



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

PARKS AND MEMORIAL COMMITTEE MEETING THURSDAY, NOVEMBER 3, 2022 AT 11:30 AM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I.** Call to Order
- II.** Roll Call
- III.** Parks & Memorial Committee Meeting Minutes of June 27, 2022
- IV.** Marra Memorial Bench Application
- V.** Schaffer Memorial Bench Application
- VI.** Adjourn

Pat Watts

Parks & Memorials Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 10/28/2022 5:00 PM



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UNOFFICIAL MINUTES PARKS AND MEMORIAL COMMITTEE 06/01/22 MEETING WEDNESDAY, JUNE 1, 2022 AT 1:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Watts called the meeting to order at 1:00pm.

II. Roll Call

Present: Pat Watts, Mike Fieweger, Bob Kantor, Kendra Wachs

Also Present: Trustee Umans, Administrator Tobin, Clerk Pankau-Daniels and DPW Director Edwards

Excused: Connie Gluth

III. Parks and Memorial Committee Meeting Minutes of May 2, 2022

The motion to Approve the Parks and Memorial Committee Meeting Minutes of May 2, 2022 was initiated by Mike Fieweger and seconded by Bob Kantor. Unanimously carried.

IV. Review applications for memorials

Chairman Watts explained that we have received four applications for memorial benches and one application for a memorial tree. Watts explained that the question has come up whether or not the locations should be available to Williams Bay residents only. Kendra Wachs stated that she thinks they should be approved in order of submittal on a first come first serve basis and if there are two applicants at the same time for the same location, then the Committee should favor the Williams Bay resident. It was the consensus of the Committee to follow this protocol.

Chairman Watts stated that in order to approve the Wright's request for a memorial tree, they would need to work with them to agree on what kind of tree would be planted in that spot. DPW Director Edwards stated that in the past, plaques on trees at the lakefront have not been allowed, but KNC offers plaques on their trees. It was the consensus of the committee to table the Wright's application so the staff can discuss this with them.

The motion to Recommend Village Board Approval of the applications for memorial benches with Wiltse in spot #6, Wachholz in spot #4, Vanderstappen in spot #3 and Cooper in spot #2 was initiated by Kendra Wachs and seconded by Bob Kantor. Unanimously carried.

V. Locations for memorial trees

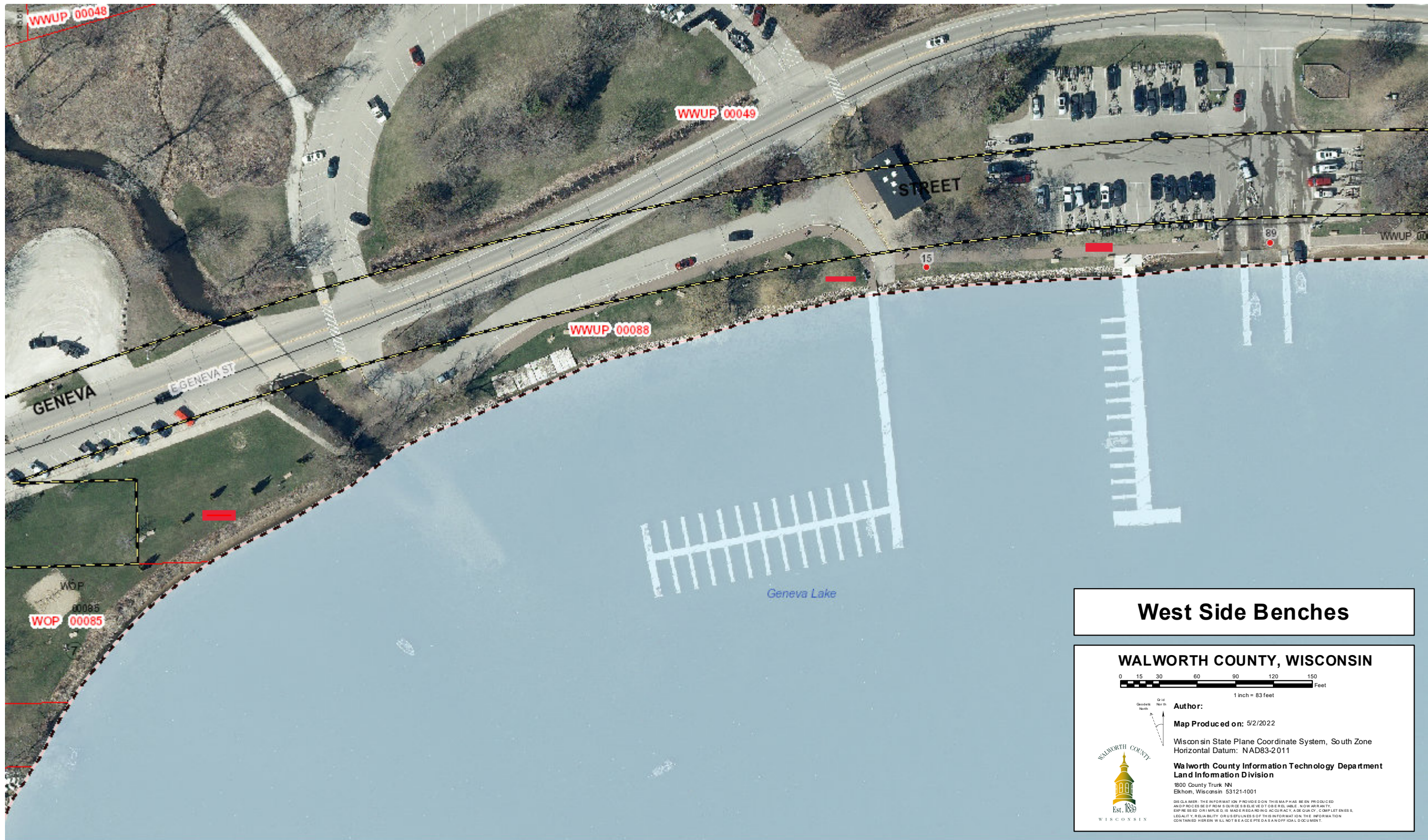
This item was not discussed as the Wright application was tabled in the previous item.

VI. Adjourn

The motion to adjourn was initiated by Bob Kantor and seconded by Mike Fieweger at 1:25pm. Unanimously carried.

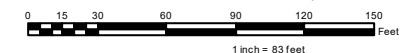
/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.



West Side Benches

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 5/2/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

**Walworth County Information Technology Department
Land Information Division**
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001

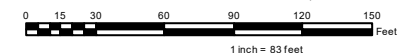


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East Side Benches

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 5/2/2022

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

**Walworth County Information Technology Department
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1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001



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APPLICATION FOR A MEMORIAL DONATION

Applicant name: John & Halina Marra

Mailing address: 548 Wiswell Drive Williams Bay

Applicant phone number: 262-206-2841

Email: hrmarra@gmail.com

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - \$2,522.00 (valid through 5/22/2022)



Preferred Placement Location: (List in order of preference)

1. Lakefront Garden #7

2. _____

3. _____

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

John & Halina Marra

Dedicated Servants to Williams Bay

Please Read and Initial Each Statement:

HRM _____ By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

HRM _____ By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

HRM _____ By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

HRM _____ The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

HRM _____ By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 7 day of Oct, 20 22



(Signature of Applicant)

OFFICE USE ONLY

Date form received _____

Administrator Review: _____ Routed to: _____

Picnic Table Donation does not require Committee or Village Board approval.

Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____

Cash/Check # _____

Rev 05/2022



East Side Benches

WALWORTH COUNTY, WISCONSIN

Map Produced on: 9/2/2022

Author:

Walworth County Information Technology Department

Horizontal Datum: NAD83-2011

Vertical Datum: NAD83-2011

Walworth County Information Technology Department

Land Information Division

8000 County Trunk Rd

Walworth, WI 53190

Phone: 920.255.1000

Fax: 920.255.1001

Website: www.walworthcountywi.gov

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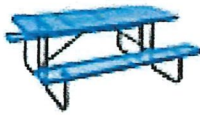
VILLAGE OF WILLIAMS BAY

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Phone: 262-245-2700

APPLICATION FOR A MEMORIAL DONATION

Applicant name: DAVID SCHAFER
Mailing address: 639 BRADSHAW LANE FRANKFORT IL 60423
Applicant phone number: 312-505-5607 Email: DSCHAFER@CHISOX.COM

Select Type of Authorized Donation:



☐ Picnic Table - cost TBD



☒ Bench - \$2,522.00 (valid through 5/22/2022)

Preferred Placement Location: (List in order of preference)

1. #1 2. _____
3. _____

Would you like a preauthorized memorial plaque designation? ☒ Yes ☐ No

The cost of a memorial plaque will be included in the total cost of the Bench or Picnic Table.



If yes, please provide the wording you wish to have engraved: (Note there are restrictions to 4 lines, 14 letters/spaces per line)

Please Read and Initial Each Statement:

DL By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and releases any and all rights of ownership and/or rights of control over the gift.

DL By signing this application, the undersigned agrees this memorial donation is a gift to the Village of Williams Bay, and applicant releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits or demands regarding care and maintenance of the gift. The Village will preserve every gift in the normal rotation of maintenance and repair, for the useful life of each item. The Village shall retain the sole right to determine whether the condition of the gift requires its removal in the future.

DL By signing this application, the undersigned agrees that this is a gift to the Village of Williams Bay, and releases and discharges the Village and its employees, officers, and assigns, from any claims, actions, suits, or demands that may arise from any natural disaster, act or vandalism causing damage to the gift.

DL The Village of Williams Bay reserves the right to approve or alter any portion of the proposed language to be used on the plaque.

DL By signing this application, applicant understands that this gift belongs to the Village of Williams Bay and will be maintained, insured, and utilized pursuant to Village policy.

Dated this 21 day of October, 20 23

[Signature]

(Signature of Applicant)

OFFICE USE ONLY

Date form received 10-21-22

Administrator Review: Best Tr

Routed to: P+M

Picnic Table Donation does not require Committee or Village Board approval.

Bench Donations require P&M Committee and Village Board approval.

☐ Park & Memorial Committee Approval: _____ Date: _____

☐ Village Board Approval: _____ Date: _____

Total Costs will be calculated following application review.

Total Cost: \$ _____

Cash/Check # _____

Rev 05/2022

Hi Becky, Thank you for reminding me,here is what we'd like on the bench,

Have A Seat We

Always Enjoyed

Great Company!

Fran and Joe

Thanks again Becky this really means a lot to me,

David Schaffer