



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE 10/04/22 MEETING TUESDAY, OCTOBER 4, 2022 AT 10:30 AM

I. Call to Order

Wright called the meeting to order at 10:30am.

II. Roll Call

Present: Lowell Wright, Jim D'Alessandro, Robert Umans

Also Present: Administrator Tobin and Treasurer Peternell

III. Levy Limit Worksheet

Peternell discussed the levy limit worksheet with the Committee. The net new construction for 2022 is 1.674% or \$34,337. The increase of \$194,234 in debt service is exempt from levy limits. The 2023 allowable levy including debt service is \$2,982,963; an increase of \$190,210 over the 2022 levy of \$2,792,086. Peternell stated the budget that is presented does not include the EMS Referendum. In the event that the referendum passes, the levy limit worksheet will be revised before being submitted to the State.

Discussion was held regarding the proposed Library levy of \$232,815. The Committee reviewed the analysis of the minimum levy contribution compared to the actual levy from 2020 to present. Discussion was held regarding the average percentage over the minimum required amount the Village has been providing to the Library over the last 3 years. It was determined that the Village has been contributing an average of 8% over the minimum required amount and used that percentage to calculate the proposed levy amount for 2023. D'Alessandro/Umans motion to revise the proposed budget to provide the Library with an 8% increase over the minimum required amount of \$205,659 for a total levy of \$222,112; with the remaining funds of \$10,703 to be moved to the proposed contingency amount. Motion carried unanimously.

IV. Review 2023 Draft Budget

The Committee reviewed the proposed 2023 budget with the following highlights:

General Fund Impacts

Revenues:

Proposed increase for tourist rooming house permits from \$225 to \$450 due to additional costs for enforcement; estimated additional \$3,000 of revenue

Proposed increase for resident beach tags from \$3 each to \$5 each; estimated additional \$3,000 of revenue

Proposed increase for resident parking passes from \$2 each to \$3 each; estimated additional \$6,600 of revenues

Proposed increase of \$10 for non-resident baseball registration fees

Increase in Recreation Department revenues for new programs in 2023.

Increase in Recreation Department baseball sponsorship revenues.

Expenditures

2023 expenditures increased by 1.87 % or \$61,721 over 2022 expenditures.

Proposed wage increase of 4%

Including \$15,000 for the laserfiche project to start digitizing Village records.

Telephone costs will continue to be analyzed to find ways to reduce costs.

Crib repairs of \$50,000 were not done in 2022; moved expenditure and transfer from pier sinking fund revenue to 2023.

Contribution to sinking funds will be eliminated in 2023 due to projects and equipment being included in borrowing.

The Recreation Department includes an additional part-time position.

Library Budget

The proposed budget for wages reflects a 2%- 3% increase for employees. There is one employee with a proposed 4% inc also work for the Rec Dept and it will keep the hourly wage the same for each department.

If a 4% increase was provided to all library employees, the total impact would be \$4,088.81.

At the September 21st F&P budget meeting, there was the consensus to include the telephone costs in the building main

The Library Building Repairs/Maintenance account (400-58100-150) includes \$5,000 for carpet replacement.

The proposed budget shows a balanced budget for the library. This would require an additional levy contribution of \$27,

Wright/D'Alessandro motion to leave the additional Recreation Department in the budget, contingent upon the EMS referendum passing. Motion carried unanimously.

- V.** Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- 2023 Wages

The motion to convene in closed session at 10:30am pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was initiated by Jim D'Alessandro and seconded by Robert Umans.

-2023 wages

Votes:

Yes: None

No: None

Abstain: None

Result: Passed

VI. Motion to reconvene into open session

The motion to reconvene into open session at 12:25pm was initiated by Robert Umans and seconded by Jim D'Alessandro.

Votes:

Yes: None

No: None

Abstain: None

Result: Passed

VII. Possible discussion of/action for those items discussed in closed session

It was the consensus of the Committee to include in the 2023 budget a 4% wage increase for employees and increase the Treasurer's salary to \$70,000 and the Recreation Director's salary to \$60,000.

VIII Adjourn

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The motion to adjourn was initiated by Robert Umans and seconded by Jim D'Alessandro at 12:28pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.