



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

NOTICE

COMMITTEE MEETINGS

WEDNESDAY, SEPTEMBER 14, 2022 AT 6:30 PM

AGENDA

The following agenda items may be considered for Discussion, Consideration, or Action

I. Streets & Highways Committee – Stanek, D'Alessandro, Vlach

- a. Call to Order
- b. Roll Call
- c. Streets & Highways Committee Meeting Minutes of August 10, 2022
- d. Congress Street Speed Limit Sign
- e. Adjourn

II. Parks & Lakefront Committee – D'Alessandro, Stanek, Wright

- a. Call to Order
- b. Roll Call
- c. Parks & Lakefront Committee Meeting Minutes of August 10, 2022
- d. Parks & Lakefront Committee Meeting Minutes of August 25, 2022
- e. Lions Club Nick Caselli Car Show Edgewater Park Use and Policy Contract for October 7th - 8th
- f. Calvary Community Church Harvest Fest Edgewater Park Use and Policy Contract for October 15th
- g. Adjourn

III. Protective Services Committee – Vlach, Umans, Jaramillo

- a. Call to Order
- b. Roll Call
- c. Protective Services Committee Meeting Minutes of August 10, 2022
- d. Joint Finance & Personnel and Protective Services Committee meeting minutes of August 15, 2022
- e. Joint Protective Services and Finance & Personnel Committee Meeting Minutes of September 6, 2022
- f. Williams Bay Lions Club Temporary Alcohol License Request for October 8, 2022
- g. Monthly Reports
- h. Fire Department ATV Purchase
- i. Adjourn

IV. Water & Sewer Committee – Umans, Jaramillo, Stanek

- a. Call to Order
- b. Roll Call
- c. Water & Sewer Committee Meeting Minutes of August 10, 2022
- d. Adjourn

V. Building, Zoning & Ordinance Committee – Jaramillo, Vlach, Wright

- a. Call to Order
- b. Roll Call
- c. Building, Zoning & Ordinance Committee Meeting Minutes of August 10, 2022
- d. Ordinance 2022-13 Number of dogs and cats
- e. Adjourn

VI. Finance & Personnel Committee – Wright, D'Alessandro, Umans

- a. Call to Order
- b. Roll Call
- c. Finance & Personnel Committee Meeting Minutes of August 10, 2022
- d. Joint Finance & Personnel and Protective Services Committee meeting minutes of August 15, 2022
- e. Finance & Personnel Committee Meeting Minutes of August 24, 2022
- f. Joint Protective Services and Finance & Personnel Committee Meeting Minutes of September 6, 2022
- g. Finance & Personnel Committee Meeting Minutes of September 7, 2022
- h. Fire Department ATV Purchase
- i. Remove Jackie Pankau-Daniels as authorized bank signer- First National Bank & Trust and Advia Credit Union
- j. Administrator Performance Management
- k. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting the specified public business, whenever competitive or bargaining reasons require a closed session.
- Police Union Contract
- l. Motion to reconvene into open session
- m. Possible discussion of/action for those items discussed in closed session
- n. Adjourn

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Village Clerk's office in advance so the appropriate accommodations can be made.

Posted: 09/12/2022 5:00 PM



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UNOFFICIAL MINUTES STREETS AND HIGHWAYS COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Stanek at 6:30pm.

Roll Call

Trustees Stanek, D'Alessandro and Vlach

Also Present: President Duncan, Trustee Jaramillo and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland, and Josh Frantz; 403 Cambridge.

Meeting Minutes

D'Alessandro/Vlach motion to approve meeting minutes of June 15, 2022, and June 20, 2022. Vlach abstain, motion carried.

Block Party – Bailey Estates

Josh Frantz: 403 Cambridge spoke regarding their request to close off Cambridge Road by Sussex for their block party on September 10, 2022, from 11:00am to 7:00pm. Edwards stated that DPW could provide barricades for the event.

D'Alessandro questioned whether there would be food trucks and stated that the Village has not allowed them in the past. Frantz stated that the truck could be put in someone's driveway so that it wasn't on Village property. Vlach stated that he felt it was overreaching of the Village to not allow food trucks that are catering a private event.

Vlach/D'Alessandro motion to recommend Village Board approval of the block party request on September 10, 2022. Unanimously carried.

Parking on N Walworth

D'Alessandro discussed parking issues on N Walworth. He stated that the 1-hour parking is not being adhered to and employees of the businesses are parking in the spots. He has spoken to the business owners and requested they tell their employees not to park in these spots. He also requested that the Police Department enforce the 1-hour parking requirement and that future discussions need to be held about possibly changing it to 2-hour parking. For discussion only, no action taken.

Adjourn

Vlach/D'Alessandro motion to adjourn at 6:47pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Streets & Highways Committee

our street. The following list of homeowners on Congress are requesting a speed limit sign be erected somewhere on Congress Street. There is not a single speed limit sign anywhere on our street.

Here are the people requesting such a sign: Elizabeth Christenson

Aug. 9, 2022

Dear Mr. Duncan;

I represent the homeowners on Congress Street. We have been upset by the number of people speeding on our street. The speeders often drive down our street at rates that exceed 45 miles per hour. I have requested more of a police presence on

LIST OF HOMEOWNERS:

Patrick and Shelley Fleming
Darlene Murrin
Tony and Julie Soskitch
Mr. and Mrs. Swangren
Scott and Patti Stilling
Jess and Carrie Haak
Tony and Jo Soskitch
Jamie and Jessica Soskitch

Thank you for your time and consideration in this matter.

Yours Truly,

Elizabeth Christenson



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UNOFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman D'Alessandro at 7:32pm

Roll Call

Present: Trustees D'Alessandro, Stanek and Wright

Also Present: President Duncan, Trustee Jaramillo and Vlach, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

Wright/Stanek motion to approve meeting minutes of July 13, 2022. Unanimously carried.

TLS Windsled Inc Lease Proposal

Tobin reviewed TLS Windsled Inc proposal for the period of December 15, 2022, to March 15, 2023. No changes were made from the current lease. D'Alessandro/Stanek motion to recommend moving proposal to Finance & Personnel Committee in September for review and recommendation to the Village Board. Unanimously carried.

Playground Proposal

The Committee reviewed the playground proposals for Lions Field, Edgewater Park and Baywood Heights. D'Alessandro stated that these projects were included in the borrowing and at this time the Committee is only recommending the concept and Finance & Personnel will make recommendations on the financing. Discussion was held regarding the size of the playground proposed at Edgewater Park as it's larger than the what's currently there. D'Alessandro/Stanek motion to request moving forward with the playground proposals for Baywood Heights and Lions's Field to Finance & Personnel and ask for a new design of the playground area at Edgewater Park that occupies less space. Wright stated that he is not in favor of including redesign of the playground area at Edgewater Park in the motion. D'Alessandro/Stanek withdrew their motion. Stanek/D'Alessandro motion to request moving forward with the playground plans for Baywood Heights and Lions's Field to Finance & Personnel in September. Unanimously carried.

Outfield Fence Proposal – Theatre Road

Rowland discussed the two proposals for the outfield fence at Theatre Road. Rowland stated that Roth & Sons Fence submitted a proposal in the amount of \$13,530 and includes foul posts and Century Fence submitted a proposal in the amount of \$18,340 that did not include foul posts. Rowland stated that Roth would be able to complete the project this fall. Stanek/Wright motion to move the proposal from Roth & Sons Fence to Finance & Personnel Committee in September to recommend financing approval to the Village Board. Unanimously carried.

Lakefront Cameras usage and policies

D'Alessandro stated that the cameras have been installed at the Beach House and Lakefront. He inquired about if the launch camera will be livestreamed on the website. Tobin stated they are working with our IT provider and CivicPlus to get the link added to the website. D'Alessandro further stated that the Administrator, Police Chief and Director of Public Works are the appropriate people to have access to the camera footage. For information only, no action required.

Adjourn

Stanek/Wright motion to adjourn at 8:14pm. Unanimously carried.

/s/ Lori Peterzell, Village Treasurer

These are not official minutes until approved by the Parks and Lakefront Committee



VILLAGE OF WILLIAMS BAY

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UNOFFICIAL MINUTES PARKS AND LAKEFRONT COMMITTEE 08/25/22 MEETING THURSDAY, AUGUST 25, 2022 AT 9:30 AM EDGEWATER PARK AND THEATRE ROAD PARK

I. Call to Order

Trustee Jim D'Alessandro called the meeting to order at 9:30am.

II. Roll Call

Present: Jim D'Alessandro, Lowell Wright, Matt Stanek

Also Present: Trustee Robert Umans, Administrator Becky Tobin, DPW Director Wayne Edwards and Recreation Department Director Dave Rowland

III. Edgewater Park Playground

The meeting was held at Edgewater Park so the committee could physically look at the location and size of the current playground and compare it to the proposed new design provided by Lee Recreation.

Trustee D'Alessandro stated that he is against the proposed design. He thinks it will take up too big of a footprint and block views of the lake.

Discussion took place between the committee and staff on alternative ideas for the playground.

The motion to direct Dave Rowland to go back to Lee Recreation and ask them to create a new proposal with a smaller footprint, per the dimensions discussed with staff, was initiated by Lowell Wright and seconded by Matt Stanek. Unanimously carried.

IV. Tennis/Basketball Courts- Theatre Road

The committee proceeded to Theatre Road Park and looked at the location for the new basketball and tennis courts.

The motion to Recommend Village Board Approval of the location as presented was initiated by Lowell Wright and seconded by Jim D'Alessandro. Unanimously carried.

The committee toured the restrooms and concession area of the building.

V. Adjourn

The motion to adjourn was initiated by Lowell Wright and seconded by Matt Stanek at 10:26am. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.



EDGEWATER PARK USE AND POLICY CONTRACT

The Village of Williams Bay will allow use of the park, shelter building, some park equipment, electricity, water and sewer, natural gas and waiver of alcoholic beverage license fees.

IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.



Page 2 EDGEWATER PARK USE AND POLICY CONTRACT

9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: Patrick Moore Organization: Williams Bay Lions Club
 Address: P.O. Box 550 Williams Bay WI 53191
 Phone: [REDACTED] Email: [REDACTED]
 Title of Event: Nick Caselli car show
 Date(s) requested: Oct 8, 22 Is event open to public? (circle one) YES NO

Summary of Event including the approximate number of attendees:

Car Show at Edgewater Park, Set up Fri 10/7
Open to Public 10 AM - 3 PM Sat 10/8
Car display on lawn & stalls along park
100-150 Cars, 300-500 people to attend
DJ - MUSIC, food & Beer sales

Contact Information (if different than above)

Name: Pat Moore Organization: Williams Bay Lions Club
 Address: P.O. Box 550 Wms Bay WI
 Phone: _____ Email: _____



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this 9/15 day of Sept, 2022

Group or organization Williams Bay Lions Club

Our liability insurance provided by: West Bend / on file

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: [Signature]
President or other authorized signatory

VILLAGE USE ONLY

Date application received: 9/1/2022 Received by: Jessie

All documentation attached? yes/no

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: 9/14/22

Village Board approval? yes/no Date: _____

Comments:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Johannesen Farrar, Inc. 512 E. Walworth Avenue P.O. Box 347 Delavan WI 53115	CONTACT NAME: Kelly Brockwell PHONE (A/C, No, Ext): (262) 728-2631 E-MAIL ADDRESS: KellyB@JFInsurance.com FAX (A/C, No): (262) 728-2312
INSURED Williams Bay Lions Club PO Box 550 Williams Bay WI 53191	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** CL2272602950**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			1451578	07/20/2022	07/20/2023	EACH OCCURRENCE \$ 100,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$				
			PERSONAL & ADV INJURY \$ 100,000				
						GENERAL AGGREGATE \$ 200,000	
						PRODUCTS - COMP/OP AGG \$ 200,000	
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N ☐ N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Williams Bay Car Show - October 8th, 2022.

CERTIFICATE HOLDER**CANCELLATION**

The Village of Williams Bay
250 Williams Street
P.O. Box 580
Williams Bay, WI 53191

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EDGEWATER PARK USE AND POLICY CONTRACT

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IN RETURN THE UNDERSIGNED AGREES TO THE FOLLOWING:

- 1) You must specify, in writing, your purpose for using the park with date and time requested and documentation for the event a minimum of four (4) weeks prior to the event.
- 2) Organizations requesting the park must be non-profit, civic-minded Williams Bay based groups or have a constituency composed primarily of Williams Bay residents. Organization must also possess liability and worker's compensation insurance as required by the Village Board for your particular event.
- 3) A Five Hundred Dollar (\$500.00) refundable deposit shall accompany this signed contract to assure compliance with the following rules governing use of the park.
- 4) Organization using the Park agrees to repair or replace any items broken, stolen or lost, such as mops, brooms or cleaning equipment; lights or bathroom fixtures, lawn turf, etc., during the time the Park is used.
- 5) Organization using the Park must keep the park clean and orderly during your event, including allowing others to freely access the park and the bathrooms. Also, agrees to pick up litter as it accumulates and clean rest rooms during the time of your event. All clean up must be performed by 10:00 AM of the day following the event unless specifically changed by the Village Administrator.
- 7) Organization must supply chairs, garbage receptacles and dumpster and must be responsible for removing trash and garbage at close of event and to leave that portion of the park in a clean manner. All park tables shall be returned to their original placement in the park.
- 8) These rules apply to beer and/or wine sales. Beer and/or Wine requests must be submitted to the Village Clerk a minimum of four (4) weeks prior to the event.
 - a) Use of alcoholic beverages on village property is prohibited. However, when fermented malt beverages and/or wine are to be sold and/or served at any event authorized by the village board, a valid license shall be obtained and the provisions of village ordinance Chapter 8.01 shall be in full compliance. The license must be held by the person who filed the original application and shall be presented to any law enforcement officer upon request. Prior to the issuance of a license, the applicant must attend a pre-event informational meeting to be held prior to the Village Board meeting preceding this event with the Chief of Police and the Director of Public Works. This meeting is required as specific requirements are to be met for license approval that will be outlined and reviewed.
 - b) It is expected that an organization issued such a license will post in one or more conspicuous locations, including sales outlet, signs disclosing that no fermented malt beverages or wine will be served to any underage person or any person without adequate age identification.
 - c) A fence is to be installed around the licensed premises to control ingress and egress with designated personnel posted at the entrance for the purpose of checking age identification.
 - d) No underage person is allowed to assist in the sale of beer and/or wine, nor are they allowed to loiter in the area of beer/wine sales.
 - e) There shall be one point of sale only. Licensee shall comply with regulations specified in Wisconsin Statutes for Class "B" licenses.
 - f) A list of those serving alcoholic beverages at this event must accompany this contract.



9) All group members must be informed and agree to abide by these rules prior to the occurrence of the event.

After approval of a park request has been granted, the Village Board, Village Administrator, Chief of Police, or Public Works Director may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this Park Application that the security deposit, when required, shall be held by the Village of Williams Bay, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The Village may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by park rules, regulations and ordinances of the Village of Williams Bay.

The applicant agrees to indemnify the Village and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the Village may require the applicant to file evidence of insurance in force or other evidence of adequate financial responsibility. The Village may also require the applicant to provide trained security personnel at the event.

Indemnification:

Prior to approving any application for reserved use of any village facility, the village may require the applicant to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, protecting third parties as may be injured or damaged and naming the Village of Williams Bay as an additional insured, in any amount depending upon the likelihood of injury or damage as a direct and proximate result of the reserved use sufficient to indemnify the Village and such third parties as may be injured or damaged thereby, caused by the applicant, its agents or participants.

General Information

Name: Sally Eucker Organization: Calvary Community Church
Address: N2620 Harris Rd. Lake Geneva 53147
Phone: 262-245-6294 Email: sally@calvarycommunity.net
Title of Event: Harvest Fest
Date(s) requested: Oct 15 Is event open to public? (circle one) ☒ YES ☐ NO

Summary of Event including the approximate number of attendees:

games geared to children and families with small prizes of candy or toy. Free food and hot drinks of cider and coffee. Approximate attendance based on past years would be about 150 people.

Contact Information (if different than above)

Name: Sally (as above) Organization: _____
Address: _____
Phone: _____ Email: _____



STATEMENT CONCERNING LIABILITY AND WORKER'S COMPENSATION INSURANCE FOR USE OF EDGEWATER PARK

We hereby acknowledge and confirm that the undersigned non-profit group or organization, together with all of its members, are not acting or serving in the service of the Village of Williams Bay in any respect in connection with the use we are about to make of or event we are about to hold in Edgewater Park. Our organization, including all members thereof, is not acting under any contract of hire, express or implied with the Village of Williams Bay nor is our organization, or any members thereof serving the Village of Williams Bay as an independent contractor. Our organization, including all members thereof, will not employ any other persons or firms in connection with the use we are about to make of or event we are about to hold in Edgewater Park as our use or event will be run using our membership or immediate family members of our membership only. This statement is made to clarify and confirm that our organization, including all members thereof, is not subject to Worker's Compensation coverage of the Village of Williams Bay.

We further acknowledge and confirm that the undersigned non-profit group or organization has liability insurance coverage of at least \$1,000,000 (one million dollars) and liquor liability insurance coverage (if applicable) in the same amount of coverage provided to it by its parent organization as set forth below that does provide liability insurance coverage to our local group or organization for the use or event about to take place under our exclusive control in Edgewater Park. We acknowledge that we are responsible, and all of our members and our member's immediate family who may also be participating in our event, for the safe and careful conduct of our event. As an express condition of our event therein under our exclusive use and control we do hereby agree to indemnify the Village of Williams Bay and all of its officials, agents and employees against all liability or loss that the Village of Williams Bay may sustain as a result of claims, demands, costs or judgments arising from the use or event we are about to hold in Edgewater Park.

DATED this Sept day of 1, 2022

Group or organization Calvary Community Church

Our liability insurance provided by: Brotherhood Mutual Ins. Co.

(a certificate of insurance is attached hereto naming the Village of Williams Bay as an additional named insured)

Signed by: [Signature]
President or other authorized signatory

VILLAGE USE ONLY

Date application received: 9/6/22 Received by: Jacire

All documentation attached? (yes/no)

Date and time of pre-event informational meeting: _____

Committee approval? yes/no Date: _____

Village Board approval? yes/no Date: _____

Comments:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/1/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Gregory J Gunderson, CIC		
AMERICAN CHURCH GROUP OF WISCONSIN 4906 MAIN ST., SUITE #101 LISLE, IL 60516	PHONE (A/C, No, Ext): (877) 224-9471	FAX (A/C, No): (866) 800-1737	
	E-MAIL ADDRESS: ggunderson@americanchurchgroup.com		
INSURED	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Brotherhood Mutual Insurance Company		13528
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X		48M455317	5/31/2022	5/31/2025	EACH OCCURRENCE \$ 2,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 6,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 6,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS						\$
	☐ NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY						PER STATUTE
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of insurance for Harvest Fest on 10/15/2022 Coverage is strictly limited to the terms and conditions of this policy. Certificate holder is an Additional Insured as their interest may appear.

CERTIFICATE HOLDER

CANCELLATION

Village of Williams Bay 65 W Geneva St, Williams Bay, WI 53191	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Gregory J. Gunderson, C.I.C.</i>

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(262) 245-2700

Sep 7, 2022

REC DEPARTMENT - EDGEWATER PARK DEPOSIT	500.00
100-44108 EDGEWATER DEPOSIT	

Payor: CALVARY COMMUNITY CHURCH

Change Tendered: .00

Page 16 of 43



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES PROTECTIVE SERVICES COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Vlach at 6:47pm

Roll Call

Trustees Vlach and Jaramillo

Excused: Trustee Umans

Also Present: President Duncan, Trustees D'Alessandro, Stanek and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards, Recreation Director Rowland and Richard Tuma; Green Grocer Representative.

Meeting Minutes

Jaramillo/Vlach motion to approve meeting minutes of July 13, 2022, May 2, 2022. Unanimously carried.

EMS Report from Fontana

The Committee reviewed the EMS reported provided by Fontana for calls in Williams Bay they have responded to through July 2022. For information only, no action required. D'Alessandro requested that Fontana provide a memo stating that Williams Bay Fire Department has command for all Williams Bay calls.

Reactivation of Officer Gates to Part-Time Officer

Timm stated that when Officer Gates took a full-time position with Kenosha, they did not allow officers to work part-time with other departments. Therefore, Williams Bay deactivated him as one of their part-time available officers. Officer Gates is no longer with Kenosha and Timm is requesting that he be reactivated as a part-time officer. Vlach/Jaramillo motion to recommend Village Board approval of reactivation of Officer Gates. Unanimously carried.

Chaplain Process

Timm provided an update on the onboarding process to add a Chaplain to the department. Timm stated this is a volunteer position that provides counseling to officers and assistance to family members on scene. Timm stated that the background check will be the same as what is done for Officers. For information only, no action required.

Green Grocer Liquor License mapping

Richard Tuma was present to discuss Green Grocer's request to amend their liquor license map to allow alcohol on the patio. He provided a proposal to have a natural barrier of 100-pound potted plants to be used as fencing instead of having a bolted fence. Vlach/Jaramillo motion to recommend Village Board approval to amend Green

These are not official minutes until approved by the Protective Services Committee

Grocer's liquor license map with approval of fencing and locking mechanism by the Police Chief. Unanimously carried.

Monthly Numbers

Chief Timm provided an overview of the July 2022 Police Activity.

Chief's Report

Timm stated that Officer Borgen provided an Active Threat training at the school for all officers. Timm met with Library Director Schnupp to discuss a crisis plan. Timm discussed an upcoming Emergency Management training for elected officials and will provide the dates to all Trustees.

Adjourn

Jaramillo/Vlach motion to adjourn at 7:32pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

UNOFFICIAL MINUTES JOINT FINANCE & PERSONNEL AND PROTECTIVE SERVICES COMMITTEE MEETING MONDAY, AUGUST 15, 2022 AT 5:45 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

George Vlach and Lowell Wright called the meeting to order at 5:59pm.

II. Roll Call

Present: Protective Services: Chairman George Vlach and Trustee Adman Jaramillo

Excused: Trustee Robert Umans

Present: Finance & Personnel: Chairman Lowell Wright and Trustee James D'Alessandro

Excused: Trustee Robert Umans

Also Present: Administrator Becky Tobin, Treasurer Lori Peternell, Police Chief Justin Timm; Attorney Mark Schroeder arrived at 6:15 pm and President William Duncan arrived at 6:23 pm.

III. Meeting Items

- A. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was initiated by Protective Services Committee: Adam Jaramillo and seconded by George Vlach at 6:15pm and by Finance & Personnel Committee by James D'Alessandro and seconded by Lowell Wright at 6:15pm.

Votes:

Yes: Trustee George Vlach, Adam Jaramillo, Lowell Wright and James D'Alessandro

No: None

Abstain: None

Result: Unanimously carried.

1. Police Chief Contract

B. Motion to reconvene into open session

The motion to reconvene into open session was initiated by Protective Services Committee: George Vlach and seconded by Adam Jaramillo at 6:30pm and by Finance & Personnel Committee: Lowell Wright and seconded by James D'Alessandro at 6:30pm. Unanimously carried.

C. Possible discussion of/action for those items discussed in closed session

D. Emergency Management Vehicle

Chief discussed the quote for the Emergency Vehicle from Karl's Emergency Vehicle in the amount of \$80,000. Timm stated that the Emergency Vehicle was included in the borrowing in the amount of \$85,000. He further stated that the quote came from a company in Des Moines, IA because there are no vehicles available in Wisconsin and projected costs when they would be available are in excess of \$90,000.

Protective Services Committee: Motion made by George Vlach, seconded by Adam Jaramillo to recommend Village Board approval of purchasing the Emergency Vehicle from Karl's Emergency Vehicle in the amount of \$80,000.

Unanimously carried.

Finance & Personnel Committee: Motion made by James D'Alessandro, seconded by Lowell Wright to recommend Village Board approval of purchasing the Emergency Vehicle from Karl's Emergency Vehicle in the amount of \$80,000.

Unanimously carried.

IV. Adjournment

The motion to adjourn was initiated by Protective Services Committee: George Vlach and seconded by Adam Jaramillo at 6:30pm and by Finance & Personnel Committee: Lowell Wright and seconded by James D'Alessandro at 6:30pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official Minutes until approved by the Governing Body.



VILLAGE OF WILLIAMS BAY

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Phone: 262-245-2700

UNOFFICIAL MINUTES JOINT PROTECTIVE SERVICES AND FINANCE & PERSONNEL COMMITTEE MEETING

**TUESDAY, SEPTEMBER 6, 2022 AT 5:30 PM
VILLAGE HALL COUNCIL ROOM**

I. Meeting Items

A. Call to Order

Trustee Vlach and Trustee Wright called the meeting to order at 5:30pm.

B. Roll Call

Present: Trustees Lowell Wright, Robert Umans, Jim D'Alessandro, George Vlach

Also Present: Administrator Tobin, Clerk Pankau-Daniels and Chief Timm

Excused: Trustee Adam Jaramillo

- C.** Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- Police Chief Contract

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Police Chief Contract

was initiated by George Vlach and seconded by Robert Umans at 5:30pm.

Votes:

Yes: Lowell Wright, Robert Umans, Jim D'Alessandro, George Vlach

No: None

Abstain: None

Result: Passed

D. Motion to reconvene into open session

The motion to reconvene the Protective Services Committee into open session was initiated by George Vlach and seconded by Lowell Wright at 6:24pm. Unanimously carried.

The motion to reconvene the Finance and Personnel Committee into open session was initiated by Lowell Wright and seconded by Jim D'Alessandro at 6:24pm. Unanimously carried.

E. Possible discussion of/action for those items discussed in closed session

No discussion or action took place.

F. Adjourn

The motion to adjourn was initiated by George Vlach and seconded by Lowell Wright at 6:25pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

These are not official Minutes until approved by the Governing Body.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9/6/2022
County of Walworth

☐ Town ☒ Village ☐ City of Williams Bay

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Oct 8th and ending Oct 8th and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Williams Bay Lions Club

(b) Address Po Box 550 Williams Bay, WI 53191
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized 1946

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Paul Rogers N2715 Walden Ln LG

Vice President Karyl McKillip 305 Shenandoah Ct Burlington

Secretary Jack Lothian 556 Park Ridge Rd WB

Treasurer Bruce Nelson 5031 Bailey Delavan

(g) Name and address of manager or person in charge of affair: Jack Lothian
556 Park Ridge Rd WB 53191

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Edgewater Park Williams Bay

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? yes

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event The Nick Caselli Rocking Car Show

(b) Dates of event Oct 8th, 2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]
(Signature/date)

Officer The [Signature]
(Signature/date)

Date Filed with Clerk 9/8/22

Date Granted by Council _____

WB Lions Club
(Name of Organization)

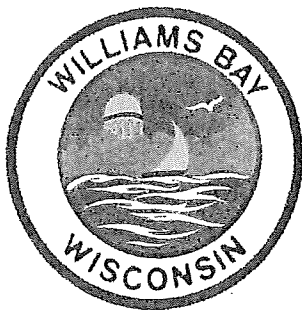
Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Reported to Council or Board 9/14/22

License No. _____





VILLAGE OF WILLIAMS BAY

OPERATOR'S LICENSE

LICENSE NO: 517

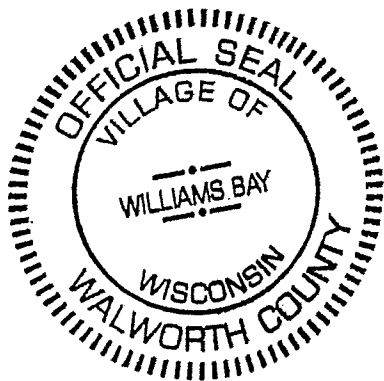
WHEREAS, the local governing body of the Village of Williams Bay, County of Walworth, State of Wisconsin, has upon application duly made, granted and authorized the issuance of an "Operator's License" to:

JOHN MENNON LOTHIAN

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$40.00 as required by the Municipal Ordinances, and has complied with all requirements necessary for obtaining said license;

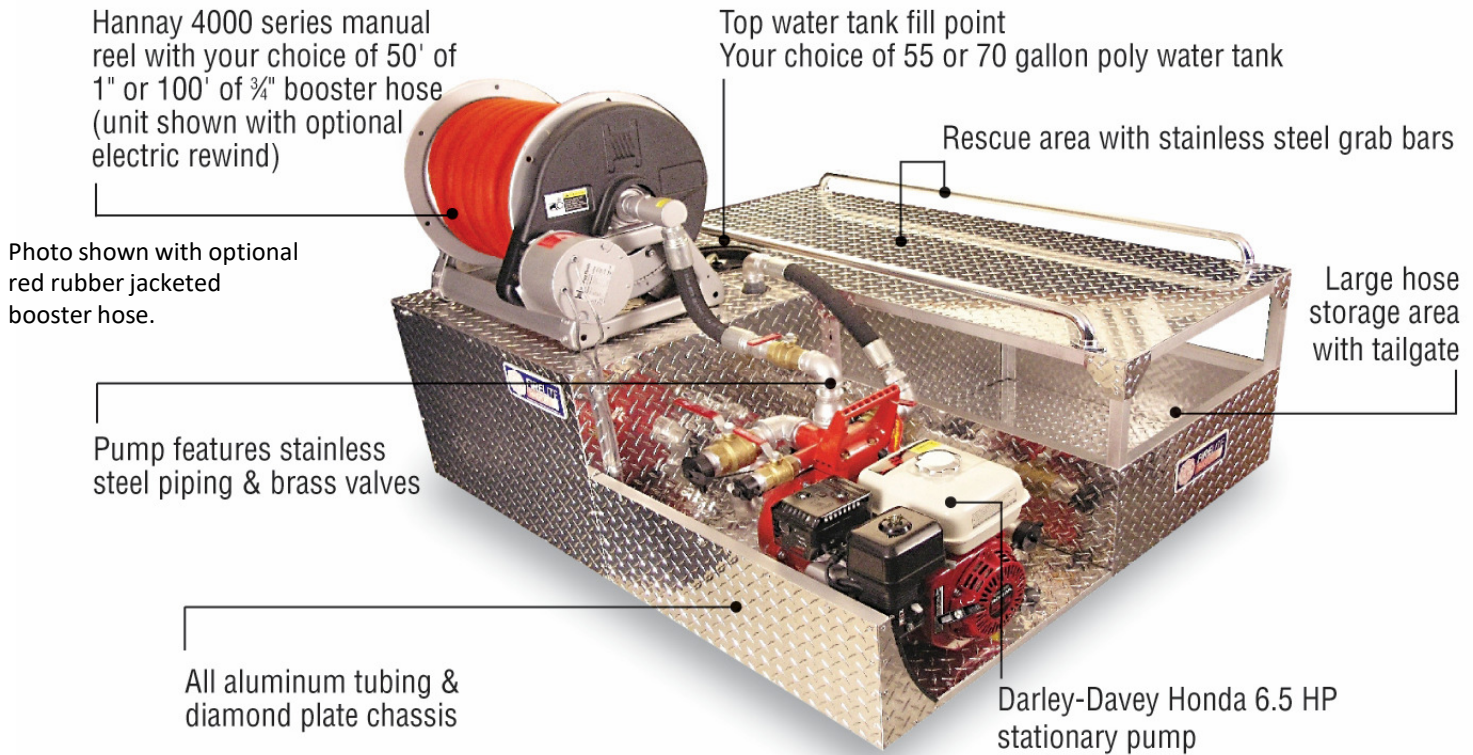
NOW THEREFORE, An "Operator's License" pursuant to §125.32 (2) and 125.68 (2) of the Wisconsin State Statutes, and local ordinances, is hereby issued to said applicant,
FOR THE PERIOD OF July 1, 2021- June 30, 2023.

Given Under My hand and the Great Seal of the Village of Williams Bay, County of Walworth, State of Wisconsin, this 8th day of June, 2021.



Jackie Pankau, Village Clerk

FIRELITE TRANSPORT DELUXE FDH-203



BASE PRICE: \$7,250.00 + SHIPPING

ADD ELECTRIC REWIND TO HANNAY REEL:	\$420	ADD SCOTTY FOAM SYSTEM W/ 5 GAL CELL:	\$735
ADD MERCEDES DRAFTLITE KIT:	\$420	UPGRADE TO VIPER NOZZLE:	\$315
UPGRADE TO 6.5 HP ELEC (AK314):	\$575	ADD REMOVABLE TOOL TRAY:	\$785

Darley-Davey AK315 6.5 HP
Two-Stage
65 GPM @ 48 PSI
50 GPM @ 81 PSI
20 GPM @ 120 PSI

- 1 gated 1" to booster reel
- 1 gated 1-1/2" auxiliary suction
- 1 gated 1-1/2" tank to pump
- Water tank sight gauge
- Includes CS 105/15 1" NST dual flow with bumper wildland nozzle
- 1 gated 1-1/2" discharge
- 1 gated 1" discharge*
- 1 gated 1" pump to tank refill
- Able to draft up to 19' with initial prime
- Boostlite hose standard

* 1 gated 1" discharge not available if foam is added

Dimensions	Dry Weight	+ 5 gal foam	Wet Weight	Wet Weight + foam	Crated Weight
55 GAL 48"W x 55"L x 38"H	324	340	790	830	485
70 GAL 48"W x 55"L x 38"H	335	351	918	958	495

*weights & dimensions are approximate only
 Add 30 lbs to weights if going with optional red rubber jacketed booster hose
 Tool tray adds approx. 55 lbs



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QUOTE

"HOME OF THE AFFORDABLE SKID UNIT!"

326 INDUSTRIAL PARK LANE
ORLEANS, VT 05860
Phone 1-888-546-8358 Fax 1-802-754-2300

DATE: September 12, 2022
QUOTE #: WB-091222
FOR: FIRELITE Transport
Deluxe FDH-203

Quote To:

Williams Bay FD
Doug Smith
5 Geneva Street
Williams Bay WI 53191



DESCRIPTION	AMOUNT
1- FIRELITE Transport Deluxe FDH-203/ Darley-Davey High Pressure Firefighting 6.5 HP Pump/ Hannay Reel 4000 Series manual crank with 50' of 1" or 100' of 3/4" Boostlite hose / 55 or 70 gallon poly water tank/ rescue area/ hose storage area w. tailgate/ 10- 24" long Velcro D loop straps to secure long board or stokes basket to unit. 4 Quick release tie down turnbuckles to secure unit in cargo bed area supplied. <i>All to fit - please provide year, make, and model of UTV</i>	7,250.00
1- Crating & Shipping	520.00
<i>Shipping charges quoted do not include accessorial charges such as but not limited to: Liftgate service \$65, call prior to delivery \$25, etc. Please add these charges to your budget as you see fit. For any additional services, please call for a quote.</i>	
TOTAL	\$ 7,770.00

SALES OFFICE HOURS: MON-THURS 8AM-3PM EST

Make all checks payable to **KIMTEK CORPORATION**

If you have any questions concerning this quote, contact:

Kimball Johnson, President 1-888-546-8358 or email sales@kimtekresearch.com

A Finance Charge of 1.5% (18 Annum) Will Be Charged To Invoice Past Due 30 Days.

Prices subject to change without notice. All quotes good for up to 30 days.

THANK YOU FOR YOUR BUSINESS!



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES WATER AND SEWER COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Trustee Jaramillo at 8:35pm

Roll Call

Trustees Jaramillo and Stanek

Excused: Chairman Umans

Also Present: President Duncan, Trustee D'Alessandro, Vlach and Wright, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

Jaramillo/Stanek motion to approve the July 13, 2022, meeting minutes. Unanimously carried.

Adjourn

Jaramillo/Stanek motion to adjourn at 8:35pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Water and Sewer Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES BUILDING, ZONING AND ORDINANCE COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Jaramillo at 8:35pm

Roll Call

Trustees Jaramillo, Vlach and Wright

Also Present: President Duncan, Trustee D'Alessandro and Stanek, Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

Vlach/Wright motion to approve the meeting minutes of July 13, 2022, August 1, 2022, and August 2, 2022. Unanimously carried.

Political Signs Ordinance

The Committee reviewed the draft ordinance regarding political signs. Discussion was held regarding the proposed changes to the size of political signs and when signs are allowed to be put up and when they need to be taken down. State statutes allow political sign to be put up on the first day of when nomination papers are available for circulation, however our current ordinance states that they can't be put up until 45 days before the election. Further discussion was had regarding the allowable size of political signs. It was the consensus of the Committee to request clarification from the Village Attorney regarding the size restrictions.

Adjourn

Jaramillo/Wright motion to adjourn at 8:49pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the BZO Committee

ORDINANCE #2022-13
AN ORDINANCE REPEALING SECTIONS 136-11, 136-17, 136-20 AND 136-21, CREATING
SECTION 136-11, RENUMBERING SECTIONS 136-18 THROUGH 136-19 AND 136-22 THROUGH
136-23, AND CREATING ARTICLE V PENALTIES SECTION 136-21 OF THE CODE OF
ORDINANCES OF THE VILLAGE OF WILLIAMS BAY

WHEREAS, a concern is been brought the attention of the Village of Williams Bay concerning the number of dogs and/or cats which may be kept by individuals within the village in residential units and/or on residential parcels; and

WHEREAS, the keeping of a large number of dogs and/or cats in a residential unit and/or on residential parcels may be detrimental to the health and welfare of the neighboring properties; and

WHEREAS, the Williams Bay Building, Zoning and Ordinance Committee having recommended amendments to Chapter 136 to address the limitation on the number of dogs and cats permitted to be kept in a residential unit and/or on residential parcels; and

WHEREAS, the Village Board of the Village of Williams Bay has determined that it is appropriate to adopt the recommendation of the Building, Zoning and Ordinance Committee.

NOW, THEREFORE, the Village Board of the Village of Williams Bay do hereby ordain as follows:

Section I. Sections 136-11, 136-17, 136-21 and 136-21 of the Code of Ordinances of the Village of Williams Bay are hereby repealed.

Section II. Section 136-11 of the Code of Ordinances of the Village of Williams Bay is hereby created to read as follows:

§136-11 Limitation on Number of Dogs and Cats.

A. Purpose. The keeping of a large number of dogs and cats within the Village of Williams Bay for a considerable period of time detracts from and, in many instances, is detrimental to healthful and comfortable life in such areas. The keeping of a large number of dogs and cats is declared a public nuisance.

B. Number Limited.

(1) No person or family shall own, harbor or keep in its possession more than three dogs and three cats for a total combination of no more than six such animals in any residential unit and/or on any residential parcel, except that a litter of pups or kittens or a portion of a litter may be kept for not more than four months from birth.

(2) The requirement of subpart (1) shall be waived upon proof satisfactory to the Chief of Police or Code Enforcement Officer as to those dogs and/or cats in the possession of a person or family prior to the effective date of this section which are in excess of the number permitted by this section; provided that such dogs and/or cats are not of such number or condition as to be detrimental to the health and welfare of such person or family, to residents of neighboring properties or to the animals themselves.

Section III. Sections 136-18 through 136-19 are hereby renumbered as Sections 136-17 through 136-18 and Sections 136-22 through 136-23 are hereby renumbered as Sections 136-19 to 136-20.

Section IV. Article V Penalties, Section 136-21 is hereby created to read as follows:

Article V Penalties.

§136-21 Violations and penalties.

Any person who shall violate any provision of this chapter or any rule, regulation or order made hereunder shall be subject to a penalty as provided in §1-4 of this Municipal Code. Each day that a violation exists shall constitute a separate violation.

Section V. This ordinance shall take effect upon passage and publication as provided by law.

Approved by the Village Board of the Village of Williams Bay this _____ day of _____, 2022.

VILLAGE OF WILLIAMS BAY

By: _____
William Duncan, President

Attest: _____
Lori Peternell, Treasurer/Deputy Clerk

First Reading: _____
Second Reading: _____
Date Adopted: _____
Date Published: _____



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org
Phone: 262-245-2700

UNOFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE WEDNESDAY, AUGUST 10, 2022, AT 6:30 PM VILLAGE HALL COUNCIL ROOM

Call to Order

Meeting was called to order by Chairman Wright at 8:15pm

Roll Call

Trustees Wright and D'Alessandro

Excused: Trustee Umans

Also Present: President Duncan, Trustees Stanek and Vlach Administrator Tobin, Treasurer Peternell, Police Chief Timm, Director of Public Works Edwards and Recreation Director Rowland.

Meeting Minutes

D'Alessandro/Wright motion to approve meeting minutes of July 13, 2022. Unanimously carried.

Borrowing Project Plan & Tracking of project costs for borrowed funds

Wright discussed the spreadsheets that Peternell created to track the project bid costs and actual costs. This will be reviewed periodically as we begin to start on projects and the Finance & Personnel Committee will periodically review as needed. No action required, information only.

Resolution to Exceed Levy Limits and Approve Referendum Question – DRAFT ONLY

Tobin discussed the proposed resolution that was drafted by the Attorney with the required referendum language. Tobin requested that any recommended changes to the language be added now so that when the net new construction amount becomes available on August 15th the resolution can be sent to the Department of Revenue for approval. Tobin stated that a Village Board meeting will need to be held once the DOR approved the Resolution so that it can be approved and sent to the County by the August 31, 2022, deadline. No changes were recommended.

2023 Department Head Meeting Dates

Peternell stated that Finance & Personnel Committee meetings to review department head budget requests will be scheduled for the week of September 19th and requested dates and times that work for the Committee. It was the consensus to meet that week on Monday, Wednesday, and Friday between 9:00-10:00 am.

Adjourn

D'Alessandro/Wright motion to adjourn at 8:35pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

These are not official minutes until approved by the Finance & Personnel Committee



VILLAGE OF WILLIAMS BAY

250 Williams Street | PO Box 580 | Williams Bay | WI | 53191 | williamsbay.org

Phone: 262-245-2700

UNOFFICIAL MINUTES JOINT FINANCE & PERSONNEL AND PROTECTIVE SERVICES COMMITTEE MEETING MONDAY, AUGUST 15, 2022 AT 5:45 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

George Vlach and Lowell Wright called the meeting to order at 5:59pm.

II. Roll Call

Present: Protective Services: Chairman George Vlach and Trustee Adman Jaramillo

Excused: Trustee Robert Umans

Present: Finance & Personnel: Chairman Lowell Wright and Trustee James D'Alessandro

Excused: Trustee Robert Umans

Also Present: Administrator Becky Tobin, Treasurer Lori Peternell, Police Chief Justin Timm; Attorney Mark Schroeder arrived at 6:15 pm and President William Duncan arrived at 6:23 pm.

III. Meeting Items

- A. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility was initiated by Protective Services Committee: Adam Jaramillo and seconded by George Vlach at 6:15pm and by Finance & Personnel Committee by James D'Alessandro and seconded by Lowell Wright at 6:15pm.

Votes:

Yes: Trustee George Vlach, Adam Jaramillo, Lowell Wright and James D'Alessandro

No: None

Abstain: None

Result: Unanimously carried.

1. Police Chief Contract

B. Motion to reconvene into open session

The motion to reconvene into open session was initiated by Protective Services Committee: George Vlach and seconded by Adam Jaramillo at 6:30pm and by Finance & Personnel Committee: Lowell Wright and seconded by James D'Alessandro at 6:30pm. Unanimously carried.

C. Possible discussion of/action for those items discussed in closed session

D. Emergency Management Vehicle

Chief discussed the quote for the Emergency Vehicle from Karl's Emergency Vehicle in the amount of \$80,000. Timm stated that the Emergency Vehicle was included in the borrowing in the amount of \$85,000. He further stated that the quote came from a company in Des Moines, IA because there are no vehicles available in Wisconsin and projected costs when they would be available are in excess of \$90,000.

Protective Services Committee: Motion made by George Vlach, seconded by Adam Jaramillo to recommend Village Board approval of purchasing the Emergency Vehicle from Karl's Emergency Vehicle in the amount of \$80,000.

Unanimously carried.

Finance & Personnel Committee: Motion made by James D'Alessandro, seconded by Lowell Wright to recommend Village Board approval of purchasing the Emergency Vehicle from Karl's Emergency Vehicle in the amount of \$80,000.

Unanimously carried.

IV. Adjournment

The motion to adjourn was initiated by Protective Services Committee: George Vlach and seconded by Adam Jaramillo at 6:30pm and by Finance & Personnel Committee: Lowell Wright and seconded by James D'Alessandro at 6:30pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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UNOFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE 08/24/22 MEETING WEDNESDAY, AUGUST 24, 2022 AT 4:00 PM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Chairman Wright called the meeting to order at 4:00pm.

II. Roll Call

Present: Lowell Wright, Jim D'Alessandro, Robert Umans

Also Present: Trustee Stanek, Administrator Tobin, Treasurer Peternell and Recreation Director Rowland

III. R-26-2022 Resolution to Exceed Levy Limit and Approve Referendum Question

The motion to Recommend Village Board Approval of Resolution R-26-2022 Resolution to Exceed Levy Limit and Approve Referendum Question was initiated by Jim D'Alessandro and seconded by Lowell Wright. Unanimously carried.

IV. Marketing Proposal from Cindy Rowe Marketing

Discussion was held regarding the marketing proposal in the amount of \$9,250 from Cindy Rowe Marketing for services to promote the Referendum. She will use the data and information provided by the Village to create the marketing campaign. Umans suggested having Town Hall meetings to provide information to the public regarding the projects that the Village will be doing over the next few years, in addition to promoting the referendum.

The motion to Approve the Marketing Proposal from Cindy Rowe Marketing in the amount of \$9,250 was initiated by Robert Umans and seconded by Jim D'Alessandro. Unanimously carried.

V. Lions Park and Baywood Heights Playground Proposals

The Committee reviewed the proposals from Lee Recreation for Lions Park park proposal in the amount of \$78,619 and the Baywood Heights park proposal in the amount of \$41,411. The Lions Club will be asked to assist with funding for Lions Park.

The motion to Approve the Lions Park and Baywood Heights Playground Proposals was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

VI. Outfield Fence- Theatre Road

The motion to Approve the Outfield Fence- Theatre Road in the amount of \$13,530 was initiated by Jim D'Alessandro and seconded by Robert Umans. Unanimously carried.

VII. Adjourn

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Robert Umans at 4:23pm. Unanimously carried.

/s/ Lori Peternell, Village Treasurer

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UNOFFICIAL MINUTES JOINT PROTECTIVE SERVICES AND FINANCE & PERSONNEL COMMITTEE MEETING

TUESDAY, SEPTEMBER 6, 2022 AT 5:30 PM
VILLAGE HALL COUNCIL ROOM

I. Meeting Items

A. Call to Order

Trustee Vlach and Trustee Wright called the meeting to order at 5:30pm.

B. Roll Call

Present: Trustees Lowell Wright, Robert Umans, Jim D'Alessandro, George Vlach

Also Present: Administrator Tobin, Clerk Pankau-Daniels and Chief Timm

Excused: Trustee Adam Jaramillo

- C. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Police Chief Contract

The motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Police Chief Contract

was initiated by George Vlach and seconded by Robert Umans at 5:30pm.

Votes:

Yes: Lowell Wright, Robert Umans, Jim D'Alessandro, George Vlach

No: None

Abstain: None

Result: Passed

D. Motion to reconvene into open session

The motion to reconvene the Protective Services Committee into open session was initiated by George Vlach and seconded by Lowell Wright at 6:24pm. Unanimously carried.

The motion to reconvene the Finance and Personnel Committee into open session was initiated by Lowell Wright and seconded by Jim D'Alessandro at 6:24pm. Unanimously carried.

E. Possible discussion of/action for those items discussed in closed session

No discussion or action took place.

F. Adjourn

The motion to adjourn was initiated by George Vlach and seconded by Lowell Wright at 6:25pm. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

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UNOFFICIAL MINUTES FINANCE AND PERSONNEL COMMITTEE 09/07/22 MEETING WEDNESDAY, SEPTEMBER 7, 2022 AT 10:00 AM VILLAGE HALL COUNCIL ROOM

I. Call to Order

Trustee Wright called the meeting to order at 10:02am.

II. Roll Call

Present: Lowell Wright, Jim D'Alessandro, Robert Umans

Also Present: Administrator Tobin

- III. Consider a motion to convene into closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
-2023 Wages

The Motion to convene in closed session pursuant to the exemption contained in Wis. Stats. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

-2023 Wages

was initiated by Jim D'Alessandro and seconded by Robert Umans at 10:02am.

Votes:

Yes: Lowell Wright, Jim D'Alessandro, Robert Umans

No: None

Abstain: None

Result: Passed

IV. Motion to reconvene into open session

The Motion to reconvene into open session was initiated by Jim D'Alessandro and seconded by Lowell Wright at 10:55am. Unanimously carried.

V. Possible discussion of/action for those items discussed in closed session

No action or discussion took place.

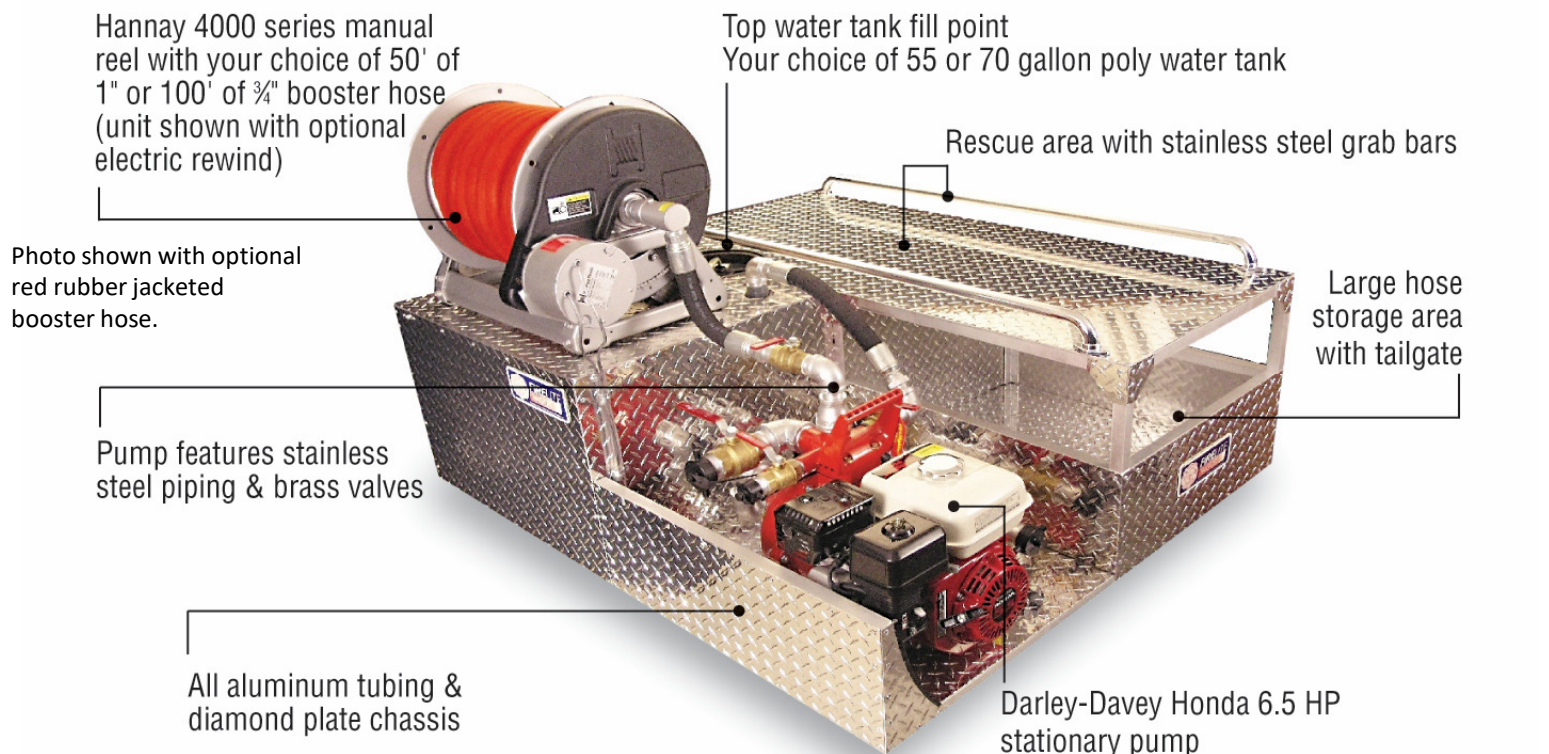
VI. Adjourn

The motion to adjourn was initiated by Jim D'Alessandro and seconded by Robert Umans at 10:55am. Unanimously carried.

/s/ Jackie Pankau-Daniels, Village Clerk

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FIRELITE TRANSPORT DELUXE FDH-203



BASE PRICE: \$7,250.00 + SHIPPING

ADD ELECTRIC REWIND TO HANNAY REEL:	\$420	ADD SCOTTY FOAM SYSTEM W/ 5 GAL CELL:	\$735
ADD MERCEDES DRAFTLITE KIT:	\$420	UPGRADE TO VIPER NOZZLE:	\$315
UPGRADE TO 6.5 HP ELEC (AK314):	\$575	ADD REMOVABLE TOOL TRAY:	\$785

Darley-Davey AK315 6.5 HP
Two-Stage
65 GPM @ 48 PSI
50 GPM @ 81 PSI
20 GPM @ 120 PSI

- 1 gated 1" to booster reel
- 1 gated 1-1/2" auxiliary suction
- 1 gated 1-1/2" tank to pump
- Water tank sight gauge
- Includes CS 105/15 1" NST dual flow with bumper wildland nozzle
- 1 gated 1-1/2" discharge
- 1 gated 1" discharge*
- 1 gated 1" pump to tank refill
- Able to draft up to 19' with initial prime
- Boostlite hose standard

* 1 gated 1" discharge not available if foam is added

Dimensions	Dry Weight	+ 5 gal foam	Wet Weight	Wet Weight + foam	Crated Weight
55 GAL 48"W x 55"L x 38"H	324	340	790	830	485
70 GAL 48"W x 55"L x 38"H	335	351	918	958	495

*weights & dimensions are approximate only
 Add 30 lbs to weights if going with optional red rubber jacketed booster hose
 Tool tray adds approx. 55 lbs



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QUOTE

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Phone 1-888-546-8358 Fax 1-802-754-2300

DATE: September 12, 2022
QUOTE #: WB-091222
FOR: FIRELITE Transport
Deluxe FDH-203

Quote To:

Williams Bay FD
Doug Smith
5 Geneva Street
Williams Bay WI 53191



DESCRIPTION	AMOUNT
1- FIRELITE Transport Deluxe FDH-203/ Darley-Davey High Pressure Firefighting 6.5 HP Pump/ Hannay Reel 4000 Series manual crank with 50' of 1" or 100' of 3/4" Boostlite hose / 55 or 70 gallon poly water tank/ rescue area/ hose storage area w. tailgate/ 10- 24" long Velcro D loop straps to secure long board or stokes basket to unit. 4 Quick release tie down turnbuckles to secure unit in cargo bed area supplied. <i>All to fit - please provide year, make, and model of UTV</i>	7,250.00
1- Crating & Shipping <i>Shipping charges quoted do not include accessorial charges such as but not limited to: Liftgate service \$65, call prior to delivery \$25, etc. Please add these charges to your budget as you see fit. For any additional services, please call for a quote.</i>	520.00
TOTAL	\$ 7,770.00

SALES OFFICE HOURS: MON-THURS 8AM-3PM EST

Make all checks payable to **KIMTEK CORPORATION**

If you have any questions concerning this quote, contact:

Kimball Johnson, President 1-888-546-8358 or email sales@kimtekresearch.com

A Finance Charge of 1.5% (18 Annum) Will Be Charged To Invoice Past Due 30 Days.

Prices subject to change without notice. All quotes good for up to 30 days.

THANK YOU FOR YOUR BUSINESS!

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