock, and Recreation Director Rowland.

Meeting Minutes

Umans/Parker motion to approve the meeting minutes from February 10, 2021. Unanimously carried.

Appointment of Village Officials

Discussion was held appointment terms as defined in the Village's ordinance. Bretl stated that one-year appointments are unusual and recommended looking at other different options. It was the consensus of the Committee to have Interim Administrator Bretl to review term limits and appointment process with the Village Attorney.

Adjourn

Umans/Parker motion to adjourn at 9:30pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee



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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, MARCH 10, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Parker at 6:49pm

Roll Call

Trustees Parker, D'Alessandro, and Wright.

Also Present: President Duncan, Trustees Umans and Vlach, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock, Recreation Director Rowland and Engineer Snyder.

Meeting Minutes

Wright/D'Alessandro motion to approve meeting minutes of February 10, 2021. Unanimously carried.

Recommendation from the Protective Services Committee to find a source of funding for the hiring of one additional full-time Police Officer

The Committee reviewed Staffing Analysis completed by Richard Tuma, owner of Bay Public Safety Concepts and Solutions, LLC. The Protective Services Committee reviewed the study at their meeting on February 22, 2021 and it was their recommendation was to hire an additional full-time officer and have the Finance & Personnel Committee discuss how to fund their recommendation. After lengthy discussion, it was the consensus that the costs for an additional officer could not be accommodated in the 2021 budget. Further discussion was held regarding levy limits and if spending cuts could be made in other areas of the budget. It was the consensus of the Committee that a referendum would be needed to increase the levy. Research will be needed on the referendum process.

Recommendation from the Protective Services Committee to find a source of funding of \$3,000.00 to purchase three new squad rifles

D'Alessandro/Wright motion to recommend Village Board approval to fund the purchase of three new squad rifles from contingency. Unanimously carried.

Application of T-Mobile to upgrade certain equipment on the Olive Street water tower

Snyder recommended approving T-Mobile's request to upgrade their equipment of the Olive Street water tower and notify them that the tower will be repainted in 3 years. Wright/D'Alessandro motion to recommend Village Board application of T-Mobile to upgrade certain equipment on the Olive Street water tower. Unanimously carried.

Austin Pier Service Contract

Discussion was held regarding the 1-year contract proposal from Austin Pier Service for spring in the amount of \$16,400. Wright/D'Alessandro motion to recommend Village Board approval of the 1-year contract. Wright/D'Alessandro withdrew motion and direction was provided to have Administrator inquire with Austin about contracting for installation only.

Parker/D'Alessandro motion to convene in closed session pursuant to the exemption contained in section 19.85(1)(e) of the Wisconsin Statutes for the purpose of conducting other specified public business whenever competitive or bargaining reasons require a closed session.

Roll Call Vote: Parker-Aye, D'Alessandro-Aye, Wright-Aye. Unanimously carried.

D'Alessandro/Wright motion to enter into closed session at 7:44pm pursuant to the exemption contained in section 19.85 (1)(e) of the Wisconsin Statutes for the purpose of considering other specified public business whenever bargaining or competitive reasons require a closed session.

-Contract for Building Inspection Services

Roll Call Vote: Parker-Aye, D'Alessandro-Aye, Wright-Aye. Unanimously carried.

D'Alessandro/Wright motion to reconvene into open session at 8:06pm. Unanimously carried.

Possible discussion of/action for those items discussed in closed session

D'Alessandro/Wright motion to proceed as discussed in closed session. Unanimously carried.

Adjourn

D'Alessandro/Wright motion to adjourn at 8:07pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, MARCH 10, 2020 AT 6:30 PM VIA ZOOM WEBINAR

Call to Order

Meeting was called to order by Chairman D'Alessandro at 8:13pm

Roll Call

Present: Trustees D'Alessandro and Wright

Excused: Trustee McMannamy

Also Present: President Duncan, Trustees Parker, Vlach and Umans, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock and Recreation Director Rowland.

Meeting Minutes

Wright/D'Alessandro motion to approve meeting minutes of February 10, 2021 and February 15, 2021. Unanimously carried.

Edgewater Park use for Corn and Brat Fest

Wright/D'Alessandro motion to recommend Village Board approval of the Lions Club Edgewater Park application for Corn and Brat Fest on August 13-15, 2021 contingent upon receipt of certificate of insurance and liquor and operator licenses. Unanimously carried.

Hiring Process and Setting Wages for the Lakefront Staff

D'Alessandro stated that a separate meeting will be scheduled with the Harbormaster in April. No action taken.

Inquiry from Terry Soltow regarding a permanent site for hovercraft rides in Williams Bay

Discussion was held regarding the correspondence from Terry Soltow to have hovercraft rides this winter. It was the consensus of the Committee to have the new Administrator discuss this further with Terry sometime in April or May, no action taken.

Dog Park Sponsorships

Discussion was held regarding potential sponsorships at the dog park to pay for the amenities at the park. The Committee was in favor of sponsorships and advertising, no action taken. Further discussion was held regarding the naming of the park. Rowland stated that he discussed with Chief Timm naming the park in honor of Officer Rex. Wright/D'Alessandro motion to recommend Village Board approval of naming the park after Rex. Unanimously carried.

Lakefront Boat Platforms

Discussion was held regarding the ramp platforms that were rebuilt in 2020 and if the 2021 lease language was changed to prohibit motorized boats. It was determined that the leases had not been changed and have been returned and paid for already. It was the consensus to have update the leases for the 2022 season.

Adjourn

Wright/D'Alessandro motion to adjourn at 8:37pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, MARCH 10, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Vlach at 8:30pm

Roll Call

Trustees Vlach and D'Alessandro

Excused: Trustee McMannamy

Also Present: President Duncan, Trustees Parker, Umans, Wright, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock and Recreation Director Rowland.

Meeting Minutes

D'Alessandro/Vlach motion to approve meeting minutes of February 10, 2021 and February 22, 2021. Unanimously carried.

Renewal of the School Resource Officer agreement

Vlach stated that the contract has an autorenewal clause and stated that both parties have stated that the contract is working well and no changes are being recommended. D'Alessandro/Vlach motion to recommend Village Board approval of renewing the School Resource Officer agreement. Unanimously carried.

Monthly Police Report

Chief Timm presented the monthly report and answered any questions.

Police Chief's Report

Chief Timm provided an update on current activities including the upcoming virtual Easter Egg on April 3rd, the new PT Administrative Assistant started in January and has been a great addition to the Department. Officer Borgen has been working with Officer Erickson on the transition of change in the SRO next school year.

Adjourn

D'Alessandro/Vlach motion to adjourn at 6:49pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, MARCH 10, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Trustee Umans at 8:08pm.

Roll Call

Trustees Vlach and Umans

Excused: Trustee McMannamy

Also Present: President Duncan, Trustees D'Alessandro, Parker, Wright, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock and Recreation Director Rowland.

Meeting Minutes

Vlach/Umans motion to approve meeting minutes of February 10, 2021. Unanimously carried.

Culvert Installation – 7 Cedar Point Drive

Snyder stated that the culvert installation has been completed and final lien waivers have been received. Snyder recommends that the Village accept the culvert installation and release the guarantee to the Developer. Umans/Vlach motion to recommend Village Board approval of the culvert installation at 7 Cedar Point Drive and return of the guarantee to the Developer. Unanimously carried.

Public Works Update

Edwards provided a brief update on some Public Works operations. He stated that this is the first year of using brine and has not experienced any adverse problems and will continue to learn and refine the process. Payne & Dolan will be starting May 1st for some repaving projects.

Adjourn

Umans/Vlach motion to adjourn at 8:13pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, MARCH 10, 2021 AT 6:30 PM VIA TELECONFERENCE

Call to Order

Meeting was called to order by Chairman Umans at 8:37pm

Roll Call

Trustees Umans, Parker and Vlach

Also Present: President Duncan, Trustee D'Alessandro, Wright, Interim Administrator Bretl, Treasurer Peternell, Public Works Director Edwards, Police Chief Timm, Police Lieutenant Kostock, and Recreation Director Rowland.

Meeting Minutes

Umans/Parker motion to approve the February 10, 2021 and February 17, 2021 meeting minutes. Unanimously carried.

2021 Water & Sewer Budget

Umans stated that the changes recommended at the February 17th budget meeting have been incorporated and focused on the water capital outlay line item. Umans stated that he spoke with Edwards and Snyder about some expenditures that could be moved to future years. It was the consensus of the Committee to move the following expenditures to 2022:

- CO2 upgrade in the amount of \$30,000
- Lime reactor cleaning in the amount of \$150,000
- Well #2 pump replacement in the amount of \$150,000
- Water tower repainting engineering in the amount of \$10,000

After these changes are made; the budget reflects total operating revenues of \$849,403 and total operating expenditures of \$1,116,746. Parker/Vlach motion to recommend Village Board approval of the 2021 water utility budget with the adjustments discussed. Unanimously carried.

Discussion was held regarding the proposed 2021 sewer utility budget that reflected the revenue changes from the February 17th meeting. No additional changes were proposed. Parker/Vlach motion to recommend Village Board approval of the 2021 sewer utility budget. Unanimously carried.

Next Meeting Date

It was the consensus of the Committee to schedule a meeting on March 31st at 5:00pm to discuss items related to the Conventional Water Rate Study.

Adjourn

Umans/Vlach motion to adjourn at 9:03pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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