



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

OFFICIAL MINUTES VILLAGE BOARD 10/17/22 MEETING MONDAY, OCTOBER 17, 2022 AT 6:30 PM

I. Call to Order

President Duncan called the meeting to order at 06:30pm.

II. Roll Call

Present: George Vlach, Bill Duncan, Jim D'Alessandro, Robert Umans, Lowell Wright, Adam Jaramillo

Also Present: Administrator Tobin, Treasurer Peternell, Clerk Kolls, Police Chief Timm, Director of Public Works Edwards, Dennis Kois; Yerkes Representative

Excused: Matt Stanek

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of October 3, 2022

The motion to Approve the Village Board Meeting Minutes of October 3, 2022 was initiated by Robert Umans and seconded by George Vlach. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

A. Add Tina Kolls as authorized bank signer- First National Bank & Trust and Advia Credit Union

B. Resolution R-28-22 Amending the Fee Schedule for Tourist Rooming House Permit Fee

VI. Presentation of accounts and petitions

A. Payroll ending 10-07-2022 in the amount of \$50,914.64

The motion to Approve the Payroll ending 10-07-2022 in the amount of \$50,914.64 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

B. Prepaid Accounts Payable dated 10-04-2022 in the amount of \$855.54

The motion to Approve the Prepaid Accounts Payable dated 10-04-2022 in the amount of \$855.54 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

C. Accounts Payable Unpaid dated 10-14-2022 in the amount of \$128,852.72

The motion to Approve the Accounts Payable Unpaid dated 10-14-2022 in the amount of \$128,852.72 was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

D. September EFT payments in the amount of \$69,294.97

The motion to Approve the September EFT payments in the amount of \$69,294.97 was initiated by Lowell Wright and

seconded by Robert Umans. Unanimously carried.

E. 3rd Quarter Legal Fees

Information Only

F. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

VII. Plan Commission

A. Recommendation and Possible Action for Conditional Use Permit (Tabled from September)

APPLICANTS: Donna Hourigan (Owner) TAX KEY: WLV 00019 and WLV2 00008

STREET ADDRESS: 78 Lower Loch Vista Dr, Williams Bay, WI 53191

The applicant is requesting approval of a certified survey map to combine two parcels into one. A certified survey map is required because the parcels are not part of the same platted subdivision.

The motion to Approve the Conditional Use Permit was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

B. Recommendation and Possible Action for Conditional Use Permit (Tabled from September)

APPLICANTS: Bayside Beauty, LLC (Owner), Kevin Flynn (Applicant)

TAX KEY: WA 339200001

STREET ADDRESS: 150 N. Walworth Ave, Williams Bay, Wisconsin 53191

The applicant requests a Conditional Use Permit per 390.1207, *Conditional Use Permit*, and 390.0310M, *Tourist Rooming House* to establish a dwelling unit available for stays for one to six consecutive days by paying guests.

The motion to Approve the Conditional Use Permit was initiated by Jim D'Alessandro and seconded by Lowell Wright. Unanimously carried.

C. Recommendation and Possible Action for Conditional Use Permit

APPLICANTS: Darwin and Annemarie Sampson (Owners)

TAX KEY: WOP 00050

STREET ADDRESS: 38 W. Geneva St, Williams Bay, Wisconsin 53191

The applicant requests a Conditional Use Permit per 390.1207, *Conditional Use Permit*, and 390.0310M, *Tourist Rooming House* to establish a dwelling unit available for stays for one to six consecutive days by paying guests.

The motion to Approve the Conditional Use Permit was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

D. Recommendation and Possible Action for Conditional Use Permit

APPLICANTS: Lake Geneva Fresh Air (Owner), Brad Cripe (Agent)

TAX KEY: WWUP 00008

STREET ADDRESS: 100 Holiday Home Camp Rd, Williams Bay, Wisconsin 53191

The applicant requests a Conditional Use Permit per 390.1207, *Conditional Use Permit*, and 390.0223 *P & I Public and Institutional District*, for renovation/addition to the Crane Maxwell building used as staff housing.

The motion to Approve the Conditional Use Permit was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

E. Recommendation and Possible Action for Conditional Use Permit

APPLICANTS: John and Susan Holmes (Owners)

TAX KEY: WOP 00096

STREET ADDRESS: 27 N. Walworth Ave, Williams Bay, Wisconsin 53191

The applicant requests a Conditional Use Permit per 390.0602.B(3), *Non-conforming Uses* which states that any prior legal use made nonconforming by this chapter, or by an amendment to it, may be granted legal conforming status and allowed to be extended, enlarged, reestablished within 12 months

of discontinuance, or substituted by the issuance of a conditional use permit, subject to the standards and procedures prescribed by 390-1207, and per 390.0310M, *Tourist Rooming House* to establish a dwelling unit available for stays for one to six consecutive days by paying guests.

The motion to Approve the Conditional Use Permit was initiated by George Vlach and seconded by Robert Umans. Unanimously carried.

F. Recommendation and Possible Action for Conditional Use Permit

APPLICANTS: Chris Pauly, Williams Bay Investments, LLC (Owner)

TAX KEY: WOP 00051

STREET ADDRESS: 36 W. Geneva St, Williams Bay, Wisconsin 53191

The applicant requests a Conditional Use Permit per 390.1207, *Conditional Use Permit*, and 390.0310M, *Tourist Rooming House* to establish two dwelling units available for stays for one to six consecutive days by paying guests.

The motion to deny the Conditional Use Permit was initiated by George Vlach and seconded by Adam Jaramillo. Unanimously carried. Discussion was held regarding changing the ordinance to remove the cap of tourist rooming houses.

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

Candidate Steven Doelder from the Village of Bloomfield who is running for District 11 State Senator introduced himself.

X. President's Remarks

XI. Ordinances and Resolutions

A. Resolution R-27-22 Amending Fee Schedule for beach tags, parking passes and fishing tournament fees

Motion made by Committee, no second required. Unanimously carried.

B. 2022-15 Charter Ordinance - Amending 22-1B - term of municipal judge

The motion to Approve the 1st reading of 2022-15 Charter Ordinance - Amending 22-1B - term of municipal judge was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried.

The motion to Waive the 2nd reading of 2022-15 Charter Ordinance - Amending 22-1B - term of municipal judge was initiated by Lowell Wright and seconded by Robert Umans. Unanimously carried.

The motion to Adopt 2022-15 Charter Ordinance - Amending 22-1B - term of municipal judge was initiated by Robert Umans and seconded by Lowell Wright. Unanimously carried

C. First Reading - Ordinance 2022-14 Fishing Tournaments

Motion made by Committee, no second required. Unanimously carried.

XII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

1. Review draft 2023 Budget

Wright discussed the following 2023 Budget Highlights:

Levy Limits

The net new construction for 2022 is 1.674% or \$34,337. The increase of \$194,234 in debt service is exempt from levy limits.

The 2023 allowable levy including debt service is \$2,982,963; an increase of \$190,210 over the 2022 levy of \$2,792,086.

The budget does not include the EMS Referendum at this point. The budget hearing has been moved to December 5, 2022 so that the election results are reflected appropriately.

General Fund Impacts

Revenues:

Proposed increase for tourist rooming house permits from \$225 to \$450 due to additional costs for enforcement; estimated additional revenue of \$3,375.

Proposed increase for resident beach tags from \$3 each to \$5 each; estimated additional \$6,600 of revenue

Proposed increase for resident parking passes from \$2 each to \$3 each; estimated additional \$3,000 of revenues

Proposed increase of \$10 for non-resident baseball registration fees

Increase in Recreation Department revenues for new programs in 2023.

Increase in Recreation Department baseball sponsorship revenues.

Expenditures

2023 expenditures increased by 1.87 % or \$61,721 over 2022 expenditures.

Proposed wage increase of 4%

Including \$15,000 for the laserfiche project to start digitizing Village records.

Telephone costs will continue to be analyzed to find ways to reduce costs.

Crib repairs of \$50,000 were not done in 2022; moved expenditure and transfer from pier sinking fund revenue to 2023.

Contribution to sinking funds is eliminated in 2023 due to projects and equipment being included in borrowing.

The Recreation Department includes an additional part-time position, contingent upon the referendum passing.

Street Repairs/ Maintenance includes \$7,000 for bulk brine tanks

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

The motion to Approve the Original, Renewal, or Temporary Operator License Applications was initiated by George Vlach and seconded by Adam Jaramillo. Unanimously carried.

2. Background Application for Police Department Volunteers and Chaplin Volunteer position

Motion made by Committee, no second required. Unanimously carried.

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. Authorization to purchase water main and sanitary sewer materials for State Road 67 Reconstruction

Motion made by Committee, no second required. Unanimously carried. It was noted funds in the amount of \$316,000 will be coming from the borrowing.

2. Notice of intent to apply for Clean Water & Safe Water Drinking Loans for Lime Reactor Cleaning and Harris Road Lift station

Motion made by Committee, no second required. Unanimously carried.

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIII. Public Comments

Police Chief Timm spoke about Officer Raabe's graduation. She graduated with the Academic Excellence Award, the top of her class.

XIV. Other Items for Discussion, Consideration, or Action

A. Update on Yerkes Observatory- Dennis Kois

B. Update on EMS Referendum Marketing

Reminder of Town Hall meeting October 19, 2022 at the Lions Field House. Mentioned the second mailer will be going out next week.

C. Host Compliance monthly status report

XV. Adjournment

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Lowell Wright at 07:51pm. Unanimously carried.

/s/ Tina Kolls, Village Clerk

These are not official Minutes until approved by the Governing Body.