



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

VILLAGE BOARD OF TRUSTEES MEETING MONDAY, OCTOBER 3, 2022 AT 6:30 PM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

- I. **Call to Order**
- II. **Roll Call**
- III. **Pledge of Allegiance**
- IV. **Oath of Office**
 - A. Oath of Office - Village Clerk
- V. **Minutes**
 - A. Village Board Meeting Minutes of September 19, 2022
- VI. **Consent Agenda**
 - A. None
- VII. **Presentation of accounts and petitions**
 - A. Payroll ending 09-23-2022 in the amount of \$46,719.30
 - B. Accounts Payable Unpaid dated 09-30-2022 in the amount of \$101,943.28
 - C. Prepaids dated 09-19-2022 in the amount of \$6,885.00
 - D. Library Accounts Payable dated 09-21-2022 in the amount of \$1,613.55
 - E. Prepaids dated 09-26-2022 in the amount of \$1,256.29
- VIII. **Plan Commission**
 - A. None
- IX. **Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)**
 - A. None
- X. **PUBLIC COMMENTS**
- XI. **President's Remarks**
 - A. Upcoming EMS Referendum
- XII. **Ordinances and Resolutions**

- A. Second Reading - Ordinance 2022-13 Number of dogs and cats

XIII. Committee Reports

A. Finance & Personnel, Trustee Wright - Chair

1. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting the specified public business, whenever competitive or bargaining reasons require a closed session.
- Police Union Contract
2. Motion to reconvene into open session
3. Possible discussion of/action for those items discussed in closed session

B. Protective Services, Trustee Vlach - Chair

1. Original, Renewal, or Temporary Operator License Applications

C. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

D. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

E. Water & Sewer, Trustee Umans - Chair

1. No Report

F. Streets & Highways, Trustee Stanek - Chair

1. No Report

XIV. Public Comments

XV. Other Items for Discussion, Consideration, or Action

- A. Update on EMS Referendum
- B. Parking for the Caselli Car Show

XVI. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 09/30/2022 5:00 PM

Official Oath

STATE OF WISCONSIN,)
) ss
Walworth County)

I, Tina Kolls, having been elected or appointed to the office of Village Clerk, swear (or affirm) that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability.

So help me God.

(Signature of elected or appointed official)

Subscribed and sworn to before me this 3rd day of October 2022.

(Signature of person authorized to administer oaths)

My commission expires_____, or is permanent ☐

Notary Public ☐, or _____
(Official title, if not a notary)



VILLAGE OF WILLIAMS BAY

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Phone: 262-245-2700

UNOFFICIAL MINUTES VILLAGE BOARD 09/19/22 MEETING MONDAY, SEPTEMBER 19, 2022 AT 6:30 PM

I. Call to Order

President Duncan called the meeting to order at 6:30pm.

II. Roll Call

Present: Bill Duncan, George Vlach, Lowell Wright, Matt Stanek, Jim D'Alessandro, Adam Jaramillo

Also Present: Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Fire Chief Smith

Excused: Robert Umans

III. Pledge of Allegiance

IV. Minutes

A. Village Board Meeting Minutes of September 6, 2022

The motion to Approve the Village Board Meeting Minutes of September 6, 2022 was initiated by Matt Stanek and seconded by George Vlach. Unanimously carried.

V. Consent Agenda

The motion to Approve the Consent Agenda was initiated by George Vlach and seconded by Lowell Wright. Unanimously carried.

A. Lions Club Nick Caselli Car Show Edgewater Park Use and Policy Contract for October 7th - 8th

Trustee Vlach stated that this approval includes the Temporary Alcohol License for October 8, 2022.

B. Calvary Community Church Harvest Fest Edgewater Park Use and Policy Contract for October 15th

C. Original, Renewal, or Temporary Operator License Applications

VI. Presentation of accounts and petitions

A. Payroll ending 09-09-2022 in the amount of \$55,391.88

The motion to Approve the Payroll ending 09-09-2022 in the amount of \$55,391.88 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

B. Accounts Payable Prepays dated 09-06-2022 in the amount of \$7,131.00

The motion to Approve the Accounts Payable Prepays dated 09-06-2022 in the amount of \$7,131.00 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

C. Accounts Payable Unpays dated 09-16-2022 in the amount of \$136,535.83

The motion to Approve the Accounts Payable Unpays dated 09-16-2022 in the amount of \$136,535.83 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

D. August EFT payments in the amount of \$79,114.41

The motion to Approve the August EFT payments in the amount of \$79,114.41 was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

E. Month end financial statements

The motion to Approve the Month end financial statements was initiated by Lowell Wright and seconded by George Vlach. Unanimously carried.

VII. Plan Commission

A. None

VIII. Joint Extraterritorial Zoning Committee: pursuant to section 18.171F(A)

A. None

IX. PUBLIC COMMENTS

X. President's Remarks

XI. Ordinances and Resolutions

A. First Reading - Ordinance 2022-13 Number of dogs and cats

Motion made by Committee, no second required. Unanimously carried.

XII. Committee Reports

A. Protective Services, Trustee Vlach - Chair

1. No Report

B. Parks & Lakefront, Trustee D'Alessandro - Chair

1. No Report

C. Building, Zoning, & Ordinance, Trustee Jaramillo - Chair

1. No Report

D. Water & Sewer, Trustee Umans - Chair

1. No Report

E. Streets & Highways, Trustee Stanek - Chair

1. No Report

F. Finance & Personnel, Trustee Wright - Chair

1. Fire Department ATV Purchase

Motion made by Committee, no second required to approve the Fire Department ATV purchase not to exceed \$50,000 with funds coming from 2% dues and ARPA funds. Unanimously carried.

2. Remove Jackie Pankau-Daniels as authorized bank signer- First National Bank & Trust and Advia Credit Union

Motion made by Committee, no second required. Unanimously carried.

3. Administrator Performance Management

Motion made by Committee, no second required. Unanimously carried.

4. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. §

19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting the specified public business, whenever competitive or bargaining reasons require a closed session.

- Police Union Contract

Tobin stated that she is waiting on information from the union representative so the closed session is not needed at this time.

5. Motion to reconvene into open session
6. Possible discussion of/action for those items discussed in closed session

XIII. Public Comments

XIV. Other Items for Discussion, Consideration, or Action

A. Update on EMS Referendum Marketing-Set Dates for Town Hall Meetings

Tobin discussed the referendum marketing campaign timeline and which items have been completed and which items are in process. Tobin suggested October 19th for the first Town Hall Meeting and October 24th for the second Town Hall Meeting at the Lions Fields House and possibly the Library.

B. Update on Comprehensive Plan

The Board reviewed the Comprehensive Plan update schedule. Tobin stated there will be a Joint Plan Commission and Village Board meeting in November to review draft #2.

C. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Village Clerk position
- Municipal Court

The Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was initiated by Bill Duncan and seconded by Lowell Wright at 7:04pm.

Votes:

Yes: Bill Duncan, George Vlach, Jim D'Alessandro, Lowell Wright, Matt Stanek, Adam Jaramillo

No: None

Abstain: None

Result: Passed

D. Motion to reconvene into open session

The motion to reconvene into open session was initiated by Lowell Wright and seconded by Matt Stanek at 7:21pm.

Votes:

Yes: Bill Duncan, George Vlach, Jim D'Alessandro, Lowell Wright, Matt Stanek, Adam Jaramillo

No: None

Abstain: None

Result: Passed

E. Possible discussion of/action for those items discussed in closed session

The motion to extend an offer to Tina Kolls with an annual salary of \$48,000 and a \$1,000 increase for each year completed towards municipal clerk certification with a 3 year maximum was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.

XV. Adjournment

The motion to adjourn was initiated by Matt Stanek and seconded by George Vlach at 7:22pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.

Pay Period Date: 9/10/2022 - 9/23/2022
 Pay Date: 9/30/2022

Department	Gross Regular Wages	Gross OT Wages	Payroll Taxes & Deductions	Net Wages
Crossing Guard	\$817.20	\$0.00	\$68.33	\$748.87
General Administration	\$9,496.45	\$0.00	\$2,814.36	\$6,682.09
KNC	\$2,090.00	\$0.00	\$860.81	\$1,229.19
Lakefront/Beach	\$6,282.00	\$625.50	\$1,727.33	\$5,180.17
Library	\$7,585.84	\$0.00	\$2,650.28	\$4,935.56
Municipal Court	\$1,227.11	\$0.00	\$163.07	\$1,064.04
Parks	\$1,320.94	\$0.00	\$152.79	\$1,168.15
Police	\$22,758.14	\$1,543.80	\$7,915.54	\$16,386.40
Protective Services (F&R)	\$0.00	\$0.00	\$0.00	\$0.00
Public Works/W&S	\$11,050.68	\$73.62	\$3,913.18	\$7,211.12
Recreation Department	\$2,820.18	\$0.00	\$706.47	\$2,113.71
Village Board	\$0.00	\$0.00	\$0.00	\$0.00
Total Net Wages				\$46,719.30

Payroll Register - Detail by Department

GL Account and Title	Description	Amount	GL Period
0			
A + POWER SPORTS			
215-52320-165 FIRE DUES 2% EXPENDITURES	2022 POLARIS RANGER XP 100	36,923.40	0
Total A + POWER SPORTS:		36,923.40	
ABSOLUTE MOBILE TESTING LLC			
100-54310-190 STREETS TRAINING	RANDOM DRUG TESTING-DPW/	54.25	0
100-55410-150 PARKS REPAIRS/MAINT	RANDOM DRUG TESTING-DPW/	54.25	0
200-57930-130 WATER DRUG TESTING EXPENSE	RANDOM DRUG TESTING-DPW/	54.25	0
300-58975-130 SEWER DRUG TESTING EXPENSE	RANDOM DRUG TESTING-DPW/	54.25	0
Total ABSOLUTE MOBILE TESTING LLC:		217.00	
ACCESS ELEVATOR INC			
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	LIBRARY ELEVATOR INSPECTI	500.00	0
Total ACCESS ELEVATOR INC:		500.00	
AFLAC			
100-21259 AFLAC PAYABLE	EMPLOYEE PREMIUM	415.51	0
Total AFLAC:		415.51	
AKE SAFETY EQUIPMENT			
215-52320-165 FIRE DUES 2% EXPENDITURES	SFHC STOP FYRE	5,100.08	0
Total AKE SAFETY EQUIPMENT:		5,100.08	
ARAMARK			
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	106.50	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	42.89	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	42.89	0
100-54310-125 STREETS UNIFORMS	UNIFORMS-STREETS DEPT	43.72	0
100-55410-125 PARKS UNIFORMS	UNIFORMS-PARKS DEPT	43.72	0
200-57903-125 WATER METER READING - UNIFORMS	UNIFORMS-WATER DEPT	106.50	0
Total ARAMARK:		386.22	
AT&T MOBILITY			
100-52320-200 FIRE DEPT TELEPHONE	FIRE DEPT WIRELESS CHARGE	39.25	0
Total AT&T MOBILITY:		39.25	
AUSTIN PIER SERVICE			
100-55411-153 LAKEFRONT PIER REPAIRS	PIER INSPECTION	125.00	0
Total AUSTIN PIER SERVICE:		125.00	
AXON ENTERPRISE INC			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	28.65	0
Total AXON ENTERPRISE INC:		28.65	
BALSLEY PRINTING			
100-51410-160 GEN ADMIN SUPPLIES	WINDOW ENVELOPES	130.85	0
100-51410-160 GEN ADMIN SUPPLIES	2ND QTR NEWS LETTER	2,397.54	0

GL Account and Title	Description	Amount	GL Period
Total BALSLEY PRINTING:		2,528.39	
BAY WAREHOUSE			
100-51720-160 LIONS FIELD HOUSE SUPPLIES	YEARLY STORAGE RENTAL FE	570.00	0
100-51730-160 VH BLDG SUPPLIES	YEARLY STORAGE RENTAL FE	570.00	0
Total BAY WAREHOUSE:		1,140.00	
BEAR GRAPHICS INC.			
100-51412-000 ELECTION EXPENSE	ELCTION VOTER NUMBER PAD	37.79	0
Total BEAR GRAPHICS INC.:		37.79	
BLACKHAWK TECHNICAL COLLEGE			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	800.00	0
Total BLACKHAWK TECHNICAL COLLEGE:		800.00	
BRUSHFIRE SIGNS			
100-52360-170 RESCUE DEPT INTERGOVT AGMNT	REFERENDUM MARKETING MA	1,071.56	0
Total BRUSHFIRE SIGNS:		1,071.56	
BUCKLIN TREE SERVICE LLC			
225-54635-130 RECYCLING OTHER EXPENSE	TUB GRINDER SERVICE	10,625.00	0
Total BUCKLIN TREE SERVICE LLC:		10,625.00	
CENTRAL PRINTING CORP.			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	131.00	0
Total CENTRAL PRINTING CORP.:		131.00	
ENERGENECS			
200-57635-150 WATER TREATMENT REPAIRS/ MAINT	WATER PLANT REPAIRS	477.27	0
Total ENERGENECS:		477.27	
FISH WINDO			
400-58100-150 LIBRARY BLDG REPAIRS & MAINT	LIBRARY WINDOW CLEANING	520.00	0
Total FISH WINDO:		520.00	
GILA LLC			
100-51414-000 SOFTWARE LICENSE & IT SUPPORT	ANNUAL MID FEE FOR ONLINE	99.99	0
Total GILA LLC:		99.99	
GRAYMONT WESTERN LIME INC.			
200-57631-160 WATER TREATMENT CHEMICALS	HIGH CALCIUM HYDRATED LIM	99.62	0
Total GRAYMONT WESTERN LIME INC.:		99.62	
I - PAINT			
550-51730-140 VH BLDG CAPITAL OUTLAY	VH PAINTING	5,620.00	0

GL Account and Title	Description	Amount	GL Period
Total I - PAINT:		5,620.00	
JANESVILLE INDUSTRIAL SUPPLY			
100-51720-175 JANITORIAL SERVICES	CLEANING SERVICES-LIONS FI	435.74	0
100-51730-175 JANITORIAL SERVICES	CLEANING SERVICES-VILLAGE	675.00	0
400-58100-175 JANITORIAL SERVICES	CLEANING SERVICES-LIBRARY	675.00	0
Total JANESVILLE INDUSTRIAL SUPPLY:		1,785.74	
JEFFERSON FIRE & SAFETY			
215-52320-165 FIRE DUES 2% EXPENDITURES	ENFORCER FIREBULL FOAM	1,200.00	0
Total JEFFERSON FIRE & SAFETY:		1,200.00	
LASER ELECTRIC SUPPLY			
100-55410-160 PARKS SUPPLIES	PARKS SUPPLIES	177.83	0
100-55410-150 PARKS REPAIRS/MAINT	CREDIT ON ACCOUNT	130.15	0
Total LASER ELECTRIC SUPPLY:		47.68	
MERCY HEALTH SYSTEM			
100-52120-161 POLICE POSTAGE/CONFINEMENT	POLICE POSTAGE AND CONFIN	55.00	0
Total MERCY HEALTH SYSTEM:		55.00	
MILPORT ENTERPRISES INC			
200-57631-160 WATER TREATMENT CHEMICALS	ALUMINUM SULFATE	212.00	0
200-57631-160 WATER TREATMENT CHEMICALS	ALUMINUM SULFATE	1,155.00	0
Total MILPORT ENTERPRISES INC:		1,367.00	
PETE'S TIRE ELKHORN LLC			
100-55410-150 PARKS REPAIRS/MAINT	TIRE REPAIR	32.00	0
Total PETE'S TIRE ELKHORN LLC:		32.00	
PETULLO, MARIJO			
100-55415-000 ENHANCEMENT COMMITTEE	REIMBURSEMENT FOR MUMS	227.50	0
Total PETULLO, MARIJO:		227.50	
PUBLIC SERVICE COMMISSION			
200-57928-000 WATER REGULATORY EXPENSE	NOTICE OF 2022-2022 UTILITY	821.77	0
Total PUBLIC SERVICE COMMISSION:		821.77	
RELIANT FIRE APPARATUS INC.			
100-52360-150 RESCUE DEPT REPAIRS/MAINT	RESCUE REPAIRS/MAINT	945.88	0
Total RELIANT FIRE APPARATUS INC.:		945.88	
RITWAY HEATING COOLING & PLUMBING			
100-51730-150 VH BLDG REPAIRS/MAINT	POLICE AC REPAIR	311.88	0
100-51730-150 VH BLDG REPAIRS/MAINT	AC REPAIR COUNCIL ROOM	136.26	0
Total RITWAY HEATING COOLING & PLUMBING:		448.14	

GL Account and Title	Description	Amount	GL Period
SIRCHIE ACQUISITION COMPANY			
100-52120-160 POLICE SUPPLIES	POLICE SUPPLIES	45.95	0
Total SIRCHIE ACQUISITION COMPANY:		45.95	
STATE OF WI - COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	1,532.90	0
Total STATE OF WI - COURT FINES:		1,532.90	
US BANK			
100-55210-160 REC DEPT SUPPLIES	REC DEPT SUPPLIES	459.00	0
Total US BANK:		459.00	
VAUN, JENNIFER			
100-52120-190 POLICE TRAINING	REIMBURSEMENT FOR COURT	238.00	0
100-52120-190 POLICE TRAINING	REIMBURSEMENT FOR COURT	135.00	0
100-52120-190 POLICE TRAINING	REIMBURSEMENT FOR MEALS-	38.18	0
Total VAUN, JENNIFER:		411.18	
VILLAGE OF FONTANA			
100-52360-170 RESCUE DEPT INTERGOVT AGMNT	AUGUST 2022 EMS SERVICES	24,457.49	0
Total VILLAGE OF FONTANA:		24,457.49	
VILLAGE OF GENOA CITY			
200-57623-170 WATER TESTING	WATER TESTING	25.00	0
Total VILLAGE OF GENOA CITY:		25.00	
WALWORTH COUNTY SHERIFF'S OFFICE			
100-52120-190 POLICE TRAINING	TRAINING EXPENSE	150.00	0
Total WALWORTH COUNTY SHERIFF'S OFFICE:		150.00	
WALWORTH COUNTY TREASURER-COURT FINES			
100-45001 COURT FINE REVENUE	MONTHLY SHARE OF COURT FI	603.40	0
Total WALWORTH COUNTY TREASURER-COURT FINES:		603.40	
WISCONN VALLEY MEDIA GROUP			
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	189.63	0
100-51410-210 GEN ADMIN PUBLICATIONS	PUBLICATIONS	141.30	0
Total WISCONN VALLEY MEDIA GROUP:		330.93	
WISCONSIN PUBLIC SERVICES			
100-52120-400 POLICE ACADEMY EXPENSES	ACADEMY EXPENSES	83.69	0
Total WISCONSIN PUBLIC SERVICES:		83.69	
WITTE SUPPLY COMPANY			
200-57651-150 WATER MAINS REPAIRS/MAINT	TOPSOIL	27.30	0
Total WITTE SUPPLY COMPANY:		27.30	

GL Account and Title	Description	Amount	GL Period
Total 0:		101,943.28	
Grand Totals:		101,943.28	

Village Board Approval Date: _____

Invoice	Description	Invoice Date	Total Cost	GL Account	GL Period
09/15/2022					
ACCESS ELEVATOR INC (3)					
47571	LIBRARY ELEVATOR PARTS	03/30/2022	2,260.00	400-58100-150	00/00
Total 47571:			2,260.00		
CINDY ROWE MARKETING (1519)					
8/26/22	DEPOSIT FOR REFERENDUM MARKETING CAMPAI	08/26/2022	4,625.00	100-52360-170	09/22
Total 8/26/22:			4,625.00		
Total 09/15/2022:			6,885.00		

9/15/2022 GL Period Summary

GL Period	Amount
09/22	4,625.00
00/00	2,260.00
Grand Totals:	6,885.00

Grand Totals: 6,885.00

Report GL Period Summary

GL Period	Amount
09/22	4,625.00
00/00	2,260.00
Grand Totals:	6,885.00

Vendor number hash: 1522
 Vendor number hash - split: 1522
 Total number of invoices: 2
 Total number of transactions: 2

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	6,885.00	.00	6,885.00
Grand Totals:	6,885.00	.00	6,885.00

GL Account and Title	Description	Amount	GL Period
922			
BAKER & TAYLOR			
400-58200-000 ADULT PRINT	BOOKS	458.16	922
400-58201-000 CHILDREN PRINT	CHILDRENS BOOKS	384.23	922
410-58200-102 BOOKS, DONOR DESIGNATED	BOOKS DONOR DESIGNATED	57.83	922
410-58200-101 BOOKS, BOARD COMMITTED	BOOKS BOARD COMMITTED	58.10	922
Total BAKER & TAYLOR:		958.32	
MILWAUKEE JOURNAL SENTINEL			
410-58250-000 LIBRARY CHAPIN EXPENDITURES	SUBSCRIPTION	454.97	922
Total MILWAUKEE JOURNAL SENTINEL:		454.97	
PETTY CASH			
400-58100-160 LIBRARY SUPPLIES	WALMART-SUPPLIES	14.77	922
400-58100-160 LIBRARY SUPPLIES	LIBRARY SUPPLIES	10.49	922
Total PETTY CASH:		25.26	
UNIQUE SERVICES			
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	IT/LICENSES/CONTRACTED SE	50.00	922
Total UNIQUE SERVICES:		50.00	
WILLIAMS BAY BUSINESS ASSN			
400-58310-000 IT/LICENSES/CONTRACTED SERVICE	IT/LICENSES/CONTRACTED SE	125.00	922
Total WILLIAMS BAY BUSINESS ASSN:		125.00	
Total 922:		1,613.55	
Grand Totals:		1,613.55	

Village Board Approval Date: _____

GL Account and Title	Description	Amount	Date Paid	GL Period
AMAZON.COM				
400-58100-160 LIBRARY SUPPLIES	LIBRARY SUPPLIES	44.05	09/26/2022	922
400-58100-155 LIBRARY BLDG SUPPLIES	BUILDING SUPPLIES	92.61	09/26/2022	922
400-58232-000 LIBRARY CRAFTS	CRAFTS	11.99	09/26/2022	922
400-58230-000 PROGRAMS FOR CHILDREN & ADULTS	PROGRAMS FOR CHILD	58.32	09/26/2022	922
400-58240-000 LIBRARY MEDIA	LIBRARY MEDIA	78.64	09/26/2022	922
Total AMAZON.COM:		285.61		
BALSLEY PRINTING				
100-51410-161 GEN ADMIN POSTAGE	NEWSLETTER POSTAGE	970.68	09/26/2022	922
Total BALSLEY PRINTING:		970.68		
Grand Totals:		1,256.29		

Village Board Approval Date: _____

ORDINANCE #2022-13
AN ORDINANCE REPEALING SECTIONS 136-11, 136-17, 136-20 AND 136-21, CREATING
SECTION 136-11, RENUMBERING SECTIONS 136-18 THROUGH 136-19 AND 136-22 THROUGH
136-23, AND CREATING ARTICLE V PENALTIES SECTION 136-21 OF THE CODE OF
ORDINANCES OF THE VILLAGE OF WILLIAMS BAY

WHEREAS, a concern is been brought the attention of the Village of Williams Bay concerning the number of dogs and/or cats which may be kept by individuals within the village in residential units and/or on residential parcels; and

WHEREAS, the keeping of a large number of dogs and/or cats in a residential unit and/or on residential parcels may be detrimental to the health and welfare of the neighboring properties; and

WHEREAS, the Williams Bay Building, Zoning and Ordinance Committee having recommended amendments to Chapter 136 to address the limitation on the number of dogs and cats permitted to be kept in a residential unit and/or on residential parcels; and

WHEREAS, the Village Board of the Village of Williams Bay has determined that it is appropriate to adopt the recommendation of the Building, Zoning and Ordinance Committee.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Sections 136-11, 136-17, 136-21 and 136-21 of the Code of Ordinances of the Village of Williams Bay are hereby repealed.

Section II. Section 136-11 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

§136-11 Limitation on Number of Dogs and Cats.

A. Purpose. The keeping of a large number of dogs and cats within the Village of Williams Bay for a considerable period of time detracts from and, in many instances, is detrimental to healthful and comfortable life in such areas. The keeping of a large number of dogs and cats is declared a public nuisance.

B. Number Limited.

(1) No person or family shall own, harbor or keep in its possession more than three dogs and three cats for a total combination of no more than six such animals in any residential unit and/or on any residential parcel, except that a litter of pups or kittens or a portion of a litter may be kept for not more than four months from birth.

(2) The requirement of subpart (1) shall be waived upon proof satisfactory to the Chief of Police or Code Enforcement Officer as to those dogs and/or cats in the possession of a person or family prior to the effective date of this section which are in excess of the number permitted by this section; provided that such dogs and/or cats are not of such number or condition as to be detrimental to the health and welfare of such person or family, to residents of neighboring properties or to the animals themselves.

Section III. Sections 136-18 through 136-19 are hereby renumbered as Sections 136-17 through 136-18 and Sections 136-22 through 136-23 are hereby renumbered as Sections 136-19 to 136-20.

Section IV. Article V Penalties, Section 136-21 is hereby created to read as follows:

Article V Penalties.

§136-21 Violations and penalties.

Any person who shall violate any provision of this chapter or any rule, regulation or order made hereunder shall be subject to a penalty as provided in §1-4 of this Municipal Code. Each day that a violation exists shall constitute a separate violation.

Section V. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Lori Peternell, Treasurer/Deputy Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____

Williams Bay Referendum Education Campaign Timeline

Action	Deadline	Who	Completed
Purchase Website Domain	ASAP	Williams Bay (WB)	X
Set-up FB Page	ASAP	Cindy Dimke (CD)	X
Finalize Graphic for Signs	ASAP	CD	X
Finalize Graphic for Slogan	ASAP	CD	X
Order Yard Signs & Banner	ASAP	WB	X
Start working on website	ASAP	CD	X
Press release	ASAP	WB/CD	X
Secure 3 People for Testimonials	Sept 12	WB	X
Determine Date for Video Shoot	Sept 12	WB/CD	X
Social Media Campaign	Weekly Posts to start Sept 12	CD	X
Secure Town Hall Meeting Dates	Sept 16	WB	X
FAQs Created	Sept 16	WB	X
Create 1 st Mailer	Sept 21	CD	X
First mailer out	Week of Sept 26	WB	X
Access Williams Bay FB Groups/Next Door App for WB	Sept 26	CD	X
Work on Storytelling Video	Sept 30	CD	X
Social Media Campaign	Daily Posts to start Oct 1	CD	X
Create Powerpoint Slides	Oct 3	CD	
Determine Live Stream Capabilities/StreamYard?	Oct 3	WB	
Create 2 nd Mailer (combined with Fontana)	Oct 14	CD	

2 nd Mailer Out	Week of Oct 17	WB	
Letter to the Editors—find several citizens to submit on Villages' behalf	Oct 21	WB	
Create Postcard Mailer	Oct 24	CD	
Postcard Mailer Out	Week of Oct 31	WB	
Participate in local group meetings: WBBA/Women's Civic Club/Neighborhood Groups	Month of October	WB	