



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

OFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Jaramillo at 8:35pm

Roll Call

Trustees Jaramillo, Vlach and Wright

Also Present: President Duncan, Trustee D'Alessandro and Stanek, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

Vlach/Wright motion to approve the meeting minutes of July 13, 2022, August 1, 2022, and August 2, 2022. Unanimously carried.

Political Signs Ordinance

The Committee reviewed the draft ordinance regarding political signs. Discussion was held regarding the proposed changes to the size of political signs and when signs are allowed to be put up and when they need to be taken down. State statutes allow political sign to be put up on the first day of when nomination papers are available for circulation, however our current ordinance states that they can't be put up until 45 days before the election. Further discussion was had regarding the allowable size of political signs. It was the consensus of the Committee to request clarification from the Village Attorney regarding the size restrictions.

Adjourn

Jaramillo/Wright motion to adjourn at 8:49pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 8:15pm

Roll Call

Trustees Wright and D'Alessandro

Excused: Trustee Umans

Also Present: President Duncan, Trustees Stanek and Vlach Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

D'Alessandro/Wright motion to approve meeting minutes of July 13, 2022. Unanimously carried.

Borrowing Project Plan & Tracking of project costs for borrowed funds

Wright discussed the spreadsheets that Peternell created to track the project bid costs and actual costs. This will be reviewed periodically as we begin to start on projects and the Finance & Personnel Committee will periodically review as needed. No action required, information only.

Resolution to Exceed Levy Limits and Approve Referendum Question – DRAFT ONLY

Tobin discussed the proposed resolution that was drafted by the Attorney with the required referendum language. Tobin requested that any recommended changes to the language be added now so that when the net new construction amount becomes available on August 15th the resolution can be sent to the Department of Revenue for approval. Tobin stated that a Village Board meeting will need to be held once the DOR approved the Resolution so that it can be approved and sent to the County by the August 31, 2022, deadline. No changes were recommended.

2023 Department Head Meeting Dates

Peternell stated that Finance & Personnel Committee meetings to review department head budget requests will be scheduled for the week of September 19th and requested dates and times that work for the Committee. It was the consensus to meet that week on Monday, Wednesday, and Friday between 9:00-10:00 am.

Adjourn

D'Alessandro/Wright motion to adjourn at 8:35pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 7:32pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustee Jaramillo and Vlach, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of July 13, 2022. Unanimously carried.

TLS Windsled Inc Lease Proposal

Tobin reviewed TLS Windsled Inc proposal for the period of December 15, 2022, to March 15, 2023. No changes were made from the current lease. D'Alessandro/Stanek motion to recommend moving proposal to Finance & Personnel Committee in September for review and recommendation to the Village Board. Unanimously carried.

Playground Proposal

The Committee reviewed the playground proposals for Lions Field, Edgewater Park and Baywood Heights. D'Alessandro stated that these projects were included in the borrowing and at this time the Committee is only recommending the concept and Finance & Personnel will make recommendations on the financing. Discussion was held regarding the size of the playground proposed at Edgewater Park as it's larger than the what's currently there. D'Alessandro/Stanek motion to request moving forward with the playground proposals for Baywood Heights and Lions's Field to Finance & Personnel and ask for a new design of the playground area at Edgewater Park that occupies less space. Wright stated that he is not in favor of including redesign of the playground area at Edgewater Park in the motion. D'Alessandro/Stanek withdrew their motion. Stanek/D'Alessandro motion to request moving forward with the playground plans for Baywood Heights and Lions's Field to Finance & Personnel in September. Unanimously carried.

Outfield Fence Proposal – Theatre Road

Rowland discussed the two proposals for the outfield fence at Theatre Road. Rowland stated that Roth & Sons Fence submitted a proposal in the amount of \$13,530 and includes foul posts and Century Fence submitted a proposal in the amount of \$18,340 that did not include foul posts. Rowland stated that Roth would be able to complete the project this fall. Stanek/Wright motion to move the proposal from Roth & Sons Fence to Finance & Personnel Committee in September to recommend financing approval to the Village Board. Unanimously carried.

Lakefront Cameras usage and policies

D'Alessandro stated that the cameras have been installed at the Beach House and Lakefront. He inquired about if the launch camera will be livestreamed on the website. Tobin stated they are working with our IT provider and CivicPlus to get the link added to the website. D'Alessandro further stated that the Administrator, Police Chief and Director of Public Works are the appropriate people to have access to the camera footage. For information only, no action required.

Adjourn

Stanek/Wright motion to adjourn at 8:14pm. Unanimously carried.

/s/ Lori Peterzell, Village Treasurer

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OFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Vlach at 6:47pm

Roll Call

Trustees Vlach and Jaramillo

Excused: Trustee Umans

Also Present: President Duncan, Trustees D'Alessandro, Stanek and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland and Richard Tuma; Green Grocer Representative.

Meeting Minutes

Jaramillo/Vlach motion to approve meeting minutes of July 13, 2022, May 2, 2022. Unanimously carried.

EMS Report from Fontana

The Committee reviewed the EMS reported provided by Fontana for calls in Williams Bay they have responded to through July 2022. For information only, no action required. D'Alessandro requested that Fontana provide a memo stating that Williams Bay Fire Department has command for all Williams Bay calls.

Reactivation of Officer Gates to Part-Time Officer

Timm stated that when Officer Gates took a full-time position with Kenosha, they did not allow officers to work part-time with other departments. Therefore, Williams Bay deactivated him as one of their part-time available officers. Officer Gates is no longer with Kenosha and Timm is requesting that he be reactivated as a part-time officer. Vlach/Jaramillo motion to recommend Village Board approval of reactivation of Officer Gates. Unanimously carried.

Chaplain Process

Timm provided an update on the onboarding process to add a Chaplain to the department. Timm stated this is a volunteer position that provides counseling to officers and assistance to family members on scene. Timm stated that the background check will be the same as what is done for Officers. For information only, no action required.

Green Grocer Liquor License mapping

Richard Tuma was present to discuss Green Grocer's request to amend their liquor license map to allow alcohol on the patio. He provided a proposal to have a natural barrier of 100-pound potted plants to be used as fencing instead of having a bolted fence. Vlach/Jaramillo motion to recommend Village Board approval to amend Green

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Grocer's liquor license map with approval of fencing and locking mechanism by the Police Chief. Unanimously carried.

Monthly Numbers

Chief Timm provided an overview of the July 2022 Police Activity.

Chief's Report

Timm stated that Officer Borgen provided an Active Threat training at the school for all officers. Timm met with Library Director Schnupp to discuss a crisis plan. Timm discussed an upcoming Emergency Management training for elected officials and will provide the dates to all Trustees.

Adjourn

Jaramillo/Vlach motion to adjourn at 7:32pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



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OFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 6:30pm.

Roll Call

Trustees Stanek, D'Alessandro and Vlach

Also Present: President Duncan, Trustee Jaramillo and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, and Josh Frantz; 403 Cambridge.

Meeting Minutes

D'Alessandro/Vlach motion to approve meeting minutes of June 15, 2022, and June 20, 2022. Vlach abstain, motion carried.

Block Party – Bailey Estates

Josh Frantz: 403 Cambridge spoke regarding their request to close off Cambridge Road by Sussex for their block party on September 10, 2022, from 11:00am to 7:00pm. Edwards stated that DPW could provide barricades for the event.

D'Alessandro questioned whether there would be food trucks and stated that the Village has not allowed them in the past. Frantz stated that the truck could be put in someone's driveway so that it wasn't on Village property. Vlach stated that he felt it was overreaching of the Village to not allow food trucks that are catering a private event.

Vlach/D'Alessandro motion to recommend Village Board approval of the block party request on September 10, 2022. Unanimously carried.

Parking on N Walworth

D'Alessandro discussed parking issues on N Walworth. He stated that the 1-hour parking is not being adhered to and employees of the businesses are parking in the spots. He has spoken to the business owners and requested they tell their employees not to park in these spots. He also requested that the Police Department enforce the 1-hour parking requirement and that future discussions need to be held about possibly changing it to 2-hour parking. For discussion only, no action taken.

Adjourn

Vlach/D'Alessandro motion to adjourn at 6:47pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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OFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Jaramillo at 8:35pm

Roll Call

Trustees Jaramillo and Stanek

Excused: Chairman Umans

Also Present: President Duncan, Trustee D'Alessandro, Vlach and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

Jaramillo/Stanek motion to approve the July 13, 2022, meeting minutes. Unanimously carried.

Adjourn

Jaramillo/Stanek motion to adjourn at 8:35pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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