



VILLAGE OF WILLIAMS BAY

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OFFICIAL MINUTES VILLAGE BOARD 09/19/22 MEETING MONDAY, SEPTEMBER 19, 2022 AT 6:30 PM

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: Bill Duncan, George Vlach, Lowell Wright, Matt Stanek, Jim D'Alessandro, Adam Jaramillo

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Fire Chief Smith

Excused: Robert Umans

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of September 6, 2022

The motion to Approve the Village Board Meeting Minutes of September 6, 2022 was initiated by Matt Stanek and seconded by George Vlach. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

A. Lions Club Nick Caselli Car Show Edgewater Park Use and Policy Contract for October 7th - 8th

Trustee Vlach stated that this approval includes the Temporary Alcohol License for October 8, 2022.

B. Calvary Community Church Harvest Fest Edgewater Park Use and Policy Contract for October 15th

C. Original, Renewal, or Temporary Operator License Applications

VI. Presentation of accounts and petitions

A. Payroll ending 09-09-2022 in the amount of \$55,391.88

The motion to Approve the Payroll ending 09-09-2022 in the amount of \$55,391.88 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

B. Accounts Payable Prepays dated 09-06-2022 in the amount of \$7,131.00

The motion to Approve the Accounts Payable Prepays dated 09-06-2022 in the amount of \$7,131.00 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

C. Accounts Payable Unpays dated 09-16-2022 in the amount of \$136,535.83

The motion to Approve the Accounts Payable Unpays dated 09-16-2022 in the amount of \$136,535.83 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

D. August EFT payments in the amount of \$79,114.41

The motion to Approve the August EFT payments in the amount of \$79,114.41 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

E. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

XI. Ordinances and Resolutions

A. First Reading - Ordinance 2022-13 Number of dogs and cats

Motion made by Committee, no second required. Unanimously carried.

XII. Committee Reports

A. Protective Services, Trustee Vlach - Chair

1. No Report

B. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

C. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

D. Water & Sewer, Trustee Umans - Chair

1. No Report

E. Streets & Highways, Trustee Stanek - Chair

1. No Report

F. Finance & Personnel, Trustee Wright - Chair

1. Fire Department ATV Purchase

Motion made by Committee, no second required to approve the Fire Department ATV purchase not to exceed \$50,000 with funds coming from 2% dues and ARPA funds. Unanimously carried.

2. Remove Jackie Pankau-Daniels as authorized bank signer- First National Bank & Trust and Advia Credit Union

Motion made by Committee, no second required. Unanimously carried.

3. Administrator Performance Management

Motion made by Committee, no second required. Unanimously carried.

4. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. §

19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting the specified public business, whenever competitive or bargaining reasons require a closed session.

- Police Union Contract

Tobin stated that she is waiting on information from the union representative so the closed session is not needed at this time.

5. Motion to reconvene into open session
6. Possible discussion of/action for those items discussed in closed session

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Update on EMS Referendum Marketing-Set Dates for Town Hall Meetings

Tobin discussed the referendum marketing campaign timeline and which items have been completed and which items are in process. Tobin suggested October 19th for the first Town Hall Meeting and October 24th for the second Town Hall Meeting at the Lions Fields House and possibly the Library.

B. Update on Comprehensive Plan

The Board reviewed the Comprehensive Plan update schedule. Tobin stated there will be a Joint Plan Commission and Village Board meeting in November to review draft #2.

C. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Village Clerk position
- Municipal Court

The Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was initiated by Bill Duncan and seconded by Lowell Wright at 7:04pm.

Votes:

Yes: Bill Duncan, George Vlach, Jim D'Alessandro, Lowell Wright, Matt Stanek, Adam Jaramillo

No: None

Abstain: None

Result: Passed

D. Motion to reconvene into open session

The motion to reconvene into open session was initiated by Lowell Wright and seconded by Matt Stanek at 7:21pm.

Votes:

Yes: Bill Duncan, George Vlach, Jim D'Alessandro, Lowell Wright, Matt Stanek, Adam Jaramillo

No: None

Abstain: None

Result: Passed

E. Possible discussion of/action for those items discussed in closed session

The motion to extend an offer to Tina Kolls with an annual salary of \$48,000 and a \$1,000 increase for each year completed towards municipal clerk certification with a 3 year maximum was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Matt Stanek and seconded by George Vlach at 7:22pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.