



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES FINANCE AND PERSONNEL MEETING MEETING MONDAY, DECEMBER 5, 2022 AT 5:00 PM

I. Call to Order

Trustee D'Alessandro called the meeting to order at 5:00pm.

II. Roll Call

Present: Lowell Wright, Jim D'Alessandro, Robert Umans

Also Present: President Duncan, Trustee Adam Jaramillo, George Vlach, Administrator Tobin, Treasurer Peternell, Police Chief Timm and Dave Bretl; Public Administration Associates

III. Proposal from Public Administration Associates

Dave Bretl was present to discuss the proposal for Interim Village Administrator Services and the proposal for Village Administrator Recruitment Services. The proposal for Interim Village Administrator is for a maximum of 24 hours/week at a rate of \$95/hour with services that would start at the beginning of the year. It was the consensus of the Committee that these services would benefit the Village while the search for a new Administrator was underway.

Discussion was held regarding the proposal for Village Administrator recruitment in the amount of \$13,000 if combined with the Interim Administrator proposal. Bretl stated that the market for Administrator's is very competitive right now and recommends waiting until the first of the year to start the recruitment process. It was the consensus of the Committee to have the Village start advertising in December and have PAA assist with the recruitment in January if needed.

The motion to Recommend Village Board Approval of the Proposal from Public Administration Associates for Interim Village Administrator for a maximum of 24 hours/week at a rate of \$95/hour was initiated by Lowell Wright and seconded by Jim D'Alessandro. Unanimously carried.

IV. Adjourn

The motion to adjourn was initiated by Lowell Wright and seconded by Jim D'Alessandro at 5:34pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.