



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | vi.williamsbay.wi.gov

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OFFICIAL MINUTES VILLAGE BOARD 11/21/22 MEETING MONDAY, NOVEMBER 21, 2022 AT 6:30 PM

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: Bill Duncan, George Vlach, Jim D'Alessandro, Lowell Wright, Robert Umans, Matt Stanek, Adam Jaramillo

Also Present: Administrator Tobin, Clerk Kolls, Chief Timm, Public Works Director Edwards, Engineer Snyder

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of November 7, 2022

The motion to Approve the Village Board Meeting Minutes of November 7, 2022 was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

V. Consent Agenda

The motion to approve the Consent Agenda was initiated by Robert Umans with the exception of item D. Baxter & Woodman Corrosion Control Study and Ammonia Reduction Action Plan, which he requested be moved to Water & Sewer Committee Reports, the motion was then seconded by Lowell Wright. Unanimously carried.

A. Walworth County P25 Radios

B. Chaplain Approval

C. Request from Geneva Lake Astrophysics and STEAM

D. Baxter & Woodman Corrosion Controls Study and Ammonia Reduction Action Plan

Item D was moved from Consent Agenda. Village Engineer Doug Snyder provided an updated report regarding the copper corrosion action plan. The motion to submit the Baxter & Woodman Corrosion Controls Study and Ammonia Reduction Action Plan to the DNR was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

VI. Presentation of accounts and petitions

A. Payroll ending 11-04-2022 in the amount of \$49,022.48

The motion to Accept the Payroll ending 11-04-2022 in the amount of \$49,022.48 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

B. Prepays dated 11-15-2022 in the amount of \$2,361.00

The motion to Accept the Prepays dated 11-15-2022 in the amount of \$2,361.00 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

- C.** Library Accounts Payable dated 11-16-2022 in the amount of \$5,129.86

The motion to Accept the Library Accounts Payable dated 11-16-2022 in the amount of \$5,129.86 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

- D.** Accounts Payable Unpays dated 11/18/2022 in the amount of \$522,730.71

The motion to Accept the Accounts Payable Unpays dated 11/18/2023 in the amount of \$522,730.71 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

- A.** APPLICANTS Jack Kirkwood, 203 Elmhurst Williams Bay, LLC (Owner)

TAX KEY WSS 00032 and WSS 00033

STREET ADDRESS 203 Elmhurst Ct, Williams Bay, WI. 53191

The applicant is requesting approval of a site plan for commercial development in the Village Center

District per Section 390-1206 *Site Plan* and Section 390-0705 *VCO Village Center Design Overlay District*.

The motion to Table the approval of a site plan for commercial development in the Village Center District until the site plan has been approved by the Village Engineer was initiated by Matt Stanek and seconded by Robert Umans. Unanimously carried.

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

- A.** None

IX. PUBLIC COMMENTS

Don Skalla, 266 Frost Circle, spoke about the spongy moth problem within the Village of Williams Bay. He asked the village to do something about the trees in the 200th block of Geneva which were hit really hard by the spongy moths this year. He also requested the village to provide information on treating the spongy moth problem for the residents. Public Works Director Wayne Edwards explained that we have things set up for the spring of 2023 to combat this issue. It was mentioned by President William Duncan that we could put some information in the January-March Newsletter.

X. President's Remarks

- A.** Referendum thank you

President Duncan thanked the residents for supporting and approving the referendum.

- B.** Winter Parking Rules Reminder

President Duncan issued a reminder that there is no parking on village streets between 2 - 6am.

- C.** Kudos to Public Works

President Duncan spoke about how smoothly leaf pickup went this year.

- D.** Thank you to all involved in Halloween Events

President Duncan spoke about how well the full week of Halloween events went thanks to the help of the Recreation Department, Library and Police Department.

XI. Ordinances and Resolutions

- A.** First Reading - 2022-18 Ordinance - Creating Sec. 253-5 M - Public Nuisances Affecting Peace and Safety (Harboring of Uncontrolled Animals)

Motion made by Committee, no second required. Unanimously carried.

- B.** Resolution R-30-22 Joint Barrett Memorial Library and Village Board Resolution regarding Library Reserves

Motion made by Committee, no second required. Unanimously carried.

- C.** Resolution R-31-22 Commitment of 2022 Fund Balance

Motion made by Committee, no second required. Unanimously carried.

D. Resolution R-32-22 Establishing Wages and Salaries for 2023

Motion made by Committee, no second required. Unanimously carried.

XII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

1. Resolution R-30-22 Joint Barrett Memorial Library and Village Board Resolution regarding Library Reserves

It has been noted that this is a typo as the Resolution was entered twice.

2. WEDC Community Development Investment Grant Program

Derek D'Auria of the Walworth County Economic Development Alliance as well as Dawn Marie Mancuso, Dancing Dudes, LLC, 24 W Geneva were present to answer any questions on the WEDC Community Development Investment Grant Program. Dawn Marie Mancuso spoke about the possible design of the new commercial building. Mancuso is requesting the village be the applicant for a Community Development Investment (CDI) Grant. The grant would provide financial support for a proposed new development on the corner of Walworth Avenue and Geneva Street.

The motion to Approve the WEDC Community Development Investment Grant Program was initiated by Jim D'Alessandro and seconded by George Vlach. Unanimously carried.

3. Purchase of New Ambulance

Motion made by Committee, no second required. Unanimously carried.

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

It has been noted that this is a typo as there are no Original, Renewal, or Temporary Operator License Applications needing approval.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. 2023 Water Utility & Sewer Utility Budgets

The budgets for Water Utility; Revenues: \$1,080,550.00, Expenditures: \$1,312,535.00, Revenues over/under expenditures: \$-231,985.00 (which will come from reserves) and Sewer Utility; Revenues: 1,288,695.00, Expenditures: 1,280,176.00, Revenues over/under expenditures: \$8,519.00 were discusses separately per the request of Jim D'Alessandro.

Motion made by Committee, no second required. Unanimously carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

XV. Adjournment

The motion to adjourn was initiated by Jim D'Alessandro and seconded by George Vlach at 07:19pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.