



VILLAGE OF WILLIAMS BAY

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NOTICE

WATER & SEWER (W&S) COMMITTEE MEETING MONDAY, OCTOBER 17, 2022 AT 10:00 AM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I.** Call to Order
- II.** Roll Call
- III.** 2023 Water & Sewer Proposed Budget
- IV.** Adjourn

Rob Umans
Water & Sewer Chair

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 10/14/2022 10:00 AM

Sewer Utiltiy 2023 Budget

Account	Title	2021 Acutal	2022 Current Actual	Estimated 2022 Year End	2022 Budget	Proposed 2023 Budget	Incr/Decr over prior year
Revenues							
300-44460	SEWER RESIDENTIAL SALES (R)	\$998,236.64	\$482,252.09	\$997,252.09	\$1,030,000.00	\$990,000.00	-3.88%
300-44461	SEWER COMMERCIAL SALES (R)	\$163,537.32	\$78,551.19	\$163,021.19	\$160,000.00	\$160,000.00	0.00%
300-44464	SEWER PUBLIC AUTHORITY SALES (R)	\$13,966.24	\$6,713.02	\$13,932.02	\$13,800.00	\$13,800.00	0.00%
300-44470	SEWER FORFEITED DISCOUNTS (R)	\$5,147.61	\$3,192.39	\$4,000.00	\$4,300.00	\$4,000.00	-6.98%
300-44475	SEWER CONNECTION FEE (R)	\$121,500.00	\$55,500.00	\$67,500.00	\$67,500.00	\$67,500.00	0.00%
300-48004	INTEREST ON INVESTMENTS (R)	\$1,090.56	\$3,793.99	\$11,000.00	\$1,000.00	\$33,240.00	3224.00%
300-48005	PROPERTY RENTAL INCOME (R)	\$9,400.00	\$13,395.00	\$13,395.00	\$9,400.00	\$13,395.00	42.50%
	Total Revenues	\$1,312,878.37	\$643,397.68	\$1,270,100.30	\$1,286,000.00	\$1,281,935.00	
Expenditures							
300-58801-000	IT SUPPORT/ANNUAL FEES (E)	\$5,048.39	\$4,048.42	\$6,000.00	\$6,000.00	\$6,000.00	0.00%
300-58929-000	SEWER MAPPING SYSTEM (E)	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	0.00%
300-58960-000	SEWER DEBT SERVICE (E)	\$4,613.82	\$22,179.60	\$22,180.00	\$22,180.00	\$214,870.00	868.76%
300-58964-110	SEWER ACCOUNTING - WAGES (E)	\$43,932.46	\$35,251.92	\$48,132.00	\$47,607.00	\$47,393.00	-0.45%
300-58964-121	SEWER ACCOUNTING - FICA (E)	\$3,390.46	\$2,568.83	\$3,682.00	\$3,642.00	\$3,626.00	-0.44%
300-58964-122	SEWER ACCOUNTING - RETIREMENT (E)	\$3,436.95	\$2,606.46	\$3,609.00	\$3,571.00	\$3,697.00	3.53%
300-58964-123	SEWER ACCOUNTING - HEALTH INS (E)	\$9,492.04	\$13,326.20	\$14,000.00	\$8,900.00	\$12,679.00	42.46%
300-58964-127	SEWER ACCT HSA FUNDING (E)	\$2,500.00	\$2,656.20	\$3,594.00	\$2,500.00	\$3,750.00	50.00%
300-58965-000	SEWER DEBT SERVICE MISC EXP (E)	\$158.33	\$158.33	\$160.00	\$160.00	\$160.00	0.00%
300-58965-110	SEWER ADMIN - WAGES (E)	\$32,860.72	\$22,528.43	\$32,360.00	\$32,360.00	\$33,654.00	4.00%
300-58965-121	SEWER ADMIN - FICA (E)	\$2,003.33	\$1,681.34	\$2,476.00	\$2,476.00	\$2,575.00	4.00%
300-58965-122	SEWER ADMIN - RETIREMENT (E)	\$1,870.13	\$1,771.45	\$2,427.00	\$2,427.00	\$2,625.00	8.16%
300-58965-123	SEWER ADMIN - HEALTH INS (E)	\$6,180.09	\$5,371.65	\$7,415.00	\$7,415.00	\$7,140.00	-3.71%
300-58965-127	SEWER ADMIN HSA FUNDING (E)	\$2,000.00	\$1,499.99	\$2,000.00	\$2,000.00	\$2,000.00	0.00%
300-58966-160	SEWER OPERATING SUPPLIES (E)	\$115.00	\$236.99	\$500.00	\$500.00	\$500.00	0.00%
300-58966-170	SEWER UTILITIES - NATURAL GAS (E)	\$1,420.96	\$2,642.26	\$3,000.00	\$2,000.00	\$3,000.00	50.00%
300-58966-171	SEWER UTILITIES - ELECTRIC (E)	\$12,363.14	\$9,197.72	\$13,000.00	\$13,000.00	\$13,000.00	0.00%

Sewer Utilitiy 2023 Budget

Account	Title	2021 Acutal	2022 Current Actual	Estimated 2022 Year End	2022 Budget	Proposed 2023 Budget	Incr/Decr over prior year
300-58967-000	SEWER FUEL EXPENSE (E)	\$1,274.73	\$1,505.05	\$1,500.00	\$1,000.00	\$1,500.00	50.00%
300-58967-150	SEWER VEHICLE REPAIRS & MAINT (E)	\$99.53	\$821.76	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
300-58968-150	SEWER COLLECTION SYSTEM MAINT (E)	\$1,818.07	\$1,015.98	\$3,000.00	\$7,500.00	\$7,500.00	0.00%
300-58969-130	SEWER IT EXPENSE (E)	\$0.00	\$78.19	\$300.00	\$0.00	\$300.00	100.00%
300-58969-160	SEWER OFFICE SUPPLIES (E)	\$10,461.48	\$7,662.88	\$10,000.00	\$10,000.00	\$10,000.00	0.00%
300-58969-200	SEWER TELEPHONE (E)	\$3,196.82	\$696.88	\$1,100.00	\$1,100.00	\$1,100.00	0.00%
300-58970-000	SEWER ATTORNEY EXPENSE (E)	\$503.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
300-58972-000	SEWER AUDIT EXPENSE (E)	\$15,866.67	\$9,175.00	\$9,175.00	\$8,100.00	\$9,000.00	11.11%
300-58973-000	SEWER ENGINEERING EXPENSE (E)	\$26,950.50	\$900.00	\$1,500.00	\$30,000.00	\$30,000.00	0.00%
300-58974-000	SEWER INSURANCE EXPENSE (E)	\$31,383.00	\$26,531.50	\$26,531.00	\$32,000.00	\$30,000.00	-6.25%
300-58975-130	SEWER DRUG TESTING EXPENSE (E)	\$37.50	\$31.25	\$200.00	\$200.00	\$200.00	0.00%
300-58975-190	SEWER TRAINING EXPENSE (E)	\$250.00	\$0.00	\$250.00	\$250.00	\$250.00	0.00%
300-58976-000	SEWER REPLACEMENT FUND (E)	\$5,373.76	\$0.00	\$0.00	\$10,000.00	\$23,500.00	135.00%
300-58978-000	SLIP LINERS (E)	\$0.00	\$0.00	\$60,000.00	\$50,000.00	\$50,000.00	0.00%
300-58980-300	WALCOMET SEWERAGE EXPENSES (E)	\$714,799.62	\$475,081.96	\$700,000.00	\$800,000.00	\$725,000.00	-9.38%
300-58980-310	WALCOMET SEWER CONNECTION FEE (E)	\$104,000.00	\$54,000.00	\$60,000.00	\$60,000.00	\$60,000.00	0.00%
300-58996-000	I & I REDUCTION (E)	\$12,867.45	\$14,079.43	\$35,000.00	\$35,000.00	\$35,000.00	0.00%
	Total Expenditures	\$1,060,267.95	\$719,305.67	\$1,074,591.00	\$1,204,138.00	\$1,342,269.00	
	Revenues over/under expenditures	\$252,610.42	-\$75,907.99	\$195,509.30	\$81,862.00	-\$60,334.00	
	Sewer Replacement						
	Televising	\$20,000.00					
	SCADA computers	\$3,500.00					
		\$23,500.00					

Water Utility 2023 Budget

Account	Title	2021 Actual	2022 Current Actual	2022 Estimated Year End	2022 Budget	Proposed 2023 Budget	Incr/Decr over prior year
Revenues							
200-44460	WATER RESIDENTIAL SALES (R)	\$474,226.28	\$224,429.18	\$499,336.18	\$568,000.00	\$510,600.00	-10.11%
200-44461	WATER COMMERCIAL SALES (R)	\$85,508.35	\$39,876.18	\$92,372.18	\$95,000.00	\$10,200.00	-89.26%
200-44463	WATER PUBLIC FIRE PROTECTION (R)	\$183,120.07	\$91,655.18	\$195,908.18	\$219,500.00	\$230,000.00	4.78%
200-44464	WATER PUBLIC AUTH SALES (R)	\$13,504.78	\$5,514.75	\$15,284.75	\$15,500.00	\$15,500.00	0.00%
200-44465	PRIVATE FIRE REVENUE-WTR (R)	\$3,616.80	\$1,808.40	\$3,887.40	\$4,000.00	\$4,000.00	0.00%
200-44466	MULTIFAMILY RESIDENTIAL (R)	\$19,057.28	\$9,060.28	\$20,050.28	\$23,000.00	\$20,000.00	-13.04%
200-44470	WATER FORFEITED DISCOUNTS (R)	\$3,457.64	\$2,083.17	\$2,500.00	\$2,500.00	\$2,500.00	0.00%
200-44474	WATER OTHER REVENUE (R)	\$7,684.20	\$1,758.00	\$2,000.00	\$3,052.00	\$2,000.00	-34.47%
200-44475	IMPACT FEES (R)	\$28,620.00	\$13,747.50	\$20,041.00	\$15,900.00	\$62,950.00	295.91%
200-48004	INTEREST ON INVESTMENTS (R)	\$2,387.70	\$12,673.26	\$33,000.00	\$2,300.00	\$61,560.00	2576.52%
200-48005	PROPERTY RENTAL/TOWER LEASE (R)	\$59,215.33	\$39,690.67	\$57,000.00	\$57,000.00	\$57,000.00	0.00%
200-48420	IMPACT FEE INTEREST INCOME (R)	\$56.65	\$520.11	\$550.00	\$60.00	\$500.00	733.33%
	Total Revenues	\$880,455.08	\$442,816.68	\$941,929.97	\$1,005,812.00	\$976,810.00	
Expenditures							
200-57346-000	NEW WATER METERS (E)	\$22,087.02	\$12,276.75	\$20,000.00	\$25,000.00	\$25,000.00	0.00%
200-57346-100	METER REPLACEMENT PROGRAM (E)	\$0.00	\$26,131.32	\$30,000.00	\$30,000.00	\$30,000.00	0.00%
200-57408-000	WATER TAX EQUIVALENT (E)	\$92,351.56	\$100,800.00	\$100,800.00	\$100,800.00	\$100,800.00	0.00%
200-57427-000	INTEREST ON LT DEBT (E)	\$11,996.49	\$7,113.18	\$10,863.00	\$10,863.00	\$257,588.00	2271.24%
200-57599-000	WATER INSURANCE EXPENSE (E)	\$31,383.00	\$26,531.50	\$26,531.00	\$32,000.00	\$30,000.00	-6.25%
200-57600-150	WELL #3 - REPAIRS (E)	\$192.43	\$609.05	\$800.00	\$0.00	\$800.00	100.00%
200-57601-150	WELL #1 - REPAIRS (E)	\$0.00	\$0.00	\$800.00	\$800.00	\$800.00	0.00%
200-57602-150	WELL #2 - REPAIRS (E)	\$0.00	\$11,434.13	\$12,000.00	\$800.00	\$800.00	0.00%
200-57610-140	WATER FUND CAPITAL OUTLAY (E)	\$27,556.97	\$25,333.88	\$40,000.00	\$40,000.00	\$153,500.00	283.75%
200-57622-170	WATER POWER - NATURAL GAS (E)	\$901.66	\$6,261.04	\$7,000.00	\$4,000.00	\$7,000.00	75.00%
200-57622-171	WATER POWER - ELECTRIC (E)	\$73,930.80	\$54,041.48	\$65,000.00	\$65,000.00	\$65,000.00	0.00%

Water Utility 2023 Budget

Account	Title	2021 Actual	2022 Current Actual	2022 Estimated Year End	2022 Budget	Proposed 2023 Budget	Incr/Decr over prior year
200-57623-160	WATER PUMPING SUPPLIES (E)	\$0.00	\$206.48	\$200.00	\$200.00	\$200.00	0.00%
200-57623-170	WATER TESTING (E)	\$2,182.50	\$1,296.16	\$3,000.00	\$3,000.00	\$3,000.00	0.00%
200-57630-110	WATER TREATMENT - WAGES (E)	\$63,265.00	\$34,270.95	\$47,711.00	\$51,140.00	\$51,804.00	1.30%
200-57630-112	WATER TREATMENT - OT WAGES (E)	\$227.75	\$824.10	\$900.00	\$0.00	\$1,494.00	100.00%
200-57630-113	WATER TREATMENT - DBL OT WAGES (E)	\$501.31	\$412.07	\$500.00	\$0.00	\$1,494.00	100.00%
200-57630-121	WATER TREATMENT - FICA (E)	\$3,844.15	\$2,699.51	\$3,757.00	\$3,840.00	\$4,107.00	6.95%
200-57630-122	WATER TREATMENT - RETIREMENT (E)	\$3,218.76	\$2,825.41	\$3,917.00	\$2,489.00	\$4,187.00	68.22%
200-57630-123	WATER TREATMENT - HEALTH INS (E)	\$7,675.59	\$7,761.15	\$10,830.00	\$10,830.00	\$10,687.00	-1.32%
200-57630-124	WATER TREATMENT - LIFE INS (E)	\$141.88	\$90.57	\$120.00	\$40.00	\$120.00	200.00%
200-57630-127	WATER TREATMENT HSA FUNDING (E)	\$2,500.00	\$2,499.77	\$3,333.00	\$3,333.00	\$3,333.00	0.00%
200-57631-160	WATER TREATMENT CHEMICALS (E)	\$115,336.64	\$85,327.17	\$130,000.00	\$140,000.00	\$140,000.00	0.00%
200-57632-160	WATER TREATMENT SUPPLIES (E)	\$1,999.54	\$2,239.33	\$2,300.00	\$1,300.00	\$2,200.00	69.23%
200-57635-150	WATER TREATMENT REPAIRS/ MAINT (E)	\$2,688.65	\$818.51	\$2,000.00	\$5,000.00	\$5,000.00	0.00%
200-57640-110	WATER DISTRIBUTION - WAGES (E)	\$47,051.39	\$38,750.98	\$52,170.00	\$51,140.00	\$51,804.00	1.30%
200-57640-112	WATER DISTRIBUTION - OT WAGES (E)	\$227.75	\$824.26	\$900.00	\$0.00	\$1,494.00	100.00%
200-57640-113	WATER DISTRIBUTION-DBL OT WAGE (E)	\$501.46	\$412.22	\$500.00	\$0.00	\$1,494.00	100.00%
200-57640-121	WATER DISTRIBUTION - FICA (E)	\$3,844.95	\$2,699.82	\$4,098.00	\$3,840.00	\$4,107.00	6.95%
200-57640-122	WATER DISTRIBUTION -RETIREMENT (E)	\$3,985.31	\$2,825.86	\$3,917.00	\$2,489.00	\$4,187.00	68.22%
200-57640-123	WATER DISTRIBUTION - HLTH INS (E)	\$7,675.59	\$7,761.15	\$10,830.00	\$10,830.00	\$10,687.00	-1.32%
200-57640-124	WATER DISTRIBUTION - LIFE INS (E)	\$118.74	\$90.57	\$120.00	\$40.00	\$130.00	225.00%
200-57640-127	WATER DISTRIBUTION HSA FUNDING (E)	\$2,500.00	\$2,500.34	\$3,333.00	\$3,333.00	\$3,333.00	0.00%
200-57641-160	WATER DISTRIBUTION SUPPLIES	\$3,755.39	\$3,131.75	\$6,000.00	\$6,000.00	\$6,000.00	0.00%
200-57650-150	WATER TOWERS REPAIRS/MAINT (E)	\$478,570.09	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
200-57651-150	WATER MAINS REPAIRS/MAINT (E)	\$24,789.59	\$34,410.52	\$35,000.00	\$30,000.00	\$35,000.00	16.67%
200-57652-150	WATER SERVICES REPAIRS/ MAINT (E)	\$5,322.07	\$1,470.00	\$2,500.00	\$5,000.00	\$5,000.00	0.00%
200-57653-151	WATER METER TESTING (E)	\$3,091.90	\$0.00	\$0.00	\$2,500.00	\$3,000.00	20.00%
200-57654-150	HYDRANT REPAIRS/MAINT (E)	\$8,093.70	\$3,924.48	\$8,000.00	\$10,000.00	\$12,000.00	20.00%
200-57656-150	CROSS CONNECTION INSPECTION (E)	\$20,380.00	\$12,720.00	\$19,080.00	\$19,080.00	\$19,080.00	0.00%
200-57902-110	WATER ACCOUNTING - WAGES (E)	\$46,480.28	\$32,997.51	\$45,884.00	\$47,608.00	\$47,393.00	-0.45%

Water Utility 2023 Budget

Account	Title	2021 Actual	2022 Current Actual	2022 Estimated Year End	2022 Budget	Proposed 2023 Budget	Incr/Decr over prior year
200-57902-121	WATER ACCOUNTING - FICA (E)	\$3,391.17	\$2,569.26	\$3,510.00	\$3,642.00	\$3,626.00	-0.44%
200-57902-122	WATER ACCOUNTING- RETIREMENT (E)	\$3,437.05	\$2,606.65	\$2,982.00	\$3,571.00	\$3,697.00	3.53%
200-57902-123	WATER ACCOUNTING - HEALTH INS (E)	\$9,492.04	\$13,326.20	\$14,000.00	\$8,900.00	\$12,679.00	42.46%
200-57902-127	WATER ACCT HSA FUNDING (E)	\$2,500.00	\$2,656.25	\$3,594.00	\$2,500.00	\$3,750.00	50.00%
200-57903-125	WATER METER READING - UNIFORMS (E)	\$4,445.02	\$3,274.08	\$5,500.00	\$5,500.00	\$5,500.00	0.00%
200-57920-110	WATER ADMIN - WAGES (E)	\$28,810.66	\$22,528.43	\$32,360.00	\$32,360.00	\$33,654.00	4.00%
200-57920-121	WATER ADMIN - FICA (E)	\$2,003.63	\$1,681.57	\$2,480.00	\$2,480.00	\$2,575.00	3.83%
200-57920-122	WATER ADMIN - RETIREMENT (E)	\$2,125.17	\$1,771.81	\$2,430.00	\$2,430.00	\$2,625.00	8.02%
200-57920-123	WATER ADMIN - HEALTH INS (E)	\$6,187.99	\$5,371.65	\$7,415.00	\$7,415.00	\$7,140.00	-3.71%
200-57920-127	WATER ADMIN HSA FUNDING (E)	\$2,000.00	\$1,499.98	\$2,000.00	\$2,000.00	\$2,000.00	0.00%
200-57921-130	WATER IT EXPENSE (E)	\$0.00	\$78.19	\$300.00	\$0.00	\$300.00	100.00%
200-57921-160	WATER OFFICE SUPPLIES (E)	\$12,033.44	\$8,419.57	\$10,000.00	\$10,000.00	\$10,000.00	0.00%
200-57921-200	WATER TELEPHONE (E)	\$4,784.74	\$744.82	\$820.00	\$2,500.00	\$850.00	-66.00%
200-57923-000	WATER ATTORNEY EXPENSE (E)	\$0.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	-50.00%
200-57924-000	WATER ENGINEERING EXPENSE (E)	\$14,126.00	\$3,355.00	\$5,000.00	\$15,000.00	\$15,000.00	0.00%
200-57925-000	WATER AUDIT EXPENSE (E)	\$17,366.67	\$10,575.00	\$10,575.00	\$9,900.00	\$12,000.00	21.21%
200-57925-100	WATER RATE STUDY EXPENSE (E)	\$12,057.17	\$5,967.71	\$5,968.00	\$5,000.00	\$0.00	-100.00%
200-57928-000	WATER REGULATORY EXPENSE (E)	\$944.36	\$0.00	\$950.00	\$840.00	\$950.00	13.10%
200-57930-130	WATER DRUG TESTING EXPENSE (E)	\$300.00	\$109.75	\$500.00	\$500.00	\$500.00	0.00%
200-57930-140	WATER DIGGERS HOTLINE EXPENSE (E)	\$1,974.30	\$1,768.20	\$2,900.00	\$2,900.00	\$2,900.00	0.00%
200-57930-190	WATER TRAINING EXPENSE (E)	\$1,906.23	\$1,896.90	\$2,000.00	\$3,000.00	\$3,000.00	0.00%
200-57933-150	WATER TRANSP REPAIRS/MAINT (E)	\$295.54	\$1,159.04	\$1,500.00	\$1,500.00	\$1,500.00	0.00%
200-57933-180	WATER FUEL EXPENSE (E)	\$710.19	\$1,023.02	\$1,100.00	\$600.00	\$900.00	50.00%
200-57934-000	WATER DEBT SERVICE (E)	-\$114.87	\$18,664.00	\$67,821.00	\$67,821.00	\$211,479.00	211.82%
200-57935-150	WATER PLANT REPAIRS/MAINT (E)	\$22,791.17	\$13,016.58	\$20,000.00	\$20,000.00	\$20,000.00	0.00%
200-57945-000	WATER DEBT SERVICE MISC EXP (E)	\$158.33	\$158.33	\$160.00	\$160.00	\$160.00	0.00%
200-57951-000	WATER SHOP TOOLS (E)	\$302.11	\$85.98	\$500.00	\$500.00	\$500.00	0.00%
200-57952-000	WATER LAB EQUIPMENT (E)	\$547.62	\$0.00	\$1,000.00	\$3,000.00	\$3,000.00	0.00%
200-58801-000	IT SUPPORT/ANNUAL FEES (E)	\$5,048.41	\$4,048.43	\$7,000.00	\$7,000.00	\$7,000.00	0.00%

Water Utility 2023 Budget							
Account	Title	2021 Actual	2022 Current Actual	2022 Estimated Year End	2022 Budget	Proposed 2023 Budget	Incr/Decr over prior year
	Total Expenditures	\$1,279,994.05	\$684,679.37	\$929,059.00	\$946,314.00	\$1,472,908.00	
	Revenues over/under Expenditures	-\$399,538.97	-\$241,862.69	\$12,870.97	\$59,498.00	-\$496,098.00	
200-57610-140	Water Fund Capital Outlay	\$0.00	\$25,333.38	\$40,000.00	\$40,000.00	\$153,500.00	
	2023 Capital Expenses						
	Well #3 Inspection	\$150,000.00					
	Computers & SCADA	\$3,500.00					
		\$153,500.00					